

RESUME

ROMA VERMA

2/448 B Azad Nagar

Nawab Ganj Subzi Mandi

Kanpur 208002

Mobile No. 6386961271

Email: Romaaith@gmail.com

CARRER OBJECTIVE

Intend to build a career with a leading corporate of hi-tech environment, willing to work as a key player in challenging & creative environment.

ACADEMIA

- Masters degree from C.S.J.M University, Kanpur with 64% in 2003
- Graduation in Science from C.S.J.M University, Kanpur with 66% in 2001.
- Intermediate from U.P. Board, Allahabad with 61% in 1994.
- High school from U.P. Board, Allahabad with 56% in 1992.

PROFESSIONAL QUALIFICATION

- Certificate Course in Supply chain management from **IIT, Kanpur**.
- Advance Diploma in Fashion Designing from **NIFD Kanpur**
- Capital Market Cash Module of **NCFM**.
- Derivative Market Dealer Module of **NCFM**.
- Mutual Fund Advisor Module of **AMFI**.
- Insurance Advisor Module of **IRDA**.
- 6 months diploma in Data entry Operator from community development programme through polytechnic
- 6 months diploma in computer hardware maintenance and Networking from community development programme through polytechnic

WORK EXPERIENCE

Technical Assistant (July 2011 to July 2016)

Biotechnology Dept. in Ambedkar Institute of Technology for Handicapped (A.I.T.H) Lakhanpur Kanpur.

Technical Assistant (August 2017 to till date)

Biochemical Engineering Department in HBTU Kanpur.

Knowledge Domain

- Well versed with the basic the practical aspects of **Molecular biology, Immunology, Microbiology and Analytical techniques, Biochemistry lab, Molecular Dynamics and Bioenergetics lab, Environmental Biotechnology Lab**
- I also have adequate knowledge to operate following instruments - UV-Spectrophotometer, Laminar air flow, Autoclave, Shaking Incubator, Centrifuge, Electrophoresis unit, cooling centrifuge, B.O.D, LCD microscope.
- DNA Extraction and Gel Electrophoresis
- Media and reagent preparation
- Basic knowledge of Computer and Internet.

Key Responsibilities handled

- Conducting tests according to the manual.
- Assisting the senior during their experiments.
- Documenting and maintaining the results of experiments.
- Maintaining the stock register
- Operated and maintained lab equipments.
- Ensuring the laboratory is well-stocked and resourced
- Taken class of remedial biology
- Devising and maintaining office systems
- Documentation skill: handle large amount of data.

DECLARATION:

I am also confident of my ability to work in a team and I hereby declare that all the above-mentioned information is true to best of my knowledge.

Date:

Place: Kanpur

(ROMA VERMA)