

ORDER

Second MID (Even) Semester Examination(MSE) 2022-23 of Ph.D. & 2nd year B.Tech., MBA, MCA, and 1st Year BBA, MBA, MCA from June 12 to June 15, 2023; The Flying Squad & Invigilation duties are assigned to the following faculty members in dates as indicated against their names. **They are required to report at Examination Control Room on all dates / Shift of their duties on time as stated in the table below.** Kindly go through the followings carefully.

- 1- Reporting time for invigilators; Shift B before 1:30 PM**
- 2- Keep your mobile phone switched off during examinations.
- 3- Be sincere, punctual and cooperative in smooth conduction of the examination.
- 4- In case of classes, a proper substitute is to be arranged by the Invigilators & undersigned has to be informed at least a day before through proper channel.**
- 5- Take precaution in view of Covid-19 pandemic.**

Important Instructions for:

Flying Squad Members (FSM):

1. The Flying Squad Team must be available in the Centre during entire period of Examination.
2. They have to take rounds in the Examination halls during conduct of Examination to observe the activities of the Students, Invigilators and ensure that no outsider (except the ones permitted by Controller of Examination [CoE]) can enter the Examination area during Exam duration.
3. If Poor invigilation is noticed in any Examination hall, the matter is to be immediately reported to the Centre Superintendent/ CoE and ensure that proper remedial action is taken forthwith. This may also be recorded in their daily report.
4. **They have to check and ensure No Cell-phone or other electronic gadgets** or unwanted material be taken by the Examinees during the period of examination in to the examination halls.
5. The Flying Squad Members[FSM] have to check that the students are seated as per seating plan. It is to be also checked that the students of same branch do not sit on the right or left side or immediate front or back side of any candidate.
6. The members of Flying Squad/Center Superintendent team shall ensure that the Answer Books of Unfair Means (UFM) Cases are packed separately.
7. **FSM can frisk the Examinees with care to ensure** that there is no Un-wanted material being used by them during the Examination period.

Invigilator :

1. Invigilator must report half an hour before Exam time.
2. Invigilators are required to be punctual and attentive during the Examination period so that use of Unfair means by the Examinee can be checked
3. Be always inside the exam room during the invigilation period.
4. Keep your mobile switch off/ on silent mode. Use your mobile only in emergent situation.
- 5. Ensure that the students are sitting in their room as per the seating plan.**
- 6. Invigilators are required to make an announcement to examinees to check their pockets & belonging so that there should not be any material with them which falls under the category UFM, before handing over the answer books.**
- 7. Check the REGISTRATION CARD during MSE & ADMIT CARD during ESE of Examinee before handing over the unused answer books.**
8. Please ensure that no student leave the room before time & only after submission of their answer book.
9. Prepare the Invigilators report & take attendance of Examinees.
10. Carefully collect the answer books subject wise & hand it over to the officials of Exam controlroom at the end of Examination time.
11. Invigilators can contact Exam cell officials in case of any query or requirement or discrepancy in seating arrangement.

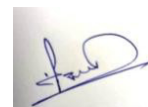
P.T.O.

Sr. No.	Name of Invigilator	INVIGILATION DUTIES Reporting Time Before 1: 30 PM
		Second Mid Semester Exam (12 th June to 15 th June, 2023) Shift B1-02:00 to 03:00 PM, Shift B2-04:00 to 05:00 PM
Chemical Engg. Deptt.		
1.	Dr. G.L. Devanani (FSM)	15
2.	Dr. A. K. Rathore (FSM)	13
3.	Dr. Ashwani Sood	13
4.	Mr. Jitendra Kumar	13
5.	Dr. Adarsh Kumar Arya	14
6.	Dr. Zeenat Arif	12, 13
7.	Dr. Pranav Chaudhary	13, 14
8.	Dr. Anjali Awasthi	13, 14
9.	Dr. Dan Bahadur Pal	13, 14
10.	Dr. Bineeta Singh	13, 14
11.	Dr. Amit Kumar Pandey	12, 15
12.	Dr. Shailesh Kumar	12, 15
13.	Dr. Shitanshu Pandey	12, 14
14.	Dr. Vijay Kumar Verma	12, 14
15.	Mr. Pankaj Kumar Lodhi	12, 14
16.	Mr. Ranvijay Singh	12, 14
17.	Mr. Avanish Kumar	12, 14
Civil Engg. Deptt.		
18.	Mr. Manish Kumar (FSM)	14
19.	Dr. Rajiv Ganguly (FSM)	13
20.	Dr. Deepesh Singh	14
21.	Mr. Prathvipati	14
22.	Mr. Jaiprakash Nayak	12, 13
23.	Ms. Shivani Koshtha	12, 13
24.	Dr. Kavita Tandon	12, 14
25.	Mr. Pulkit Tiwari	12, 14
26.	Ms. Rachna Gupta	12, 14
Electrical Engg. Deptt.		
27.	Mr. J.K. Dwivedi	14
28.	Dr. C.N. Singh	14
29.	Mr. Jameel Ahmad	13
30.	Dr. Sanjiv Kumar	13
31.	Dr. Chandrabhan Vishwakarma	13
32.	Dr. Afroz Alam	12, 14
33.	Ms. Saumya Shukla	12, 14
34.	Mr. Sundram Mishra	12, 14

35.	Mr. Prashant Kumar	12, 14
36.	Mr. Arvind Kumar Singh	12, 14
Electronics Engg. Deptt.		
37.	Dr. Krishna Raj (FSM)	12
38.	Dr. Nand Kishore	12, 13
39.	Dr. Kumar Gaurav	12, 13
40.	Dr. Preeti Agarwal Mittal	12, 14
41.	Mr. Ajeet Kumar	12, 14
42.	Ms. Varunika Dixit	12, 14
43.	Ms. Aparna Singh	12, 14
44.	Ms. Archana Tripathi	12, 14
Mechanical Engg. Deptt.		
45.	Mr. R.K. Ambikesh	13
46.	Dr. S.K.S. Yadav	13
47.	Dr. Nishant Kr. Singh	13
48.	Dr. Rishi Kant	12, 13
49.	Dr. Gaurav Saini	12, 13
50.	Mr. Mayank Shekhar	14, 13
Computer Sc. & Engg. Deptt.		
51.	Dr. Vandana Dixit Kaushik (FSM)	15
52.	Dr. Vivek Singh Verma	14
53.	Dr. Imran Khan	14, 12
54.	Mr. Indresh Kumar Gupta	12, 13
55.	Mr. Amit Gupta	12, 13
56.	Mr. Rajat Mishra	13, 15
57.	Mr. Amlendra Kumar	13, 15
58.	Ms. Parul Pandey	13, 15
59.	Mrs. Sonia Gupta	12, 13
60.	Mrs. Pragya Tripathi	12, 14
61.	Mrs. Priyanka Pandey	12, 14
62.	Mrs. Pooja Agnihotri	12, 14
63.	Mr. Vinay Singh	12, 14
Bio-Chemical Engg. Deptt.		
64.	Mr. Brajesh Singh	14
65.	Dr. Rajkamal Kushwaha	12, 13
66.	Ms. Roma Agrahari	12, 13
67.	Dr. Shravan Kumar	12, 13
68.	Mr. Mohit Kumar Yadav	12, 13
69.	Mr. Shashi Kant	12, 14
70.	Dr. Dilip Kumar	12, 14
71.	Mr. Pravin Kr. Sachan	12, 14
Food Technology Deptt.		
72.	Dr. Vivek Kumar	13

73.	Dr. Anurag Singh	13
74.	Mr. Vipul Kumar	12, 14
75.	Dr. Pankaj Jha	12, 14
Plastic Technology Deptt.		
76.	Dr. Soma Banerjee	12, 14
77.	Mohd. Rashid Khan	12, 13
Oil Technology Deptt.		
78.	Dr. P.K.S. Yadav (FSM)	12
79.	Dr. Vineeta Gautam	12, 13
80.	Mr. Gaurav Singh	12, 13
81.	Dr. R.K. Trivedi	12
82.	Mr. H.S. Sharma	13
83.	Mr. P.C. Gupta	13
84.	Mr. Sameer Singh	13, 14
Paint Technology Deptt.		
85.	Ms. Radha Sachan	13, 14
86.	Dr. Pramod Kumar	14
87.	Mr. M.I. Khan	13
88.	Mr. Sunil Mehrotra	13
89.	Mr. Ghanshyam	13
90.	Mr. Brajendra Mohan Singh	13, 14
Humanities Deptt.		
91.	Dr. (Smt.) Bandana Nigam	14
92.	Dr. Om Nath Trivedi	13, 14
93.	Mr. S.M. Qasim	12, 13
94.	Mr. Vivek Katiyar	12, 13
95.	Ms. Anjana Gupta	12, 13
96.	Dr. Parul Singh	12, 13
97.	Ms. Neetu	12, 13
98.	Dr. Rajjan Prasad	12, 13
99.	Dr. Avinas Awadh	12, 14
100.	Ms. Ruchi Katiyar	13, 14
101.	Ms. Sanu Rajput	13, 14
102.	Ms. Smrit Yadav	13, 14
103.	Mr. Shiv Bahadur Singh	13, 14
104.	Ms. Tanu Singh	13, 14
Physics Deptt.		
105.	Dr. Divya Somvanshi	12, 13
106.	Dr. Braj Bhusan Singh	12, 13
107.	Dr. Suresh Kumar Sharma	13, 14
108.	Dr. Alok Singh	13, 14
Maths Deptt.		
109.	Dr. Ram Naresh (FSM)	14

110.	Dr. Uday Pratap Singh	13
111.	Dr. Shivam Shrivastav	12, 13
112.	Dr. Swati Mishra	12, 14
113.	Dr. Vinod Kumar Yadav	13, 14
114.	Dr. Ashutosh Pandey	12, 14
115.	Dr. Pratibha Mishra	12, 14
Chemistry Deptt.		
116.	Dr. Santosh Kumar	13
117.	Dr. Shaili Pal	12, 13
118.	Dr. Meenakshi Garg	12, 14
119.	Ms. Sadhana Singh	12, 14
120.	Ms. Sweta Pal	12, 14
Leather Technology		
121.	Mr. Sumant Chaterjee	13
122.	Dr. Abhishek Kumar Lal	12, 13
123.	Dr. Pramendra Gaurh	13, 14
124.	Ms. Shipra Sachan	13, 14



(Prof. Pradeep Kumar)
Controller of Examinations

**Office of the Controller of Examinations Harcourt
Butler Technical University, Kanpur**

Reff. No. 643 /COE/ Exam Cell/2023

Date: June 08, 2023

Copy forwarded for information and necessary action to:

- 1- All HOD s/ All Deans of Schools / Dean, Acad. Affairs / Dean Students Welfare: for information with the request to inform all the faculty members of the Deptt.
- 2- Registrar: for information.
- 3- OSD: for kind information to Hon'ble Vice Chancellor.
- 4- System Manager: for uploading on University website for information to all concerned.

(Prof. Pradeep Kumar)
Controller of Examinations