

ORDER

MID (Even) Semester Examination (MSE) for the session 2022-23 of students of 3rd & 4th year B.Tech., is scheduled from **April 03 to April 06, 2023 Exam Duration (10:00 AM – 01:00 PM)**. The Flying Squad & Invigilation duties are assigned to the following faculty members in dates as indicated against their names. **They are required to report at Examination Control Room on all dates / Shift of their duties on time as stated in the table below.** Kindly go through the followings carefully.

- 1- **Reporting time for invigilators; before 9:30 AM**
- 2- **Keep your mobile phone switched off during examinations.**
- 3- **Be sincere, punctual and cooperative in smooth conduction of the examination.**
- 4- **In case of classes, a proper substitute is to be arranged by the Invigilators & undersigned has to be informed at least a day before through proper channel.**

Important Instructions for:

Flying Squad Members (FSM):

1. The Flying Squad Team must be available in the Centre during entire period of Examination.
2. They have to take rounds in the Examination halls during conduct of Examination to observe the activities of the Students, Invigilators and ensure that no outsider (except the ones permitted by Controller of Examination [CoE]) can enter the Examination area during Exam duration.
3. If Poor invigilation is noticed in any Examination hall, the matter is to be immediately reported to the Centre Superintendent/ CoE and ensure that proper remedial action is taken forthwith. This may also be recorded in their daily report.
4. **They have to check and ensure No Cell-phone or other electronic gadgets or unwanted material be taken by the Examinees during the period of examination in to the examination halls.**
5. **The Flying Squad Members[FSM] have to check that the students are seated as per seating plan. It is to be also checked that the students of same branch do not sit on the right or left side or immediate front or back side of any candidate.**
6. The members of Flying Squad/Center Superintendent team shall ensure that the Answer Books of Unfair Means (UFM) Cases are packed separately.
7. **FSM can frisk the Examinees with care to ensure that there is no Un-wanted material being used by them during the Examination period.**

Invigilators:

1. Invigilator must report half an hour before Exam time.
2. Invigilators are required to be punctual and attentive during the Examination period so that use of Unfair means by the Examinee can be checked
3. Be always inside the exam room during the invigilation period.
4. Keep your mobile switch off/ on silent mode. Use your mobile only in emergent situation.
5. **Ensure that the students are sitting in their room as per the seating plan.**
6. **Invigilators are required to make an announcement to examinees to check their pockets & belonging so that there should not be any material with them which falls under the category UFM, before handing over the answer books.**
7. **Check the REGISTRATION CARD/ I CARD of Examinee before handing over the unused answer books.**
8. Please ensure that no student leave the room before time & only after submission of their answer book.
9. Prepare the Invigilators report & take attendance of Examinees.
10. Carefully collect the answer books subject wise & hand it over to the officials of Exam control room at the end of Examination time.
11. Invigilators can contact Exam cell officials in case of any query or requirement or discrepancy in seating arrangement.

P.T.O.


20/04/23

Sr. No.	Name of Invigilator	Dates of invigilation duties (April 03 to April 06, 2023)
		A1-10:00 to 11:00 AM, A2-12:00 to 01:00 PM Reporting Time Before 9: 30 AM
Chemical Engg. Deptt.		
1.	Dr. Ashwani Sood	03
2.	Dr. Rajesh Katiyar	03
3.	Mr. Jitendra Kumar	05
4.	Dr. A. K. Rathore	05
5.	Dr. Ashish Kapoor	05
6.	Dr. Adarsh Kumar Arya	03
7.	Dr. Zeenat Arif	03, 05
8.	Dr. Pranav Chaudhary	03, 05
9.	Dr. Anjali Awasthi	03, 05
10.	Dr. Dan Bahadur Pal	05, 06
11.	Dr. Bineeta Singh	05, 06
12.	Dr. Amit Kumar Pandey	05, 06
13.	Dr. Shailesh Kumar	05, 06
14.	Dr. Shitanshu Pandey	03, 06
15.	Dr. Vijay Kumar Verma	05, 06
16.	Mr. Ranvijay Singh	03, 05
17.	Mr. Avanish Kumar	03
18.	Mr. Pankaj Kumar Lodhi	03, 05, 06
Civil Engg. Deptt.		
19.	Dr. Deepesh Singh	03
20.	Mr. Prathvipati	03
21.	Dr. Rajiv Ganguly	03
22.	Mr. Manish Kumar	05, 06
23.	Mr. Jaiprakash Nayak	05, 06
24.	Ms. Kajol Priya	05, 06
25.	Ms. Shivani Koshtha	03, 05
26.	Dr. Kavita Tandon	03, 05
27.	Mr. Pulkit Tiwari	03, 05
28.	Ms. Rachna Gupta	03, 05
Electrical Engg. Deptt.		
29.	Mr. J.K. Dwivedi	03
30.	Dr. C.N. Singh	05
31.	Mr. Jameel Ahmad	05
32.	Dr. Sanjiv Kumar	05
33.	Dr. Archana Singh	03
34.	Dr. Chandrabhan Vishwakarma	03
35.	Dr. Afroz Alam	03, 05
36.	Ms. Saumya Shukla	03, 06
37.	Mr. Sundram Mishra	03, 06

38.	Mr. Prashant Kumar	05, 06
39.	Mr. Arvind Kumar Singh	03, 06
Electronics Engg. Deptt.		
40.	Dr. A.K. Shankhwar (FSM)	03, 05
41.	Dr. Ashutosh Singh	03, 05
42.	Dr. Nand Kishore	03, 05
43.	Dr. Kumar Gaurav	05, 06
44.	Dr. Preeti Agarwal Mittal	05, 06
45.	Mr. Ajeet Kumar	03, 06
46.	Ms. Varunika Dixit	03, 06
47.	Ms. Aparna Singh	06
48.	Ms. Archana Tripathi	06
Mechanical Engg. Deptt.		
49.	Dr. Rajive Gupta	05
50.	Dr. S.K. Singhal	05
51.	Dr. Jitendra Bhaskar	05
52.	Dr. Rajesh Kumar Verma	05
53.	Mr. R.K. Ambikesh	05
54.	Dr. S.K.S. Yadav	06
55.	Dr. Nishant Kr. Singh	03
56.	Dr. Avadhesh Yadav	03
57.	Dr. Rishi Kant	03, 05
58.	Dr. Gaurav Saini	03, 05
Computer Sc. & Engg. Deptt.		
59.	Dr. Raghuraj Singh	06
60.	Dr. Anita Yadav	06
61.	Dr. Vivek Singh Verma	06
62.	Dr. Imran Khan	03, 05
63.	Mr. Indresh Kumar Gupta	03
64.	Mr. Amit Gupta	03
65.	Mr. Rajat Mishra	03
66.	Mr. Amlendra Kumar	03, 06
67.	Ms. Parul Pandey	03, 06
68.	Mrs. Sonia Gupta	05, 06
69.	Mrs. Pragya Tripathi	05, 06
70.	Mrs. Priyanka Pandey	06
Bio-Chemical Engg. Deptt.		
71.	Dr. Rajkamal Kushwaha	03, 05
72.	Ms. Roma Agrahari	03, 05
73.	Dr. Shravan Kumar	03, 05
74.	Mr. Mohit Kumar Yadav	03, 06
75.	Mr. Shashi Kant	03, 05
76.	Dr. Dilip Kumar	05
77.	Mr. Pravin Kr. Sachan	06
Food Technology Deptt.		
78.	Dr. Vivek Kumar	06
79.	Dr. Anurag Singh	06
80.	Mr. Vipul Kumar	03, 06

81.	Dr. Pankaj Jha	05
Plastic Technology Deptt.		
82.	Dr. Reena Singhal (FSM)	03, 05
83.	Dr. Indira Nigam	03
84.	Dr. Soma Banerjee	05
85.	Mohd. Rashid Khan	05, 06
86.	Ms. Nidhi Shukla	05, 06
Oil Technology Deptt.		
87.	Dr. Vinceta Gautam	05
88.	Mr. Gaurav Singh	03, 05
89.	Mr. H.S. Sharma	03, 06
90.	Mr. P.C. Gupta	03, 06
91.	Mr. Sameer Singh	03, 06
Paint Technology Deptt.		
92.	Dr. Arun Maithani (FSM)	05, 06
93.	Ms. Radha Sachan	03, 05
94.	Mr. M.I. Khan	05, 06
95.	Mr. Sunil Mehrotra	05, 06
96.	Mr. Ghanshyam	05, 06
97.	Mr. Brajendra Mohan Singh	05
Humanities Deptt.		
98.	Dr. (Smt.) Bandana Nigam	06
99.	Dr. Om Nath Trivedi	06
100.	Mr. S.M. Qasim	03, 06
101.	Mr. Vivek Katiyar	03, 06
102.	Ms. Anjana Gupta	03, 06
103.	Dr. Parul Singh	05
104.	Ms. Neetu	05, 06
105.	Dr. Rajjan Prasad	06
106.	Dr. Avinas Awadh	06
107.	Ms. Ruchi Katiyar	05, 06
108.	Ms. Sanu Rajput	03, 06
109.	Ms. Smrit Yadav	03, 06
110.	Mr. Shiv Bahadur Singh	03, 06
Physics Deptt.		
111.	Dr. Divya Somvanshi	05, 06
112.	Dr. Braj Bhusan Singh	03, 05
113.	Dr. Suresh Kumar Sharma	05, 06
114.	Dr. Alok Singh	03, 06
Maths Deptt.		
115.	Dr. Ram Naresh (FSM)	03, 06
116.	Dr. Uday Pratap Singh	03
117.	Dr. Shivam Shrivastav	03, 05
118.	Dr. Swati Mishra	05, 06
119.	Dr. Vinod Kumar Yadav	03, 05
120.	Dr. Ashutosh Pandey	03, 06
121.	Dr. Pratibha Mishra	03, 06

Chemistry Deptt.		
122.	Dr. Santosh Kumar	03
123.	Dr. Shaili Pal	03, 05
124.	Dr. Meenakshi Garg	03, 05
125.	Ms. Sadhana Singh	05, 06
Leather Technology		
126.	Mr. Sumant Chaterjee	03, 06
127.	Dr. Abhishek Kumar Lal	03, 06
128.	Dr. Pramendra Gaurh	05, 06
129.	Ms. Shipra Sachan	03, 05, 06

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(Prof. Pradeep Kumar)
Controller of Examinations


Office of the Controller of Examinations
Harcourt Butler Technical University, Kanpur

No. 521/COE/Mid (Even) Semester Exam /2023

Date: March 25, 2023

Copy forwarded for information and necessary action to:

- 1- All HOD s/ All Deans of Schools / Dean, Acad. Affairs / Dean Students Welfare: for information with the request to inform all the faculty members of the Deptt.
- 2- Registrar: for information.
- 3- OSD: for kind information to Hon'ble Vice Chancellor.
- 4- System Manager: for uploading on University website for information to all concerned.


(Prof. Pradeep Kumar)
Controller of Examinations