



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर – 208002, उ.प्र., भारत

HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

Phone : +91-0512-2534001-5, 2533812, website : <http://www.hbtu.ac.in>, Email : [vc@hbtu.ac.in](mailto:vc@hbtu.ac.in)

100 YEARS  
1921 - 2021

### Key Indicator- 5.2 Student Progression (40)

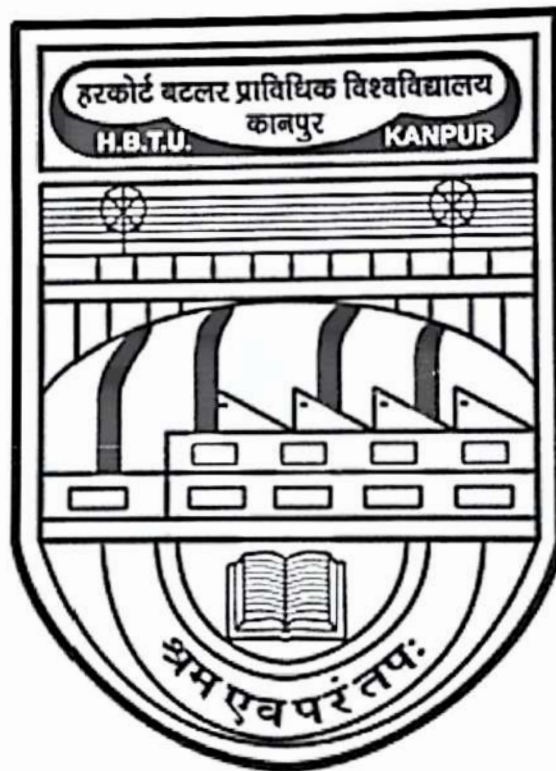
#### 5.2.2 Average Percentage of placement of outgoing students during the last five years

##### 5.2.2.1 Number of outgoing students placed year-wise during the last five years

Year	2017-18
Number of outgoing students placed	257
Number of outgoing students	499
Percentage	51.50

कुल सचिव  
हरकोर्ट बटलर प्राविधिक विश्वविद्यालय  
कानपुर-2

**OFFER LETTERS/APPOINTMENT  
LETTERS/RESULTS FOR THE SESSION  
2017-18**



**TRAINING AND PLACEMENT CELL  
H.B.T.U. KANPUR – 208002**



5 April 2019 at 21:47

Fwd: Re: Re: GET Pool Campus drive| IET Lucknow| 29th Jan 2018

HBTI KANPUR <placement@hbti.net>  
To: VAIBHAV MUDGAL <vaibhavmudgalraj@gmail.com>

----- Forwarded message -----

From: Amrit Bhasin &lt;amrit.bhasin@heromotocorp.com&gt;

Date: Fri, Feb 2, 2018 at 7:11 PM

Subject: Fwd: Re: Re: GET Pool Campus drive| IET Lucknow| 29th Jan 2018

To: HBTI KANPUR &lt;placement@hbti.net&gt;, Training &amp; Placement Cell IET Lucknow &lt;placement@ietlucknow.ac.in&gt;, Rakesh Narain &lt;mnnit.placements@gmail.com&gt;

Cc: Jitin Sahni &lt;jitin.sahni@heromotocorp.com&gt;, Gunjan Khurana &lt;gunjan.khurana@heromotocorp.com&gt;, Shivangi Shukla &lt;shivangi.shukla@heromotocorp.com&gt;

Dear Sirs,

Greetings!!

We are pleased to make an offer to the following candidates for the role of Graduate Engineer Trainee - Operations.

Sr. No.	Name	Institute
1	Aakash Patel	IET Lucknow
2	Aditya Shukla	HBTI Kanpur
3	Faiyaz Ahmad	MNNIT Allahabad
4	Niharika	IET Lucknow
5	Pankaj Chandra	HBTI Kanpur
6	Sanyogita Singh	IET Lucknow
7	Tanishk Gupta	HBTI Kanpur

We understand that these candidates have expressed their flexibility in joining any of our plant locations.

Kindly acknowledge the acceptance of the respective offers.

Detailed offer letter with CTC and pre-joining formalities shall be emailed in subsequent weeks.

Regards,  
Amrit Bhasin

----- Forwarded message -----

From: Amrit Bhasin &lt;amrit.bhasin@heromotocorp.com&gt;

Date: Mon, Jan 29, 2018 at 7:39 PM

Subject: Fwd: Re: Re: GET Pool Campus drive| IET Lucknow| 29th Jan 2018

To: HBTI KANPUR &lt;placement@hbti.net&gt;, Training &amp; Placement Cell IET Lucknow &lt;placement@ietlucknow.ac.in&gt;, Rakesh Narain &lt;mnnit.placements@gmail.com&gt;

Cc: Jitin Sahni &lt;jitin.sahni@heromotocorp.com&gt;

Dear Sirs,

Please find below in trail mail updated link for candidate profile upload.

Regards,  
Amrit

----- Forwarded message -----

From: "Vinodreddy Ninakanti" &lt;vinodreddy.ninakanti@heromotocorp.com&gt;

Date: 29 Jan 2018 17:16

Subject: Re: Re: GET Pool Campus drive| IET Lucknow| 29th Jan 2018

To: "Amrit Bhasin" &lt;amrit.bhasin@heromotocorp.com&gt;

Cc: "Jitin Sahni" &lt;jitin.sahni@heromotocorp.com&gt;

PFB the application link:

<https://career10.successfactors.com/sfcareer/jobreqcareerpvt?jobId=4282&company=Heru&username=&st=69645C21A842C6C685BEF4D25A07CF9F5AEAFB00>Best Regards,  
Vinod Reddy

On Mon, Jan 29, 2018 at 4:30 PM, Amrit Bhasin &lt;amrit.bhasin@heromotocorp.com&gt; wrote:

Dear Vinod,

Kindly share a revised GET profile upload link of mySuccess toes for Operations profile.

Thanks  
Regards,



HMCL:HR:2018-19:OL:GET:065

Dated: 21<sup>st</sup> June 2018

Pankaj Chandra  
Harcourt Butler Technical University, Kanpur

**Subject: Offer Letter – Graduate Engineer Trainee**

Dear Pankaj Chandra

**Congratulations!!**

With reference to your application and subsequent interview, we are pleased to offer you the post of **Graduate Engineer Trainee** in Grade TG, in our Organization with effect from **2<sup>nd</sup> July 2018**. Kindly note that you are required to report at our Corporate Office for Induction. On completion of your Induction Program, you shall report at your assigned work location - Haridwar Plant, on the following terms and conditions, mutually agreed upon.

You will be on training for a period of **One Year** from the date of your joining the Organization. On successful completion of the training period, you will be absorbed as **'Team Manager - Industrial Engineering' (A1)** in the Company.

Please note that a detailed Letter of Appointment shall be issued to you upon your joining. Kindly report at **Hero MotoCorp Ltd. 1, Bharti Crescent, Dr. Nelson Mandela Road, Vasant Kunj, Phase-II, New Delhi – 110070**, for joining formalities on **2<sup>nd</sup> July 2018**.

This Offer Letter is valid subject to your acceptance of the same within 2 days from the issuance date and clearance of your medical check. The details of your remuneration and important terms & conditions are enclosed herewith as **Annexure –I & Annexure-II**.

If there are any further clarifications that you require from us, please contact **Amrit Bhasin**, who would answer your queries. Her contact details are: **Mobile No. +91-9818667849, Email ID: [amrit.bhasin@heromotocorp.com](mailto:amrit.bhasin@heromotocorp.com)**.

Further, please note that at the time of joining, you are requested to bring in five (5) recent Passport size photographs and Originals and Photocopies of the following documents:

- All Academic & Technical qualifications including 10<sup>th</sup> & 10+2 Pass Certificates, specifying date of birth
- PAN Card (mandatory) / Passport (As available) / Driving License (As available) / Aadhaar Card / Bank Account No. along with a Crossed Cheque

We will look forward to your joining on **2<sup>nd</sup> July 2018**.

Thanking you,

Yours sincerely,  
For Hero MotoCorp Ltd.

**VIJAY  
SETHI**

Digitally signed by VIJAY SETHI  
DN: cn=VIJAY SETHI, o=Hero MotoCorp Ltd., email=vijs@heromotocorp.com, c=IN  
c=IN, o=Hero MotoCorp Ltd., email=vijs@heromotocorp.com, cn=VIJAY SETHI  
Date: 2018.06.28 10:04:08 +05'30'

Hero MotoCorp Ltd.  
Regd. Office: 34, Community Centre, Basant Lok, Vasant Vihar, New Delhi-110057, India  
Tel. +91-11-26142451, 46044100, Fax +91-1126143321, 26143198  
HeroMotoCorp.com CIN: L35911DL1984PLC017354, PAN NO: AAACH0812J; GST NO 07AAACH0812J1ZY



Sankar S Kumar <sankar.kumar@samsung.com>

ET-(2017-18)

Tue, Apr 3, 2018 at 4:30 PM

Reply-To: sankar.kumar@samsung.com

To: "anushimaheshwari95@gmail.com" <anushimaheshwari95@gmail.com>,

"shikharjindal2017@gmail.com" <shikharjindal2017@gmail.com>

Cc: Sidharth Gupta <sid.gupta@samsung.com>, "placement@hbti.net" <placement@hbti.net>

Dear all,

**Greetings from Samsung and once again a very warm welcome to Samsung group!**

We are pleased to attach your "Offer letters" for your reference.

**List of candidates selected for job offer are:**

**1. Anushi Maheshwari**

**2. Shikhar Jindal**

**Shikhar Jindal has been chosen as the single point of contact** for any joining/ offer related queries. He is requested to confirm the acceptance of all the offers as a single response to this email (cc to all) after confirming with all the new joinees from your college latest by 6th Apr, 2018. (Scanned signed copy of offer letter is not required)

**Date of joining will be communicated by next month.**

For any further queries feel free to reach out to me through the point of contact of your college.

Note: Selected candidates will undergo medical check up & need to pay INR 1450 to IHO, the whole amount will get reimbursed post joining, on submission of hard copy of the bill. The candidates will be receiving a mail regarding this from Mr. Ankur Anand.

Best Regards,

**Sankar S Kumar**

Deputy Manager - HR

O (0120-6711111) Ext (1701)  
M +91-9821550093  
E (sankar.kumar@samsung.com)

Samsung R&D  
Institute, India -  
Noida

Logix Cyber Park • Plot No. C 28-29, Tower D - Ground to 10th Floor  
and Tower C - 7th Floor, Sector 62 • Noida(U.P.) 201301 • INDIA

Anushi Maheshwari

HBTI

**Subject: Offer of Employment**

Dear Anushi Maheshwari

Congratulations!

This is with reference to your application and the subsequent interviews you had with us. We are pleased to inform you that you have been selected for the below mentioned post and being extended this offer for service with Samsung India Electronics Pvt. Ltd (the "Company"), currently based at its Mobile Research & Development unit in Noida.

With reference to the same, mentioned below are the details of your joining the Company:

1. Global Title :	Engineer-I
2. Business Title :	Engineer
3. Date of Joining :	June 2018
4. Joining Location & Current Location of Posting :	Samsung R&D Institute India - Noida, Logix Cyber Park, C 28-29, Tower-D, Sector-62, Noida-201301

**Remuneration:**

Your compensation details are as mentioned in **ANNEXURE I (Part (A))**. All payments shall be subject to tax deduction in accordance with Income tax laws and regulations, prevailing from time to time. Your next salary review based on your performance and as per the Company policy shall be with effect from 1st March 2019. You are strictly advised not to share the compensation information offered to you with anyone, including employees of the Company. However, you can contact Company's Human Resource Department for any clarification, incase required. Please do note that the Company considers unauthorized disclosure/ sharing of offered salary details as a serious breach of code of conduct & confidentiality and a serious indiscipline. Hence if you are found sharing such information with an unauthorized person or authority or employee of the Company, other than an authorized Human Resource person, appropriate action shall be initiated against you.

**Probation Period and Confirmation as a Permanent Employee:**

You would be placed on a probation period of three months as per the Company policy from your date of joining the organization which can be extended at the sole discretion of the Company. You will be deemed to be on probation until you are issued a letter of confirmation in writing duly signed by authorized signatory of the Company or an e-mail communication with regard to your confirmation from the Human Resource Department of the Company.

**Termination of Employment**

During your probation period and at any time before your confirmation by Company in writing or through e-mail, termination of services may be effected by either side tendering one month's advance written notice or payment of one month's basic salary in lieu of notice and without assigning any reason. Subsequent to your confirmation, termination of services may be effected by either you or the Company

## ANNEXURE I

## A. Compensation Details

*Anushi Maheshwari*

	Salary Components	INR Monthly	INR Annual
<b>Basic Salary</b>	Basic	25372	304460
<b>Allowances</b>	HRA	12686	152230
	Conveyance	1600	19200
	Special Allowance	16142	193700
	Medical Allowance	1250	15000
<b>Benefit</b>	LTA	2114	25372
<b>Retirals</b>	Provident Fund	3045	36535
	Gratuity	1220	14645
	<b>TOTAL SALARY</b>	<b>63429</b>	<b>761142</b>
<b>*Bonus</b>	<b>Festival Bonus (Oct-Nov)</b>	200% of Basic	50744
	<b>Performance Bonus (Jan &amp; July - 100-200% of Basic based on Company performance)</b>	300% of Basic	76116
	<b>TOTAL COST PA</b>		<b>888002</b>
<b>Other Benefits</b>	Group Mediclaim - (family floater)		2,50,000
	Group Accident Insurance for Employee		3,00,000
*Bonus Figures are based on previous year payment, which could vary as per the performance of the Company and as decided by the Management. Payment shall be given on prorated basis.			
All Payments shall be subject to tax in accordance with Income tax laws and regulations, prevailing from time to time.			

**Note:**

1. Please inform us whether you have any family member working in our organization.
2. Only the employees who are on active payroll of the company are eligible for bonus.



Shikhar Jindal

HBTI

**Subject: Offer of Employment**

Dear Shikhar Jindal

Congratulations!

This is with reference to your application and the subsequent interviews you had with us. We are pleased to inform you that you have been selected for the below mentioned post and being extended this offer for service with Samsung India Electronics Pvt. Ltd (the "Company"), currently based at its Mobile Research & Development unit in Noida.

With reference to the same, mentioned below are the details of your joining the Company:

- |   |  |
|---|--|
| 1. Global Title :                                   | Engineer-I   |
| 2. Business Title :                                 | Engineer   |
| 3. Date of Joining :                                | June 2018  |
| 4. Joining Location & Current Location of Posting : | Samsung R&D Institute India - Noida,<br>Logix Cyber Park, C 28-29, Tower-D,<br>Sector-62, Noida-201301 |

**Remuneration:**

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**Termination of Employment**

During your probation period and at any time before your confirmation by Company in writing or through e-mail, termination of services may be effected by either side tendering one month's advance written notice or payment of one month's basic salary in lieu of notice and without assigning any reason. Subsequent to your confirmation, termination of services may be effected by either you or the Company



Fri, Nov 17, 2017 at 4:56 PM

Arham Husain <Arham.Husain@necotechnologies.in>  
To: 3TI KANPUR <placement@hbti.net>

Dear Dr. Sanjiv,

Thanks for all your support during yesterday's drive. We had a great experience. It is in fact good that we got final 5 selects with the potential of more to follow.

Please also convey our thanks to all the student volunteers who made our stay comfortable. Please find below the names of 5 final selects. Their offer letters shall be sent shortly.

- Virat Agarwal
- Jay Chaudhary
- Madhu
- Anushi Maheshwari
- Abhijit Nautiyal

Request the following 6 students to visit our office on **Monday, 27<sup>th</sup> November** for Level-2 techno-managerial and HR round.

- Paras Maheshwari
- Abhishek Gupta
- Shivam Aggrawal
- Vinay Kumar Kaul
- Harshita Saraogi
- Sumit Kaushik ✓
- Harshit Bajpai ✓

There are 3 candidates who appeared in the HR round but their selection/rejection was not confirmed.

We shall convey their results along with those of the remaining 7 students.

**Warm Regards**

**Arham Husain**

**Talent Acquisition Partner**

**NEC Technologies India Pvt. Ltd.**

SEZ , 6th Floor, Building-9

IT/ITES SEZ of M/s Sea view Developers Ltd.

Plot No. 20 and 21, Sector-135, Noida-201301 (U.P.)

Ph - +91 120 6615100 (Extn - 269) +91 9990900694

Arham Husain <Arham.Husain@necotechnologies.in>  
3TI KANPUR <placement@hbti.net>

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Plot No. 20 and 21, Sector-135, Noida-201301 (U.P.)

Ph - +91 120 6615100 (Extn - 269) +91 9990900694

Official Copy

Date: 26-Jan-2018

Name: Abhijit Nautiyal  
Institute: HBTU

Dear Abhijit,

Congratulations!!!

We are pleased to inform you about your selection for a career opportunity with **NEC Technologies India Pvt. Limited**, and welcome you to join us in our Pursuit of Excellence.

You shall join us as Junior Member Technical Staff and remain on probation for a period of six months. Based on your performance, you shall be confirmed as permanent.

During your probation you will be paid a Gross CTC of Rs.400000/- per annum. On confirmation you shall be on Gross CTC of Rs.450000/-per annum. You shall be required to sign a service agreement of 24 months applicable from the date of joining having a value of Rs. 1,50,000/- which must be submitted before the joining date.

We would request you to join on 8<sup>th</sup> August 2018 at the following address:

NEC Technologies India Pvt. Ltd  
SEZ UNIT -I, 6th Floor, Building-9,  
IT/ ITES SEZ of M/s Seaview Developers Ltd  
Plot no. 20 and 21, Sector 135, Noida - 201301

At the time of your joining, you shall be required to submit the following documents:

- a) All Educational Certificates & Mark sheets from Class Xth onwards
- b) Date of Birth Certificate
- c) Passport (Non-blank pages)
- d) PAN Card copy
- e) 4 Passport size color photographs (with light background)
- f) Copy of Driving license or Election ID Card

Please bring the original & photocopies of documents listed at point (a) to (e) above. The original documents shall be returned to you after verification while the photocopies shall remain with us for records. In absence of any of the documents the offer may stand null and void.

Kindly note that the above offer is valid subject to your being found medically fit and clearing all your academic examinations.

With best wishes and looking forward to a mutually beneficial association.



Yours sincerely,  
For NEC Technologies India Limited

Acceptance Signatory



Official Copy

Date: 26-Jan-2018

Name: Anushi Maheshwari  
Institute: HBTU

Dear Anushi,

Congratulations!!!

We are pleased to inform you about your selection for a career opportunity with **NEC Technologies India Pvt. Limited**, and welcome you to join us in our Pursuit of Excellence.

You shall join us as Junior Member Technical Staff and remain on probation for a period of six months. Based on your performance, you shall be confirmed as permanent.

During your probation you will be paid a Gross CTC of Rs.400000/- per annum. On confirmation you shall be on Gross CTC of Rs.450000/-per annum. You shall be required to sign a service agreement of 24 months applicable from the date of joining having a value of Rs. 1,50,000/- which must be submitted before the joining date.

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With best wishes and looking forward to a mutually beneficial association.



Yours sincerely,  
For NEC Technologies India Limited

Acceptance Signatory



Date: 26-Jan-2018

Official Copy

Name: Harshit Bajpal  
Institute: HBTU

Dear Harshit,

Congratulations!!!

We are pleased to inform you about your selection for a career opportunity with **NEC Technologies India Pvt. Limited**, and welcome you to join us in our Pursuit of Excellence.

You shall join us as Junior Member Technical Staff and remain on probation for a period of six months. Based on your performance, you shall be confirmed as permanent.

During your probation you will be paid a Gross CTC of Rs.400000/- per annum. On confirmation you shall be on Gross CTC of Rs.450000/-per annum. You shall be required to sign a service agreement of 24 months applicable from the date of joining having a value of Rs. 1,50,000/- which must be submitted before the joining date.

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With best wishes and looking forward to a mutually beneficial association.



Yours sincerely,  
For NEC Technologies India Limited

Acceptance Signatory

Official Copy

Date: 26-Jan-2018

Name: Jay Chaudhary  
Institute: HBTU

Dear Jay,

Congratulations!!!

We are pleased to inform you about your selection for a career opportunity with **NEC Technologies India Pvt. Limited**, and welcome you to join us in our Pursuit of Excellence.

You shall join us as Junior Member Technical Staff and remain on probation for a period of six months. Based on your performance, you shall be confirmed as permanent.

During your probation you will be paid a Gross CTC of Rs.400000/- per annum. On confirmation you shall be on Gross CTC of Rs.450000/-per annum. You shall be required to sign a service agreement of 24 months applicable from the date of joining having a value of Rs. 1,50,000/- which must be submitted before the joining date.

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With best wishes and looking forward to a mutually beneficial association.

Yours sincerely,  
For NEC Technologies India Limited

Acceptance Signatory

Date: 26-Jan-2018

Official Copy

Name: Madhu  
Institute: HBTU

Dear Madhu,

Congratulations!!!

We are pleased to inform you about your selection for a career opportunity with **NEC Technologies India Pvt. Limited**, and welcome you to join us in our Pursuit of Excellence.

You shall join us as Junior Member Technical Staff and remain on probation for a period of six months. Based on your performance, you shall be confirmed as permanent.

During your probation you will be paid a Gross CTC of Rs.400000/- per annum. On confirmation you shall be on Gross CTC of Rs.450000/-per annum. You shall be required to sign a service agreement of 24 months applicable from the date of joining having a value of Rs. 1,50,000/- which must be submitted before the joining date.

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With best wishes and looking forward to a mutually beneficial association.



Yours sincerely,  
For NEC Technologies India Limited

Acceptance Signatory





**Garima Pandey** <garima.pandey@indiamart.com>  
To: HBTI KANPUR <placement@hbti.net>

Thu, Feb 1, 2018 at 6:18 PM

Hi,

1. Below mentioned students have been selected, pls ask them to share below mentioned documents:

Selected Students:

- Aditya Jain
- Shivam Agarwal
- Shalu Verman
- 
- 

Documents Required:

10th,12th and Btech marksheets  
Pan Card and Adhar Card  
Passport size photo  
Softcopy of resume

**Regards,**  
**Garima Pandey**  
**Asst. Manager - Talent Acquisition**  
Indiamart Intermesh Ltd.  
(An ISO 9001:2008 Company)  
Advant Navis Business Park, Plot No.7, 8th Floor, Sector -142  
Greater Noida Expressway, Noida, UP - 201305  
Mobile : 9873425856 ; Extn: 8303





Indiamart InterMED Ltd.  
Advent Heights Business Park, Plot no. 7  
7th Floor, Sector - 142, Noida, UP  
Call Us: 05624466616  
E: customercare@indiamart.com  
Website: www.indiamart.com

Date: 17<sup>th</sup> March 2018

Name: Aditya Jain  
Address: 109 Garden Homes phase II,  
Near Alka puri, Gwalior 474006

Dear Aditya,

This has reference to your application and subsequent interview you had with us for a suitable opening in our organization.

1. We are pleased to offer you an appointment as **Associate Software Programmer**. The offer is valid for you to join us on **12<sup>th</sup> June, 2018**. You shall be reporting to work at **9.00 am** on the day of joining.
2. Your Annual Compensation shall be **INR 5,50,008**. The detailed Compensation Structure is attached herewith as "**Annexure - 1**".
3. As informed, your place of posting shall be at **Noida 142**. However, organization reserves the rights to transfer you to and / or utilize your services in any of the company's offices (Current or Future), work sites or assisted or affiliated Companies located with in the country.
4. You will be governed by the Company rules, as amended from time to time. You will be entitled to, leave and other benefits in accordance with such rules applicable from time to time.
5. On the day of joining, you are requested to contact (**Garima Pandey**) working with us as **Asst. Manager-Talent Acquisition** for completion of your joining formalities and induction. She could be contacted @ **9873425856**.
6. A detailed Letter of Appointment setting out terms and conditions of your appointment shall be issued to you subsequent to your completing the joining formalities.

**Annexure - 1**

Name: Aditya Jain  
 Designation: Associate Software Programmer

Salary - Break up		
Component	Monthly (Rs)	Annual (Rs)
Basic	22917	275004
HRA	11459	137508
Transport Allowance	1600	19200
Executive Allowance	8058	96696
EPF (Employer Contribution)	1800	21600
Monthly Fixed Total	45834	550008
CTC	45834	550008
Deductions		
EPF	3600	43200
Total Deductions	3600	43200
Approx Take Home	42234	506808

For Indiamart InterMesh Ltd.



Ms. Amla Awasthi  
 AVP-HR Operations

Signature



Date: 17<sup>th</sup> March 2018

Name: Shivam Agarwal  
Address: 96, Amirgati,  
Mahmoodabad, Sitapur, U.P. - 261203

Dear Shivam,

This has reference to your application and subsequent interview you had with us for a suitable opening in our organization.

1. We are pleased to offer you an appointment as Associate Software Programmer. The offer is valid for you to join us on 12<sup>th</sup> June, 2018. You shall be reporting to work at 9.00 am on the day of joining.
2. Your Annual Compensation shall be INR 5,00,000. The detailed Compensation Structure is attached herewith as "Annexure - I".
3. As informed, your place of posting shall be at Noida 142. However, organization reserves the rights to transfer you to and/or utilize your services in any of the company's offices (Current or Future), work sites or assisted or affiliated Companies located within the country.
4. You will be governed by the Company rules, as amended from time to time. You will be entitled to leave and other benefits in accordance with such rules applicable from time to time.
5. On the day of joining, you are requested to contact (Garima Pandey) working with us as Asst. Manager-Talent Acquisition for completion of your joining formalities and induction. She could be contacted @ 9873425856.
6. A detailed Letter of Appointment setting out terms and conditions of your appointment shall be issued to you subsequent to your completing the joining formalities.



**indiamart®**

IndiaMART InformESH Ltd.  
Advt. Dept. Business Dev. Pkx. No. 7  
1st Floor, Sector - 142, Noida - 20  
Call Us: 05622921101  
E: customercare@indiamart.com  
Website: www.indiamart.com

**Date: 17<sup>th</sup> March 2018**

**Name: Shalu Verma  
Address: H.No. 35/681, Lohamundi,  
Agra-282002.**

**Dear Shalu,**

This has reference to your application and subsequent interview you had with us for a suitable opening in our organization.

1. We are pleased to offer you an appointment as **Associate Software Programmer**. The offer is valid for you to join us on **12<sup>th</sup> June, 2018**. You shall be reporting to work at **9.00 am** on the day of joining.
2. Your Annual Compensation shall be **INR 5,00,004**. The detailed Compensation Structure is attached herewith as "**Annexure - 1**".
3. As informed, your place of posting shall be at **Noida 142**. However, organization reserves the rights to transfer you to and / or utilize your services in any of the company's offices (Current or Future), work sites or assisted or affiliated Companies located with in the country.
4. You will be governed by the Company rules, as amended from time to time. You will be entitled to, leave and other benefits in accordance with such rules applicable from time to time.
5. On the day of joining, you are requested to contact (**Garima Pandey**) working with us as **Asst. Manager-Talent Acquisition** for completion of your joining formalities and induction. She could be contacted @ **9873425856**.
6. A detailed Letter of Appointment setting out terms and conditions of your appointment shall be issued to you subsequent to your completing the joining formalities.



**Vidhi Jain** <vidhi.jain@edynamic.net>

Tue, Mar 13, 2018 at  
11:52 PM

To: "placement@hbti.net" <placement@hbti.net>, "guptanitin963@gmail.com" <guptanitin963@gmail.com>

Cc: Vidhi Jain <vidhi.jain@edynamic.net>, Neha Chetan <neha.chetan@edynamic.net>, Nipsy Jhamb <nipsy.jhamb@edynamic.net>, "yogesh.swartz7@gmail.com" <yogesh.swartz7@gmail.com>

Dear Sir,

Thanks for giving us an opportunity and nice cordiality in your campus today. It was pleasure interacting with you and students.

From edynamic, we would like to shortlist following students. Our HR team will get back to you shortly.

StudentCode	StudentName
8859111744	Paras Maheshwari
7007276258	Piyush Singh
7607751145	Vinay kumar Kaul
8853760825	Ajay Pratap Singh Chauhan
9889995412	Prashant Tiwari
7275556602	Ketan Sachan
9005071202	Anoop Kumar

On hold – Final discussion with Head of Technology will be scheduled telephonically

- 7607147991 Priya Dwivedi

**Thanks and Regards,**

**Vidhi Jain**

Email [vidhi.jain@edynamic.net](mailto:vidhi.jain@edynamic.net) |

[www.edynamic.net](http://www.edynamic.net) | [Our Blog](#) | [Follow us on Twitter](#)

**Tuesday, 17<sup>th</sup> July, 2018**

**Dear Ajay,**

It gives us immense pleasure in inviting you to join edynamic Softech Solutions Pvt. Ltd. as one of its valuable members. It is our belief that the growth and success of companies is fuelled by the enthusiasm and energy of its constituent people; who are willing to invest their time and energy to achieve personal and corporate objectives.

We are pleased to offer you the position of **Trainee** with edynamic Softech Solutions Pvt. Ltd. at our Gurgaon office, based on the below mentioned terms and conditions.

**Compensation Structure**

<b>Stipend</b>	<b>INR 15,000/-</b>
----------------	---------------------

On **1st August, 2018**, we will require you to submit certain documents for our records; these are mentioned in the list enclosed.

Your association and employment will be governed by the employee related policies and guidelines of the organization.

On reporting for duties you will be issued a formal letter of appointment containing terms and conditions, which will be binding on both the sides.

You would not be entitled for any joining expenses.

While welcoming you to edynamic Softech Solutions Pvt. Ltd. we are confident that you will contribute to the organization and its goals and add value through your role.

To indicate your acceptance of this position, please return the signed duplicate copy of this letter.

Tuesday, 17<sup>th</sup> July, 2018

Dear Anoop,

It gives us immense pleasure in inviting you to join edynamic Softech Solutions Pvt. Ltd. as one of its valuable members. It is our belief that the growth and success of companies is fuelled by the enthusiasm and energy of its constituent people; who are willing to invest their time and energy to achieve personal and corporate objectives.

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**Compensation Structure**

<b>Stipend</b>	<b>INR 15,000/-</b>
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Your association and employment will be governed by the employee related policies and guidelines of the organization.

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While welcoming you to edynamic Softech Solutions Pvt. Ltd. we are confident that you will contribute to the organization and its goals and add value through your role.

To indicate your acceptance of this position, please return the signed duplicate copy of this letter.





**eDynamic Softech Solutions Pvt. Ltd.**  
Dynamic House, Plot No. 29, Sector - 18,  
Udyog Vihar, Gurgaon - 122015, Haryana  
Phone: +91-124- 4951900, +91-124- 4951950  
Fax: +91-124- 4951999

**Tuesday, 17<sup>th</sup> July, 2018**

**Dear Ketan,**

It gives us immense pleasure in inviting you to join edynamic Softech Solutions Pvt. Ltd. as one of its valuable members. It is our belief that the growth and success of companies is fuelled by the enthusiasm and energy of its constituent people; who are willing to invest their time and energy to achieve personal and corporate objectives.

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Phone: +91-124- 4951900, +91-124- 4951950  
Fax: +91-124- 4951999

**Tuesday, 17<sup>th</sup> July, 2018**

**Dear Paras,**

It gives us immense pleasure in inviting you to join edynamic Softech Solutions Pvt. Ltd. as one of its valuable members. It is our belief that the growth and success of companies is fuelled by the enthusiasm and energy of its constituent people; who are willing to invest their time and energy to achieve personal and corporate objectives.

We are pleased to offer you the position of **Trainee** with edynamic Softech Solutions Pvt. Ltd. at our Gurgaon office, based on the below mentioned terms and conditions.

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Udyog Vihar, Gurgaon - 122015, Haryana  
Phone: +91-124- 4951900, +91-124- 4951950  
Fax: +91-124- 4951999

**Tuesday, 17<sup>th</sup> July, 2018**

**Dear Piyush,**

It gives us immense pleasure in inviting you to join edynamic Softech Solutions Pvt. Ltd. as one of its valuable members. It is our belief that the growth and success of companies is fuelled by the enthusiasm and energy of its constituent people; who are willing to invest their time and energy to achieve personal and corporate objectives.

We are pleased to offer you the position of **Trainee** with edynamic Softech Solutions Pvt. Ltd. at our Gurgaon office, based on the below mentioned terms and conditions.

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<b>Stipend</b>	<b>INR 15,000/-</b>
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While welcoming you to edynamic Softech Solutions Pvt. Ltd. we are confident that you will contribute to the organization and its goals and add value through your role.

To indicate your acceptance of this position, please return the signed duplicate copy of this letter.





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Udyog Vihar, Gurgaon - 122015, Haryana  
Phone: +91-124-4951900, +91-124-4951950  
Fax: +91-124-4951999

**Tuesday, 17<sup>th</sup> July, 2018**

**Dear Prashant,**

It gives us immense pleasure in inviting you to join edynamic Softech Solutions Pvt. Ltd. as one of its valuable members. It is our belief that the growth and success of companies is fuelled by the enthusiasm and energy of its constituent people; who are willing to invest their time and energy to achieve personal and corporate objectives.

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<b>Stipend</b>	<b>INR 15,000/-</b>
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You would not be entitled for any joining expenses.

While welcoming you to edynamic Softech Solutions Pvt. Ltd. we are confident that you will contribute to the organization and its goals and add value through your role.

To indicate your acceptance of this position, please return the signed duplicate copy of this letter.



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Udyog Vihar, Gurgaon - 122015, Haryana  
Phone: +91-124- 4951900, +91-124- 4951950  
Fax: +91-124- 4951999

**Tuesday, 17th July, 2018**

**Dear Vinay,**

It gives us immense pleasure in inviting you to join edynamic Softech Solutions Pvt. Ltd. as one of its valuable members. It is our belief that the growth and success of companies is fuelled by the enthusiasm and energy of its constituent people; who are willing to invest their time and energy to achieve personal and corporate objectives.

We are pleased to offer you the position of **Trainee** with edynamic Softech Solutions Pvt. Ltd. at our Gurgaon office, based on the below mentioned terms and conditions.

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On reporting for duties you will be issued a formal letter of appointment containing terms and conditions, which will be binding on both the sides.

You would not be entitled for any joining expenses.

While welcoming you to edynamic Softech Solutions Pvt. Ltd. we are confident that you will contribute to the organization and its goals and add value through your role.

To indicate your acceptance of this position, please return the signed duplicate copy of this letter.

Official Copy

Date: 26-Jan-2018

Name: Sumit Kaushik  
Institute: HBTU

Dear Sumit,

Congratulations!!!

We are pleased to inform you about your selection for a career opportunity with **NEC Technologies India Pvt. Limited**, and welcome you to join us in our Pursuit of Excellence.

You shall join us as Junior Member Technical Staff and remain on probation for a period of six months. Based on your performance, you shall be confirmed as permanent.

During your probation you will be paid a Gross CTC of Rs.400000/- per annum. On confirmation you shall be on Gross CTC of Rs.450000/-per annum. You shall be required to sign a service agreement of 24 months applicable from the date of joining having a value of Rs. 1,50,000/- which must be submitted before the joining date.

We would request you to join on 8<sup>th</sup> August 2018 at the following address:

NEC Technologies India Pvt. Ltd  
SEZ UNIT -I, 6th Floor, Building-9,  
IT/ ITES SEZ of M/s Seaview Developers Ltd  
Plot no. 20 and 21, Sector 135, Noida – 201301

At the time of your joining, you shall be required to submit the following documents:

- a) All Educational Certificates & Mark sheets from Class Xth onwards
- b) Date of Birth Certificate
- c) Passport (Non-blank pages)
- d) PAN Card copy
- e) 4 Passport size color photographs (with light background)
- f) Copy of Driving license or Election ID Card

Please bring the original & photocopies of documents listed at point (a) to (e) above. The original documents shall be returned to you after verification while the photocopies shall remain with us for records. In absence of any of the documents the offer may stand null and void.

Kindly note that the above offer is valid subject to your being found medically fit and clearing all your academic examinations.

With best wishes and looking forward to a mutually beneficial association.

  
Yours sincerely,  
For NEC Technologies India Limited

Acceptance Signatory



A Digital Solutions firm that enables organizations to engage with their customers through Strategy, Experience and Technology

Fri, Mar 16, 2018 at 2:47 PM

Ruk Adhikari <ruk.adhikari@nagarro.com>

To: HBTI KANPUR <placement@hbti.net>

Cc: Campus Hiring <campushiring@nagarro.com>

Hi Team,

PFB the interview feedback.

Congratulations to the final recruits and we look forward to see them on board soon.

S.No	Name	Branch	College	Email id	Conta
1	Ayush Saxena	B.Tech ECE	HBTU Kanpur	ayusha1995@gmail.com	84005
2	Priyanshi Verma	B.Tech CSE	HBTU Kanpur	priyanshi0312@gmail.com	91612
3	Shivam Goel	B.Tech CSE	HBTU Kanpur	sgoel07@gmail.com	96395
4	Toshika Gupta	B.Tech CSE	HBTU Kanpur	toshitoshika@gmail.com	85741

Warm regards,

Ruk Adhikari

18, Electronic City, Gurgaon, Haryana-122015,

ruk.adhikari@nagarro.com

Visit our Facebook page : <https://www.facebook.com/nagarrocampus>

Wed, Nov 22, 2017  
at 9:01 PM

**Sumit3 C** <sumit3.c@tcs.com>

To: anitacse7@gmail.com, placement@hbti.net  
Cc: Narendra Chandel <narendra.chandel@tcs.com>, Syed Zain <syed.zain@tcs.com>, Naini Jain <naini.jain@tcs.com>, Nishant11 S <nishant11.s@tcs.com>, Prerna Agarwal <prerna.agarwal@tcs.com>

**Dear Professor,**

Greetings from Tata Consultancy Services Limited!

We are pleased to announce that the following students have been selected by Tata Consultancy Services Limited during the campus placement process held from **20th to 22nd Nov, 2017 at HBTI, Kanpur.**

I would like to take this opportunity to thank you for the hospitality and cooperation extended during the process, especially to the student coordinators for their continuous support and dedication. I wish all the students very best for their future.

Please find below the list of final selected students for **IT profile. We have in total selected 24 students** from your campus. Request you to ensure these students are not allowed to sit for any other company's recruitment process.

Kindly note our offer of employment would require the candidate to fulfill the Academic qualification Eligibility criteria and the successful completion of the TCS Background Check process (BGC) at the time of joining.

The detailed offer letter which specifies the documents to be submitted to the Company for verification will be sent to the selected students on their personal e-mail id shortly.

We wish the students all the best !!!

Thanks & Regards  
Sumit Chakraborty  
Talent Acquisition Group - North  
Tata Consultancy Services  
4 & 5th floor, PTI Building,  
No 4, Sansad Marg,  
New Delhi - 110001, Delhi  
India  
Ph:- 011 66506453  
Buzz:- 04116453  
Cell:- 9650265153  
Mailto: sumit3.c@tcs.com  
Website: <http://www.tcs.com>

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Experience certainty. IT Services  
Business Solutions  
Consulting

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**STRICTLY PRIVATE & CONFIDENTIAL**

Date: 28<sup>th</sup> March 2018

To  
Mr. Shivam Goel

**OFFER LETTER**

We are pleased to offer you an exciting role with the Technology Team at MobiKwik. We expect you to join us on or before 4<sup>th</sup> June 2018. Your remuneration package and terms of employment are described as below:

1. **Employer: One Mobikwik Systems Pvt. Ltd. (Mobikwik)**
2. **Job Title: Software Engineer**
3. **Location:**  
Your initial place of posting will be Gurgaon. However, Mobikwik reserves the right to transfer you to any other office in India.
4. **Salary:**  
Your Gross Salary will be 7.50 Lacs/Annum in which 7 Lacs will be fixed & Rs50000 will be joining bonus which will be paid after completion of 3 months of your employment with us.
5. **Probation:**  
**You will be on probation for a period of three months**, during which your performance and capabilities will be measured. Post probation, if your performance and conduct are found to be satisfactory, you will be appointed as a permanent employee.
6. **Termination:**  
A minimum of 60 days' notice is required from either party (Employer or Employee) to terminate this contract.
7. **Leave Policy:**  
As mandated by National Holidays.  
You will have 22 paid leaves in a financial year.
8. **Confidentiality Non-Disclosure:**  
The Employee cannot disclose any confidential information related to Mobikwik to any third party during employment. Any breach of confidentiality will result in immediate termination.
9. **Joining Bonus** comes with a claw back period of 1 year.



**STRICTLY PRIVATE & CONFIDENTIAL**

Date: 28<sup>th</sup> March 2018

To  
Mr. Shivam Goel

**OFFER LETTER**

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4. **Salary:**  
Your Gross Salary will be 7.50 Lacs/Annum in which 7 Lacs will be fixed & Rs50000 will be joining bonus which will be paid after completion of 3 months of your employment with us.
5. **Probation:**  
**You will be on probation for a period of three months**, during which your performance and capabilities will be measured. Post probation, if your performance and conduct are found to be satisfactory, you will be appointed as a permanent employee.
6. **Termination:**  
A minimum of 60 days' notice is required from either party (Employer or Employee) to terminate this contract.
7. **Leave Policy:**  
As mandated by National Holidays.  
You will have 22 paid leaves in a financial year.
8. **Confidentiality Non-Disclosure:**  
The Employee cannot disclose any confidential information related to Mobikwik to any third party during employment. Any breach of confidentiality will result in immediate termination.
9. **Joining Bonus** comes with a claw back period of 1 year.

**STRICTLY PRIVATE & CONFIDENTIAL**

Date: 28<sup>th</sup> March 2018

To  
Mr. Nikhil Kumar

**OFFER LETTER**

We are pleased to offer you an exciting role with the Technology Team at Mobikwik. We expect you to join us on or before 4<sup>th</sup> June 2018. Your remuneration package and terms of employment are described as below:

1. **Employer: One Mobikwik Systems Pvt. Ltd. (Mobikwik)**
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3. **Location:**  
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**STRICTLY PRIVATE & CONFIDENTIAL**

Date: 28<sup>th</sup> March 2018

To  
Mr. Himanshu Mittal

**OFFER LETTER**

We are pleased to offer you an exciting role with the Technology Team at MobiKwik. We expect you to join us on or before 4<sup>th</sup> June 2018. Your remuneration package and terms of employment are described as below:

1. **Employer: One Mobikwik Systems Pvt. Ltd. (Mobikwik)**
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9. **Joining Bonus** comes with a claw back period of 1 year.



सं/No: 17556/Campus/PEs/HR/CO/2017-18

दिनांक/Date: 09.08.2018



भारत इलेक्ट्रॉनिक्स लिमिटेड

(भारत सरकार का उद्यम, रक्षा मंत्रालय)

पंजीकृत कार्यालय :

आउटर रिंग रोड, नागवारा, बेंगलूर - 560 045, भारत

**Bharat Electronics Limited**

(Govt. of India Enterprise, Ministry of Defence)

Registered Office :

Outer Ring Road, Nagavara,

Bangalore - 560 045, INDIA.

CIN : L32309KA1954GOI000787

फोन/Phone : +91 (80) 25039300

फैक्स/Fax : +91 (80) 25039244

वेब/Web : www.bel-india.com

Name : Charul Agarwal  
Roll No. / USN No. : 1404530010  
Discipline : Electronics  
College / Institute : HBTU, Kanpur  
Place : Kanpur

Dear Sir/Madam,

विषय: परीक्षाधीन अभियंता के पद के लिए नियुक्ति का अनंतिम प्रस्ताव।

**SUB: PROVISIONAL OFFER OF APPOINTMENT FOR THE POST  
OF PROBATIONARY ENGINEER (E-II)**

\*\*\*

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*Leela P Bhattachan*

सं. नं. : 17556/Campus/PEs/HR/CO/2017-18

दिनांक/Date: 09.08.2018

 **भारत इलेक्ट्रॉनिक्स**  
**BHARAT ELECTRONICS**

**भारत इलेक्ट्रॉनिक्स लिमिटेड**

(भारत सरकार का उद्यम, रक्षा मंत्रालय)

पंजीकृत कार्यालय :

आउटर रिंग रोड, नागवारा, बेंगलूर - 560 045, भारत

**Bharat Electronics Limited**

(Govt. of India Enterprise, Ministry of Defence)

Registered Office :

Outer Ring Road, Nagavara,

Bangalore - 560 045, INDIA.

CIN : L32309KA1954GOI000787

फोन/Phone : +91 (80) 25039300

फैक्स/Fax : +91 (80) 25039244

वेब/Web : www.bel-india.com

Name : Manas Tripathi  
Roll No. / USN No. : 1404587014  
Discipline : Electronics  
College / Institute : HBTU, Kanpur  
Place : Kanpur

Dear Sir/Madam,

विषय: परीक्षाधीन अभियंता के पद के लिए नियुक्ति का अनंतिम प्रस्ताव।

**SUB: PROVISIONAL OFFER OF APPOINTMENT FOR THE POST  
OF PROBATIONARY ENGINEER (E-II)**

\*\*\*

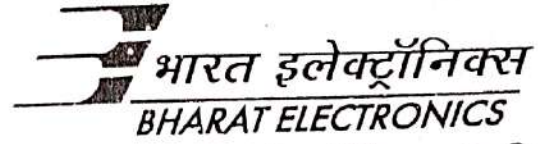
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*Heela P Bhatnagar*



सं/No: 17556/Campus/PEs/HR/CO/2017-18

दिनांक/Date: 09.08.2018



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फैक्स/Fax : +91 (80) 25039244

वेब/Web : www.bel-india.com

Name : Aditya Utkarsh  
Roll No. / USN No. : 1404540003  
Discipline : Mechanical Engineering  
College / Institute : HBTU, Kanpur  
Place : Kanpur

Dear Sir/Madam,

विषय: परीक्षाधीन अभियंता के पद के लिए नियुक्ति का अनंतिम प्रस्ताव।

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*Leela P. Bhattacharya*



सं/No: 17556/Campus/PEs/HR/CO/2017-18

दिनांक/Date: 09.08.2018



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वेब/Web : www.bel-india.com

Name : Nishant Varshney  
Roll No. / USN No. : 1404540033  
Discipline : Mechanical Engineering  
College / Institute : HBTU, Kanpur  
Place : Kanpur

Dear Sir/Madam,

विषय: परीक्षाधीन अभियंता के पद के लिए नियुक्ति का अनंतिम प्रस्ताव।

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*Heeb P Bhatnagar*

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वेब/Web : www.bel-india.com

Name : Mohd Anas Ansari  
Roll No. / USN No. : 3504530005  
Discipline : Electronics  
College / Institute : HBTU, Kanpur  
Place : Kanpur

Dear Sir/Madam,

विषय: परिवीक्षाधीन अभियंता के पद के लिए नियुक्ति का अनंतिम प्रस्ताव।

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सं/No: 17556/Campus/PEs/HR/CO/2017-18

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वेब/Web : www.bel-india.com

Name : Shobhit Dwivedi  
Roll No. / USN No. : 1404530038  
Discipline : Electronics  
College / Institute : HBTU, Kanpur  
Place : Kanpur

Dear Sir/Madam,

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स/No: 17556/Campus/PEs/HR/CO/2017-18

दिनांक/Date: 09.08.2018



भारत इलेक्ट्रॉनिक्स

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फोन/Phone : +91 (80) 25039300

फैक्स/Fax : +91 (80) 25039244

वेब/Web : www.bel-india.com

Name : Yash Gupta  
Roll No. / USN No. : 1404530044  
Discipline : Electronics  
College / Institute : HBTU, Kanpur  
Place : Kanpur

Dear Sir/Madam,

विषय: परिवीक्षाधीन अभियंता के पद के लिए नियुक्ति का अनंतिम प्रस्ताव।

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वेब/Web : www.bel-india.com

Name : Ram Chandra  
Roll No. / USN No. : 1404530031  
Discipline : Electronics  
College / Institute : HBTU, Kanpur  
Place : Kanpur

Dear Sir/Madam,

विषय: परिवीक्षाधीन अभियंता के पद के लिए नियुक्ति का अनंतिम प्रस्ताव।

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*Leela P. Chatterjee*





V P Singh  
Dy. Manager(HR)

17-18  
ऑयल एण्ड नेचुरल गैस कॉर्पोरेशन लिमिटेड  
निगमित स्थापना, तेल भवन, देहरादून-248003  
OIL AND NATURAL GAS CORPORATION LTD.  
Corporate Establishment, Tel Bhawan, Dehradun-248003

D.O. No. DDN/CE/DS/GT/Advt.3/2018(R&P)

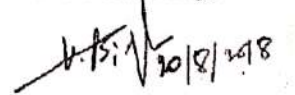
Date: 20.08.2018

Dear Ashutosh Verma,

Please accept our congratulations for successfully completing the selection process of Oil and Natural Gas Corporation Ltd. It is my pleasure to extend the following offer of employment to you on behalf of ONGC and welcome you to one of the Nation's biggest and most Profitable Maharatna Public Sector Undertakings.

- ONGC's vision is to be a global leader in integrated energy business through sustainable growth, knowledge excellence and exemplary governance practices. We can assure you of a great, challenging and rewarding experience by being part of this leading E&P Company of the World. As an ONGCian, you shall have the opportunity to serve as India's Energy Soldier and contribute directly to the Nation's energy Security needs and touch the life of every Indian in a positive way.
- We are pleased to offer you the position of **Assistant Executive Engineer(Drilling)Mechanical** which carries pay scale of ₹ 60,000-1,80,000/-. In addition, you will be entitled to draw DA and other allowances, as per company rules.
- The terms and conditions of your appointment are annexed to this letter as **Annexure-1** and we trust that the same would be acceptable to you. We request you to communicate in writing your acceptance of the same to the undersigned by return mail and thereafter report to **Incharge HR/ER, ONGC, Rajahmundry Asset, Godavari Bhavan, Base Complex, Rajahmundry-533 106, (A.P.)** for further assignment of duties.
- At the time of joining, you will need to submit all your original Qualification documents which include your complete testimonials and necessary Caste Certificate (if applicable), NOC, if employed in PSU/Government etc. alongwith photocopies of the same. Submission of necessary documents confirming that you have acquired 60% marks in the qualifying examination is mandatory.
- Further, the appointment is subject to the Production of Certificate of physical fitness from the Medical Officer of ONGC Clinic/Hospital, as mentioned in the Annexure-1. In this context, a copy of instructions containing the relevant medical standards of ONGC, laying down the physical requirement, is being sent by email.
- It is advisable to have valid PAN and Aadhaar card at the time of joining, to facilitate payment of Pay and Allowances/statutory benefits in ONGC.
- Please join the position offered to you by 10.09.2018 and intimate your travel plan to Joining Mentor (Shri Rabindra Kumar Nayak, Manager(HR), Mob. No. 9490168222, Email : nayak\_rk@ongc.co.in), so that necessary arrangements can be made for your initial stay and joining formalities. For any other query or help, please feel free to speak to your Joining Mentor or the undersigned. Your posting will be at Rajahmundry - DS.
- We eagerly look forward to you becoming part of this great Organisation and hearing from you soon.

Yours sincerely,

  
(V P Singh)

Shri Ashutosh Verma  
Vill-Keserkhera  
Post-Shivli, Raebareli  
Uttar Pradesh, Pin - 229308

Email: singh\_virendra@ongc.co.in





## हिन्दुस्तान पेट्रोलियम कॉर्पोरेशन लिमिटेड

(भारत सरकार द्वारा) रजिस्टर्ड ऑफिस : १७, जामशेदजी टाटा रोड, मुंबई - ४०० ०२०

### HINDUSTAN PETROLEUM CORPORATION LIMITED

(A GOVERNMENT OF INDIA ENTERPRISE) REGISTERED OFFICE : 17, JAMSHEDJI TATA ROAD, MUMBAI - 400 020

१७, जामशेदजी टाटा रोड, पोस्ट ऑफिस नं. - ११०४१, मुंबई - ४०० ०२०, बुक नं. - २२८६ ३८०० - फोन - २२८७ २९९२ • सात • हिन्दुपेट्रॉल • टेलीफैक्स - ८२४१४, ८५०९६  
17, Jamshedji Tata Road, P.O. Box No. - 11041, Mumbai - 400 020, Tel. : 2286 3100 • Fax : 2287 2982 • Telegram : Hindupetrol • Telex : 82414, 85094  
e-mail : corphq@hpcpl.co.in / GIN No. : L23201MH16E2CIC009858

HRD:Rect

Date : 08.10.2018

Application No : 201804035749

AMIT KUMAR GAUTAM  
HOUSE NO 439, NAUNIHALGANJ  
SANDEELA ROAD, BANGARMAU Unnao

#### Sub: Appointment in Salary Grade 'A' with Hindustan Petroleum Corporation Limited

Dear Sir/Madam,

With reference to your application for employment for the position of 'Officer' through GATE 2018 and subsequent Group Task /Personal Interview, we are pleased to offer you appointment as 'Officer' in our Corporation subject to the terms and conditions mentioned hereunder:

#### APPOINTMENT

1. You are appointed in Salary Grade 'A' (Salary Scale of 60,000 -1,80,000) and your starting Basic Pay will be 60,000/- per month.

2. You shall be governed by the provisions of Conduct, Discipline and Appeal Rules as applicable to the Management employee of the Corporation and as amended from time to time.

3. You will sincerely and diligently carry out orders and directions given to you by your superiors in connection with your work to the best of your competence, skill and ability, as may be directed to do so from time to time. You will maintain absolute integrity and devote your whole time and attention to promote the interest of the Corporation. Further you will not engage either directly or indirectly in any trade or business activity in any capacity either full-time or part-time.

4. Your appointment is in the Management category and as a part of the terms and conditions of service, you may be posted, transferred or assigned to any section/department/location of the Corporation in India as is deemed necessary by the Corporation at its discretion from time to time.





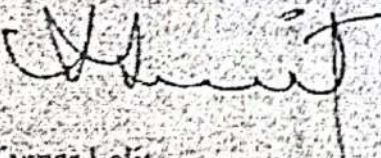
TATA MOTORS

Dear Sir/Madam, HBTU, Kanpur

We are pleased to inform that the following students have been selected as Graduate Engineer Trainees for Tata Motors. The appointment would be subject to medical fitness & their successful completion of the course as per the Company norms. Individual appointment letter would be sent by Tata Motors.

NO.	NAME	BRANCH	UNIT
1	Anirudh Agarwal	Paint	}
2	Sanchita Sanjay Agarwal	Paint	
3	Akanksha	Paint	
4	Roshni Agnihotri	Plastic	}
5	Ansh Bhardwaj	Plastic	
6	Aditya Kumar Singh	Plastic	
7	Apoorva Trivedi	Mech.	}
8	EKta Yadav	Mech.	
9	Devesh Chawla	Mech.	
10	Ashutosh Shrivastava	Mech.	}
11			
12			
13			
14			
15			

For Tata Motors Ltd,

  
Kumar Lalit  
GM - HR, ER & Admin  
Tata Motors Ltd, Lucknow

16/11/2017





21st March, 2016

HR PER 227

Mr. Ashutosh Shandilya  
HBTU, Kanpur

Dear Mr. Shandilya,

Greetings!

Welcome to Tata Motors, India's largest Automobile organization.

It is our pleasure to appoint you as a Graduate Engineer Trainee with a basic salary plus allowances in accordance with the Company's rules that are in force for the time being and as applicable in future.

Details of your employment are as follows:


Date of Joining: 06th August, 2016

Your appointment will be subject to the terms and conditions set out in Annexure I, II and III as per Company's norms and scoring 60% or above in 10<sup>th</sup>, 12<sup>th</sup>, Diploma (if applicable) and Graduation.

Please note Annexures I, II and III are subject to change depending on evolving company policies and practices from time to time.

We look forward to working together with you in Tata Motors.

Yours faithfully,

  
Anupama Shukla  
Corporate Human Resources  
Tata Motors Ltd

TATA MOTORS LIMITED

Corporate Office: 1, Park Road, Colaba, Mumbai - 400 006  
Tel: 022-2611 4000 Fax: 022-2611 4001  
Website: [www.tatamotors.com](http://www.tatamotors.com)





21st March, 2018

2018

HR: PER: 225

Ms. Apoorva Trivedi,  
HBTU, Kanpur

Dear Ms. Trivedi,

Greetings!

Welcome to Tata Motors, India's largest Automobile organization.

It is our pleasure to appoint you as a Graduate Engineer Trainee with a basic salary plus allowances in accordance with the Company's rules that are in force for the time being and as applicable in future.

Details of your employment are as follows:

Date of Joining: 6th August, 2018.

Your appointment will be subject to the terms and conditions set out in Annexure I, II and III as per Company's norms and scoring 60% or above in 10<sup>th</sup>, 12<sup>th</sup>, Diploma (if applicable) and Graduation.

Please note Annexures I, II and III are subject to change depending on evolving company policies and practices from time to time.

We look forward to working together with you in Tata Motors.

Yours faithfully,

Anupama Shukla  
Corporate Human Resources  
Tata Motors Ltd.

TATA MOTORS LIMITED

Tata Motors Limited, Corporate Human Resources, Tata Motors Ltd., New Delhi, India. Tata Motors Limited, Corporate Human Resources, Tata Motors Ltd., New Delhi, India. Tata Motors Limited, Corporate Human Resources, Tata Motors Ltd., New Delhi, India.

26th March, 2018

HR: PER: 470

Mr. Devesh Chawla  
HBTU, Kanpur

Dear Mr. Chawla,

Greetings!

Welcome to Tata Motors, India's largest Automobile organization.

It is our pleasure to appoint you as a **Graduate Engineer Trainee** with a basic salary plus allowances in accordance with the Company's rules that are in force for the time being and as applicable in future.

**Details of your employment are as follows:**

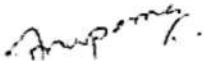
Date of Joining: 6th August, 2018.

Your appointment will be subject to the terms and conditions set out in Annexure I, II and III as per Company's norms and scoring 60% or above in 10<sup>th</sup>, 12<sup>th</sup>, Diploma (if applicable) and Graduation.

Please note Annexures I, II and III are subject to change depending on evolving company policies and practices from time to time.

We look forward to working together with you in Tata Motors.

Yours faithfully,



Anupama Shukla  
Corporate Human Resources  
Tata Motors Ltd.

**TATA MOTORS LIMITED**

Sector B, 13, Baghiche Master Road, Hutatma Chowk, Mumbai-400 001  
Tel: 91 22 6655 1600 Fax: 91 22 6655 1647 www.tatamotors.com CIN: 28920MH1945PL1004129  
Registered Office: Equinox House, 74, Hornby Road, Mumbai-400 001



2018

21st March, 2018

HR: PER: 226

Ms. Ekta Yadav,  
HBTU, Kanpur

Dear Ms. Yadav,

Greetings!

Welcome to Tata Motors, India's largest Automobile organization.

It is our pleasure to appoint you as a Graduate Engineer Trainee with a basic salary plus allowances in accordance with the Company's rules that are in force for the time being and as applicable in future.

Details of your employment are as follows:

Date of Joining: 6th August, 2018.

Your appointment will be subject to the terms and conditions set out in Annexure I, II and III as per Company's norms and scoring 60% or above in 10<sup>th</sup>, 12<sup>th</sup>, Diploma (if applicable) and Graduation.

Please note Annexures I, II and III are subject to change depending on evolving company policies and practices from time to time.

We look forward to working together with you in Tata Motors.

Yours faithfully,

Anupama Shukla  
Corporate Human Resources  
Tata Motors Ltd.

TATA MOTORS LIMITED

Corporate Office: 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000



No.: MSILG/TAQ/GET/496045

25-May-2018

Avinash Singh  
Harcourt Buller Technological Institute (HBTI), Kanpur

Dear Avinash

Congratulations and Welcome to Maruti Suzuki family!

This has reference to the selection process conducted at your campus; we are pleased to offer you an appointment on the terms and conditions mentioned in Annexure -I to this letter.

Designation: Graduate Engineer Trainee

You are requested to report for joining in Maruti Suzuki India Limited, Gurgaon Plant on

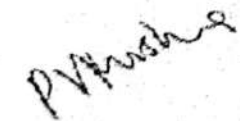
Date : 09-Jul-2018

Time : 0900 hrs.

In case you need any clarification on the subject, you may contact the undersigned or my colleague at [Akash.gupta@maruti.co.in](mailto:akash.gupta@maruti.co.in).

We look forward to have you with us in Team Maruti Suzuki.

Best Wishes



PV Krishna  
General Manager - HR  
Email Id: krishnapv@maruti.co.in

**MARUTI SUZUKI INDIA LIMITED**

Head office:  
Maruti Suzuki India Limited,  
1, Nelson Mandela Road, Vasant Kunj,  
New Delhi - 110070, India  
Tel: 011-46781000 Fax: 011-46150275/46150276  
E-mail id: contact@maruti.co.in, www.marutisuzuki.com  
CIN: L34103DL1981PLC011375

Gurgaon Plant:  
Maruti Suzuki India Limited,  
Palam Gurgaon Road,  
Gurgaon 122015, Haryana, India  
Tel: 0124-2346721 Fax: 0124-2341304

Manesar Plant:  
Maruti Suzuki India Limited,  
Plot No. 1, Phase - BA, IMT Manesar,  
Gurgaon - 122051, Haryana, India  
Tel: 0124-4884000 Fax: 0124-4884195

2018

29-May-2018

No.: MSILG/TAQ/GET/496036

JAMES GEORGE  
Harcourt Butler Technological Institute (HBTI), Kanpur

Dear JAMES

Congratulations and Welcome to Maruti Suzuki family!

This has reference to the selection process conducted at your campus; we are pleased to offer you an appointment on the terms and conditions mentioned in Annexure -I to this letter.

Designation: Graduate Engineer Trainee

You are requested to report for joining in Maruti Suzuki India Limited, Gurgaon Plant on

Date : 09-Jul-2018

Time : 0900 hrs.

In case you need any clarification on the subject, you may contact the undersigned or my colleague at [Akash.gupta@maruti.co.in](mailto:akash.gupta@maruti.co.in).

We look forward to have you with us in Team Maruti Suzuki.

Best Wishes

*PV Krishna*

PV Krishna  
General Manager - HR  
Email Id: [krishnapv@maruti.co.in](mailto:krishnapv@maruti.co.in)

**MARUTI SUZUKI INDIA LIMITED**

Head office:  
Maruti Suzuki India Limited,  
1, Nelson Mandela Road, Vasant Kunj,  
New Delhi - 110070, India  
Tel: 011-46781000 Fax: 011-46150275/46150276  
E-mail Id: [contact@maruti.co.in](mailto:contact@maruti.co.in), [www.marutisuzuki.com](http://www.marutisuzuki.com)  
CIN: L34103DL1981PLC011375

Gurgaon Plant:  
Maruti Suzuki India Limited,  
Palam Gurgaon Road,  
Gurgaon 122015, Haryana, India  
Tel: 0124-2346721 Fax: 0124-2341304

Manesar Plant:  
Maruti Suzuki India Limited,  
Plot No. 1, Phase - 3A, MIT Manesar,  
Gurgaon - 122051, Haryana, India  
Tel: 0124-4884000 Fax: 0124-4884199



MSILG/TAQ/GET/496044

25-May-2018

2018

SHUBHAM SRIVASTAVA

Court Butler Technological Institute (HBTI), Kanpur

SHUBHAM

Congratulations and Welcome to Maruti Suzuki family!

This has reference to the selection process conducted at your campus; we are pleased to offer you an appointment on the terms and conditions mentioned in Annexure -I to this letter.

Designation: Graduate Engineer Trainee

You are requested to report for joining in Maruti Suzuki India Limited, Gurgaon Plant on

Date : 09-Jul-2018

Time : 0900 hrs.

In case you need any clarification on the subject, you may contact the undersigned or my colleague at [akash.gupta@maruti.co.in](mailto:akash.gupta@maruti.co.in).

We look forward to have you with us in Team Maruti Suzuki.

Best Wishes

*P. Krishna*

P. Krishna

General Manager - HR

Email Id: [krishnapv@maruti.co.in](mailto:krishnapv@maruti.co.in)

**MARUTI SUZUKI INDIA LIMITED**

Head office:

Maruti Suzuki India Limited,

Nelson Mandela Road, Vasant Kunj,

New Delhi - 110070, India

Tel: 011-46781000 Fax: 011-46150275/46150276

Email Id: [contact@maruti.co.in](mailto:contact@maruti.co.in), [www.marutisuzuki.com](http://www.marutisuzuki.com)

Regd. No: L34103DL1981PLC011375

Gurgaon Plant:

Maruti Suzuki India Limited,

Falgun Gurgaon Road,

Gurgaon 122015, Haryana, India

Tel: 0124-2346721 Fax: 0124-2341304

Manesar Plant:

Maruti Suzuki India Limited,

Plot No. 1, Phase - 3A, IMT Manesar,

Gurgaon - 122051, Haryana, India

Tel: 0124-4884000 Fax: 0124-4884199



2018

No.: MSILG/TAQ/GET/496041

25-May-2018

Robin Yadav  
Harcourt Butler Technological Institute (HBTI), Kanpur

Dear Robin

Congratulations and Welcome to Maruti Suzuki family!

This has reference to the selection process conducted at your campus; we are pleased to offer you an appointment on the terms and conditions mentioned in Annexure -I to this letter.

**Designation:** Graduate Engineer Trainee

You are requested to report for joining in Maruti Suzuki India Limited, Gurgaon Plant on

Date : 09-Jul-2018

Time : 0900 hrs.

In case you need any clarification on the subject, you may contact the undersigned or my colleague at [Akash.gupta@maruti.co.in](mailto:akash.gupta@maruti.co.in).

We look forward to have you with us in Team Maruti Suzuki.

Best Wishes

*PV Krishna*

PV Krishna  
General Manager - HR  
Email Id: [krishnapv@maruti.co.in](mailto:krishnapv@maruti.co.in)

**MARUTI SUZUKI INDIA LIMITED**

Head office:  
Maruti Suzuki India Limited,  
1, Nelson Mandela Road, Vasant Kunj,  
New Delhi - 110070, India  
Tel: 011-46781000 Fax: 011-46150275/46150276  
E-mail id: [contact@maruti.co.in](mailto:contact@maruti.co.in), [www.marutisuzuki.com](http://www.marutisuzuki.com)  
CIN: L34103DL1981PLC011375

Gurgaon Plant:  
Maruti Suzuki India Limited,  
Palam Gurgaon Road,  
Gurgaon 122015, Haryana, India  
Tel: 0124-2346721 Fax: 0124-2341304

Manesar Plant:  
Maruti Suzuki India Limited,  
Plot No. 1, Phase - 3A, IMT Manesar,  
Gurgaon - 122051, Haryana, India  
Tel: 0124-4884000 Fax: 0124-4884199

2018



**JUBILANT  
LIFESCIENCES**

04/10/2017

Mannendra Pratap Singh

HIST Karim

Letter of Offer

Dear Mannendra,

This has reference to the Campus Hiring schedule at your college for selection.

We are pleased to offer you an appointment in our Organization for position of **Graduate Engineer Trainee** on the terms and conditions as have been mutually agreed.

This offer is subject to you being found medically fit after proper medical examination and reference verification.

You will be issued a formal letter of appointment on your joining duties. You are advised to join us on or before **02 July, 2018**. However, if there is requirement of early joining, we will intimate you 1 month in advance in writing. In case you fail to join your duties on the confirmed date, the management reserves the right to cancel your offer.

The compensation and benefits program applicable to your grade is enclosed for your reference. Please note your compensation is confidential matter between you and the company, and the company shall view any breach of confidentiality with utmost seriousness.

We welcome you to Jubilant Life Sciences Limited and look forward to a happy association. Please sign the duplicate copy of this letter in token of your acceptance and return the same to us.

Thanking you,  
For Jubilant Life Sciences Ltd

*(Signature)*

**ASHOK VARMA**  
VICE PRESIDENT - HR

Mannendra P. Singh  
06/10/2017

A Jubilant Bharatiya Company

OUR VALUES



**Jubilant Life Sciences Limited**  
1-A, Sector 16-A,  
Noida-201 301, UP India  
Tel: +91 120 4361000  
Fax: +91 120 4234895-96  
www.jubl.com

Regd Office:  
Bhartiagram, Gajraula  
Dist. Amroha - 244 223,  
UP, India  
CIN : L24116UP1978PLC004624



24<sup>th</sup> October, 2017

**Subject: Letter of Intent of Employment**

Dear Mr Rachit Saxena,

Greetings from Suzuki Motor Gujarat!

This has reference to our fruitful talk with you today. We are glad to offer you the position of Graduate Engineer Trainee as per mutually agreed terms and conditions.

We are pleased to inform that your compensation shall be Rs. 5,75,000 Per Annum on Cost to Company Basis inclusive of Variable Performance Pay & Retrials.

The Details of your Compensation is enclosed along with. Please note that the compensation architecture & your Title, as we evolve our organisation structure for SMG, may undergo change without affecting your ATR.

The Employment Offer is subject to you joining our organisation on 02<sup>nd</sup> July 2018.

The detailed Appointment Letter with the terms of employment will be given to you on the day of your joining.

You are also been declared Medically Fit for Employment.

Please confirm your acceptance of the terms of the offer via return mail within 2 days.

We look forward to have you with us in Team of SMG.


Best Wishes !

Abhay D Joshi

General Manager Human Resources

"Suzuki Motor Gujarat :: Way of Life "

.....  
"Save Trees, do not take print if deemed unnecessary "



24<sup>th</sup> October, 2017

20.

**Subject: Letter of Intent of Employment**

**Dear Mr Suyash Agarwal,**

**Greetings from Suzuki Motor Gujarat!**

This has reference to our fruitful talk with you today. We are glad to offer you the position of Graduate Engineer Trainee as per mutually agreed terms and conditions.

We are pleased to inform that your compensation shall be Rs. 5,75,000 Per Annum on Cost to Company Basis inclusive of Variable Performance Pay & Retrials.

The Details of your Compensation is enclosed along with. Please note that the compensation architecture & your Title, as we evolve our organisation structure for SMG, may undergo change without affecting your ATR.

The Employment Offer is subject to you joining our organisation on 02<sup>nd</sup> July 2018.

The detailed Appointment Letter with the terms of employment will be given to you on the day of your joining.

You are also been declared Medically Fit for Employment.

Please confirm your acceptance of the terms of the offer via return mail within 2 days.

We look forward to have you with us in Team of SMG.

Best Wishes !

**Abhay D Joshi**

General Manager Human Resources

**"Suzuki Motor Gujarat :: Way of Life "**

**"Save Trees, do not take print if deemed unnecessary "**



Date 21/12/2017

Dear Aviral Gupta

**CONGRATULATIONS!!**

With reference to your application and the subsequent written test & interview you had with us, we are pleased to offer you the position of "GRADUATE ENGINEERING TRAINEE" with Reliance Industries Limited.

We have designed a very exciting career path for you at Reliance. You will be required to undergo training program for One Year from the date of joining and upon successful completion of the training period you will be confirmed in 'Grade J'.

You will be entitled to receive compensation & benefits as per the enclosed Annexure.

Kindly note that your appointment is subject to following conditions:

- Pre-Employment Medical examination clearance from RIL
- Successful completion of degree examination with a minimum aggregate score of 6.0 CGPA or 60% with no active backlog.

Please sign and return duplicate copy of this letter in token of your acceptance.

**Next Steps**

In next few weeks, you will receive a system generated link. Please click on the link to create your online RIL application and accept the offer electronically to initiate your pre-joining formalities.

We eagerly look forward to welcoming you.

For Reliance Industries Limited.



Authorized Signatory

OFFER LETTER

STRICTLY PRIVATE & CONFIDENTIAL

Dated: 08/06/2018

Mr. Umang Varshney  
291/1/4, Jagriti Vihar,  
Meerut, U.P. - 250004

Dear Sir,

We are pleased to offer you employment on the following terms and conditions:

**Position**

You will be employed as a "Trainee- Scientist 'B' " for the first one year. After the successful completion of the training, you will be employed as "Scientist 'B' ", and will report to Dr. Meenakshi Tripathi, President. The reporting line may change as the organization grows. You will be expected to carry out duties appropriate to this appointment. You are requested to commence your duties latest w.e.f. 16<sup>th</sup> of June, 2018.

**Compensation**

Your commencing Gross Annual Total CTC will be Rs. 1,92,000/-, paid in arrears on the 7<sup>th</sup> or nearest working day of each month. Your salary is subject to annual revisions in accordance with the company's policies at the sole discretion of the company.

The company operates a Performance Bonus scheme for employees, the payment and level which is at the discretion of the Management. Payment of bonus is contingent upon performance of the company and your performance as assessed by your superiors and Management.

Your compensation should be kept confidential and may be discussed only with Directors.



# Windmüller & Hölscher India Pvt. Ltd.

Level 5, Park Esplanade House  
17-18 Nehru Place, New Delhi 110 019  
Phone: +91-11-41618273, 41618274, 26212942  
Telex: 41618275  
E-mail: info.windmuller-group.com

## LETTER OF INTENT

April 13, 2016

Mr. Mukesh Kumar Dubey  
84, Village - Karsawan,  
Post - Ballapur,  
District - Jaunpur  
222001

Dear Mukesh,

We are pleased to inform you that you have been selected on a prima-facie basis for appointment in our company as an Engineer Trainee subject to your accepting the detailed letter of Appointment and fulfilling the conditions mentioned herein and in the Bond-cum-Agreement (attached) to be signed by you as informed to you during your interviews.

The broad terms of this Letter of Intent are as under:

1. You will be appointed as 'Engineer Trainee' from the date of your joining us.
2. During the period of training you will be paid consolidated annual stipend of Rs. 3,50,000/- (Rupees three lakhs fifty thousand only).
3. The appointment shall be subject to your joining the services of the Company on or before July 01, 2016.
4. The appointment shall be subject to your physical and mental fitness to be certified by the doctor appointed by the company.
5. The appointment shall also be subject to your background verification to the satisfaction of management. This will be done by company.
6. The company intends to train you in German language and depute you abroad for training from time to time. You are therefore required to enter into a Bond-cum-Agreement with the company and provide a surety in accordance with the same.
7. The detailed terms and conditions will be incorporated in the Appointment Letter which will be issued to you after your joining & submitting all necessary documents like Bond-cum-Agreement, Surety etc.
8. While the training is initially intended to be for a period of one year, it can be extended or abridged depending on your performance in view of the company for which no representation is entertained. The gross emoluments consolidated (CTC), inclusive of all allowances, will be in the region of Rupees four lacs (Rs. 4,00,000/-) per annum i.e. approximately consolidated Rupees thirty-four thousand (Rs. 34,000/-) per month if and when you are absorbed after successful completion of your training.
9. The company shall be liable to pay your stipend only from the date of your joining subject to terms of the detailed Appointment Letter.
10. You may be required to travel anywhere within India or abroad or be posted at any of the Company's or its Associates' offices in India or abroad.
11. The appointment will however automatically be terminated if any of the above conditions is not fulfilled by you. The bond, so furnished, will also be automatically deemed terminated.

W. P. ...  
2016/13

9





Trilok Chand  
Manager(HR)

ऑयल एण्ड नेचुरल गैस कॉर्पोरेशन लिमिटेड  
निगमित स्थापना, तेल भवन, देहरादून-248003  
OIL AND NATURAL GAS CORPORATION LTD.  
Corporate Establishment, Tel Bhawan, Dehradun-248003

D.O. No. DDN/CE/PRODN/Advt.No.3/2018(R&P)/GT/2018

Date: 20.08.2018

Dear Shri Anjani Kr Rai

Please accept our congratulations for successfully completing the selection process of Oil and Natural Gas Corporation Ltd. It is my pleasure to extend the following offer of employment to you on behalf of ONGC and welcome you to one of the Nation's biggest and most Profitable Maharatna Public Sector Undertakings.

2. ONGC's vision is to be a global leader in integrated energy business through sustainable growth, knowledge excellence and exemplary governance practices. We can assure you of a great, challenging and rewarding experience by being part of this leading E&P Company of the World. As an ONGCian, you shall have the opportunity to serve as India's Energy Soldier and contribute directly to the Nation's energy Security needs and touch the life of every Indian in a positive way.

3. We are pleased to offer you the position of Assistant Executive Engineer(Production)-Chem., which carries pay scale of ₹ 60,000-1,80,000/-. In addition, you will be entitled to draw DA and other allowances, as per company rules.

4. The terms and conditions of your appointment are annexed to this letter as Annexure-1 and we trust that the same would be acceptable to you. We request you to communicate in writing your acceptance of the same to the undersigned by return mail and thereafter report to Incharge HR-ER, Mumbai High Asset, ONGC, NBP Green Heights, Opp. Mumbai Cricket Association, (MCA), Bandra Kurla Complex, Mumbai - 400051 for further assignment of duties.

5. At the time of joining, you will need to submit all your original Qualification documents which include your complete testimonials and necessary Caste Certificate (if applicable), NOC, if employed in PSU/Government etc. alongwith photocopies of the same. Submission of necessary documents confirming that you have acquired 60% marks in the qualifying examination is mandatory.

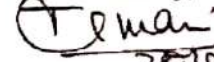
6. Further, the appointment is subject to the production of certificate of physical fitness from the Medical Officer of ONGC Clinic/Hospital, as mentioned in the Annexure-1. In this context, a copy of instructions containing the relevant medical standards of ONGC, laying down the physical requirement, is being sent by email.

7. It is advisable to have valid PAN and Aadhaar card at the time of joining, to facilitate payment of Pay and Allowances/statutory benefits in ONGC.

8. Please join the position offered to you by 10.09.2018 and intimate your travel plan to Joining Mentor - (Mrs. Usha Chandramouli, Chief Manager(HR), Mob. No. : 9969220317, Email: chandramouli\_usha@ongc.co.in), so that necessary arrangements can be made for your initial stay and joining formalities. For any other query or help, please feel free to speak to your Joining Mentor or the undersigned. Your posting will be at MUMBAI-MH.

9. We eagerly look forward to you becoming part of this great Organisation and hearing from you soon.

Yours sincerely,

  
20/08/2018  
(Trilok Chand)

SHRI ANJANI KR RAI  
VILL RAMPUR MAHAWAL POST KHORI PAKAR DIST BALLIA UP 277001,  
LAND MARK NEAR MANSABABA,  
BALLIA, UTTAR PRADESH-277001

Email: chand2\_trilok@ongc.co.in



इंजीनियर्स  
इंडिया लिमिटेड  
(भारत सरकार का उपक्रम)



ENGINEERS  
INDIA LIMITED  
(A Govt. of India Undertaking)

पंजीकृत कार्यालय : इंजीनियर्स इंडिया भवन, 1, भीकाएजी कामा प्लेस, नई दिल्ली-110066  
Regd. Office : Engineers India Bhavan, 1, Bhikaiji Cama Place, New Delhi-110066

No.:8588-PI-88-41-LET-6645

REGISTERED

01.08.2018

Ms. PRIYANKA KUMARI  
S/O SHRI RAGHUVIYER SINGH  
11C/750, SATI NAGAR ROAD  
NARAINI, AGRA  
Uttar Pradesh - 282006  
Mobile No. 9044429035

**Sub: Induction as Management Trainee**

Madam,

Congratulations on successful completion of the selection process of Engineers India Ltd. We are pleased to offer you the position of **Management Trainee (Chemical)** for a period of one year.

1. During the period of your training, you will be governed by the provisions of the Apprentices Act, 1961 as amended from time to time.
2. During the training period, you will be paid consolidated stipend of Rs. 35,000/- (Rupees thirty five thousand only) per month, bachelor type accommodation on twin sharing basis and transport between the place of work & company provided accommodation. In case, the company is unable to provide accommodation and transport, an additional amount of Rs.5000/- (Rupees five thousand only) per month shall be paid.
3. The Company has a Contributory Medical Scheme. In case you opt to join the scheme, you will be eligible for reimbursement of medical expenses in respect of self only, on payment of nominal monthly contribution. The annual ceiling for reimbursement of OPD treatment will be limited to a maximum of Rs. 11,350/- (Rupees eleven thousand three hundred and fifty only). You will not be entitled to any other benefits/perks during the training period.
4. **On successful completion of your training, you will be considered for appointment as an ENGINEER in IDA pay-scale of Rs.60000/- to Rs.180000/-.**
5. The detailed terms of your appointment are annexed herewith and we trust the same would be acceptable to you. We would request you to communicate to the undersigned, in writing, your acceptance latest by **08.08.2018** and report for training at **8.30 A.M. on 13.08.2018** to Shri Sushil Kumar Agarwal, DGM (HR), Engineers India Limited, R&D Complex, Sector-16, Gurugram -122001.
6. Your joining shall be subject to your meeting the Company's eligibility criteria for selection, including securing minimum aggregate 65% of marks or CGPA/ CPI of 7.0, 6.0, 5.3, 4.6, 4.0, 3.3, 2.5 on a scale of 10, 9, 8, 7, 6, 5, 4 respectively in BE/B.Tech/ B.Sc (Engg.) degree and Medical fitness.
7. At the time of joining, you would be required to bring the following testimonials in original and attested photocopies thereof.  
**This offer is subject to submission of the testimonials.**
  - The degree/provisional certificate from Registrar/ Principal/Director of your Institute/College, indicating that you have passed the final degree examination. Certificates from any other authority may not be accepted for joining the Company.
  - BE/B.Tech/B.Sc (Engg.) marksheets, 10<sup>th</sup> or equivalent certificate showing your date of birth and 12th pass certificate

ADITYA BIRLA



July 1, 2018

Name : Ms.Khyati Kapoor  
Poornata ID : 272323

Subject: Confirmation Letter

Dear Ms. Kapoor,

Congratulations on your confirmation!

This is with reference to your appointment with us as Participant of the Engineering Leadership Program (ELP) with the Chlor Alkali Business of Chemical Sector. Your probation period of 12 months ended on June 30, 2018. After reviewing your performance for the last 12 months the management is pleased to confirm your services with the company with effect from July 1, 2018.

You will be designated as Assistant Manager in Job band 10.

You will be based at Nagda and your role and responsibilities will be explained to you on your joining.

You will be on the payrolls of Grasim Industries Limited, Chemical Division, Nagda and shall be governed by the policies, rules & regulations. This will be effective from July 1, 2018.

Upon your joining, you will be issued a fresh appointment letter. You will be governed by the services rules and regulations of the company that are already in force and as may be announced from time to time.

We are confident that you will demonstrate a high degree of ownership and commitment in your area of work for achieving the goals and objectives of our CFI Business.

Kindly sign and return the duplicate copy of the confirmation letter as a token of your acceptance.

For Grasim Chemical Division,

*Chandra Bhattacharjee*  
✓ Chandra Bhattacharjee  
CHRO - Chemical, Fertiliser & Insulator





24<sup>th</sup> January 2017

Dear *Khyati Kapoor*

**Sub: Offer Letter for the Aditya Birla Group Engineering Leadership Program**

**Congratulations on making it Big in your Life!!!**

We are extremely happy to offer you the position of a Graduate Engineer Trainee (GET) as a part of our Engineering Leadership Program.

A US \$41 billion (Rs. 2,50,000 crore) corporation, the Aditya Birla Group is in the League of Fortune 500. Anchored by an extraordinary force of over 120,000 employees, belonging to 42 nationalities, over 50 per cent of its revenues flow from its overseas operations spanning 36 countries.

Engineering Leadership Program aims to develop next-generation technical leaders with the values, attitudes, and skills necessary to understand and address engineering problems and become role models for next generation of engineers.

Your Cost to Company (CTC) on joining will be Rs. 6,00,000/- p.a. (Rupees Six Lakhs per annum) inclusive of company housing benefit valuation. On completion of 12 months, post assessment, you will be confirmed at Job Band 10, your compensation therein will be revised to Rs. 6,60,000/- p.a. (Six Lakhs Sixty Thousand per annum).

Please sign a copy of this letter as your acceptance of the offer and return the same to us (Kindly go through the terms & conditions in Annexure)

A detailed appointment letter will be issued to you at the time of joining.

We look forward to welcoming you in our organization and wish you the best.

Regards,

Team- Human Resources  
On Behalf of Aditya Birla Group

  
24/1/17



Date: 17/11/2017

Dear Niranjan Singh

Offer Letter - Engineering Leadership Program 2018

Congratulations! Welcome to the Aditya Birla Group – A World of Opportunities!

A US \$41 billion corporation, the Aditya Birla Group is in the League of Fortune 500. Anchored by an extraordinary force of over 120,000 employees, belonging to 42 nationalities. Over 50 per cent of its revenues flow from its overseas operations spanning 36 countries.

We are pleased to offer you the position of Engineering Leadership Program (ELP) 2018 participant.

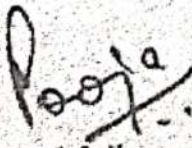
We sincerely believe that you will have a great learning experience and enriching interactions during your tenure with Aditya Birla Group.

Terms & Conditions:

1. Your Cost to Company (CTC) on joining will be Rs. 6,00,000/- p.a. (Rupees Six Lakhs per annum), inclusive of company housing benefit valuation.
2. On completion of 12 months, post assessment, you will be confirmed at Job Band 10, your compensation therein will be revised to Rs. 6,60,000/- p.a. (Six Lakhs Sixty Thousand per annum). Additionally, a deferred compensation of Rs. 3,00,000 will be paid over a period of 4 years (conditions applicable).
3. Date of Joining the Aditya Birla Group, business entity, location and other formalities shall be informed to you in due course of time.
4. This offer is valid subject to grant of reference checks, antecedent checks and pre-employment medical test.
5. A detailed letter of appointment shall be issued to you on your date of joining.

Please acknowledge your acceptance by signing and returning a duplicate copy of this offer.

Our entire team looks forward to meeting you at Aditya Birla Group!

  
Yours faithfully

On Behalf of Aditya Birla Group Leadership Programs

GROUP HUMAN RESOURCES



2018

ADITYA BIRLA GROUP

Date: 17/11/2017

Dear: Sarvagha Mukherjee

Offer Letter - Engineering Leadership Program 2018

Congratulations! Welcome to the Aditya Birla Group - A World of Opportunities!

A US \$41 billion corporation, the Aditya Birla Group is in the League of Fortune 500. Annoted by an extraordinary force of over 110,000 employees, belonging to 42 nationalities. Over 50 per cent of its revenues flow from its overseas operations spanning 36 countries.

We are pleased to offer you the position of Engineering Leadership Program (ELP) 2018 participant.

We sincerely believe that you will have a great learning experience and enjoyable interactions during your tenure with Aditya Birla Group.

Terms & Conditions:

1. Your Cost to Company (CTC) on joining will be Rs. 6,00,000/- p.a. (Rupees Six Lakhs per annum) inclusive of company housing benefit/allowance.
2. On completion of 12 months post-appointment, you will be confirmed at job Band 10; your compensation therein will be revised to Rs. 6,50,000/- p.a. (Six Lakhs Fifty Thousand per annum). Additionally, a deferred compensation of Rs. 1,00,000/- will be paid over a period of 4 years (conditions apply).
3. Date of joining the Aditya Birla Group, company policy, location and other formalities shall be informed to you by the Office of HR.
4. This offer is valid subject to grant of reference checks, antecedent checks and pre-employment medical test.
5. A detailed letter of appointment shall be issued to you on your date of joining.

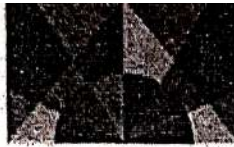
Please acknowledge your acceptance by signing and returning a duplicate copy of this offer.

On behalf of Aditya Birla Group, we are meeting you at Aditya Birla Group.

*[Signature]*  
Yours faithfully,

*[Signature]*  
On behalf of Aditya Birla Group Leadership Program





ADITYA BIRLA GROUP

2018

Date: 17/11/2017

Dear Siddhant Kumar Singh

**Offer Letter - Engineering Leadership Program 2018**

Congratulations! Welcome to the Aditya Birla Group – A World of Opportunities!

A US \$41 billion corporation, the Aditya Birla Group is in the League of Fortune 500. Anchored by an extraordinary force of over 120,000 employees, belonging to 42 nationalities. Over 50 per cent of its revenues flow from its overseas operations spanning 36 countries.

We are pleased to offer you the position of Engineering Leadership Program (ELP) 2018 participant.

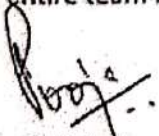
We sincerely believe that you will have a great learning experience and enriching interactions during your tenure with Aditya Birla Group.

**Terms & Conditions:**

1. Your Cost to Company (CTC) on joining will be Rs. 6,00,000/- p.a. (Rupees Six Lakhs per annum), inclusive of company housing benefit valuation.
2. On completion of 12 months, post assessment, you will be confirmed at Job Band 10, your compensation therein will be revised to Rs. 6,60,000/- p.a. (Six Lakhs Sixty Thousand per annum). Additionally, a deferred compensation of Rs. 3,00,000 will be paid over a period of 4 years (conditions applicable).
3. Date of Joining the Aditya Birla Group, business entity, location and other formalities shall be informed to you in due course of time.
4. This offer is valid subject to grant of reference checks, antecedent checks and pre-employment medical test.
5. A detailed letter of appointment shall be issued to you on your date of joining.

Please acknowledge your acceptance by signing and returning a duplicate copy of this offer.

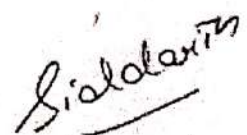
Our entire team looks forward to meeting you at Aditya Birla Group!

  
Yours faithfully

On Behalf of Aditya Birla Group Leadership Programs

GROUP HUMAN RESOURCES

Aditya Birla Management Corporation Pvt. Ltd.





2018



ADITYA BIRLA GROUP

Date: 17/11/2017

Dear Vipul Prakash Singh

Offer Letter - Engineering Leadership Program 2018

Congratulations! Welcome to the Aditya Birla Group - A World of Opportunities!

A US \$41 billion corporation, the Aditya Birla Group is in the League of Fortune 500. Anchored by an extraordinary force of over 120,000 employees, belonging to 42 nationalities. Over 50 per cent of its revenues flow from its overseas operations spanning 36 countries.

We are pleased to offer you the position of Engineering Leadership Program (ELP) 2018 participant.

We sincerely believe that you will have a great learning experience and enriching interactions during your tenure with Aditya Birla Group.

Terms & Conditions:

1. Your Cost to Company (CTC) on joining will be Rs. 6,00,000/- p.a. (Rupees Six Lakhs per annum), inclusive of company housing benefit/allowance.
2. On completion of 12 months, post assessment, you will be confirmed at Job Band 10; your compensation therein will be revised to Rs. 6,60,000/- p.a. (Six Lakhs Sixty Thousand per annum). Additionally, a deferred compensation of Rs. 3,00,000 will be paid over a period of 2 years (conditions applicable).
3. Date of joining the Aditya Birla Group, business entity, location and other formalities shall be informed to you in due course of time.
4. This offer is valid subject to grant of reference checks, antecedent checks and pre-employment medical test.
5. A detailed letter of appointment shall be issued to you on your date of joining.

Please acknowledge your acceptance by signing and returning a duplicate copy of this offer.

Our entire team looks forward to meeting you at Aditya Birla Group!

  
Vipul Prakash Singh

On behalf of Aditya Birla Group Leadership Program



Date: 17/11/2017

Dear Deepanshu Bisht

**Offer Letter - Engineering Leadership Program 2018**

Congratulations! Welcome to the Aditya Birla Group - A World of Opportunities!

A US \$41 billion corporation, the Aditya Birla Group is in the League of Fortune 500. Anchored by an extraordinary force of over 120,000 employees, belonging to 42 nationalities. Over 50 per cent of its revenues flow from its overseas operations spanning 36 countries.

We are pleased to offer you the position of Engineering Leadership Program (ELP) 2018 participant.

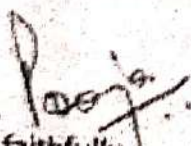
We sincerely believe that you will have a great learning experience and enriching interactions during your tenure with Aditya Birla Group.

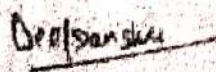
**Terms & Conditions:**

1. Your Cost to Company (CTC) on joining will be Rs. 6,00,000/- p.a. (Rupees Six Lakhs per annum), inclusive of company housing benefit valuation.
2. On completion of 12 months, post assessment, you will be confirmed at Job Band 10, your compensation therein will be revised to Rs. 6,60,000/- p.a. (Six Lakhs Sixty Thousand per annum). Additionally, a deferred compensation of Rs. 3,00,000 will be paid over a period of 4 years (conditions applicable).
3. Date of Joining the Aditya Birla Group, business entity, location and other formalities shall be informed to you in due course of time.
4. This offer is valid subject to grant of reference checks, antecedent checks and pre-employment medical test.
5. A detailed letter of appointment shall be issued to you on your date of joining.

Please acknowledge your acceptance by signing and returning a duplicate copy of this offer.

Our entire team looks forward to meeting you at Aditya Birla Group!

  
Yours faithfully



On Behalf of Aditya Birla Group Leadership Programs

GROUP HUMAN RESOURCES

Aditya Birla Management Corporation Pvt. Ltd.  
Aditya Birla Centre, C Wing, 3rd Floor, S.K. Asha Marg, Mumbai





ADITYA BIRLA GROUP

Date: 17/11/2017

Dear Anjani Kumar Gupta

**Offer Letter - Engineering Leadership Program 2018**

Congratulations! Welcome to the Aditya Birla Group - A World of Opportunities!

A US \$41 billion corporation, the Aditya Birla Group is in the League of Fortune 500. Anchored by an extraordinary force of over 120,000 employees, belonging to 42 nationalities. Over 50 per cent of its revenues flow from its overseas operations spanning 36 countries.

We are pleased to offer you the position of Engineering Leadership Program (ELP) 2018 participant.

We sincerely believe that you will have a great learning experience and enriching interactions during your tenure with Aditya Birla Group.

**Terms & Conditions:**

1. Your Cost to Company (CTC) on joining will be Rs. 6,00,000/- p.a. (Rupees Six Lakhs per annum), inclusive of company housing benefit valuation.
2. On completion of 12 months, post assessment, you will be confirmed at Job Band 10, your compensation therein will be revised to Rs. 6,60,000/- p.a. (Six Lakhs Sixty Thousand per annum). Additionally, a deferred compensation of Rs. 3,00,000 will be paid over a period of 4 years (conditions applicable).
3. Date of Joining the Aditya Birla Group, business entity, location and other formalities shall be informed to you in due course of time.
4. This offer is valid subject to grant of reference checks, antecedent checks and pre-employment medical test.
5. A detailed letter of appointment shall be issued to you on your date of joining.

Please acknowledge your acceptance by signing and returning a duplicate copy of this offer.

Our entire team looks forward to meeting you at Aditya Birla Group!

Yours faithfully

17/11/2017

On Behalf of Aditya Birla Group Leadership Programs

GROUP HUMAN RESOURCES

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MI DUAL CAMERA

Aditya Birla Management Corporation Pvt. Ltd.  
Aditya Birla Centre, C Wing, 3rd Floor, S.K. Ahire Marg, Worli, Mumbai 400030, India.  
T: +91 22 6652 5000 / 2499 5000 | F: +91 22 6652 5811 / 2499 5811 | W: www.adityabirla.com  
Corporate ID No.: U73100MH1999PTC118379



ADITYA BIRLA GROUP

Date: 13/11/2017

Dear Manohardhan Singh

Offer Letter - Engineering Leadership Program 2018

Congratulations! Welcome to the Aditya Birla Group - A World of Opportunities!

A US \$41 billion corporation, the Aditya Birla Group is in the League of Fortune 500. Anchored by an extraordinary force of over 120,000 employees, belonging to 42 nationalities. Over 50 per cent of its revenues flow from its overseas operations spanning 36 countries.

We are pleased to offer you the position of Engineering Leadership Program (ELP) 2018 participant.

We sincerely believe that you will have a great learning experience and enriching interactions during your tenure with Aditya Birla Group.

Terms & Conditions:

1. Your Cost to Company (CTC) on joining will be Rs. 6,00,000/- p.a. (Rupees Six Lakhs per annum), inclusive of company housing benefit valuation.
2. On completion of 12 months, post assessment, you will be confirmed at Job Band 10, your compensation therein will be revised to Rs. 6,60,000/- p.a. (Six Lakhs Sixty Thousand per annum). Additionally, a deferred compensation of Rs. 3,00,000 will be paid over a period of 4 years (conditions applicable).
3. Date of joining the Aditya Birla Group, business entity, location and other formalities shall be informed to you in due course of time.
4. This offer is valid subject to grant of reference checks, antecedent checks and pre-employment medical test.
5. A detailed letter of appointment shall be issued to you on your date of joining.

Please acknowledge your acceptance by signing and returning a duplicate copy of this offer.

Our entire team looks forward to meeting you at Aditya Birla Group!

  
Yours faithfully

On Behalf of Aditya Birla Group Leadership Programs

ADITYA BIRLA MANAGEMENT CORPORATION

Aditya Birla Management Corporation Pvt. Ltd.

Aditya Birla Centre, 7, Vaidya Chattram, 28, Anand Nagar, Waverly, Mumbai - 400034, India.

Phone: +91 22 46225000, 46225001, 46225002, 46225003, 46225004, 46225005, 46225006, 46225007, 46225008, 46225009, 46225010, 46225011, 46225012, 46225013, 46225014, 46225015, 46225016, 46225017, 46225018, 46225019, 46225020, 46225021, 46225022, 46225023, 46225024, 46225025, 46225026, 46225027, 46225028, 46225029, 46225030, 46225031, 46225032, 46225033, 46225034, 46225035, 46225036, 46225037, 46225038, 46225039, 46225040, 46225041, 46225042, 46225043, 46225044, 46225045, 46225046, 46225047, 46225048, 46225049, 46225050, 46225051, 46225052, 46225053, 46225054, 46225055, 46225056, 46225057, 46225058, 46225059, 46225060, 46225061, 46225062, 46225063, 46225064, 46225065, 46225066, 46225067, 46225068, 46225069, 46225070, 46225071, 46225072, 46225073, 46225074, 46225075, 46225076, 46225077, 46225078, 46225079, 46225080, 46225081, 46225082, 46225083, 46225084, 46225085, 46225086, 46225087, 46225088, 46225089, 46225090, 46225091, 46225092, 46225093, 46225094, 46225095, 46225096, 46225097, 46225098, 46225099, 46225100.

Corporate ID No. 1013001AMN1499P1200000



ADITYA BIRLA GROUP

Date: 20/12/2010

Dear Adarsh K. Dixit

**Offer Letter - Engineering Leadership Program**

Congratulations! Welcome to the Aditya Birla Group - A World of Opportunity.

A US \$44.3 billion corporation, the Aditya Birla Group is in the League of Fortune. With an extraordinary force of over 120,000 employees, belonging to 47 nationalities, over US\$ 10 billion revenues flow from its overseas operations spanning 35 countries.

We are pleased to offer you the position of Engineering Leadership Program.

We sincerely believe that you will have a great learning experience and mark a significant milestone in your tenure with Aditya Birla Group.

**Terms & Conditions:**

1. Your Cost to Company (CTC) on joining will be Rs. 6,00,000/- p.a. (Rupees Six Lakhs per annum), inclusive of company housing benefit valuation.
2. On completion of 12 months, post assessment, you will be confirmed at job. Your compensation therein will be revised to Rs. 6,60,000/- p.a. (Six Lakhs Sixty Thousand per annum). Additionally, a deferred compensation of Rs. 3,00,000/- will be payable over the next 3 years (conditions applicable).
3. Date of joining the Aditya Birla Group, business entity, location of assignment will be informed to you in due course of time.
4. This offer is valid subject to grant of reference checks, background check and employment medical test.
5. A detailed letter of appointment shall be issued to you in due course of time.

Please acknowledge your acceptance by signing and returning a duly stamped copy of this offer letter to the HR Department, Aditya Birla Group, within 10 days of the date of this offer letter.

The entire team looks forward to meeting you at Aditya Birla Group.

Sincerely,  


Aditya Birla Group Leadership Programs



**The Zeiss Engineering Leadership Program 2018**

**Congratulations! Welcome to the Aditya Birla Group - A World of Opportunities!**

A US \$40 billion corporation, the Aditya Birla Group is in the League of Fortune 500. Backed by an extraordinary force of over 125,000 employees, belonging to 42 nationalities. Over 50 per cent of its revenues flow from its overseas operations spanning 35 countries.

We are pleased to offer you the position of Engineering Leadership Program (ELP) 2018 participant.

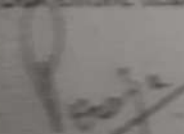
We sincerely believe that you will have a great learning experience and enriching interactions during your tenure with Aditya Birla Group.

**Terms & Conditions:**

1. Your Cost to Company (CTC) on joining will be Rs. 6,00,000/- p.a. (Rupees Six Lakh per annum), inclusive of company housing benefit valuation.
2. On completion of 12 months, post assessment, you will be confirmed at Job Band 11, your compensation therein will be revised to Rs. 6,50,000/- p.a. (Six Lakh Sixty Thousand per annum). Additionally, a deferred compensation of Rs. 3,00,000/- will be paid over a period of 4 years (conditions applicable).
3. Date of joining the Aditya Birla Group, business entity, location and other formalities shall be informed to you in due course of time.
4. This offer is valid subject to grant of reference checks, antecedent checks and pre-employment medical test.
5. A detailed letter of appointment shall be issued to you on your date of joining.

Please acknowledge your acceptance by signing and returning a duplicate copy of this offer.

Our entire team looks forward to meeting you at Aditya Birla Group!

  
Yours faithfully

On Behalf of Aditya Birla Group Leadership Programs

GROUP HUMAN RESOURCES

Aditya Birla Management Corporation Pvt. Ltd.  
Aditya Birla Centre, C Wing, 3rd Floor, S.B. Road, New York, Mumbai - 400001, India  
Phone: +91 22 2652 2111, +91 22 2652 2112, +91 22 2652 2113 or www.adityabirla.com

**NOKIA | ZEISS**



**CHAMBAL FERTILISERS AND CHEMICALS LIMITED**

July 1, 2018

Ms. Nikita Chakrawarti  
EPR - 6762  
Ammonia - II

**Subject : Confirmation**

Dear Ms. Chakrawarti,

This has reference to company's letter dated July 1, 2017 and your joining us as Engineer Trainee.

We are pleased to inform that you have successfully completed your training period and you are confirmed in the services of the company with effect from July 1, 2018 as Asst. Shift Manager – Ammonia.


Upon confirmation your compensation structure is revised as per annexure attached. All other terms and conditions of your employment remain unchanged

We look forward to your continued support and commitment in making this association mutually rewarding.

Yours sincerely,  
For Chambal Fertilisers and Chemicals Ltd.

  
VISHAL MATHUR  
GENERAL MANAGER – HR & ADMIN.



  
**CHAMBAL FERTILISERS AND CHEMICALS LIMITED**

July 1, 2017

Mr. Abhay Singh  
S/O Mr. R.S. Sonker  
240/A, Hardev Nagar,  
Barra South, Gunjan Vihar  
Kanpur - 208 027 (UP)

**Subject: Graduate Engineer Trainee**

Dear Mr. Singh,

With reference to your application and subsequent written test/interview, we are pleased to engage you in our organization as **Graduate Engineer Trainee** at our Works at Gadepan for an initial period of one year from the date of joining on the following terms and conditions:

**1.0 Compensation**

- 1.1 Your stipend during the period of training is fixed at Rs.18500/- per month (**Rs. Eighteen Thousand Five Hundred only**). Detailed break-up of your stipend and benefits is attached to this letter as Annexure I. Your stipend and benefits are subject to applicable taxes and statutory deductions that may prevail from time to time.
- 1.2 You shall be entitled to House Rent Allowance of 30% of your basic salary. HRA is subject to variation, in case of change in the place of posting. In case company accommodation is provided, you will not be entitled to this allowance. However, in case accommodation is provided in Gadepan Township, you shall be entitled to Township Allowance or Support Allowance, subject to applicable rules.
- 1.3 You shall not be eligible for any leave during Training period. The grant of casual leave for reasons of personal urgency will be at Company's discretion. Upon confirmation the Privilege, Sick and Casual leave shall be admissible in line with Company's policy and rules, as applicable and amended from time to time.
- 1.4 Company has a scheme for Performance Bonus / Variable Pay. Upon confirmation you shall be eligible under the scheme for Performance Bonus / variable pay. The Variable Pay or Performance Bonus payout shall be in line with Company Policy and parameters announced & communicated from time to time in this regard. The amount is variable and not guaranteed. Company reserves the right to completely withdraw or amend the Variable Pay or Performance Bonus scheme at its sole discretion.
- 1.5 The stipend/compensation details are strictly confidential between the Company and yourself. You shall, at all times, maintain confidentiality with respect to your stipend/compensation.

Contd. .... 2





HR(MR)CONF:2018

June 25, 2018

Mr. Abhishek Atrey  
Staff No. 21481  
OPS (CDU/VDU) Department .

Dear Mr. Abhishek,

**CONFIRMATION IN SERVICE**

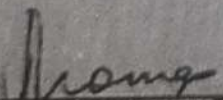
This has reference to our letter ref. HRD.8.CON.REC.MT.2017 dated 21.06.2017, vide which you were appointed as "Management Trainee" and placed on probation. As you have successfully completed the probation period, we are pleased to confirm you in the Corporation's service w.e.f. 23.06.2018 as 'Ops Officer (CDU/VDU)' in Job Group 'A'. Consequently, your basic pay stands revised to Rs.61800/- with effect from 23.06.2018.

All the terms and conditions of service as contained in letter ref. HRD.8.CON.REC.MT.2017 dated 21.06.2017 and as per C.D.A. Rules, will continue to apply, as amended from time to time.

It may be noted that during your service with the Corporation, we can dispense with your services without assigning any reasons by giving you one month's notice or one month's pay in lieu of notice. Similarly you will have the option to resign from the Corporation's service by giving one month's notice, in writing, of your intention to do so, or by paying the Corporation one month's salary in lieu of notice.

Please sign and return to us the enclosed copy of this letter in token of your acceptance.

Yours faithfully,  
For **BHARAT PETROLEUM CORPORATION LTD.,**

  
**SARAH THOMAS**  
GENERAL MANAGER HR (MR)





## Letter of Appointment

Date: 21<sup>st</sup> June 2018

To,  
Mr. Manoj Chaudhary  
Siddharth Nagar, (U.P.)

**Sub: Letter of Appointment**

**Dear Mr. Manoj,**

With reference to your interview held on 20<sup>th</sup> June 2018 with us, we are pleased to appoint you as **Quality Assurance Executive** in our organization on the following terms & Conditions.

**Date Of Joining: 4 June 2018**

**Salary:** Your Annual Total Employment cost to the company would be 2,80,000 (Two Lakh Eighty Thousands Rupees Only). Company will provide Bachelor Accommodation on sharing basis. Details will be provided at the time of joining

**Place/Transfer:** Your present place of work will be at Rajkot, Gujarat, but during the course of the service, you should be liable to be posted/transferred anywhere to serve any of the company projects or any other establishments in India or outside, at the sole discretion of the Management.

**Probation/Confirmation:** You will be on probation period for three months. Based on your performance your service will be confirmed with the company in written after three months. If your services are found satisfactory during the probation period, you will be confirmed in present position and thereafter your services can be terminated on one month notice on either side.

Absence for the continuous period of Six Days without prior approval of your superior, (Including overstay on leave) would result in your losing in your lien on the service and the same shall automatically come to an end without any notice or intimation.



20 June 2018

Mr. Siddharth Kumar Singh  
Employee No: 1889  
Flat No - 25 Ashapuri Residency  
Under Koyal Road  
Vadodra 391000  
Gujarat

Appointment Letter

Dear Siddharth,

We have pleasure in appointing you as **Management Trainee** in our organization effective **20.06.2018** on the following terms and conditions

- 1. Placement & Compensation:** You will be placed in the appropriate band/responsibility level of the *Company* and will be entitled to compensation (salary and other applicable benefits), as detailed in **Annexure - A**. However, the Compensation will be governed by the rules of the Company on the subject, as applicable and/or amended hereafter from time to time.
- 2. Compensation:** Your compensation will be reviewed on April 1<sup>st</sup> of each year or at such other time as the Management may decide. Compensation revisions are discretionary and will be subject to a [redacted] on the basis of, effective performance and results.
- 3. Posting & Transfer:** Your initial posting will be at Bina. However, your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the company may determine, to any department/section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service applicable at the new placement location.
- 4. Training:** You will be on training period of one year from the date of joining which may be extended at the discretion of Management, if your performance is found to be unsatisfactory. If no improvement is observed in your performance, your appointment may be terminated, without any further notice.
- 5. Full time Employment:** Your position is a whole time employment with the Company and you shall devote yourself exclusively to the business and the interests of the Company. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly (except as shareholder/debenture holder), in any other trade or business during your employment with the company, without permission in writing of the appropriate authority of the Company. You will also not seek membership of any local or public bodies without first obtaining specific permission from the Management.
- 6. Confidentiality:** You will not, at any time, during the employment or after, without the consent of the Management disclose or divulge or make public, except on legal obligations, any information regarding the Company's affairs or administration or research carried out, whether the same is confided to you or becomes known to you in the course of your service or otherwise.
- 7. Intellectual Property:** If you conceive any new or advanced method of improving designs/processes/formulae/systems, etc. in relation to the business/operations of the Company, such developments will be fully communicated to the company and will be, and remain, the sole right/property of the Company.





**BHARAT OMAN  
REFINERIES LIMITED**

(A Joint Venture of BPCL & OOC)

(ISO 9001 : 2015, ISO 14001 : 2015, ISO 45001:2018 & ISO 50001:2011 Certified)

20 June, 2018

Mr. Rajesh Singh  
Employee No: 1879  
Vill- Bahadurpur  
Post- Lakh  
Kannauj 209723  
Utter Pradesh

**Appointment Letter**

Dear Rajesh,

We have pleasure in appointing you as **Management Trainee** in our organization, effective **20.06.2018** on the following terms and conditions:

- 1. Placement & Compensation:** You will be placed in the appropriate band/responsibility level of the company, and will be entitled to compensation (salary and other applicable benefits) as detailed in **Annexure – A**. However, the Compensation will be governed by the rules of the Company on the subject, as applicable and/or amended hereafter from time to time.
- 2. Compensation:** Your compensation will be reviewed on April 1<sup>st</sup> of each year, or at such other time as the Management may decide. Compensation revisions are discretionary and will be subject to, and on the basis of, effective performance and results.
- 3. Posting & Transfer:** Your initial posting will be at Bina. However, your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the company may determine, to any department/section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service applicable at the new placement location.
- 4. Training:** You will be on training period of one year from the date of joining which may be extended at the discretion of Management, if your performance is found to be unsatisfactory. If no improvement is observed in your performance, your appointment may be terminated, without any further notice.
- 5. Full time Employment:** Your position is a whole time employment with the Company and you shall devote yourself exclusively to the business and the interests of the Company. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly (except as shareholder/debenture holder), in any other trade or business during your employment with the company, without permission in writing of the appropriate authority of the Company. You will also not seek membership of any local or public bodies without first obtaining specific permission from the Management.
- 6. Confidentiality:** You will not, at any time, during the employment or after, without the consent of the Management disclose or divulge or make public, except on legal obligations, any information regarding the Company's affairs or administration or research carried out, whether the same is confided to you or becomes known to you in the course of your service or otherwise.
- 7. Intellectual Property:** If you conceive any new or advanced method of improving designs/processes/formulae/systems, etc. in relation to the business/operations of the Company, such developments will be fully communicated to the company and will be, and remain, the sole right/property of the Company.

Registered Office Address: Administrative Building, Refinery Complex, Post- BQRL Residential Complex, Bina - 470124 District - Sagar, Madhya Pradesh, India.  
Tel.: +91 - 7580 - 22 6000, 27 6000 Fax: +91 - 7580 - 27 6903 Website: www.borl.in Email: pr@borl.co.in

पंजीकृत कार्यालय पता : प्रशासनिक भवन, रिफाइनरी कॉम्प्लेक्स, पोस्ट-बी ओ आर एन आवासीय कॉम्प्लेक्स, बीना - 470124 जिला - सागर, मध्य प्रदेश, भारत  
दूरभाष : +91 - 7580-22 6000, 27 6000 फेक्स : +91 - 7580 - 27 6903 वेबसाइट : www.borl.in ई मेल : pr@borl.co.in

CIN : U11101MP1994PLC008162





**BIHARAT OMAN  
REFINERIES LIMITED**

**BIHARAT OMAN REFINERIES LIMITED**  
(A Joint Venture of BPL & OOC)

REGD. OFFICE: 2018, 1992, 1991, 1915, 1914, 1903, 2018 & 1917, 1900, 2011, Gurgaon

20 June, 2018

**Mr. Kedar Nath Mall**  
Employee No: 1876  
Vill - Siyarampur (Ahirauli)  
Post - Rampur Gopalpur  
Gorakhpur 273007  
Uttar Pradesh

**Appointment Letter**

Dear Kedar,

We have pleasure in appointing you as **Management Trainee** in our organization, effective **20.06.2018** on the following terms and conditions:

1. **Placement & Compensation:** You will be placed in the appropriate band/responsibility level of the company, and will be entitled to compensation (salary and other applicable benefits) as detailed in **Annexure - A**. However, the Compensation will be governed by the rules of the Company on the subject, as applicable and/or amended hereafter from time to time.
2. **Compensation:** Your compensation will be reviewed on April 1<sup>st</sup> of each year, or at such other time as the Management may decide. Compensation revisions are discretionary and will be subject to, and on the basis of, effective performance and results.
3. **Posting & Transfer:** Your initial posting will be at **Bina**. However, your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the company may determine, to any department/section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service applicable at the new placement location.
4. **Training:** You will be on training period of one year from the date of joining which may be extended at the discretion of Management, if your performance is found to be unsatisfactory. If no improvement is observed in your performance, your appointment may be terminated, without any further notice.
5. **Full time Employment:** Your position is a whole time employment with the Company and you shall devote yourself exclusively to the business and the interests of the Company. You will not take up any other work for remuneration(part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly (except as shareholder/debenture holder), in any other trade or business during your employment with the company, without permission in writing of the appropriate authority of the Company. You will also not seek membership of any local or public bodies without first obtaining specific permission from the Management.
6. **Confidentiality:** You will not, at any time, during the employment or after, without the consent of the Management disclose or divulge or make public, except on legal obligations, any information regarding the Company's affairs or administration or research carried out, whether the same is confided to you or becomes known to you in the course of your service or otherwise.
7. **Intellectual Property:** If you conceive any new or advanced method of improving designs/processes/formulae/systems, etc. in relation to the business/operations of the Company, such developments will be fully communicated to the company and will be, and remain, the sole right/property of the Company.

Registered Office Address: Administrative Building, Refinery Complex, Post- BIORL Residential Complex, Bina - 470124 District - Sagar, Madhya Pradesh, India.  
Tel.: +91 - 7580 - 22 6000, 27 6000 Fax: +91 - 7580 - 27 6903 Website: www.borl.in Email : pr@borl.co.in

पंजीकृत कार्यालय पता : प्रशासनिक भवन, रिफायरी कॉम्प्लेक्स, पोस्ट- बी ओ आर एन आवासीय परिसर, बीना - 470124 जिला - सागर, मध्य प्रदेश, भारत  
दूरभाष : +91 - 7580 22 6000, 27 6000 फैक्स : +91 - 7580 - 27 6903 वेबसाइट : www.borl.in ई मेल : pr@borl.co.in





20 June, 2018

Mr. Aman Gupta  
Employee No: 1864  
MP 61  
Patel Nagar  
Mughalsarai 232101  
Uttar Pradesh

Appointment Letter

Dear Aman,

We have pleasure in appointing you as **Management Trainee** in our organization, effective **20.06.2018** on the following terms and conditions:

- 1. Placement & Compensation:** You will be placed in the appropriate band/responsibility level of the company, and will be entitled to compensation (salary and other applicable benefits) as detailed in **Annexure – A**. However, the Compensation will be governed by the rules of the Company on the subject, as applicable and/or amended hereafter from time to time.
- 2. Compensation:** Your compensation will be reviewed on April 1<sup>st</sup> of each year, or at such other time as the Management may decide. Compensation revisions are discretionary and will be subject to, and on the basis of, effective performance and results.
- 3. Posting & Transfer:** Your initial posting will be at **Bina**. However, your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the company may determine, to any department/section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service applicable at the new placement location.
- 4. Training:** You will be on training period of one year from the date of joining which may be extended at the discretion of Management, if your performance is found to be unsatisfactory. If no improvement is observed in your performance, your appointment may be terminated, without any further notice.
- 5. Full time Employment:** Your position is a whole time employment with the Company and you shall devote yourself exclusively to the business and the interests of the Company. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity or be interested directly or indirectly (except as shareholder/debenture holder) in any other trade or business during your employment with the company, without permission in writing of the appropriate authority of the Company. You will also not seek membership of any local or public bodies without first obtaining specific permission from the Management.
- 6. Confidentiality:** You will not, at any time, during the employment or after, without the consent of the Management disclose or divulge or make public, except on legal obligations, any information regarding the Company's affairs or administration or research carried out, whether the same is confided to you or becomes known to you in the course of your service or otherwise.
- 7. Intellectual Property:** If you conceive any new or advanced method of improving designs/processes/formulae/systems, etc. in relation to the business/operations of the Company, such developments will be fully communicated to the company and will be, and remain, the sole right/property of the Company.





20 June, 2018

**Sr. Atal Bajpal**  
Employee No: 1867  
P.N. 429 Near Bal Bharti I C  
Rajendra Nagar, Orai  
Jalgaon 385001  
Uttar Pradesh

**Appointment Letter**

Dear Atal,

We pleasure in appointing you as **Management Trainee** in our organization, effective **20.06.2018** on following terms and conditions:

**Band & Compensation:** You will be placed in the appropriate band/responsibility level of the company, and will be entitled to compensation (salary and other applicable benefits) as detailed in Annexure - A. However, the Compensation will be governed by the rules of the Company on the subject, as applicable and/or amended hereafter from time to time.

**Compensation:** Your compensation will be reviewed on April 1<sup>st</sup> of each year, or at such other time as the Management may decide. Compensation revisions are discretionary and will be subject to, and on the basis of, effective performance and results.

**Posting & Transfer:** Your initial posting will be at Bina. However, your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the company may determine, to any department/section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service applicable at the new placement location.

Your appointment is for a probationary period of one year from the date of joining which may be extended at the discretion of Management if your performance is found to be unsatisfactory. If no improvement is observed, you may be terminated without any further notice.

You shall devote yourself exclusively to the business and the interests of the Company and you shall not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly (except as shareholder/debenture holder) in any other trade or business during your employment with the company, without permission in writing of the appropriate authority of the Company. You will also not seek membership of any local or public bodies without first obtaining the permission from the Management.

You will not, at any time, during the employment or after, without the consent of the Management, disclose or make public, except on legal obligations, any information regarding the business, confidential or otherwise, or any research carried out, whether the same is confided to you or not, or the nature or details of your activities or otherwise.

You shall not use or disclose any confidential information or trade secrets of the Company, or any other information which is confidential to the Company, or which is obtained by you in the course of your employment, for any purpose other than the business of the Company.



AWL/Campus/Offer Letter/GET /2017/35

Date: 19th June 2017

To,  
Mr Sanjeev Kumar Singh  
Qualification & Stream: (B.Tech., Food Technology)  
Institute Name: Harcourt Butler Technical University  
Institute Location: Kanpur

## Offer Letter

Dear Mr Singh,

This is with reference to campus interview we had at your Institute. We are pleased to inform you that you have been selected for the position of **Graduate Engineer Trainee** in our Organization. The general terms and conditions of appointment would be as follows:

**Remuneration:** Your remuneration will be as per Annexure "A" attached herewith.

**Training Period:** Training period would be of **Nine (09) Months** from the date of joining. On successful completion of your training you will be absorbed in the organization as an **Engineer**. You will be absorbed as **Sr. Engineer** in grade **O2**, after 18 Months from date of joining, on the basis of last 4 reviews with the Technical Head / Panel,

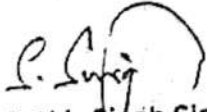
The letter of offer is valid subject to passing the **final year with aggregate 60% or above marks or with equivalent grade**. As communicated, you need to sign 2 year service agreement on joining with us.

A formal letter of appointment, setting out terms and conditions of employment in detail, along with salary breakup shall be issued on your joining.

Kindly acknowledge receipt of this offer letter in token of having accepted this offer. You shall join the training on **1<sup>st</sup> July 2017**. While reporting for the training, kindly bring originals of certificates/testimonials.

With Best Wishes,

For Adani Wilmar Ltd.,

  
Dr. Satbir Singh Sindhu  
Head - Human Resources

I hereby accept the above offer and I would be joining as required by Company.

\_\_\_\_\_  
Name and Signature

\_\_\_\_\_  
Date



Annexure "A"

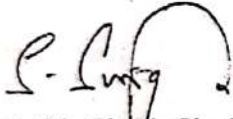
	Year	Particulars	PM	PA
1st Year	July 2017	CTC (for first 6 months)	27000	324000
		Retention Bonus (06months)		25000
	Jan 2018	CTC (from 7 month onwards)	29083	348996
		Retention Bonus (12 months)		25000
2nd Year	July 2018	CTC (from 2nd year onwards)	31167	374004
		Retention Bonus (18 months)		26000
	Jan 2019	CTC (from 19th month onwards)	33334	400008

Note:-

- CTC means Cost to Company
- Detailed salary breakup would be provided to you at the time of joining

With Best Wishes,

For Adani Wilmar Ltd.,



Dr. Satbir Singh Sindhu  
Head - Human Resources

ADANI VILMAR GROUP LIMITED

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### ADANI VILMAR

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ADANI VILMAR GROUP LIMITED

ADANI



AWL/Campus/Offer Letter/GET /2017/21

Date: 10th May 2017

To,

Mr Harshit Pandey

Qualification & Stream: (B.Tech., Food Technology)

Institute Name: Harcourt Butler Technical University

Institute Location: Kanpur

## Offer Letter

Dear Mr Pandey,

This is with reference to campus interview we had at your Institute. We are pleased to inform you that you have been selected for the position of **Graduate Engineer Trainee** in our Organization. The general terms and conditions of appointment would be as follows:

**Remuneration:** Your remuneration will be as per Annexure "A" attached herewith.

**Training Period:** Training period would be of **Nine (09) Months** from the date of joining. On successful completion of your training you will be absorbed in the organization as an **Engineer**. You will be absorbed as **Sr. Engineer** in grade **02**, after 18 Months from date of joining, on the basis of last 4 reviews with the Technical Head / Panel,

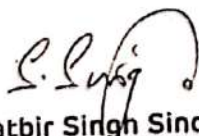
The letter of offer is valid subject to passing the **final year with aggregate 60% or above marks or with equivalent grade**. As communicated, you need to sign 2 year service agreement on joining with us.

A formal letter of appointment, setting out terms and conditions of employment in detail, along with salary breakup shall be issued on your joining.

Kindly acknowledge receipt of this offer letter in token of having accepted this offer. You shall join the training on **1<sup>st</sup> July 2017**. While reporting for the training, kindly bring originals of certificates/testimonials.

With Best Wishes,

For Adani Wilmar Ltd.,

  
Dr. Satbir Singh Sindhu  
Head - Human Resources

I hereby accept the above offer and I would be joining as required by Company.

\_\_\_\_\_  
Name and Signature

\_\_\_\_\_  
Date

AWL/Campus/Offer Letter/GET /2018/8

Date: 9th May 2018

To,  
Mr Kanishk  
Qualification & Stream: (B.Tech., Food Technology)  
Institute Name: Harcourt Butler Technical University  
Institute Location: Kanpur

## Offer Letter

Dear Mr Dwivedi,

This is with reference to campus interview we had at your Institute. We are pleased to inform you that you have been selected for the position of **Graduate Engineer Trainee** in our Organization. The general terms and conditions of appointment would be as follows:

**Remuneration:** Your remuneration will be as per Annexure "A" attached herewith.

**Training Period:** Training period would be of **Nine (09) Months** from the date of joining. On successful completion of your training you will be absorbed in the organization as an **Engineer**. You will be absorbed as **Sr. Engineer** in grade **O2**, after 18 Months from date of joining, on the basis of last 4 reviews with the Technical Head / Panel,

The letter of offer is valid subject to passing the **final year with aggregate 60% or above marks or with equivalent grade**. As communicated, you need to sign 2 year service agreement on joining with us.

A formal letter of appointment, setting out terms and conditions of employment in detail, along with salary breakup shall be issued on your joining.

Kindly acknowledge receipt of this offer letter in token of having accepted this offer. You shall join the training on **2<sup>nd</sup> July 2018**. While reporting for the training, kindly bring originals of certificates/testimonials.

With Best Wishes,

For Adani Wilmar Ltd.,

  
& Satyendra Gaur  
Head - Human Resources

I hereby accept the above offer and I would be joining as required by Company.

\_\_\_\_\_  
Name and Signature

\_\_\_\_\_  
Date

Adani Wilmar Ltd  
Fortune House  
Nr Navrangpura Railway Crossing  
Ahmedabad 380 009  
Gujarat, India  
CIN: U15146GJ1999PLC035320

Tel +91 79 2555 5650  
Fax +91 79 2555 5621  
info@adaniwilmar.in  
www.adaniwilmar.com

Registered Office: Fortune House, Nr Navrangpura Railway Crossing, Ahmedabad 380 009, Gujarat, India



AWL/Campus/Offer Letter/GET /2018/9

Date: 9th May 2018

To,  
Mr Nitin  
Qualification & Stream: (B.Tech., Food Technology)  
Institute Name: Harcourt Butler Technical University  
Institute Location: Kanpur

## Offer Letter

Dear Mr Kumar,

This is with reference to campus interview we had at your Institute. We are pleased to inform you that you have been selected for the position of **Graduate Engineer Trainee** in our Organization. The general terms and conditions of appointment would be as follows:

**Remuneration:** Your remuneration will be as per Annexure "A" attached herewith.

**Training Period:** Training period would be of **Nine (09) Months** from the date of joining. On successful completion of your training you will be absorbed in the organization as an **Engineer**. You will be absorbed as **Sr. Engineer** in grade **O2**, after 18 Months from date of joining, on the basis of last 4 reviews with the Technical Head / Panel.


The letter of offer is valid subject to passing the **final year with aggregate 60% or above marks or with equivalent grade**. As communicated, you need to sign 2 year service agreement on joining with us.

A formal letter of appointment, setting out terms and conditions of employment in detail, along with salary breakup shall be issued on your joining.

Kindly acknowledge receipt of this offer letter in token of having accepted this offer. You shall join the training on **2<sup>nd</sup> July 2018**. While reporting for the training, kindly bring originals of certificates/testimonials.

With Best Wishes,

For Adani Wilmar Ltd.,

  
Satyendra Gaur  
Head - Human Resources

I hereby accept the above offer and I would be joining as required by Company.

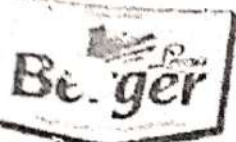
\_\_\_\_\_  
Name and Signature

\_\_\_\_\_  
Date

Adani Wilmar Ltd  
Fortune House  
Nr Navrangpura Railway Crossing  
Ahmedabad 380 009  
Gujarat, India  
CIN: U15146GJ1999PLC035320

Tel +91 79 2555 5650  
Fax +91 79 2555 5621  
Info@adaniwilmar.in  
www.adaniwilmar.com





May 16, 2018

Mr. Atul Omprakash Gupta  
G 708 Betwa Apartment,  
Sector-4, Gomti Nagar Extension  
Lucknow 226010

Dear Mr. Atul Omprakash Gupta,

### OFFER OF EMPLOYMENT

On behalf of Berger Paints, we take great pleasure to offer you an employment in the position of **Technical Sales Officer Trainee (Powder Coatings - Sales)** on the terms and conditions mutually discussed.

You are requested to join our organization on **02.07.2018** in Kolkata for initial orientation and induction but shall thereafter be posted at any of the business locations of the Company as decided by the management.

You will be on training under probation for a period of one year and on successful completion of probation will be absorbed in the regular non-management grade as **Senior Technical Sales Officer** of the Company.

Your remuneration and benefits will be as set out in enclosure.

You are requested to bring along the following documents for submission at the time of your joining.

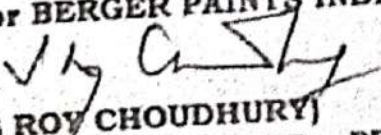
- a) All certificates and mark sheets (SSC on wards)
- b) Documentary evidence of Date of birth
- c) Company application form duly filled (enclosed)
- d) Medical form duly filled (enclosed)
- e) Xerox copy of Pan Card
- f) Xerox copy of Aadhar Card

The formal letter of appointment will be issued to you at the time of your joining the Organisation. Please return the duplicate copy of this letter, duly signed, as a token of your acceptance of the offer.

We look forward to the prospect of a long and mutually rewarding professional relationship.

Yours Sincerely,

For **BERGER PAINTS INDIA LTD.**

  
(S ROY CHOUDHURY)

**GENERAL MANAGER - PERS. & IR**

Encl:





MDFVPL/RECT: 469

Date: 07.05.2018

Mr. Ashutosh Kushwaha  
C/O Placement Office  
Harcourt Butler Technical University (HBTU)  
U.P-208002

Dear Mr. Ashutosh Kushwaha,

Further to our discussions, we are pleased to offer you an assignment with Mother Dairy Fruit & Vegetable Pvt. Ltd. as Graduate Executive Trainee on the following terms of reference:

**Terms and Conditions:**

1. You will be on training for a period of 1 year from the date of joining the Company. At the end of the training period, your performance would be assessed and if the same is found to be satisfactory, you will be appointed as Executive in our organization.
2. You will be governed by the rules and regulations of Mother Dairy Fruit & Vegetable Pvt Ltd. as applicable, enforced, amended or altered from time to time during the course of your employment.
3. As a member of an organization that practices flexibility and continuous improvement in work processes and practices, your roles and responsibilities may vary. However, your services are transferable and can be seconded or deputed by the Company to any of the Mother Dairy Fruit & Vegetable Pvt. Ltd. operations or operations of our Associate Companies in India.
4. Your engagement as trainee is effective from 2<sup>nd</sup> July, 2018. During the training period either party may terminate the services by giving one month notice in writing or payment of basic salary in lieu thereof.

Contd. P/2.....

.. 1..

मदर डेयरी फ्रूट एण्ड वेजिटेबल प्राइवेट लिमिटेड  
पंजीकृत कार्यालय : मदर डेयरी, पटपड़गंज, दिल्ली-110 092, भारत फोन : 22471991 फैक्स : 011-22475991  
Mother Dairy Fruit & Vegetable Private Limited  
Regd. Office : Mother Dairy, Palpaganj, Delhi-110 092, India Tel : 22471991 Fax : 011-22475991

Website : www.motherdairy.com

E-mail : contact@motherdairy.com

CIN No. : U15208DL2000PTC104671



The Placement Coordinator  
HBTU

Dear Sir,

**CAMPUS INTERVIEWS**

We are pleased to advise that the following candidates have been provisionally selected for appointment as 'Management Trainee' in Job Group "A" of our Management Cadre subject to :

1. Their passing the Degree Examination of B.E./B.Tech. (Chemical Engineering) in the first attempt itself with minimum 60% marks or equivalent points on CGPA or CPI scale, as the case may be, in aggregate of all the Semesters (relaxed to minimum 50% marks for SC/ST/PWD category candidates).
2. their being declared medically fit as per the Corporation's norms, by a Company Medical Officer or by Company Nominated Doctor. In this connection we would like to clarify that :
  - a) the candidates are required to undergo a medical examination before joining the organization;
  - b) they should possess sound physique free from any physical defect. Myopia & Hypermetropia (vision), if any, should be within permissible limits. Color blindness or squint, partial or full, is not acceptable in any case. Any major medical ailment will debar them from being eligible for the job in our corporation.
3. As soon as the Final Semester results are announced, you are required to confirm to us in writing that the candidates provisionally selected by BPCL have passed the Degree Examination in **First Attempt**, as this is one of the eligibility criteria fixed by BPCL for selection of Management Trainees. We would request you to kindly note that the **onus** for the above is on the placement coordinator of the college / institute.

1. Aditya Singh ✓
  2. Vishal Patel ✓
  3. Anant Anand ✓
  4. Bakshi Shrivastava ✓
- X

Yours faithfully,  
For BHARAT PETROLEUM CORPN. LTD.

**KURIAN PARAMBI**  
**CHIEF GENERAL MANAGER (HRD)**





HRD.8.CON.REC.MT.2017-18

27<sup>th</sup> April, 2018

Mr./Ms. Aditya Singh  
HBTU, Kanpur

**PROVISIONAL OFFER OF APPOINTMENT**

We thank you for the personal interview you had with us on 26<sup>th</sup>/27<sup>th</sup> April, 2018. We are pleased to advise that you have been provisionally selected as 'Management Trainee' in Job Group "A" of our Management Cadre subject to your :

1. Producing the proof, in original, of having passed the Degree Examination of B.E./B.Tech. (Chemical Engineering) in the first attempt itself with minimum 60% marks or equivalent points on CGPA or CPI scale, as the case may be, in aggregate of all the Semesters (relaxed to minimum 50% marks for SC/ST/PWD category candidates).
2. being declared medically fit as per the Corporation's norms, by a Company Medical Officer or by Company Nominated Doctor. In this connection we would like to clarify that:
  - a. you are required to undergo a medical examination before joining the organization &
  - b. you should possess sound physique free from any physical defect. Myopia and Hypermetropia (vision), if any, should be within permissible limits. Color blindness or squint, partial or full, is not acceptable in any case. Any major medical ailment will debar you from being eligible for the job in our corporation.
3. submitting the relevant caste certificates in prescribed format issued by the competent authority, within a month from the date of interview (applicable for the reserved category i.e. SC/ST/OBC - candidates). In case you belong to PWD category, Disability Certificate, issued by the competent authority, has to be submitted.

Kindly sign the duplicate copy of Provisional Offer of Appointment letter as a token of acceptance of our provisional offer and return the same to us.

Yours faithfully,  
For BHARAT PETROLEUM CORPN. LTD.

  
**KURIAN PARAMBI**  
CHIEF GENERAL MANAGER (HRD)

HRD.8.CON.REC.MT.2017-18

27<sup>th</sup> April, 2018

Mr./Ms. Nishal Patel  
HBTU, Kanpur

### PROVISIONAL OFFER OF APPOINTMENT

We thank you for the personal interview you had with us on 26<sup>th</sup>/27<sup>th</sup> April, 2018. We are pleased to advise that you have been provisionally selected as 'Management Trainee' in Job Group "A" of our Management Cadre subject to your :

1. Producing the proof, in original, of having passed the Degree Examination of B.E./B.Tech. (Chemical Engineering) in the first attempt itself with minimum 60% marks or equivalent points on CGPA or CPI scale, as the case may be, in aggregate of all the Semesters (relaxed to minimum 50% marks for SC/ST/PWD category candidates).
2. being declared medically fit as per the Corporation's norms, by a Company Medical Officer or by Company Nominated Doctor. In this connection we would like to clarify that:
  - a. you are required to undergo a medical examination before joining the organization &
  - b. you should possess sound physique free from any physical defect. Myopia and Hypermetropia (vision), if any, should be within permissible limits. Color blindness or squint, partial or full, is not acceptable in any case. Any major medical ailment will debar you from being eligible for the job in our corporation.
3. submitting the relevant caste certificates in prescribed format issued by the competent authority, within a month from the date of interview (applicable for the reserved category i.e. SC/ST/OBC – candidates). In case you belong to PWD category, Disability Certificate, issued by the competent authority, has to be submitted.

Kindly sign the duplicate copy of Provisional Offer of Appointment letter as a token of acceptance of our provisional offer and return the same to us.

Yours faithfully,  
For **BHARAT PETROLEUM CORPN. LTD.**

  
**KURIAN PARAMBI**  
CHIEF GENERAL MANAGER (HRD)



HRD.8.CON.REC.MT.2017-18

27<sup>th</sup> April, 2018

Mr./Ms. Chant Chand  
HBTU, Kanpur

**PROVISIONAL OFFER OF APPOINTMENT**

We thank you for the personal interview you had with us on 26<sup>th</sup>/27<sup>th</sup> April, 2018. We are pleased to advise that you have been provisionally selected as 'Management Trainee' in Job Group "A" of our Management Cadre subject to your :

1. Producing the proof, in original, of having passed the Degree Examination of B.E./B.Tech. (Chemical Engineering) in the first attempt itself with minimum 60% marks or equivalent points on CGPA or CPI scale, as the case may be, in aggregate of all the Semesters (relaxed to minimum 50% marks for SC/ST/PWD category candidates).
2. being declared medically fit as per the Corporation's norms, by a Company Medical Officer or by Company Nominated Doctor. In this connection we would like to clarify that:
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Kindly sign the duplicate copy of Provisional Offer of Appointment letter as a token of acceptance of our provisional offer and return the same to us.

Yours faithfully,  
For BHARAT PETROLEUM CORPN. LTD.

  
KURIAN PARAMBI  
CHIEF GENERAL MANAGER (HRD)



27<sup>th</sup> April, 2018

Mr./Ms. Lakshmi Srivastava  
HBTU, Kanpur

### PROVISIONAL OFFER OF APPOINTMENT

We thank you for the personal interview you had with us on 26<sup>th</sup>/27<sup>th</sup> April, 2018. We are pleased to advise that you have been provisionally selected as 'Management Trainee' in Job Group "A" of our Management Cadre subject to your :

1. Producing the proof, in original, of having passed the Degree Examination of B.E./B.Tech. (Chemical Engineering) in the first attempt itself with minimum 60% marks or equivalent points on CGPA or CPI scale, as the case may be, in aggregate of all the Semesters (relaxed to minimum 50% marks for SC/ST/PWD category candidates).
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3. submitting the relevant caste certificates in prescribed format issued by the competent authority, within a month from the date of interview (applicable for the reserved category i.e. SC/ST/OBC – candidates). In case you belong to PWD category, Disability Certificate, issued by the competent authority, has to be submitted.

Kindly sign the duplicate copy of Provisional Offer of Appointment letter as a token of acceptance of our provisional offer and return the same to us.

Yours faithfully,  
For **BHARAT PETROLEUM CORPN. LTD.**

**KURIAN PARAMBI**  
CHIEF GENERAL MANAGER (HRD)





Baked with love. Just for you!

12<sup>th</sup> April' 18

Sandeep Ranjan  
S/o Rajendra Prasad  
Togpur Shadatganj, PO Rekabganj,  
Faizabad, U.P. 224001

Sub: Offer Letter

Dear Mr. Ranjan,

This is with the reference to your application and subsequent interview you had with us; we are pleased to offer you appointment in our company.

We are pleased to offer you the Post of **Management Trainee** in Production at Phillaur/Rajpura unit in this company Salary on the terms and the conditions mutually agreed upon.

The Company offers a challenging and healthy working environment with good prospects for professional growth and development. While pursuing business excellence, we must ensure practice of business ethics as well as core values of the company, which signifies "Leadership with Trust"

Your appointment will take effect on the day you take up the assignment on the terms and conditions as explained to you and accepted by you. A formal appointment letter shall be issued to you at the time of joining your duties. Kindly sign the acceptance of this offer on the receipt of this letter, specifying the tentative date of reporting for duty.

Please note that this offer shall be valid till the mutually tentative date of your reporting. Please join us on or before 4<sup>th</sup> June' 18, failing which this offer automatically stands cancelled and withdrawn.

Kindly acknowledge the letter as a token of your acceptance of the terms and conditions of your appointment including Annexure.

You are requested to submit the following documents on your joining.

1. Date of Birth proof (Aadhar Card) and PAN Card
2. Copy of Photo ID Card
3. Copy of residence proof (Present/Permanent)
4. Two pass port size photographs
5. Attested copy of Testimonial
6. Relevant documents of previous employment
7. Bank copy (for name verification)

Thanking you, and looking forward for long and fruitful association.

For Mrs. Bector's Food Specialties Ltd.

For Mrs. Bectors Food Specialties Ltd.  
*Japrajyot Singh*

Executive HR

Auth. Sign.

**Mrs. Bectors Food Specialties Ltd.**

Corporate Office : 8<sup>th</sup> Floor, Vatika Tower, Sector 54, Golf Course Road, Gurgaon-122003, India P: (+91-124) 4096 300

Regd. Office : Theing Road, Phillaur-144410, Punjab, India P: (+91-1826) 225418, 222826, 2223138 F: (+91-1826) 222915

CIN: U74899PB1995PLC033417, E: biscuits@cremica.in





Baked with love. Just for you!

12<sup>th</sup> April '18

Mohd Gufran  
S/o Nanhe Ali  
Shahpeerpur, PO-Baigaon,  
Dist- Fatehpur (U.P.)

Subj: Offer Letter

Dear Mohd Gufran,

This is with the reference to your application and subsequent interview you had with us; we are pleased to offer you appointment in our company.

We are pleased to offer you the Post of Management Trainee in Production at Phillaur/Rajpura unit in this company Salary on the terms and the conditions mutually agreed upon.

The Company offers a challenging and healthy working environment with good prospects for professional growth and development. While pursuing business excellence, we must ensure practice of business ethics as well as core values of the company, which signifies "Leadership with Trust"

Your appointment will take effect on the day you take up the assignment on the terms and conditions as explained to you and accepted by you. A formal appointment letter shall be issued to you at the time of joining your duties. Kindly sign the acceptance of this offer on the receipt of this letter, specifying the tentative date of reporting for duty.

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Kindly acknowledge the letter as a token of your acceptance of the terms and conditions of your appointment including Annexure.

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3. Copy of residence proof (Present/Permanent)
4. Two pass port size photographs
5. Attested copy of Testimonial
6. Relevant documents of previous employment
7. Bank copy (for name verification)

Thanking you, and looking forward for long and fruitful association.

For Mrs. Bectors Food Specialities Ltd.

For Mrs. Bectors Food Specialities Ltd.  
*J. Prakash*

Executive HR

Auth. Sign.

**Mrs. Bectors Food Specialities Ltd.**

Corporate Office : 8<sup>th</sup> Floor, Vatika Tower, Sector 54, Golf Course Road, Gurgaon-122003, India P: (+91-124) 4096 300

Regd. Office : Theing Road, Phillaur-144410, Punjab, India P: (+91-1826) 225418, 222826, 2223138 F: (+91-1826) 222915

CIN: U74899PB1995PLC033417, E: biscuits@cremica.in





12<sup>th</sup> April '18

Mr. Manoj Chaudhary  
S/o Sh. Ram Dev Chaudhary,  
Vill- Chandwa, Post- Mohankola,  
Distt -Siddharth nagar, U.P. (272201)

Sub: Offer Letter

Dear Mr. Chaudhary,

This is with the reference to your application and subsequent interview you had with us; we are pleased to offer you appointment in our company.

We are pleased to offer you the Post of **Management Trainee in Production** at Phillaur/Rajpura unit in this company Salary on the terms and the conditions mutually agreed upon.

The Company offers a challenging and healthy working environment with good prospects for professional growth and development. While pursuing business excellence, we must ensure practice of business ethics as well as core values of the company, which signifies "Leadership with Trust"

Your appointment will take effect on the day you take up the assignment on the terms and conditions as explained to you and accepted by you. A formal appointment letter shall be issued to you at the time of joining your duties. Kindly sign the acceptance of this offer on the receipt of this letter, specifying the tentative date of reporting for duty.

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4. Two pass port size photographs
5. Attested copy of Testimonial
6. Relevant documents of previous employment
7. Bank copy (for name verification)

Thanking you, and looking forward for long and fruitful association.

For Mrs. Bector's Food Specialties Ltd.

For Mrs. Bectors Food specialties  
*Japal Sharma*

Executive HR

Auth. Sign.

**Mrs. Bectors Food Specialties Ltd.**

Corporate Office : 8<sup>th</sup> Floor, Vatika Tower, Sector 54, Golf Course Road, Gurgaon-122003, India P: (+91-124) 4096 300

Regd. Office : Theing Road, Phillaur-144410, Punjab, India P: (+91-1826) 225418, 222826, 2223138 F: (+91-1826) 222915

CIN: U74899PB1995PLC033417, E: biscuits@cremica.in



## **DCM SHRIRAM**

Ref.No.HRD/PSI/REC-548 (Chem)

Dated: = 9 FEB 2018

Mr. Avaneesh Dixit  
S/o Shri Santosh Dixit  
Vill.-Mihilalkhera,  
Post-Ichauli Bachhrawan,  
**DISTT. RAEBARELI (UP)**

Dear Sir,

**Subject: Letter of Intent**

With reference to your interview with us, we are pleased to confirm that you have been selected for the post of Graduate Engineer Trainee.

Your formal appointment letter on the terms discussed and finalized with you shall be issued on your joining.

You may join on 2<sup>nd</sup> July, 2018.

At the time of joining, you are requested to bring the following:

- Original mark sheets / provisional certificates etc. for verification and attested photocopies thereof
- Pass-port size coloured photograph – 10 nos.
- PAN Card of Income Tax
- Aadhar Card
- Photocopy of proof of permanent residence

Your selection is subject to your being declared medically (physically and mentally) fit by our Medical Officer and securing atleast 65% in your Engineering course .

Looking forward to having you as a member of our organization.

Thanking you.

Yours faithfully,

( NIGAM PRAKASH )  
ADDL. VICE PRESIDENT (HR)

### **SHRIRAM FERTILISERS & CHEMICALS**

Shriram Nagar, Kota, Rajasthan - 324 004 (India) Tel : +91-744-2480991-98, 2480011-17, Fax: +91-744-2480296  
Registered Office : DCM Shriram Ltd., 1st Floor, Kahchenjunga Building, 18 Barakhamba Road, New Delhi - 110 001  
[www.dcmshriram.com](http://www.dcmshriram.com)

CIN No. L74899DL1989PLC034923 • (Formerly DCM Shriram Consolidated Ltd.)





## **DCM SHRIRAM**

Ref.No.HRD/PSL/REC-548 (Chem)

Dated: - 9 FEB 2018

Mr. Pulkit Jindal  
S/o Shri Pawan Kumar Jindal  
23, Defence Estate Phase -I,  
Gwalior Road,  
**AGRA (UP)**

Dear Sir,

**Subject: Letter of Intent**

With reference to your interview with us, we are pleased to confirm that you have been selected for the post of Graduate Engineer Trainee.

Your formal appointment letter on the terms discussed and finalized with you shall be issued on your joining.

You may join on 2<sup>nd</sup> July, 2018.

At the time of joining, you are requested to bring the following:

- Original mark sheets / provisional certificates etc. for verification and attested photocopies thereof
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- PAN Card of Income Tax
- Aadhar Card
- Photocopy of proof of permanent residence

Your selection is subject to your being declared medically (physically and mentally) fit by our Medical Officer and securing atleast 65% in your Engineering course .

Looking forward to having you as a member of our organization.

Thanking you.

Yours faithfully,

( NIGAM PRAKASH )  
ADDL. VICE PRESIDENT (HR)

### **SHRIRAM FERTILISERS & CHEMICALS**

Shriram Nagar, Kota, Rajasthan - 324 004 (India) Tel. : +91-744-2480991-98, 2480011-17, Fax +91-744-2480298  
Registered Office : DCM Shriram Ltd., 1st Floor, Kancheenjunga Building, 18 Barakhamba Road, New Delhi - 110 001  
www.dcmshriram.com  
CIN No. L74899DL1989PLC034923 • (Formerly DCM Shriram Consolidated Ltd.)

# ExxonMobil

December 7, 2017

Gunjan Khattri

1874 Mehandi Bagh

Jhansi

284002

India

Dear Gunjan,

With reference to your discussions with us, we are pleased to offer you employment in our organization, ExxonMobil Company India Private Limited ("Company"). This offer is contingent upon satisfactory completion of your background check and medical examination by one of the doctors on our panel and upon your joining the Company.

The details of your offer of employment are the following:

- **Department:** Chemicals
- **Base salary:** Rs36,400.00 / - per month
- **Cost to Company:** Rs. 9.29 LPA

The details of the terms of your employment, including those which have been discussed with you must be accepted by you prior to or at the time of your joining the Company.

The Employment benefits include transparent salary structure and retirement benefits,



November 11, 2017

CHRD: 07

**Shri Shashwat Parashar**  
F-18, Govindpuri, Modinagar  
Ghaziabad (U.P.)-201201

Sub: Appointment Advice

Sir,

The Management is pleased to offer you an appointment, subject to your being found medically fit, in our organization as **Graduate Engineer Trainee** on terms and conditions discussed and agreed by you.

In this connection, a medical examination performa is enclosed. Kindly get your Medical examination done by a Registered Medical practitioner [MBBS or above qualification].

You will report for joining to **Shri Sunil Joshi Ji**, at **KFCL, Kanpur (For KFCL-Kanpur)** on or before 15.11.2017\*. Please bring the following documents, with you at the time of joining:

1. Two copies of your recent passport size photograph.
2. Original Certificates and Mark Sheets of all examinations passed by you along with one set of photocopies.
3. Original Experience Certificates.
4. Proof of your present emoluments and perquisites.
5. Relieving letter from your last employer.
6. PAN Card and Aadhar Card

This position will be reserved for you till that date. Appointment letter will be issued after your joining duty.

Wish you a happy association with our Organization.

for **KANPUR FERTILIZERS & CEMENT LIMITED**



**R.R.KUMAR**  
**AUTHORIZED SIGNATORY**

Encl: As above



Regd. & Sector-128, Noida-201 304, Uttar Pradesh (India)  
Corp. Office : Ph.: +91 (120) 4609000, 2470800 Fax: +91 (120) 4609464, 4609496  
Factory : 'CEE KAY ESTATE', Udyog Vihar, Panki Industrial Area,  
Kanpur-208022 (U.P.) Ph.: +91 (0512) 6712231, 6712226  
Website : www.jalindia.com CIN : U24233UP2010PLC040828



November 11, 2017

CHRD: 07

**Shri Mahipal Singh  
Village-Pokhpura  
Post-Karkauli, Bah  
Agra (U.P.)- 283 123**

Sub: **Appointment Advice**

Sir,

The Management is pleased to offer you an appointment, subject to your being found medically fit, in our organization as **Graduate Engineer Trainee** on terms and conditions discussed and agreed by you.

In this connection, a medical examination performa is enclosed. Kindly get your Medical examination done by a Registered Medical practitioner [MBBS or above qualification].

You will report for joining to **Shri Sunil Joshi Ji**, at **KFCL, Kanpur (For KFCL-Kanpur)** on or before 15.11.2017\*. Please bring the following documents with you at the time of joining:

1. Two copies of your recent passport size photograph.
2. Original Certificates and Mark Sheets of all examinations passed by you along with one set of photocopies.
3. Original Experience Certificates.
4. Proof of your present emoluments and perquisites.
5. Relieving letter from your last employer.
6. PAN Card and Aadhar Card

This position will be reserved for you till that date. Appointment letter will be issued after your joining duty.

Wish you a happy association with our Organization.

**for KANPUR FERTILIZERS & CEMENT LIMITED**



**R.R.KUMAR  
AUTHORIZED SIGNATORY**

Encl: As above



Regd. & Sector-128, Noida-201 304, Uttar Pradesh (India)  
Corp. Office : Ph.: +91 (120) 4609000, 2470800 Fax: +91 (120) 4609464, 4609496  
Factory : "CEE KAY ESTATE", Udyog Vihar, Panki Industrial Area,  
Kanpur-208022 (U.P.) Ph.: +91 (0512) 6712231, 6712226  
Website : www.jalindia.com CIN : U24233UP2010PLC040828





November 11, 2017

CHRD: 07

**Shri Gajendra Yadav**  
468-A, Hardev Nagar  
Barra South  
Kanpur (U.P.)- 208 027

Sub: **Appointment Advice**

Sir,

The Management is pleased to offer you an appointment, subject to your being found medically fit, in our organization as **Graduate Engineer Trainee** on terms and conditions discussed and agreed by you.

In this connection, a medical examination performa is enclosed. Kindly get your Medical examination done by a Registered Medical practitioner [MBBS or above qualification].


You will report for joining to **Shri Sunil Joshi Ji**, at **KFCL, Kanpur (For KFCL-Kanpur)** on or before 15.11.2017\*. Please bring the following documents with you at the time of joining:

1. Two copies of your recent passport size photograph.
2. Original Certificates and Mark Sheets of all examinations passed by you along with one set of photocopies.
3. Original Experience Certificates.
4. Proof of your present emoluments and perquisites.
5. Relieving letter from your last employer.
6. PAN Card and Aadhar Card

This position will be reserved for you till that date. Appointment letter will be issued after your joining duty.

Wish you a happy association with our Organization.

for **KANPUR FERTILIZERS & CEMENT LIMITED**

  
**R.R.KUMAR**  
AUTHORIZED SIGNATORY

Encl: As above



Regd. & Sector-128, Noida-201 304, Uttar Pradesh (India)  
Corp. Office : Ph.: +91 (120) 4609000, 2470800 Fax: +91 (120) 4609464, 4609496  
Factory : 'CEE KAY ESTATE', Udyog Vihar, Panki Industrial Area,  
Kanpur-208022 (U.P.) Ph.: +91 (0512) 6712231, 6712226  
Website : www.jalindia.com CIN : U24233UP2010PLC040828



November 11, 2017

CHRD: 07

**Shri Rohit Kharbanda  
C-330, Indira Nagar  
Lucknow (U.P.)-226 016**

Sub: Appointment Advice

Sir,

The Management is pleased to offer you an appointment, subject to your being found medically fit, in our organization as **Graduate Engineer Trainee** on terms and conditions discussed and agreed by you.

In this connection, a medical examination performa is enclosed. Kindly get your Medical examination done by a Registered Medical practitioner [MBBS or above qualification].

You will report for joining to **Shri Sunil Joshi Ji**, at **KFCL, Kanpur (For KFCL-Kanpur)** on or before 01.12.2017\*. Please bring the following documents with you at the time of joining:

1. Two copies of your recent passport size photograph.
2. Original Certificates and Mark Sheets of all examinations passed by you along with one set of photocopies.
3. Original Experience Certificates.
4. Proof of your present emoluments and perquisites.
5. Relieving letter from your last employer.
6. PAN Card and Aadhar Card

This position will be reserved for you till that date. Appointment letter will be issued after your joining duty.

Wish you a happy association with our Organization.

**for KANPUR FERTILIZERS & CEMENT LIMITED**



**R.R. KUMAR  
AUTHORIZED SIGNATORY**

Encl: As above



Regd. & Sector-128, Noida-201 304, Uttar Pradesh (India)  
Corp. Office : Ph.: +91 (120) 4609000, 2470800 Fax: +91 (120) 4609464, 4609496  
Factory : 'CEE KAY ESTATE', Udyog Vihar, Panki Industrial Area,  
Kanpur-208022 (U.P.) Ph.: +91 (0512) 6712231, 6712226  
Website : www.jalindia.com CIN : U24233UP2010PLC040828







**JUBILANT**  
**LIFESCIENCES**

09/10/2017

Aditya Singh  
HBTU Kanpur

Letter of Offer

Dear Aditya,

This has reference to the Campus Hiring schedule at your college for selection.

We are pleased to offer you an appointment in our Organization for position of **Graduate Engineer Trainee** on the terms and conditions as have been mutually agreed.

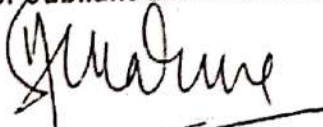
This offer is subject to you being found medically fit after proper medical examination and reference verification.

You will be issued a formal letter of appointment on your joining duties. You are advised to join us on or before **02 July, 2018**. However, if there is requirement of early joining, we will intimate you 1 month in advance in writing. In case you fail to join your duties on the confirmed date, the management reserves the right to cancel your offer.

The compensation and benefits program applicable to your grade is enclosed for your reference. Please note your compensation is confidential matter between you and the company, and the company shall view any breach of confidentiality with utmost seriousness.

We welcome you to Jubilant Life Sciences Limited and look forward to a happy association. Please sign the duplicate copy of this letter in token of your acceptance and return the same to us.

Thanking you,  
For Jubilant Life Sciences Ltd

  
**ASHOK VARMA**  
VICE PRESIDENT - HR



A Jubilant Bhartiya Company

OUR VALUES



**Jubilant Life Sciences Limited**  
1-A, Sector 16-A,  
Noida-201 301, UP, India  
Tel: +91 120 4361000  
Fax: +91 120 4234895-96  
www.jubl.com

Regd Office:  
Bhartiagram, Gajraula  
Distt Amroha - 244 223,  
UP, India  
CIN : L24116UP1978PLCC004624



**JUBILANT  
LIFESCIENCES**

07/10/2017

Anant Anand

HTI Karpur

Letter of Offer

Dear Anant.....,

This has reference to the Campus Hiring schedule at your college for selection.

We are pleased to offer you an appointment in our Organization for position of **Graduate Engineer Trainee** on the terms and conditions as have been mutually agreed.

This offer is subject to you being found medically fit after proper medical examination and reference verification.

You will be issued a formal letter of appointment on your joining duties. You are advised to join us on or before **02 July, 2018**. However, if there is requirement of early joining, we will intimate you 1 month in advance in writing. In case you fail to join your duties on the confirmed date, the management reserves the right to cancel your offer.

The compensation and benefits program applicable to your grade is enclosed for your reference. Please note your compensation is confidential matter between you and the company, and the company shall view any breach of confidentiality with utmost seriousness.

We welcome you to Jubilant Life Sciences Limited and look forward to a happy association. Please sign the duplicate copy of this letter in token of your acceptance and return the same to us.

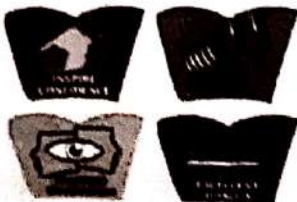
Thanking you,  
For Jubilant Life Sciences Ltd

**ASHOK VARMA**  
VICE PRESIDENT - HR

Anant Anand

A Jubilant Bhartiya Company

OUR VALUES



**Jubilant Life Sciences Limited**

1-A, Sector 16-A,  
Noida-201 301 UP India  
Tel +91 120 4361000  
Fax +91 120 4234895.96  
www.jubl.com

Head Office  
Bhartiagram, Gurgaon  
Distt. Amroha - 244 227  
UP India  
CIN: L24116UP1978PLC004624





# JUBILANT LIFESCIENCES

09/10/2017

Rohan..... Gupta  
H.S.F.I. Kompu.

## Letter of Offer

Dear ...Rohan.....

This has reference to the Campus Hiring schedule at your college for selection

We are pleased to offer you an appointment in our Organization for position of **Graduate Engineer Trainee** on the terms and conditions as have been mutually agreed

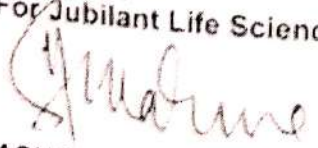
This offer is subject to you being found medically fit after proper medical examination and reference verification.

You will be issued a formal letter of appointment on your joining duties. You are advised to join us on or before **02 July, 2018**. However, if there is requirement of early joining, we will intimate you 1 month in advance in writing. In case you fail to join your duties on the confirmed date, the management reserves the right to cancel your offer.

The compensation and benefits program applicable to your grade is enclosed for your reference. Please note your compensation is confidential matter between you and the company, and the company shall view any breach of confidentiality with utmost seriousness.

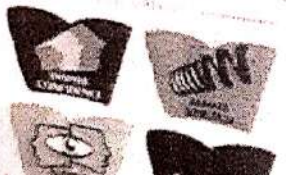
We welcome you to Jubilant Life Sciences Limited and look forward to a happy association. Please sign the duplicate copy of this letter in token of your acceptance and return the same to us.

Thanking you  
For Jubilant Life Sciences Ltd

  
ASHOK VARMA  
VICE PRESIDENT - HR



A Jubilant Bhartha Company



Jubilant Life Sciences Limited  
Jubilant Bhartha Group of Companies  
Jubilant Bhartiya Group of Companies  
Jubilant Bhartha Group of Companies

Regional Office  
Jubilant Life Sciences Limited  
Jubilant Bhartha Group of Companies  
Jubilant Bhartiya Group of Companies

Letter of Selection

26/09/2017

Shivam Shukla

HBTU

Kanpur

Dear Shivam,

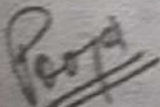
Congratulations on being selected as a part of the SRF family. We welcome you and hope that your stay with us will be an enriching and productive experience for you.

You will be designated as Senior Executive and will be paid an annual CTC of Rs. 5,00,000. Your time and date of joining will be intimated to you shortly.

We believe that organizational success cannot be achieved without the talent and dedication of people, we look forward to taking our success story ahead with you.

Welcome Aboard!

Yours sincerely,



Pooja Chauhan  
Deputy General Manager- CHR and Talent Transformation

\*Please sign the duplicate copy of this letter as a gesture of your acceptance.

SRF LIMITED  
B-20, Sector-10  
Gurgaon, Haryana  
India  
Tel: 0124-2333333  
Fax: 0124-2333333  
www.srf.com



Mr. Atul Kumar Rai

**Sub: Engagement as a "Graduate Engineer Trainee"**

Dear Atul,

With reference to the Campus Placements at your Institute during the year 2018 and the subsequent selection process you experienced, we are pleased to offer you training in our organization. This offer of training is subject to the following terms and conditions.

1. You will be placed as a 'Graduate Engineer Trainee' in our organization for a period of one year commencing from the date of your joining. You will initially be posted at our Babrala location however as part of your training you could be rotated among other locations as may be required at the sole discretion of the Company. Your training period will be automatically come to close at the end of the one year period - unless intimated by the Company as mentioned in Clause 3 below.
2. During the Training period, your compensation and benefits will be as per the details given in Annexure "A". You will however not be entitled to any other allowances / benefits applicable to the employees of our Company. Any tax liability arising out of these payments would be to your account.
3. Your learning/performance will be periodically reviewed during the period of training. You would be considered for absorption in our Management cadre based on the satisfactory performance during training period and placed at an appropriate work level and posted to locations / regions depending on the exigencies / requirements at any of our location. A separate letter of appointment will be issued at that time. In the event of your performance during the training period being found unacceptable the management may consider extending your training period for another opportunity, which will be communicated to you in writing.
4. During the period of training, either party can terminate the contract by giving 30 day's notice or 30 day's salary in lieu of. However, acceptance of 30 days of basic salary in lieu of the notice period shall be at sole discretion of the management.
5. You shall maintain confidentiality of all the information and material provided to you by the Company or is known to you during the course of your training. This also includes such information as is already known to the public. Your obligation to keep such information confidential shall remain even after completion / cessation of the training. You will also declare in writing to the Company all business interests that you have directly or indirectly, related to the business or activities of the Company. During the period of your training, you will not engage yourself to undertake work for any other Company / Firm / Person.
6. You shall disclose to the Company any discovery, invention, process or improvement made or discovered by you while with the Company and such discovery, invention, process or improvement shall belong absolutely to and be the sole property of the Company.

1 / 3

**Yara Fertilisers India Private Limited**

Plant Office  
Indira Dham, Babrala,  
Uttar Pradesh-242021  
District Sambhal India

Telephone  
+91 (05836) 664090, 664247  
Telefax  
+91 (05836) 664218

Reg. Office  
#402, Suyog Fusion,  
Dhole Patil Road, Sangamwad,  
Pune - 411001

CIN :  
U51490PN2011FTC139239 /  
2011-2012



Atul

## Atul Ltd

Atul 396 020, Gujarat, India  
contact@atul.co.in | www.atul.co.in  
(+91 2632) 230000 | 3261

HR|Appt|19-20|042

Date: 08<sup>th</sup> August 2017

### APPOINTMENT LETTER

**Mr Saurabh Shukla**  
**Basdila**  
**Sardar Nagar**  
**Gorakhpur 273 202, Uttar Pradesh**  
**India**

Dear Mr Shukla,

With reference to our offer letter dated May 14, 2017. we are extremely pleased to appoint you as **Senior Executive – Production in Colors (CO) Business** in Grade **39** based at **Atul** with effect from **July 08, 2019**.

The terms and conditions of your appointment are as follows:

1. Your appointment will be governed by the general service rules and regulations of the company as per Annexure I.
2. Your compensation and other applicable benefits will be as per Annexure II.

Please sign on each page of the enclosed document and return a duplicate copy of this letter to us as a token of your acceptance of the terms and conditions.

We take this opportunity to welcome you to the Atul family and look forward to a mutually rewarding association.

Yours sincerely,  
For Atul Ltd:

**Sharat Tripathi**  
President - Human Resources

#### Declaration of Acceptance:

I, Mr | Ms Saurabh Kr. Shukla, have read and understood the terms and conditions mentioned in Annexure I and Annexure II and hereby undertake to abide by all rules and regulations of the Company.

Date: 08 July 2019

Signature: Saurabh

MS



Registered office: Atul House, G | Patel Marg, Ahmedabad 380 014, Gujarat, India  
CIN: L99999GJ1975PLC002859





# ORIENTAL CARBON & CHEMICALS LIMITED

14th Floor, Tower-B, World Trade Tower, Plot No. C-1, Sector-16, Noida - 201301, UP  
Phone : 91-120-2448880 Website : www.ooclindia.com



4<sup>th</sup> Sept 2018

Mr. Mayank Mishra  
1-3, E-Block Shyam Nagar,  
Kirti, U.P.-208013

## Subj. Offer letter

Dear Mr. Mishra,

With reference to the interview you had with us, we are pleased to offer you the position of 'Graduate Engineer Trainee (GET)' on the following terms & conditions:

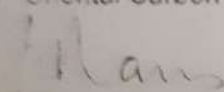
1. Your Training period shall be of one year from the date of joining the organisation and your performance shall be reviewed after completion of your training period.
2. Your place of posting shall be at Mundra (Gujarat).
3. On the first day of your joining, you shall report at our Corporate office, address given below:

Oriental Carbon & Chemicals Ltd  
14th Floor, Tower-B, World Trade Tower,  
Plot no. C-1, Sector-16, Noida-201301,  
Uttar Pradesh, India

4. You shall be joining immediately after clearing your Degree Examination in first attempt, tentatively in the month of June/July'2019.
5. The stipend payable during the training period shall be Rupees Six lacs per annum (inclusive of all statutory deduction & TDS as applicable).
6. Please bring along with the following documents at the time of joining:
  - a) ID & Address Proofs like Adhar, Pan, Voter ID, Passport and License.
  - b) All Educational Certificates and Mark sheets.
  - c) Passport size photograph 4 (self) & family photograph 2 each
  - d) Health Checkup reports as follows:
    - a. Complete Haemogram
    - b. Blood Sugar - Fasting & PP
    - c. Physical
    - d. Blood Grouping & Rh Typing
    - e. Kidney Function Test-Urea, Creatinine
    - f. Lipid Profile- Cholesterol, TG
    - g. Liver Function Test-SGOT, SGPPT
    - h. Thyroid Function Test
    - i. Urine Routine & Microscopy

Please acknowledge this letter of intent in writing as confirmation of your joining.

For Oriental Carbon & Chemicals Ltd.

  
Surendra Singh Rana  
Head-HR

*Mayank*  
*20/12/18*

Registered Office :  
"DUNCAN HOUSE"  
11, Nalaji Subhas Road  
New Delhi - 110002

Plants :  
Plot 3 & 4 Dharuhera Industrial Estate, Phase - 1  
Dharuhera - 123106, Distt. Rewari, (Haryana)



# ORIENTAL CARBON & CHEMICALS LIMITED

14th Floor, Tower-B, World Trade Tower, Plot No. C-1, Sector-16, Noida - 201301, UP  
Phone : 91-120-2446850 Website : www.occlindia.com



4<sup>th</sup> Sept'2018

Mr. Varun Pratap Singh Sisodia  
Village & Post : Garhi Balna,  
Hathras, U.P.-204101

## Sub: Offer letter

Dear Mr. Sisodia,

With reference to the interview you had with us, we are pleased to offer you the position of 'Graduate Engineer Trainee'(GET) on the following terms & conditions;

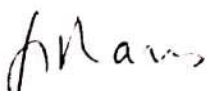
1. Your Training period shall be of one year from the date of joining the organisation and your performance shall be reviewed after completion of your training period.
2. Your place of posting shall be at Mundra (Gujarat).
3. On the first day of your joining, you shall report at our Corporate office, address given below:

Oriental Carbon & Chemicals Ltd  
14th Floor, Tower-B, World Trade Tower,  
Plot no. C-1, Sector-16, Noida-201301,  
Uttar Pradesh, India

4. You shall be joining immediately after clearing your Degree Examination in first attempt, tentatively in the month of June/July'2019.
5. The stipend payable during the training period shall be Rupees Six lacs per annum (inclusive of all statutory deduction & TDS as applicable).
6. Please bring along with the following documents at the time of joining;
  - a) ID & Address Proofs like Adhar, Pan, Voter ID, Passport and License.
  - b) All Educational Certificates and Mark sheets.
  - c) Passport size photograph 4 (self) & family photograph 2 each
  - d) Health Checkup reports as follows;
    - a. Complete Haemogram
    - b. Blood Sugar – Fasting & PP
    - c. Physical
    - d. Blood Grouping & Rh Typing
    - e. Kidney Function Test-Urea, Creatinine
    - f. Lipid Profile- Cholesterol, TG
    - g. Liver Function Test-SGOT, SGPPT
    - h. Thyroid Function Test
    - i. Urine Routine & Microscopy

Please acknowledge this letter of intent in writing as confirmation of your joining.

For Oriental Carbon & Chemicals Ltd.

  
Surendra Singh Rana  
Head-HR



**Registered Office :**  
"DUNCAN HOUSE"  
31, Netaji Subhas Road  
Kolkata - 700 001  
CIN: L24297WB1978PLC031539

**Plants :**  
Plot 3 & 4 Dharuhera Industrial Estate, Phase - 1  
Dharuhera - 123106, Distt. Rewari, (Haryana)

SEZ Division : Survey No. 141, Paiki of Mouje Village Mundra  
Taluka Mundra, Mundra SEZ, District Kutch, Gujrat - 370421



# NexThoughts

C - 322, Noida One, Plot No 8, B Block, Sector 62, Noida 201309

Date: July 13th 2019

Dear Abhishek Gupta

S/O Mahendra Prasad Gupta,  
129, Zafra Bazar,  
Near Panchanan Kundu Haru Dada,  
Ward No 51, Gorakhpur  
Uttar Pradesh- 273001

Subject : Offer Letter-Nexthoughts Software Technologies Pvt Ltd

It is our pleasure to appoint you at the position of "**Software Developer**" with **Nexthoughts Software Technologies Pvt Ltd**.

Mentioned below are the terms and conditions of your appointment.

1. Your date of joining is 15th July 2019.
2. This is a full-time position, and you agree to devote all of your business time and attention to the business of the Company during the term of your employment.
3. Your place of posting is C - 322, Noida One, Plot No 8, B Block, Sector 62, Noida 201309. You may be asked upon to work at the other offices of Nexthoughts Software Technologies Pvt Ltd in India and abroad.
4. Place/Transfer: Your present place of work will be at our Noida Sector 62 office, but during the course of the service, you shall be liable to be posted / transferred anywhere to serve any of the Company's Projects or any other establishment in India or outside, at the sole discretion of the Management.
5. By accepting this letter, you automatically sign and comply with a proprietary information and nondisclosure agreement which requires, among other provisions, the assignment of patent rights to any invention made during your employment at the Company and non disclosure of proprietary information.
6. You will be on probation period for 4 initial months. After successful completion of your probation period, you will be confirmed for the position of "**Software Developer**" with Nexthoughts. On the completion of initial probation period, you will be deemed to be confirmed in the services of the company, unless otherwise intimated, in writing by the company said probation period may be extended discretion of the management. Company reserves the right to terminate your services during this probation period, without assigning any reason or giving you any prior notice thereof.

# NexThoughts

C - 322, Noida One, Plot No 8, B Block, Sector 62, Noida 201309  
career and growth with Nexthoughts Software Technologies Pvt Ltd

23. You will submit the following documentation to Nexthoughts on the date of your joining:
- 4 passport size photographs
  - Copy of ID proof
  - Copy of Address proof
  - Copy of your degree certificate.
  - Relieving letter & experience certificate from your previous organization (if any).
  - Offer letter and Salary slips of last 3 months (if any).
24. As of now we don't deduct PF, but once we start deducting PF then it will be deducted from your CTC only.

## Salary Structure after confirmation:-

Component	Monthly (Rs)	Yearly (Rs)
Basic Salary	19000	228000
HRA	9500	114000
Medical Reimbursements	1250	15000
Conveyance Allowance	1500	18000
Mobile Reimbursements	1000	12000
Internet Reimbursement	1500	18000
Other Allowances	4250	51000
<b>Monthly Gross Salary</b>	<b>38000</b>	<b>456000</b>
Annual performance Bonus upto		26000
Annual Gratuity upto		10000
Mediclaime Insurance Upto		8000
<b>Annual CTC upto (Rs)</b>		<b>500000</b>



20th April 2020

Miss. Akanksha Trivedi  
38/56 Khas Bazar  
Near Prayag Narayan Shiwala  
Kanpur -208001

Ecode - 001706

**Sub: RELIEVING LETTER & EXPERIENCE LETTER**

With reference to the resignation, you are relieved from the services of the Company after closing hours on 20th April 2020.

We confirm that you have worked in Valspar India Coatings Corporation Private Limited since 06 August 2018 to 20th April 2020.

During the time of exit **Akanksha Trivedi** was designated as **Associate Chemist**.

Full and final settlement is subjected to all due clearance.

**We wish you all the best in your future endeavors.**

Yours sincerely



For Sherwin-Williams Coatings India Pvt Limited.  
Rathan Rai  
Authorized Signatory

M

Employee Code	001706	Employee Name	AKANKSHA TRIVEDI
Date Of Birth	26/08/1997	Date of Joining	06/08/2018
Designation	MANAGEMENT TRAINEE	Bank Name	HDFC Bank
Bank A/C No	50100244484974	PAN NO	BAKPT4078C
PF No.	PY/BOM/80313/10216	Location	Bangalore
No of Days / LOP/LOPR	28.00 / 0.00 / 0.00	Universal Account Number	101346330910

**Payslip for the month of Mar 2020**

Earnings	Reference Amount	Amount	Arrear Amount	Year to Date	Deductions	Amount	Year to Date
Basic	28,346.00	28,346.00	0.00	344,277.00	Profession Tax	200.00	2,400.00
H.R.A	10,800.00	10,800.00	0.00	128,977.00	Provident Fund (PF)	3,402.00	41,316.00
Special Allowance	1,280.00	1,280.00	0.00	15,286.00	Labour Welfare Fund	0.00	20.00
Domestic Allowance	6,014.00	6,014.00	0.00	75,061.00	Canteen Deduction	0.00	1,980.00
<b>Gross Earnings</b>		<b>46,440.00</b>		<b>563,601.00</b>	<b>Gross Deductions</b>	<b>3,602.00</b>	<b>45,716.00</b>

**Net Pay** 42,838.00

**Net Pay In Words** Rupees Forty Two Thousand Eight Hundred And Thlrty Eight Only

Other Statutory Deductions	Projected	Year to Date	Balance
Income Tax	0.00	0.00	0.00
Profession Tax	2,400.00	2,400.00	0.00

Provident Fund(PF) Details	Amount	Year to Date
Employee Contribution to PF	3,402.00	41,316.00
Employee V P F Contribution	0.00	0.00
Employer Contribution to EPS	0.00	0.00
Employer Contribution to PF	3,402.00	41,316.00

Note : This is a computer generated payslip and does not require authentication.

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MIPLHRIA/OL/01/17

05th October 2017

Ms. Komal Srivastava  
B/24 Churniganj Hata, Kanpur  
Uttar Pradesh- 208001

Offer Letter

Dear Ms. Komal Srivastava,

Based on the interview, we are pleased to offer you the position of Graduate Engineer Trainee in our company. Your compensation details are as follows:

Your Gross Salary/ Cost to the Company per annum would be Rs.5,00,000.00 (Rupees Five Lakh Only).

You are advised to join us on or before the 1st July 2018.

The terms and conditions of your appointment will be communicated to you on acceptance of our offer.

Thanking you,

For Mankiewicz India Private Ltd.

Richa Maheshwari  
Officer- Commercial & Administration

See Annexure 1 attached.

Welcome to Mankiewicz India

1/2

TAPI/GAJ/HR/2018  
25.10.2018

Mr. Akash Garg ✓  
16, Meenakshi Puram  
Phase-2, Karmyogi Enclave  
Kamla Nagar  
Agra  
U.P

Mob: - 8410518631

**Sub: Offer of Appointment**

*Dear Akash,*

Please refer to your application and the interview you had with us. In this regard, we are pleased to offer you an appointment for the position of EHS Lead Professional, Local Grade as GET (Job Grade-9) as discussed.

The actual break-up of the remuneration and terms of engagement will be given to you in the detailed letter on your joining, which shall be on or before 31.10.2018 (Wednesday). You should report to HR Dept. by 9 am positively.

You are advised to sign a duplicate copy of this letter as a token of acceptance.

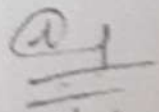
You are required to bring documents as per enclosed Annexure "A" at the time of joining.

Welcome to TAPI family.

With Best Wishes.

Sincerely yours,  
For Teva API India Pvt Limited,

ANANT SINGH  
ASSOCIATE DIRECTOR-COUNTRY HR

  
27/10/2018



TAPI/GAJ/HR/2018

09.08.2018

Mr. Aniket Singh  
20/202 Malhar Sahara Estates  
Jankipuram  
Lucknow  
U.P

Mob: - 7408229691

**Sub: Offer of Appointment**

*Dear Aniket,*

Please refer to your application and the interview you had with us. In this regard, we are pleased to offer you an appointment for the position of Team Leader Production, Local Grade as GET (Job Grade-8) as discussed.

The actual break-up of the remuneration and terms of engagement will be given to you in the detailed letter on your joining, which shall be on or before 20.08.2018 (Monday). You should report to HR Dept. by 9 am positively.

You are advised to sign a duplicate copy of this letter as a token of acceptance.

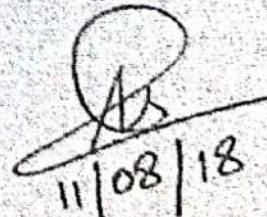
You are required to bring documents as per enclosed Annexure "A" at the time of joining.

Welcome to TAPI family.

With Best Wishes,

Sincerely yours,  
For Teva API India Pvt Limited,

ANANT SINGH  
ASSOCIATE DIRECTOR-COUNTRY HR

  
11/08/18



September 20, 2018

Mr Vinay Kumar Singh  
Bangalore  
Bangalore  
Karnataka 560016

## Letter of Offer

Dear Vinay Kumar,

With reference to your application and the subsequent interview you had with us, we are pleased to inform you that you have been selected as **Sr. Associate - Ops** in WNS Global Services Pvt. Ltd., based at our **Bangalore** office. The key components of your offer is as detailed below.

**Career band:** Your career band would be **Professional**.

**Role band:** You would be placed in role band **A**.

**Title:** The title that you would be using both internally and externally would be **Sr. Associate - Ops**.

**Compensation:** Your Total Gross Pay will be **INR 360,000 (Rupees Three lakhs sixty thousand Only)** per annum which is inclusive of Fixed Pay and Variable Pay/ Performance Incentive. The detailed break-up of your compensation is given in the Annexure for your reference.

**Joining Date:** You are expected to join us by **21 September 2018**.

**Place of work:** Your initial place of work will be **Bangalore**. However, your services are transferable, and you may be assigned after reasonable notice, to any location in India or abroad where the Company or any one of its associates or customers conducts business. While on transfer you will be governed by the rules, regulations and conditions of service of that location.

AUSTRALIA  
COSTA RICA  
INDIA  
THE PHILIPPINES  
ROMANIA  
SRI LANKA  
UAE  
UK  
USA

### 1. TERMS & CONDITIONS:

- The terms of this offer shall be kept strictly confidential. You shall execute all other documents as may be required to give effect to this offer.
- You will be required to sign a standard employment agreement on your date of joining.
- You shall be required to submit a set of certified true copies of the documents and information as set forth in Annexure 1 of this appointment letter.

For WNS Global Services Pvt. Ltd.



R Swaminathan  
Chief People Officer

Accepted and Agreed

Candidate's Name & Signature

WNS Global Services Private Ltd.

Business Address: Plant No. 10, Gate No. 4, Godrej & Boyce Complex, Pirojshangar, LBS Marg, Vikhroli (West),  
Mumbai - 400 079, India. Tel +91 4095 2100 | Fax +91 22 2518 8307  
CIN: U72200MH1996PTC100196





Logix Infotech Park, 3<sup>rd</sup> Floor  
D-5, Sector 59, Noida - 201307, Uttar Pradesh

## Appointment Letter

For  
Chander Raj Singh  
S/o. Ravi Raj Singh  
House No. 782/20, Durga Colony  
Rohtak, Haryana - 124001

Dated: 11<sup>th</sup> June 2018

Dear Chander Raj Singh,

Welcome to Polestar Solutions and Services India Pvt. Ltd. Let me congratulate you on your selection for the Job of **Analyst** in our Company. Your date of joining is **11<sup>th</sup> June 2018**. Based on our discussion your monthly Stipend will be INR 12,000/- (Rupees twelve Thousand only) during internship period. Total duration of your internship will be till the time your final exams are over from the date of your joining on extendable basis. If your performance is not satisfactory during internship period, either the internship period will get extended or company reserves right to take action based on HR policy stipulated in Employment terms and conditions. Stipend and will be paid on 15<sup>th</sup> day of the following month. After successful completion of the internship period, your Cost to company (CTC) per annum will be up to 525,000/- (Five Lakh Twenty Five Thousand only) as per the structure of the company's stipulated in **Annexure 3**. The fixed monthly salary will be proportionately paid on 7<sup>th</sup> day of the following Month except for the first month's salary which will be processed on 20<sup>th</sup> of the following month.

At Polestar, we work on innovative concepts and develop application which betters the life of every individual in our community we live in. This makes us very unique in the way we position and approach ourselves. Polestar core values are. **Integrity, Innovation, Excellence & Customer Service**

We are looking forward for your continued strong performance in our company and we promise you to provide right platform to fulfil your personal and professional goal. .

Please endorse your acceptance by duly signing the duplicate copy of this letter in all Sheets.

On Behalf of Management

Ajay Goenka

Director

Polestar Solutions and Services India Pvt. Ltd.

Chander Raj  
Full Signature of Employee  
11/06/2018

29-May-2018

No.: MSILG/TAQ/GET/496054

ACHINTYA MISHRA  
Harcourt Butler Technological Institute (HBTI), Kanpur

Dear ACHINTYA

Congratulations and Welcome to Maruti Suzuki family!

This has reference to the selection process conducted at your campus; we are pleased to offer you an appointment on the terms and conditions mentioned in Annexure -I to this letter.

**Designation:** Graduate Engineer Trainee

You are requested to report for joining in **Maruti Suzuki India Limited, Gurgaon Plant** on

Date : 09-Jul-2018

Time : 0900 hrs.

In case you need any clarification on the subject, you may contact the undersigned or my colleague at [Akash.gupta@maruti.co.in](mailto:akash.gupta@maruti.co.in).

We look forward to have you with us in Team Maruti Suzuki.

Best Wishes



PV Krishna  
General Manager - HR  
Email Id: krishnapv@maruti.co.in

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**MARUTI SUZUKI INDIA LIMITED**

Head office:  
Maruti Suzuki India Limited,  
1, Nelson Mandela Road, Vasant Kunj,  
New Delhi - 110070, India  
Tel: 011-46781000 Fax: 011-46150275/46150276  
E-mail id: contact@maruti.co.in, www.marutisuzuki.com  
CIN: L34103DL1981PLC011375

Gurgaon Plant:  
Maruti Suzuki India Limited,  
Palam Gurgaon Road,  
Gurgaon 122015, Haryana, India  
Tel: 0124-2346721 Fax: 0124-2341304

Manesar Plant:  
Maruti Suzuki India Limited,  
Plot No. 1, Phase - 3A, IMT Manesar,  
Gurgaon - 122051, Haryana, India  
Tel: 0124-4884000 Fax: 0124-4884199