

HBTU-TBI FOUNDATION

(Section-8 Company U80904UP2022NPL164475)



Harcourt Butler Technical University Kanpur

Letter No. **242** IH-TBI/ 2024

Dated. **20**/09/2024

Advertisement for the Post of Incubation Manager (Contractual)

Applications are invited from the eligible candidates for the position of Incubation Manager in HBTU-Technology Business Incubation Foundation (herein after HBTU-TBIF). The HBTU-TBIF is a Section-8 Company located in the East campus, HBTU Kanpur. The details of the post, eligibility, experience and other is given below:-

Post details	Incubation Manager (01) on contractual basis for an initial period of 11 months which can be extendable (up to maximum of 03 years), on yearly basis based on the performance.
Salary	Rs 40,000=00 (Forty thousand) consolidated per month.
Age Limit	Maximum up to 35 years on the closing date of application.
Mode of selection	Interview and / or written test.
Educational Qualification	Essential: Bachelor Degree in Engineering / Technology OR Bachelors' degree in Science with MBA Note: MBA with Engineering / Technology degree will be preferred.
Experience & Skills	Minimum of 02 years in managerial position and preferably in the incubation & startup ecosystem. A good command over English & Hindi along with presentation skills. The candidate should be familiar with the startup ecosystem, incubation policies, funding schemes, documentation etc.
Job description & Key responsibilities	Managing day to day operation of HBTU-TBIF, preparing funding proposals, managing startups, promotional activities, organizing startup / incubation programmes, MoUs etc.

The interested candidates should send their biodata along with relevant documents & experience certificate (scanned copies) to the email dih@hbtu.ac.in latest by October 05, 2024. There is no application fee. Shortlisted candidates, if shortlisted for interview will be intimated for interview by email. No TA /DA will be provided for the interview.

CEO HBTU-TBI Foundation