

GUIDELINES FOR ADMISSION OF FOREIGN/INTERNATIONAL STUDENTS

(Applicable for students taking admission from the year 2024-25)

Last date of application 09 August, 2024

1. INTRODUCTION

These rules are framed to formulate the procedure to be followed in HBTU Kanpur, India for eligibility and admission of foreign/international students to various courses.

In all the courses, a maximum of 5% seats may be filled as supernumerary seats over and above the total approved intake. The candidates shall have to fulfill the eligibility conditions for admission as laid down for the respective programmes given below.

2. GENERAL INSTRUCTIONS

- a. A foreign/international student willing to pursue course of studies at HBTU, Kanpur should submit Online Application form, as mentioned in the prospectus.
- b. All letters relating to foreign/international students should be addressed to Dean, International Student Affairs, HBTU Kanpur, Uttar Pradesh, India Pin-208002.
- c. The admission of foreign/international students will be supernumerary i.e. over and above sanctioned intake.

3. FOREIGN/INTERNATIONAL STUDENTS

Foreign/International Students will include the following:

- a) **Foreign Nationals:** Candidates holding citizenship of foreign countries.
- b) **Overseas Citizen of India (OCI):** A person who or whose any of ancestors was an Indian national and who is presently holding another country's citizenship/ nationality i.e. he /she is holding foreign passport.
- c) **Non Resident Indians (NRI):** An Indian citizen who is residing outside India and holds an Indian Passport. Only those Non-Resident Indian students who have studied and passed the qualifying examinations from schools or colleges in foreign countries will be included as foreign students. This will include the students studying in the school or colleges situated in foreign countries even if affiliated to the Boards of Secondary Education or Universities located in India, but will not include students studying in those schools or colleges (situated in India) and affiliated to the Boards of Secondary Examinations from Boards or Universities located in foreign countries as external students.
- d) **Indian nationals working abroad** (for part time programs)

4. ELIGIBILITY AND ACADEMIC QUALIFICATIONS

All foreign/international students/NRI/OCI should have passed the examination in the concerned subject and should fulfill the minimum eligibility criteria for admission as per the requirement of programme from a University/Board included in the list of Association of Indian Universities (AIU). In case the University/Board is not included in the said list, the candidate has to obtain and submit an equivalence certificate to this effect from AIU subject to its final verification by the respective Department. If the candidate has a non-Indian bachelor's degree not recognized by AIU/AICTE, he/she is required to produce proper certification from a national body in the country concerned, constituted for certifying equivalence of degrees. The eligibility for the various programmes is outlined below:

S. No.	Name of the Programme	Minimum qualification required*
1.	B.Tech (4 years)	10+2 (Schooling and Pre-university studies) with 55 % marks/ 5.5 CGPA on 10 point scale or equivalent. Physics and Mathematics as compulsory subjects and any one of the following subjects: Chemistry, Bio-technology, Computer Science, Biology.
2.	M.Sc. (2 Years)	B.S/B.Sc./B.Sc. (Hons) (3-year course) with related subjects. Honors/Major/Equivalent subject with 55 % marks/ 5.5 CGPA on 10 point scale or equivalent.
3.	M.Tech (2 Years)	Bachelor's Degree of 4 years (8 Semester) course in Engineering/Science of the relevant discipline with 55 % marks/ 5.5 CGPA on 10 point scale or equivalent at the qualifying examination. 4-Year BS/B.Sc. (after 10+2) course will be considered equivalent to B.Tech. for this purpose.
4.	MBA (2 Years)	A bachelor's degree with a minimum of three years at a university with 55 % marks in aggregate in all subjects.
5.	Ph.D	MS / M.Sc. / M.Tech. / ME / MBA or equivalent with 55 % marks/ 5.5 CGPA on 10 point scale or equivalent.

* Please refer to the current rules applicable to U.G/ P.G/ Ph.D Programmes hosted on HBTU website for any revision in qualification criteria.

5. ADMISSION PROCEDURE

- a) Admission of foreign/international students will be granted in accordance with prospectus and/or on receipt of application through diplomatic channels (i.e. routed through Indian Missions/Ministry of External Affairs) on qualifying the test prescribed for the purpose (5% of approved intake for various programs on supernumerary basis).
- b) Admission criteria

S.No.	Name of the Program	Admission test
1	B.Tech. (4 years)	{JEE Mains (NRI/OCI) OR SAT (NRI/OCI /Foreign nationals)} AND IELTS/TOEFL (Foreign nationals)
2	M.Sc. (2 Years)	{CUET/JAM (NRI/OCI) OR Merit-based} AND IELTS/TOEFL (Foreign nationals)
3	M.Tech. (2 Years)	{GATE(NRI/OCI) OR Merit-based} AND IELTS/TOEFL (Foreign nationals)
4	MBA (2 Years)	{CAT/CUET/MAT(NRI/OCI) OR GMAT (NRI/OCI/Foreign nationals) OR Merit-based} AND IELTS/TOEFL (Foreign nationals)
5	Ph.D.	{GATE/CSIR-NET/JEST/University entrance test (NRI/OCI) OR Merit-based} AND IELTS/TOEFL (Foreign nationals)

* IELTS/TOEFL is required for all the students other than native English speakers. If not available than, the candidate has to produce the required scorecard/certificate within one year or the duration decided by the competent university authority.

Minimum Scores: SAT Level 1 - 650/IELTS - 6.5/TOFEL - 75/GMAT – 600

c) The admission shall be subject to production of following documents:

- ✓ Proof of date of birth
- ✓ Proof of 10+2(Schooling and Pre-university studies)
- ✓ Certificate and mark-sheet of qualifying examination (UG/PG as applicable)
- ✓ Equivalency certificate issued by AIU
- ✓ Copy of passport, wherever applicable
- ✓ Dual citizenship card for OCI, wherever applicable
- ✓ NRI status certificate, wherever applicable
- ✓ Required application fee (as applicable)
- ✓ Medical Fitness Certificate from a registered medical practitioner
- ✓ No Objection Certificate (NOC) from the Ministry of External Affairs,

- Government of India or employer, wherever applicable
 - ✓ Character certificate from the Institute last attended
 - ✓ Migration / Transfer Certificate (in original)
 - ✓ Six copies of passport size photograph
- d) The foreign/international students shall be subject to the rules and regulations as applicable for the other students from time to time.
- e) Applications from foreign/international students for admission to the various **Undergraduate** (4 year B.Tech.), **Postgraduate** (2 Year M.Sc. / 2 Year M.Tech. / 2 Year MBA) and **PhD** programmes at the University that are received directly by the Institute will be considered according to the rules. The desirous foreign nationals will submit their complete curriculum vitae and credentials with regard to their **academic qualifications** indicating clearly the above-mentioned details with all supporting documents.
- f) The applications containing detailed information and particulars as stated above along with relevant supporting documents should be submitted to **Dean, International Student Affairs, HBTU Kanpur, 208002 (Uttar Pradesh), India**. The admission will be subject to clearance from Ministry of Education, Govt. of India, New Delhi.

6. MODES OF ADMISSION

6.1. Mode 1 (M1): Study in India portal

Under this category the students directly apply through “Study in India” portal. Complete information regarding the procedure of admission, eligibility and payment of fee will be available on study in India website (link: <https://studyinindia.gov.in/>).

6.2. Mode 2 (M2): Students under cultural exchange fellowship programme

Applications received for various Undergraduate, Postgraduate and Ph.D Programmes from foreign nationals/NRI/OCI, routed through the Indian High Commissions/Embassies, or the Indian Council for Cultural Relations (ICCR) as the case may be, will be considered for admission. (link: <http://a2ascholarships.iccr.gov.in/>)

6.3. Mode 3 (M3): Students under Memorandum of Understanding

This provision is available for admission to Undergraduate, Postgraduate and Ph.D Programmes. Admission of foreign nationals to the various undergraduate (B.Tech.), postgraduate (M.Sc. / M.Tech. / MBA) and Ph.D programmes at the University, under the Memorandum of Understanding, will be made in accordance with the terms and conditions spelt out in the MoU agreed between HBTU Kanpur and the country / University / Institution concerned.

6.4. Mode 4 (M4): HBTU Portal

This provision is available for admission to Undergraduate, Postgraduate and Ph.D

Programmes. Applicants can directly apply for admission through the HBTU Portal. Admission requirements shall be in line with the Indian students. The link for online application for international students is

<https://hbtu.ac.in/dean-international-student-affair/>

In all the above-mentioned modes, the Institute will examine each application in accordance with its prescribed **eligibility criteria and documentation**. If the applicant is found eligible by the concerned Department, he/she will be admitted to the desired programme, as per the rules and guidelines of the University, which will be binding on him/her.

7. VISA and NO OBJECTION CERTIFICATE

Only persons with the purpose of studying in India and entering the country on STUDENT VISA AND RESEARCH VISA shall be eligible to apply for admission to a particular course. Foreign students seeking admission to Ph.D. programs must obtain proper **VISA** from Government of India, Ministry of Home Affairs. The candidates should **submit a copy of their Passports and Visa** to the University at the time of joining in the University. The student should also obtain a **No Objection Certificate (NOC)** from the Ministry of External Affairs, Government of India. Indian national working abroad should submit a **No Objection Certificate (NOC)** from their employer.

8. MEDIUM OF INSTRUCTION

The medium of instruction is ENGLISH only. Those candidates who have studied the subjects in the English Language medium will only be considered for admission to the programme.

9. PAYMENT OF TUITION FEES

- a. All selected international students for UG will be required to pay prescribed tuition fees of **US \$ 5000 per year + other expenses, as admissible**. All selected international students for PG and Ph.D Programme will be required to pay prescribed tuition fees of **US \$ 2500 per year + other expenses, as admissible**.
- b. The students from SAARC countries and African Countries will be eligible for 50% tuition fee waiver. This fee covers tuition, computer use and library fee. Accommodation in the university hostel, food, travel, and other personal expenses are not covered in this fee.
- c. The Cheque/Draft should be drawn in favour of Finance Controller, HBTU Kanpur, should be payable at Kanpur (India) or online payment mode as prescribed by the university. The candidate is required to ensure his/her eligibility, fitness and documentation support for his admission to avoid any future inconvenience.