

Harcourt Butler Technical University, Kanpur -02

GUIDELINES FOR ADMISSION TO MCA PROGRAMME

SESSION 2022-23

1. **Applications for admission to Master of Computer Applications (MCA) Programme at HBTU, Kanpur are invited for the session 2022-23.** Online Registration and Fee Payment of Rs. 2500/- (Non-refundable) can be made Online through the website: www.hbtuadmission.nic.in.
2. Admissions will be made on basis of merit of **NIMCET-2022**. Detailed guidelines related to admission are also available on University website www.hbtu.ac.in
3. The allotment of seats through counselling will be carried out strictly on merit in accordance with the NIMCET- 2022 rank of the candidate.
4. Candidates are advised to read these guidelines carefully, check their eligibility and applicable reservation category etc. before filling and submitting the Online Registration Form. University will not be responsible for any error of judgement on the part of the candidate.
5. All eligible Indian residents may apply for M.C.A. programme. There is no age limit for the candidates seeking admission to the MCA programme at HBTU Kanpur.
6. **Academic Qualifications**
A candidates shall be eligible for admission if he / she possess Bachelor's Degree under 10+2+3 or 4 years pattern of education in Mathematics / Statistics / Engineering / Technology or Bachelor in Computer Application with a minimum aggregate of 60% marks or CGPA 6.5 or more (55% or CGPA 6.0 or more in case of the candidates belonging to SC / ST / OBC-NCL / PwD Category) from a University recognized by UGC.
7. Accepting admission in HBTU, Kanpur implies the acceptance by the candidate and his / her parents or guardians of all the terms and conditions laid down by the University. Any change in the rules, regulations, fee and other specific conditions etc. of the University shall apply mutatis mutandis to the admitted candidates.
8. Candidates claiming advantage of reserved categories, subcategories are required to indicate the same in the Online Registration Form. Original certificates are to be produced at the time of actual registration along with one self-attested copy of each document. Formats for various certificates to be submitted are available on the University website. **Note that the certificate for OBC candidates will be entertained only if it is issued on or after 01.04.2022 (mandatory condition for non-creamy layer for OBC candidates).** Candidates from other states will get vertical reservation only (No horizontal reservation). They are required to submit reserve category certificate issued by the **Central Government**.

9. If any document / declaration submitted by the candidate is found to be false at any stage, his / her admission will be cancelled and he / she may be liable for prosecution under the law.
10. A candidate may register himself / herself by depositing Online Registration Fee of Rs. 2500=00 (non-refundable). In case of seat allotment, the candidate is required to deposit Seat Acceptance Fee of Rs. 20,000=00 (Rs. 10,000=00 for SC / ST candidate) online. After deposition of Seat Acceptance Fee, the candidate will be allowed for Online Document Verification. If the documents produced by the candidates are in order, he / she will be allowed to participate in the counselling process. In case, the candidate fails to upload documents for Online Verification on prescribed date and time or fails to produce desired documents, his candidature will be cancelled. In such cases, Seat Acceptance Fee will be returned in due course after a deduction of Rs. 5,000=00 for participation in one round of counselling.
11. In case of seat allotment, a candidate has to deposit the balanced Annual Academic Fee i.e., Rs. 1,00,000=00 for General / OBC candidates or Rs. 1,10,000=00 for SC / ST candidates online within the prescribed time period. Annual Academic Fee for MCA programs is Rs. 1,20,000=00.
12. If a candidate wishes to withdraw his / her candidature during the withdrawal period of that round of counselling, a deduction of Rs. 5,000=00 shall be made out of the Seat Acceptance Fee and the remaining amount shall be returned in due course of time.
13. Tentative schedule of Online Counselling, Procedure & Fee Deposition details are listed in Table 2 and Table 3, respectively.
14. All the candidates are required to come with photo identity proof such as Aadhar Card / Driving License / PAN at the time of Counselling for Admission.
15. **Reservation of Seats**

a) Vertical Reservation:

Category	Percentage of Reservation
(a) Scheduled Caste	21%
(b) Scheduled Tribe	02%
(c) Other Backward Classes	27%

b) Horizontal Reservation (Sub-categories):

Sub-category	Code	Maximum Percentage of Total Seats
a. Dependents of Freedom Fighters	FF	02%
b. Sons / Daughters of Defence Personnel retired (superannuated) or killed / Disabled in action	AF	05%
c. Handicapped / Disabled persons	PH	05%
d. Girls	GL	20%

- c) The candidates can be given only one type of horizontal reservation out of FF / AF / PH (*Certificate no. 4, 5 & 6 respectively*). **However, the Girl candidates can also claim for any one of FF / AF / PH along with GL.**
- d) **Economically Weaker Section (EWS) Quota / Reservation (over and above with a maximum of 10% of the offered seat intake in the course)**
Candidates who wish to avail the benefit of EWS quota must not be covered under the existing scheme of reservation for the Scheduled Castes, Scheduled Tribes and the Socially and Economically Backward Classes. They must produce Certificate No. 12 issued by the Government Officer not below the rank of Tehsildar to claim the benefit of this reservation.
- e) Request for the change of category / sub-category filled during Online Registration Form shall not be entertained under any circumstances.
- f) Category / sub-category claims must be supported by the relevant certificates as per the format provided at the time of Document Verification. Otherwise, the allotment will be cancelled and the candidates shall be treated in General Category in the next round of counselling.
- g) Advantage of horizontal reservation in Armed Forces sub-category is available to sons / daughters of Defence Personnel.
- h) Benefits of GL subcategory will automatically be given to all eligible female candidates.
- i) Candidates belonging to other states will have to produce category certificate according to Centre Government list for reserved category.

16. Medical Standards

- a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on relevant Certificate at the time of Verifications at HBTU, Kanpur.
- b) The medical standards prescribed are given below:

Height	Candidates should be physically fit to pursue his / her studies in opted course.
Weight	
Chest measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	Presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

Physically Handicapped / Disabled:

Physically Handicapped / Disabled persons will have a minimum of 5% reservation on the basis of impairment and mentioned below:

Type I	Minimum 40% permanent Visual impairment
Type II	Minimum 40% permanent Locomotors disability
Type III	Minimum 40% permanent speech and Hearing impairment

Note : Physically handicapped / Disability certificate should be issue by CMO of the district.

17. All the formats of certificates will be available on Admission Website www.hbtuadmission.nic.in and University website www.hbtu.ac.in very soon.
18. **University reserve the right to modify the Guidelines as and when required.**
19. Total seats available in Master of Computer Application (MCA) in 78.

Total Available Seats	78
OPNO	20
OPGL	6
OPAF	2
OPFF	1
OPPH	1
EWSNO	5
EWSGL	2
EWSAF	0
EWSFF	0
EWSPH	1
BCNO	14
BCGL	4
BCAF	1
BCFF	0
BCPH	1
SCNO	11
SCGL	3
SCAF	1
SCFF	0
SCPH	1
STNO	1
STGL	0
STAF	0
STFF	0
STPH	0
TFW	3

Table 2: Online counselling procedure and Fee deposition for MCA program

REGISTRATION(Online)		Deposit Rs. 2500=00 (Non Refundable)
Annual Academic Fee for 2022-23		Rs. 1,20,000=000
FIRST ROUND COUNSELLING		
Seat Acceptance Fee (Candidates who have been allotted seat in 1 st Round) followed by Online submission of Documents for Verification		Rs. 20,000=00 for General / OBC candidates Rs.10,000=00 for SC / ST candidates
Status	Freeze	Rs. 1,00,000=00 for General / OBC candidates Rs. 1,10,000=00 for SC / ST candidates
Withdrawal / Cancellation		Seat Acceptance Fee will be returned after a deduction of Rs. 5,000=00 in due course of time.
SECOND ROUND COUNSELLING		
Seat Acceptance Fee (Candidates Who have been allotted seat in 2 nd Round)		Rs. 20,000=00 for General / OBC candidates Rs.10,000=00 for SC / ST candidates
Status	Freeze	Candidates allotted seat in 2 nd round counselling Rs. 1,00,000=00 for General / OBC candidates Rs. 1,10,000=00 for SC / ST candidates
Withdrawal / Cancellation		For candidates who reported in the 2 nd Round of counselling, deduction of Rs. 5,000=00 shall be made from Seat Acceptance Fee.
THIRD ROUND COUNSELLING		
Seat Acceptance Fee (Candidates Who have been allotted seat in 3 rd Round)		Rs. 20,000=00 for General / OBC candidates Rs.10,000=00 for SC / ST candidates
Status	Freeze	Candidates allotted seat in 3 rd round counselling Rs. 1,00,000=00 for General / OBC candidates Rs. 1,10,000=00 for SC / ST candidates
Withdrawal / Cancellation		For candidates who reported in the 3 rd Round of counselling, deduction of Rs. 5,000=00 shall be made from Seat Acceptance Fee.

Table 3: Tentative Schedule for Online counselling for admission to MCA Program at HBTU, Kanpur for Session 2022-23

Sl. No.	Activity	Sub Activity	Dates
1.	Registration	Registration & Fee Payment (Rs. 2500/- non-refundable)	August 02, 2022 (Tuesday) – August 16, 2022(Tuesday)
2.	1 st Round Counselling	1 st Round Seat Allotment	August 17 (Wednesday), 2022
		View Result	August 17 (Wednesday), 2022
		Deposit of Seat Acceptance Fee Online	August 18, 2022 (Thursday)- August 22, 2022 (Monday)
		Uploading of Documents for Online Document Verification. Discrepancy, if any, in the uploaded documents will be communicated on email/mobile to the candidate by the verifying officer, which are to be resolved by the candidate by the last day of this activity.	
		Final Seat Allotment after successful Document Verification	
		Balance Academic Fee Deposition	August 18, 2022 (Thursday)- August 24, 2022 (Wednesday)
		Withdrawal	August 25, 2022(12 Night) (Thursday)
3.	2 nd Round Counselling	2 nd Round Seat Allotment	August 26, 2022(Friday)
		View Result	August 26, 2022(Friday)
		Deposit of Seat Acceptance Fee Online	August 27- August 31, 2022(Saturday -Wednesday)
		Uploading of Documents for Online Document Verification. Discrepancy, if any, in the uploaded documents will be communicated on email/mobile to the candidate by the verifying officers, which are to be resolved by the candidate by the last day of this activity.	August 27- August 31, 2022 (Saturday -Wednesday)
		Final Seat Allotment after successful Document Verification	
		Balance Academic Fee Deposition	August 27- September2, 2022 (Saturday -Friday)
		Withdrawal	September 03, 2022 (12Night) (Saturday)
4.	3 rd Round Counselling	3 rd Round Seat Allotment	September 5, 2022(Monday)
		View Result	September 5, 2022(Monday)
		Deposit of Seat Acceptance Fee Online	September 6- September9, 2022 (Tuesday-Friday)
		Uploading of Documents for Online Document Verification. Discrepancy, if any, in the uploaded documents will be communicated on email/mobile to the candidate by the verifying officer, which	

		are to be resolved by the candidate by the last day of this activity.	
		Final Seat Allotment after successful Document Verification	
		Balance Academic Fee Deposition	September 6- September12, 2022 (Tuesday-Monday)
		Withdrawal	September 13, 2022 (Tuesday)
5.	Date of Online/Physical Academic Registration and Admission in the University	Physical Registration in 1 st semester & Start of classes	To be announced later
6.	Online Additional round of counselling/ Spot counselling (if required) Fresh Registration & Choice Filling		To be announced later

Fee Structure for MCA program

Sl. No.	Particular	MCA Fee (in Rs.)
A	Tuition Fee	60000
B	Non - Govt. Component	
1	Examination Charges	
	University Exam Charges	7000
	Enrolment Charges (one time)	1000
	Degree & Marksheets Charges	500
	Exam. Contingencies Charges	750
	Insurance & other misc. expenditure on unspecified items.	750
	Total	10000
2	User Charges	
	Registration Charges	500
	Recreation Charges	1500
	Identity Card Charges	200
	Student Welfare Fund	500
	Magazine Charges	250
	Medical Facility Charges	1000
	Computing infra Charges	7000
	University Day Activity Charges	500
	Training & Placement Charges	1500
	Industrial Exposure Charges	750
	Univ. Student Activity Council Charges	2000
	Computer peripherals & Stationary Charges	2000
	Library Facility Charges	2000
	Laboratory Charges	1500
	Student Aid & other Misc. expenditure on unspecified items.	800
	Total	22000
3	University Development & Facilities Charges	
	Univ. Development Charges	2500
	Univ. Electricity Charges	7500
	Fire & Water Charges	300
	Electronic Infra Charges	300
	Research Initiatives Charges	200
	Training Programs Charges	400
	Awards & Automation Charges	800
	Skill Development Charges	500
	Conferences & Innovative Projects Charges	500
	Entrepreneurship Activities Charges	500
	Outsourcing Facilities & other Misc. expenditure on unspecified items.	500
	Total	14000
4	Economically Weaker Section Fund	5000
5	Premium for Medclaim of Students (per Annum)	1500
6	Other Charges	
	Caution Money (Library/W.S/Labs) one time	5000
	Univ. Alumni Association Membership one time	1500
	Information Brochure Charges one time	300
	Contingent & Misc. Charges	700
	Total	7500
	Grand Total (A+B)	120000
	(Rupees One Lakh Twenty Thousand Only)	