Guidelines for Admission to MCA Program at HBTU, Kanpur for session 2021-22

1. **Applications for admission to MCA programs at HBTU, Kanpur are invited for the session 2021-22.**Online Registration and Fee Payment [Rs. 2500/- (Non-refundable) can be made from through the website: ***www.hbtuadmission.nic.in.*** Admissions will be made on basis of merit of **NIMCET-2021.** Detailed guidelines related to admission are also available on University website ***www.hbtu.ac.in***

2. Candidates are advised to read these guidelines carefully, check their eligibility and applicable reservation category etc. before filling and submitting the online Registration Form.

3. The University shall conduct its own counselling process for admission strictly in accordance with the NIMCET- 2021 Rank of the candidates.

4. The academic qualifications for the admission to First Year MCA Program for 2021-22 at HBTU, Kanpur is stated as below:

   (a) **A candidates shall be eligible for admission if he / she possess Bachelor's Degree under 10+2+3 or 4 years pattern of education in Mathematics / Statistics / Engineering / Technology or Bachelor in Computer Application with a minimum aggregate of 60% marks (55% in case of the candidates belonging to SC/ST category) from a University recognized by UGC.**

   (b) **Admission to MCA first year in Semester I shall be made through a reputed entrance examination conducted by the national level examination Body engaged with Central Engineering Institutions i.e. National Institute of Technology Master of Computer Applications Common Entrance Test (NIMCET).**

5. A candidate who has passed the qualifying examination from any Institution located in U.P. is eligible for participation in counselling. If the candidate has passed qualifying examination from outside U.P., he / she have to produce Permanent Residence Certificate of his / her parents (Father or Mother) at the time of Online Document Verification. Candidates whose parents are Defence Personnel settled or posted in UP on the date of entrance of NIMCET 2021 or whose parents are officers or employees of All India Services belonging to UP cadre are also eligible. They must produce relevant certificate in prescribed format.

6. Accepting admission in HBTU, Kanpur implies the acceptance by the candidate and his / her parents or guardians of all the terms and conditions laid down by the University. Any change in the rules, regulations, fee and other specific conditions etc. of the University shall apply mutatis mutandis to the admitted candidates.

7. Candidates claiming advantage of reserved categories, subcategories are required to indicate the same in the Online Registration Form and are required to be submitted Online after online declaration of seat allotment result. Original certificates are to be produced at the time of Document Verification along with one self-attested copy of each document. Formats for various certificates to be submitted are available on the University website. These formats are subject to change as per the orders of Government of Uttar Pradesh. **Note that the certificate for OBC candidates will be**

Prof. Sunil Kumar
Dean of Academic Affairs
Buller Technical University
-208002

entertained only if it is issued on or after 01.04.2021 (mandatory condition for non-creamy layer for OBC candidates).

8. If any document / declaration submitted by the candidate is found to be false at any stage, his / her admission will be cancelled and he / she may be liable for prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Kanpur courts only.

9. The candidates must ensure their eligibility for admission to MCA program at HBTU Kanpur while applying. University will not be responsible for any error of judgement on the part of the candidate.

10. A candidate may register himself / herself by depositing Online Registration Fee of Rs. 2500=00 (non-refundable). In case of seat allotment, a Seat Acceptance Fee of Rs. 20,000=00 for General / OBC candidates and Rs. 12,000=00 for SC / ST candidates is to be paid online. After deposition of Seat Acceptance Fee, the candidate will be allowed for Online Document Verification. If the documents produced by the candidates are in order, he / she will be allowed to participate in the counselling process. In case, the candidate fails to upload documents for Online Verification on prescribed date and time or fails to produce desired documents, his candidature will be cancelled. In such cases, Seat Acceptance Fee will be returned in due course after a deduction of Rs. 5,000=00 for participation in one round of counselling.

11. In case of seat allotment, a candidate has to deposit the balanced Annual Academic Fee i.e., Rs. 1,00,000=00 for General / OBC candidates or Rs. 1,08,000=00 for SC / ST candidates online within the prescribed time period. Annual Academic Fee for MCA programs is Rs. 1,20,000=00. This academic fee will increase 10% every year.

12. If a candidate wishes to withdraw his / her candidature during the withdrawal period of that round of counselling, a deduction of Rs. 5,000=00 shall be made out of the Seat Acceptance Fee and the remaining amount shall be returned in due course of time.

13. If a candidate wishes to withdraw his / her candidature after the withdrawal period is over for that round of counselling, the Seat Acceptance Fee (Rs. 20,000=00 for General / OBC candidates and Rs. 12,000=00 for SC / ST candidates)shall be forfeited.

14. Tentative schedule of Online Counselling, Procedure & Fee Deposition details are listed in Table 2 & Table 3, respectively.

15. **If a candidate fails to report for Registration on October 10, 2021 or leaves the University after completing all the formalities of admission or leaves the study mid-session, Academic fee deposited by the candidates will be forfeited and any request for withdrawal / refund will not be entertained under any circumstances.**

16. In case, Institution / University awards only grades for qualifying examination without providing an equivalent percentage of marks, the candidate should obtain a certificate from the Institution / University specifying equivalent marks and submit it

at the time of Document Verification. In case, such a certificate is not provided by the candidate, the decision of the Admission Committee regarding his / her eligibility shall be final.

17. All the information in connection with MCA Admission 2021 shall be made available through the admission website: **www.hbtuadmission.nic.in** and **http://www.hbtu.ac.in.** The candidates are advised to visit these websites regularly. University will not be responsible for any loss to candidate due to the lack of communication.

18. **Category Definitions**

a) Candidates who have passed the qualifying examination from an Institution located in the State of Uttar Pradesh and who do not claim for any reserved category are eligible for admission to MCA program at HBTU, Kanpur against available General (OPEN) seats.

[Code: **UPGE**] *No category certificate is required from such candidates.*

b) Candidates who have passed the qualifying examination from an Institution located in State of U.P. and are domicile of Uttar Pradesh and belong to Scheduled Caste (SC) of Uttar Pradesh / Scheduled Tribe (ST) of Uttar Pradesh / Other Backward Classes (OBC) of Uttar Pradesh are eligible for admission against available reserved seats of their category.

c) Candidates who have passed the qualifying examination from an Institution located outside Uttar Pradesh and whose parents are domicile of Uttar Pradesh and who have not claimed for any reserved category are also eligible for admission to MCA program offered at HBTU, Kanpur under General (OPEN) category. Such candidates have to produce the Permanent Residence Certificate of their parents (Father or Mother only) at the time of Document Verification.

d) Candidates who have passed the qualifying examination from an Institution located outside Uttar Pradesh and whose parents are domicile of Uttar Pradesh and who belong to Scheduled Caste of Uttar Pradesh / Scheduled Tribe of Uttar Pradesh / Other Backward Classes of Uttar Pradesh are also eligible for admission against reserved seats of their category.

[Respective Codes: **GDSC / GDST / GDBC**] *Such candidates have to produce the Permanent Residence Certificate of their parents* ***(Father or Mother only)*** *and category certificate for verification.*

e) The domicile requirement to son / daughter of the following is relaxed and admission is permitted:

- Defence Personnel settled in Uttar Pradesh on the date of Entrance Examination of NIMCET 2021 after retirement / being disabled in action or Defence Personnel killed in action and the dependents settled in Uttar Pradesh on the date of NIMCET 2021.
- Defence Personnel who are not domicile of Uttar Pradesh but are posted in Uttar Pradesh on the date of entrance of NIMCET 2021.

- Employees of All India Services belonging to Uttar Pradesh cadre.

[Code: **GDDA**] **GDDA candidate will be considered as UPGD category for all other benefits.**

19. **Reservation of Seats**

a) Vertical Reservation:

Category	Percentage of Reservation
(a) Scheduled Castes of U.P.	21%
(b) Scheduled Tribes of U.P.	02%
(c) Other Backward Classes of U.P.	27%

Horizontal Reservation (Sub-categories):

Sub-category	Code	Maximum Percentage of Total Seats
a. Dependents of Freedom Fighters from U.P.	UPFF	02%
b. Sons / Daughters of Defence Personnel of U.P. either retired (superannuated) or killed / Disabled in action or Defence Personnel posted in U.P. / Defence Personnel domicile of U.P. and posted outside U.P.	UPAF	05%
c. Handicapped / Disabled of U.P.	UPHC	05%
d. Girls of U.P.	UPGL	20%

b) The candidates can be given only one type of horizontal reservation out of UPFF / UPAF / UPHC. **However, the Girl candidates can also claim for any one of UPFF / UPAF / UPHC along with UPGL.**

c) Economically Weaker Section (EWS) Quota / Reservation.
Candidates who wish to avail the benefit of EWS quota must not be covered under the existing scheme of reservation for the Scheduled Castes, Scheduled Tribes and the Socially and Economically Backward Classes. They must produce relevant Certificate issued by the Government Officer not below the rank of Tehsildar to claim the benefit of this reservation.

d) Request for the change of category / sub-category filled during Online Registration Form shall not be entertained under any circumstances.

e) Category / sub-category claims must be supported by the relevant certificates as per the format provided at the time of Document Verification. Otherwise, the allotment will be cancelled and the candidates shall be treated in General Category in the next round of counselling.

f) Advantage of horizontal reservation in Armed Forces sub-category is available to sons / daughters of Defence Personnel of U.P. and the Defence Personnel posted in U.P. on the date of Entrance Examination of NIMCET-2020.

g) Benefits of UPGL subcategory will automatically be given to all eligible female candidates.

20. **Medical Standards**

a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on relevant Certificate at the time of Verifications at HBTU, Kanpur.

b) The medical standards prescribed are given below:

Height Weight Chest measurement	Candidates should be physically fit to pursue his / her studies in opted course.
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	Presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

Physically Handicapped / Disabled:

Physically Handicapped / Disabled persons of Uttar Pradesh will have a minimum of 5% reservation on the basis of impairment and mentioned below:

Type I	Minimum 40% permanent Visual impairment
Type II	Minimum 40% permanent Locomotors disability
Type III	Minimum 40% permanent speech and Hearing impairment

21. All the formats of certificates will be available on Admission Website www.hbtuadmission.nic.in and University website www.hbtu.ac.in very soon.

22. The sanctioned intake of Master of Computer Application program (MCA) is 60. Seat Matrix for MCA Course -2021 HBTU, Kanpur is given below.

TABLE 1: SEAT MATRIX FOR ADMISSIONTO MCA PROGRAM FOR SESSION 2021-22

SEAT MATRIX FOR MCA PROGRAM - 2020-21 AT HBTU, KANPUR

PROGRAM	MASTER OF COMPUTER APPLICATION
SANCTIONED INTAKE	75
OPNO	20
OPGL	6
OPAF	2
OPFF	1
OPPH	1
BCNO	14
BCGL	4
BCAF	1
BCFF	0
BCPH	1
SCNO	11
SCGL	3
SCAF	1
SCFF	0
SCPH	1
STNO	1
STGL	0
STAF	0
STFF	0
STPH	0
EWSNO	5
EWSGL	2
EWSAF	1
EWSFF	0
EWSPH	0
TFW	3
TOTAL AVAILABLE SEATS	78

Table 2: ONLINE COUNSELLING PROCEDURE AND FEE DEPOSITION FOR MCA PROGRAM

REGISTRATION(Online)		Deposit Rs. 2500=00 (Non Refundable)
Annual Academic Fee for 2021-22		Rs. 1,20,000=000
FIRST ROUND COUNSELLING		
Seat Acceptance Fee (Candidates who have been allotted seat in 1st Round) followed by Online submission of Documents for Verification		Rs. 20,000=00 for General / OBC candidates Rs.12,000=00 for SC / ST candidates
Status	**Freeze**	Rs. 1,00,000=00 for General / OBC candidates Rs. 1,08,000=00 for SC / ST candidates
Withdrawal / Cancellation		Seat Acceptance Fee will be returned after a deduction of Rs. 5,000=00 in due course of time.
SECOND ROUND COUNSELLING		
Seat Acceptance Fee (Candidates Who have been allotted seat in 2nd Round)		Rs. 20,000=00 for General / OBC candidates Rs.12,000=00 for SC / ST candidates
Status	**Freeze**	Candidates allotted seat in 2nd round counselling Rs. 1,00,000=00 for General / OBC candidates Rs. 1,08,000=00 for SC / ST candidates
Withdrawal / Cancellation		For candidates who reported in the 2nd Round of counselling, deduction of Rs. 5,000=00 shall be made from Seat Acceptance Fee. In all other cases, Seat Acceptance Fee of Rs. 20,000=00 / Rs. 12,000=00 will be forfeited.
THIRD ROUND COUNSELLING		
Seat Acceptance Fee (Candidates Who have been allotted seat in 3rd Round)		Rs. 20,000=00 for General / OBC candidates Rs.12,000=00 for SC / ST candidates
Status	**Freeze**	Candidates allotted seat in 3rd round counselling Rs. 1,00,000=00 for General / OBC candidates Rs. 1,08,000=00 for SC / ST candidates
Withdrawal / Cancellation		For candidates who reported in the 3rd Round of counselling, deduction of Rs. 5,000=00 shall be made from Seat Acceptance Fee. In all other cases, Seat Acceptance Fee of Rs. 20,000=00 / Rs. 12,000=00 will be forfeited.

TABLE 3: TENTATIVE SCHEDULE FOR ONLINE COUNSELLING FOR ADMISSION TO MCA PROGRAM AT HBTU, KANPUR FOR SESSION 2021-22

Sl. No.	Activity	Sub Activity	Dates
1.	Registration	Registration & Online Fee Payment	September 01, 2021 (Wednesday) - September 15, 2021 (Wednesday)
		Online Choice filling and Choice locking	September 01, 2021 (Wednesday) - September 15, 2021 (Wednesday)
2.	1st Round Counselling	1st Round Seat Allotment	September 16, 2021 (Thursday)
		View Result	September 17, 2021 (Friday)
		Deposit of Seat Acceptance Fee Online	September 18-20, 2021 (Saturday-Monday)
		Uploading of Documents for Online Document Verification. Discrepancy, if any, in the uploaded documents will be communicated on email/mobile to the candidate by the verifying officer, which are to be resolved by the candidate by the last day of this activity.	
		Final Seat Allotment after successful Document Verification	September 21, 2021 (Tuesday)
		Balance Academic Fee Deposition	September 22, 2021 (12 Noon) (Wednesday)
		Withdrawal	September 23, 2021 (12 Night) (Wednesday)
3.	2nd Round Counselling	2nd Round Seat Allotment	September 24, 2021 (Friday)
		View Result	September 25, 2021 (Saturday)
		Deposit of Seat Acceptance Fee Online	September 26-28, 2021 (Sunday-Tuesday)
		Uploading of Documents for Online Document Verification. Discrepancy, if any, in the uploaded documents will be communicated on email/mobile to	

		the candidate by the verifying officer, which are to be resolved by the candidate by the last day of this activity.	
		Final Seat Allotment after successful Document Verification	September 29, 2021 (Thursday)
		Balance Academic Fee Deposition	September 30, 2021 (12Noon) (Friday)
		Withdrawal	October 01, 2021 (12Night) (Saturday)
4.	3rd Round Counselling	3rdRound Seat Allotment	October 03, 2021 (Monday)
		View Result	October 04, 2021 (Tuesday)
		Deposit of Seat Acceptance Fee Online	October 05-07, 2021 (Wednesday-Thursday)
		Uploading of Documents for Online Document Verification. Discrepancy, if any, in the uploaded documents will be communicated on email/mobile to the candidate by the verifying officer, which are to be resolved by the candidate by the last day of this activity.	
		Final Seat Allotment after successful Document Verification	October 08, 2021 (Friday)
		Balance Academic Fee Deposition	October 08, 2021 (Friday)
		Withdrawal	October 10, 2021* (Sunday)
5.	Date of Online/Physical Academic Registration and Admission in the University	Physical Registration in 1st semester	Will be notified later
~~6.~~	~~Internal Sliding~~		~~Will be notified later~~
6 ~~7.~~	Online Additional round of counselling/ Spot counselling (if required) Fresh Registration & Choice Filling		Will be notified later

*** No fee refund request will be entertained after last date of 3rd Round counselling withdrawal.**

23. Fee Structure for MCA program

Sl. No.	Particular	MCA Fee(in Rs.)
A	Tuition Fee	**60000**
B	Non - Govt. Component	
1	Examination Charges	
	University Exam Charges	7000
	Enrolment Charges (one time)	1000
	Degree &Marksheets Charges	500
	Exam. Contingencies Charges	750
	Insurance& other misc. expenditure on unspecified items.	750
	Total	**10000**
2	User Charges	
	Registration Charges	500
	Recreation Charges	1500
	Identity Card Charges	200
	Student Welfare Fund	500
	Magazine Charges	250
	Medical Facility Charges	1000
	Computing infra Charges	7000
	University Day Activity Charges	500
	Training & Placement Charges	1500
	Industrial Exposure Charges	750
	Univ. Student Activity Council Charges	2000
	Computer peripherals & Stationary Charges	2000
	Library Facility Charges	2000
	Laboratory Charges	1500
	Student Aid & other Misc. expenditure on unspecified items.	800
	Total	**22000**
3	University Development & Facilities Charges	
	Univ. Development Charges	2500
	Univ. Electricity Charges	7500
	Fire & Water Charges	300
	Electronic Infra Charges	300
	Research Initiatives Charges	200
	Training Programs Charges	400
	Awards & Automation Charges	800
	Skill Development Charges	500
	Conferences & Innovative Projects Charges	500
	Entrepreneurship Activities Charges	500
	Outsourcing Facilities & other Misc. expenditure on unspecified items.	500
	Total	**14000**
4	Economically Weaker Section Fund	5000
5	Premium for Mediclaim of Students (per Annum)	1500
6	Other Charges	
	Caution Money (Library/W.S/Labs) one time	5000
	Univ. Alumni Association Membership one time	1500
	Information Brochure Charges one time	300
	Contingent & Misc. Charges	700
	Total	**7500**
	Grand Total (A+B)	**120000**
	(Rupees One Lakh Twenty Thousand Only)	