



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

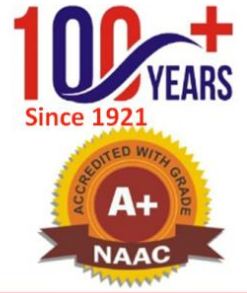
नवाबगंज, कानपुर - 208002, उ.प्र., भारत

HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

Phone : +91-0512-2534001-5, 2533812, website : <http://www.hbtu.ac.in>, Email : vc@hbtu.ac.in



Ref. No.: 660/DoRD/2026

Date:08/10/2026

Deans of Schools

In accordance with the Academic Calendar and the prescribed schedule for completion of the Students' Research Advisory Committee (SRAC) process for Ph.D. scholars, all Deans of Schools are hereby requested to ensure that the SRAC meetings of the Departments under their respective Schools are convened and completed before 20 November 2026. The SRAC recommendations shall be submitted to the undersigned for further approval latest by **23 November 2026**.

It shall be ensured that *at least one external expert is physically present* during each SRAC meeting. Further, you are requested to kindly provide the SRAC schedule of your school in the attached Form 'B' by **31 October 2026**, in both hard copy and soft copy (via email).

(Prof. Rajesh Kumar Verma)
Dean, Research & Development

Copy to the following for kind information and needful:

1. Head of Departments.
2. Dean Academic affairs/ Controller of Examinations
3. Registrar/Finance Controller
4. System Manager for circulation on the website
5. Staff officer VCS: for kind information to the Hon'ble Vice Chancellor.

(Prof. Rajesh Kumar Verma)
Dean, Research & Development



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Form 'B'

Dispatch No:

Date:

Name of School:

Schedule for SRAC of Ph.D. scholars

S.No.	Name of Department(s)	Date(s) of SRAC	Number of Ph.D scholars (Maximum 15 nos. students per day)	Remark (if any)
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Name & Signature of Dean of School
With stamp