



HBTU-TBI FOUNDATION

(Section-8 Company, CIN- U80904UP2022NPL164475 with 12A & 80G)

Harcourt Butler Technical University, Kanpur

(Address: HBTU East Campus, Nawabganj Kanpur – 208002)



Ref No: 56/IH TBIF/2026

Date: Feb 16, 2026

Advertisement

Applications are invited for 03 managerial positions on contractual basis for 11 (Eleven) months under HBTU TBI Foundation. Contract can be extended as per the performances of candidates. Following are the details of post, number of vacancies and qualifications: -

Executive Manager (01)	Salary: Rs 65,000.00 (Sixty-Five thousands) per month Max. Age: 45 years Essential. Bachelor of Engineering/Technology. Desirable: M.Tech / M.E./MBA. Experience: A minimum of <u>Five (05) years</u> of overall professional experience and out of which at least <u>Three (03) years</u> should be in the Incubation Centre. Skill & Key Competency: Strategic Planning, & Management, Collaborative Leadership, Networking and arranging funds for Incubation Centre and startups.
Manager (01)	Salary: Rs 50,000.00 (Fifty thousands) per month, Max. Age: 45 years Essential. Bachelor's Degree in Science with MBA OR BE/BTech. Desirable: MBA or M.E./M.Tech. Experience: A minimum of <u>Three (03) years</u> of overall professional experience of which at <u>One (01) year</u> should be in the Incubation Centre. Skill & Key Competency: Startups Review, Handling startups incubation process, Networking and arranging funds for Incubation Centre and startups, managing various incubation programs funded by the funding agencies.
Assistant Manager (01)	Salary: Rs 35,000.00 (thirty five thousands) per month, Max. Age: 45 years Essential Qualification. Bachelor's Degree with MBA OR BE/BTech. Desirable: BSc. with MBA OR BE/B.Tech with ME/MTech/MBA Experience: A minimum of <u>One (01) year</u> professional experience preferably Experience in Incubation Centre. Skill & Key Competency: Managing startup and incubation centre activities, handling incubation programs funded by funding agencies, proposal writing, documentation of key activities.

For all above positions, the candidate should have a good command over English and Hindi, along with strong presentation and communication skills. Proficiency in MS Office.

**Additional:* In addition to salary, some time a *performance-based incentive* may be given on the approval of Board according to the effort for fund received.

Mode of Selection: Shortlisted candidates will be called for written test/ power presentations & interviews.

Apply: Please send your applications on required format with all required informations with the support of scanned copy of documents on dih@hbtu.ac.in and tbi@hbtu.ac.in . Contact on 9140824510, 9452006116 (WhatsApp) for any query.

Last Date: March 04, 2026

CEO HBTU TBI Foundation

Phone: [0512-2534000]

Email: tbi@hbtu.ac.in

Website: www.hbtutbif.com

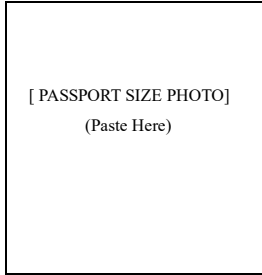


Recognised Incubation Centre by Startin-UP & MSME



HBTU TBI FOUNDATION, HBTU KANPUR

APPLICATION FORM FOR THE POST OF.....



A. PERSONAL DETAILS

1. Full Name (as per documents)
2. Age as on closing date.....
3. Gender.....
4. Mobile Number.....
5. Email ID.....
6. Current Address.....
7. Permanent Address.....

B. EDUCATIONAL QUALIFICATIONS (From 10th to highest qualification)

Sl. No.	Qualification	Board & University	Month & Year of Passing

C. EXPERIENCE DETAILS (in chronological order)

Total Professional Experience (Years): _____

Total Experience in Startup / Incubation Ecosystem (Years): _____

Sl. No.	Employer	Designation	Startup/ Incubation (Yes / No)	Tenure & Duration (MM/YYYY- MM/YYYY/ Yrs)	Gross Salary (per month)

D. CERTIFICATIONS / PROFESSIONAL TRAINING

Sl. No.	Certification / Course Name	Issuing Authority	Month & Year	Remarks

List of Attachments (Self-Signed Copies)

1. Class 10th Certificate for date of birth proof
2. Bachelor's & Master's Degree & Mark-Sheets
3. Experience Certificates / Appointment Letters
4. Certificates of Trainings / Professional Courses
5. Aadhaar Card or any Government Photo ID Proof
6. Updated Resume / CV

DECLARATION

I hereby declare that all information furnished above is true, complete, and correct to the best of my knowledge. Any false information may lead to cancellation of my candidature.

Signature: _____
(Name _____)

Date: _____