

हरकोर्ट बटलर प्राविधिक विश्वविद्यालय
कानपुर-२०८००२

संख्या: 347/अदम्/कार्य0परि0 37वीं/2026

दिनांक: 22/06/2026

समस्त अधिष्ठाता/विभागाध्यक्ष
एच0बी0टी0यू0, कानपुर


विश्वविद्यालय की कार्यपरिषद की दिनांक 02.06.2026 को सम्पन्न 37वीं बैठक के मद सं0 37.12 एवं 37.15 पर हुये निर्णयानुसार विश्वविद्यालय में Adjunct faculty, Professor Emeritus, Visiting faculty, Professor of Practice and Chair Professor के पदों के सृजन की गार्डर्ड लाईन्स एवं विश्वविद्यालय के संशोधित Research Excellence Award (Revised Policy-2026) अनुमोदन प्रदान किया गया। उक्त पालिसीज एतद्साथ आपके संज्ञानार्थ संलग्न कर प्रेषित है।

संलग्नक:- यथोक्त।


(कुलसचिव)

प्रतिलिपि निम्नोक्त को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

- 1 विशेष कार्याधिकारी, कुलपति कार्यालय को मा0 कुलपति महोदय के संज्ञानार्थ।


(कुलसचिव)



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

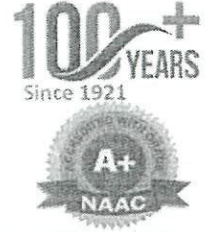
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Notification No. 335/Admn/OTTSC/2026

Dated: 19/06/2026

::Notification::

The Executive Council in its 37th meeting held on 02/06/2026 vide Agenda No. 37.12 has Approved the Guidelines for Appointment of Temporary Faculty position namely Adjunct faculty, Professor Emeritus, Visiting Faculty, Professor of Practice and Chair Professor in the University as under: -

With the Changing times and transformation of conventional education system, implementation of the NEP, bridging the gap between theory and practices to improve employability of graduate engineers' guidelines of the regulatory bodies (such as AICTE and UGC), shortage of regular and qualified experienced teachers there has been a focus on hiring retired, qualified, experienced teachers and official from academics and industry.

1. Adjunct faculty.
2. Professor Emeritus.
3. Visiting Faculty.
4. Professor of Practice.
5. Chair Professor.

The objective, definition, qualification and experience, honorarium/remuneration and facilities, general guidelines and selection process are presented herein.

1. Adjunct Faculty

Objective

To develop useful and viable collaboration between the university and the industry. It aims to enhance the quality of education and skills by involving academicians and scholars, practioners, policy makers in teaching, training, research and related service and to attract distinguished individuals who have excelled in their respective field of specialization.

Definition

Adjunct faculty member would be the one hired by the university to teach, but will not be a full-time member of the faculty. They are expected to bring reputation to the university, add valuable expertise and practical knowledge and complement the knowledge pool of existing faculty members.

Qualification and experience

- a) The prospective candidates shall be a faculty (active or retired) from technical institutes or a person of eminence from, with or without a post graduate qualification having 10-15 yrs of experience from Industry/Organization
- b) For people from academia, the qualifications would be as per AICTE/UGC guidelines.

- c) Their experience could be from teaching or research organizations, central or state public sectors, reputed private industries, Civil services, central/state services.
- d) This provision is limited to faculty members with proven academic, active research credentials and exposure of handling projects in industry in last 5 years.
- e) Adjunct Faculty would be engaged up to the age of 70 years.

Honorarium/Remuneration and facilities

- a) The adjunct faculty shall visit the department for a maximum of 6 times a year, with each visit being of at least 2 days.
- b) They shall receive no salary, fee nor any other compensation for their services. However, an honorarium of Rs. 1500 per lecture subject to Rs. 5000/- per day would be admissible subject to Rs. 80,000/- per month.
- c) The travel cost would be reimbursed on actual basis (as per entitlement)
- d) No reimbursement for hiring accommodation would be given. However, the accommodation and lodging may be provided in the university guest house (subject to availability).
- e) Adjunct faculty will be provided with office room/space, secretarial services and other facilities depending on their involvement in academic activities.

General guidelines

- (a) They must be persons of repute, comparable to at least the top one third of the regular faculty in professional expertise and reputation in their own fields and organizations.
- (b) Adjunct faculty will supervise student projects at all levels UG to Ph.D., carry out sponsored research and teach courses, all these activities either independently or in collaboration with a regular faculty. They may also be members of departmental committees, if their professional experience becomes useful. While teaching courses, they may take responsibility of a full semester- long course or only a part thereof in collaboration with a regular faculty. The degree of involvement will be worked out mutually by the adjunct faculty and the university
- (c) Duration of appointment of Adjunct faculty shall be between 6 months to 2 years subject to satisfactory performance.

2. Professor Emeritus

Objective

To attract distinguished retired teachers who have excelled in their respective field of specialization and use their expertise for enhancing the quality of technical education and imparting skills in teaching and research.

Definition

A distinguished teacher retired from a university/institute who can contribute to the academics by sharing his/her experience in terms of teaching and research. Such appointment shall be made against sanctioned faculty posts only and cease to continue on filling of the post by regular appointment.

Qualification and experience

- a) As per AICTE/UGC guidelines
- b) This provision is limited to faculty members with proven academic & active research credentials in last 5 years.
- c) Professor Emeritus would be engaged up to the age of 70 years.

Honorarium/Remuneration and facilities

- a) The remuneration of Professor Emeritus will be fixed at the minimum of the regular pay scale of Professor after deducting the pension amount (if any). However, they shall not be entitled for retirement and other benefits.
- b) Professor Emeritus will be provided with office room/space, secretarial services and other facilities depending on their involvement in academic activities.
- c) No reimbursement for hiring accommodation would be given. However, he/she could be allotted accommodation in the campus subject to availability during the period of their employment as Professor Emeritus.

General guidelines

- (a) They must be persons of repute in their own subjects/specializations.
- (b) Professor Emeritus will teach, carry out research, submit sponsored research projects, and supervise student projects at all levels - UG to Ph.D. either independently or in collaboration with a regular faculty. While teaching courses, they may take responsibility of a full semester- long course or only a part thereof in collaboration with a regular faculty. The degree of involvement will be worked out mutually by the Professor Emeritus and the university.
- (c) Duration of appointment of Professor Emeritus shall be between 6 months to 2 years subject to satisfactory performance.

3. Visiting Faculty

Objective

To take advantage of working or retired experienced teachers (retired from HBTU Kanpur or working/retired from outside) with the aim of enhancing the quality of academics and research in the university.

Definition

A distinguished teacher working/retired from a university/institute who can contribute to the academics by sharing his/her experience in terms of teaching and research. Such appointment shall be made against sanctioned faculty posts only and cease to continue on filling of the post by regular appointment. Academic personnel at the level of Professor from Universities and Institutes, including those on sabbatical leave from other universities /institutions or retired, may be inducted as Visiting Faculty. Faculty members at the level of Professor superannuating from service in HBTU Kanpur and other institutions/ Universities may be inducted as Visiting Faculty for a period of 6 months to 2 years.

Qualification and experience

- a) As per AICTE/UGC guidelines
- b) This provision is limited to faculty members with proven academic & active research credentials in last 5 years.
- c) Visiting Professor would be engaged up to the age of 70 years.

Honorarium/Remuneration and facilities

- a) Such faculty members are expected to work full time taking academic responsibilities at par with regular faculty members.

- b) For visiting faculty from central/state government institutes, the remuneration will be fixed at the minimum of the regular pay scale of Professor after deducting the pension amount (if any). However, they shall not be entitled for retirement and other benefits.
- c) For visiting faculty who have super-annuated from HBTU Kanpur, the remuneration will be fixed at the minimum of the regular pay scale of Professor after deducting the pension amount (if any). However, they shall not be entitled for retirement and other benefits.
- d) For visiting faculty from outside India, the remuneration will be fixed at half of either the salary of a Professor in India or the honorarium/remuneration fixed by Govt. of India from time to time. They shall not be entitled for retirement and other benefits. However, such faculty from abroad may be paid to-and-fro air fare (economy class) once in two years from his/her country to India.
- e) The Visiting Professor will be provided with office room, secretarial services and other facilities depending on their involvement in academic activities.
- f) No reimbursement for hiring accommodation would be given. However, he/she could be allotted accommodation in the campus subject to availability during the period of employment as Visiting Professor.

General guidelines

- (a) They must be persons of repute in their subjects/specializations.
- (b) Visiting Faculty will teach, carry out research, submit sponsored research projects, and supervise student projects at all levels UG to Ph.D. either independently or in collaboration with a regular faculty. While teaching courses, they may take responsibility of a full semester- long course or only a part thereof in collaboration with a regular faculty. The degree of involvement will be worked out mutually by the Visiting Professor and the university.
- (c) Duration of appointment of Visiting Professor shall be between 6 months to 2 years subject to satisfactory performance.

4. Professor of Practice

Objective

This category of faculty member is intended to transform higher education by focusing on skill-based and vocational education to meet needs of the industry and the economy. This will help to take real world practices and experiences into the class rooms and also augment the faculty resources in the university. In turn, the industry and society will benefit from trained graduates equipped with the relevant skills.

Definition

The "Professor of Practice" are members are intended to transform higher education by focusing on skill- based and vocational education to meet needs of the industry and the economy. These engagement of "Professor of Practice" will be exclusive of sanctioned faculty positions. Their appointment will not affect the number of sanctioned posts and the recruitment of regular faculty members

Qualification and experience/Eligibility

- a. Distinguished experts who have made remarkable contributions in their professions from various fields such as engineering, science, technology, entrepreneurship, commerce, legal profession, watershed development, small green energy systems, municipal planning and community participation.

- b. Those who have proven expertise in their specific profession or role with at least 15 years of service/experience, preferably at a senior level, will be eligible for Professor of Practice.
- C. This provision is limited to persons with proven & active practical exposure of handling large projects in last 5 years.
- d. Professor of Practice is not open for those in teaching profession- serving or retired.
- e. A "Professor of Practice" would be engaged up to the age of 70 years.
- f. A formal academic qualification is not considered essential for this position, if they have exemplary professional practice in lieu. These experts will also be exempted from the requirement of publications and other eligibility criteria stipulated for the recruitment of faculty members at the Professor level. However, they should possess the skills to carry out the following duties and responsibilities:
 - i) To teach and develop courses and curriculum to meet the industry and societal needs and enable the university to work with industry experts on joint research projects which will be mutually beneficial;
 - ii) To enable the higher education institutions to formally associate with persons of eminence and encourage students to participate in experiential learning, research, training, skilling, innovation, entrepreneurship and extension and to play mentoring role.
 - iii) Involve in the development and designing of courses and curriculum.
 - iv) Introduce new courses and deliver lectures as per requirement of the university.
 - v) To focus on enhanced industry-academia collaborations.
 - vi) To organize in collaboration with regular faculty member of the university, workshops, seminars, special lectures and training programmes.
 - vii) Carryout joint research project in collaboration with the regular faculty member of the university.

General Conditions

- i. The number of Professors of Practice in the university, at any point in time, should not exceed 10% of the sanctioned posts.
- ii. The engagement of Professor of Practice will be for a fixed term (6 months to 2 years).
- iii The engagement of Professor of Practice will be exclusive of the sanctioned posts of a university/college.
- iv. Categories of Engagement

It is envisioned that Professor of Practice can be engaged in one of the following categories:

 - a. Professor of Practice funded by Industries
 - b. Professor of Practice funded by the university from their own resources
 - c. Professor of Practice on Honorary basis

(a) Professor of Practice funded by Industries

For engaging industry experts and professionals in this category, university departments may collaborate with the industries to support by sponsoring the Professor of Practice positions.

(b) Professor of Practice funded by the university from their own resources

The university may fund the positions of Professor of Practice from its own resources. For Professor of Practice coming from Public Sector undertaking, the remuneration will be fixed at 50% of the minimum of the last drawn pay scale. However, they shall not be entitled for retirement and other benefits. For Professor of Practice coming from Private sector, the remuneration will be fixed at Rs. 80000 (consolidated). All the faculty members under this category will be provided with office room, secretarial services and other facilities depending on their involvement in academic activities. However, no reimbursement for hiring accommodation would be given.

(c) Professor of Practice on Honorary basis

Experts fulfilling the eligibility criteria for the Professor of Practice may like to share their expertise with students and come forward to teach on honorary basis. Such experts may be engaged on honorary basis as Professor of Practice and their services may be utilized for the benefit of the students. They will not claim any remuneration from the university and their engagement would purely be on honorary basis.

5. Chair Professors

Objective

To involve academia, industry, alumni or individual person (for hiring faculty members, may be as part of CSR) and thereby saving the university resources.

Definition

A faculty member hired through sponsorship /CSR/voluntary grant of an institute, industry, alumni or individual person (for hiring faculty members, may be as part of CSR) and thereby saving the university resources.

Qualification and experience

- a) As per ACITE/UGC guidelines
- b) This provision is limited to faculty members with proven academic & active research credentials in last 5 years.
- c) A "Chair Professor" would be engaged up to the age of 70 years

Honorarium/Remuneration and facilities

- a) The remuneration of such Chair Professor will be fixed at the minimum of the regular pay scale of professor after deducting the pension amount (if any). However, they shall not be entitled for retirement and other benefits.
- b) Chair Professors will be provided with office room/space, secretarial services and other facilities depending on their involvement in academic activities.
- c) They shall receive no salary, fee nor any other compensation for their services.
- d) No reimbursement for hiring accommodation would be given. However, he/she could be allotted accommodation in the campus subject to availability during the period of employment as Visiting Professor.

General guidelines

- (a) They must be persons of repute in their subjects/specializations.
- (b) Visiting Faculty will teach, carry out research, submit sponsored research projects, and supervise student projects at all levels UG to Ph.D. either independently or in collaboration with a regular faculty. While teaching courses, they may take responsibility of a full semester- long course or only a part thereof in collaboration with a regular faculty. The degree of involvement will be worked out mutually by the Visiting Professor and the university.
- (c) Duration of appointment of Visiting Professor shall be between 6 months to 2 years subject to satisfactory performance.
- (d) This faculty post may be created in a given department with or without a fixed specialization from money donated by an external agency/industry/ or person or an alumni. If sufficient funds are available to pay full salary and other benefits, a new faculty post (contractual) with terms and conditions identical to regular posts may be created.

Note:

1. Appointment/Selection for all the above categories of Faculty positions

All the above categories of faculty members will be appointed by the Vice Chairman, in his capacity as the Chairman of the Executive Council of the University and the same may be reported to the Executive Council:

- | | |
|--|----------|
| 1. Vice Chancellor: | Chairman |
| 2. Dean of concerned School: | Member |
| 3. One Dean to be nominated by the Vice Chancellor. | Member |
| 4. Head of concerned Department: | Member |
| 5. A senior faculty member of the Department, preferably at the level of Professor (other than Head of the Department) | Member |
| 6. Representative of SC/ST/OBC/Minority/Women: | Member |

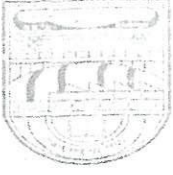
2. Selection of above faculty positions by nomination.

- a) The Vice-Chancellor may invite nominations from eminent experts for these faculty positions.
- b) The experts willing to serve as faculty in any of the above category may also be nominated by their respective employer or they can send their nomination to the Vice- Chancellor with a detailed biodata and a brief write-up about their potential contribution to the university.

2. Tenure

For all the above positions, the engagement may be initially for 6 months. At the end of the initial engagement or subsequent extension, the university will make an assessment and take the decision about extension. The university will devise its own assessment procedure for extension based on the contribution and requirement of these faculty members.


19/6/22
(Registrar)



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

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Notification No. 336 /Admn/OTTSC/2026

Dated: 19/06/2026

::Notification::

The Executive Council in its 37th meeting held on 02/06/2026 vide Agenda No. 37.15 has Approved the Research Excellence Award Policy -2026 (Revised) in the University as under: -

Research Excellence Award Policy -2026 (Revised)

1. Introduction

This policy outlines the guidelines established by Harcourt Butler Technical University, Kanpur in the year 2026 for defining the criteria, application process, and evaluation methods to recognize faculty members for their significant research contributions. It includes key parameters such as publications, books, patents, projects, consultancy, supervision, administrative responsibilities, and recognition along with a structured nomination and review process.

By encouraging excellence in research and innovation, the University aims to foster a culture of academic leadership and impactful scholarship. This initiative serves as a motivation for faculty members to pursue high-quality research that contributes to societal development and technological advancement. Through transparent evaluation and recognition, the policy aims to inspire continuous professional growth and uphold the highest standards of academic achievement.

2. Award Objectives

The objective of this award is to recognize and reward faculty members who demonstrate exceptional research performance and contribute significantly to academic excellence. It also aims to promote the advancement and dissemination of knowledge within the University by encouraging high-quality research and innovation. Furthermore, the award seeks to motivate faculty members through formal recognition, cash prizes, and certification, thereby fostering a culture of continuous scholarly achievement and professional growth.

3. Eligibility Criteria

1. All faculty members (Regular/SFS) engaged in active research are eligible.
2. Candidates who have been debarred or blacklisted by any institute, government & autonomous agency shall not be eligible to apply.
3. Faculty members whose research paper have been retracted during the assessment period shall not be eligible to apply for the award.
4. Candidates getting a minimum score of 80 marks will be eligible for the award.
5. Candidates securing a minimum of 80 marks will receive a cash prize of Rs. 25,000/-, while for every subsequent increase of 10 marks, an additional amount of Rs. 10,000/- will be awarded accordingly.

4. Application Requirements

Applications shall be invited annually by the Research and Development (R&D) Cell for the period from **1st July to 30st June** each year. Faculty must submit applications through their Head of the Department and Dean in the prescribed format (Forms A & B), along with duly signed supporting documents, shall be considered.

5. Selection Criteria for Award

1. SCI Papers published as the first/corresponding author will receive 70% of the maximum score/marks, while the coauthors will receive 30% of the maximum score/marks.
2. Publications made in journals with seek publication fees (APC/open access charges) shall not be considered.
3. Publications (other than research papers) and conference proceedings/paper presentations in seminars/conferences published as First/Corresponding/The presenting author shall be eligible to apply for the award.
4. In case the mention of the first/corresponding author is not distinctly made on the front page of the published paper, submission of a snapshot from the toolbox of the paper submission system (for example, Editorial Manager/Scholar One) through which the paper was submitted as the corresponding author is mandatory.
5. The Impact Factor shall be considered only as per Clarivate Analytics (CA). If a journal is not indexed in Clarivate Analytics, the Impact Factor shall be treated as zero.
6. Publications (other than research papers) must have a valid ISBN number to be considered for the award of marks.
7. External sponsored projects with details of research grant as PI/Co-PI project. Principal Investigator (PI) will receive 70% of the maximum score/marks, while the Co-PI(s) will receive 30% of the maximum score/marks.
8. Proper office orders must be submitted for the claim of scores under Additional Administrative Responsibilities. Claims under Events Organized (minimum 2 days

duration) must be supported by a valid certificate/approval issued by the competent authority.

9. Patent published/granted.
10. Editor of journal/reviewer of the journal under Clavariate Analytics (CA) will be considered.

6. Evaluation Process

1. Each application will be reviewed by the evaluation committee, chaired by Dean R&D, external expert, and the concerned Deans of Schools as members. The main task of the committee is to evaluate the research output of each candidate as per the criteria.
2. The committee shall critically review duplications of any research activity and eliminate credit claimed more than once for essentially the same activity. The committee may also review any previous applications of the candidate to remove any overlaps with previously accepted publications.

The Evaluation Committee's recommendation will be forwarded to the Honorable Vice Chancellor for final approval.

7. Awards and Recognition

Selected faculty members shall receive cash prizes and a certificate of recognition during the convocation ceremony or any official event of the University.

8. Guidelines for Maintaining the Award

The selection benchmark may be raised by the committee to ensure competitiveness. Hon'ble VC has discretionary power to amend this policy as per requirements. The decision taken by the competent authority will be final and binding for all applicants.

(Form A)

Dispatch No:

Date:

Covering letter for Research Excellence Award

To,

The Dean (Research & Development)

Subject: Submission of application for Research Excellence Award-2026.

I am hereby submitting the following documents with reference to the notice regarding the Research Excellence Award-2026 for kind consideration.

S. No.	Documents	Page no. from ----to----
1.	Research Papers in SCI/SCIE/SCOPUS-indexed unpaid journals*	
2.	Publications (other than Research papers)	
3.	Research Guidance	
4.	Research Projects	
5.	Patents	
6.	Awards/Fellowship/ Editor of journal/ Reviewer of Journal/Membership of Professional bodies.	
7.	Conference Proceedings/ Paper presentation in Seminars/ Conferences	
8.	Invited lectures/ Resource Person in Conferences/ Seminars/ FDPs/ Workshops/ STCs (min 2 days duration)	
9.	Events Organized (min 2 days duration)	
10.	Additional Administrative Responsibilities	

I hereby undertake that:

*I hereby undertake that all information and documents submitted by me in Form-B for the Research Excellence Award-2026 claiming score for research papers, publications, projects, patents, guidance, conferences, invited lectures, events organized, and administrative responsibilities, are true and in accordance with the University policy. I certify that the claimed research papers are published/accepted in SCI/SCIE/SCOPUS indexed **non-paid journals**. In case any discrepancy, plagiarism, false claim, or retraction is found at any stage, I shall be solely responsible and shall abide by the action taken by the University, including cancellation of the award and necessary action can be taken.*

Name of faculty member
Signature & Seal

I certified that all documents furnished by the applicant in **Form-B** have been duly verified and comply with the norms of Research Excellence Award.

Signature of Head of Dept. with Seal

The application, along with the supporting documents in **Form-B**, is hereby forwarded and recommended/not recommended for kind consideration of Research Excellence Award.

Signature of Dean of School with Seal

Application for Research Excellence Award-2026

A. Applicant Details					
1	Name of the Faculty				
2	Highest Educational qualification				
3	Total service in HBTU				
4	Designation				
5	Department & School				
B.	Research/Academic Activity	Max Score	Score Claimed	Annexure number	Score awarded by Committee
1.	Research Papers in SCI/ SCIE/ SCOPUS indexed unpaid Journals*				
	SCI/ SCIE (WoS) - Q1	20			
	SCI/ SCIE (WoS) - Q2	15			
	SCI/ SCIE (WoS) - Q3	10			
	SCI/ SCIE (WoS) - Q4	8			
	Scopus Indexed	6			
2.	Publications (other than Research papers)				
	(a) Books authored published by international publishers	12			
	(b) Books authored published by national publishers	10			
	(c) Editor of Book by International Publisher	06			
	(d) Editor of Book by National Publisher	05			
	(e) Chapter in Edited Book	03			
3.	Research Guidance				
	Ph.D.	10 per degree awarded			
	M.Phil./P.G. dissertation	02 per degree awarded			
4.	Research Projects				
	More than 50 lacs	20			
	Between 25 and 50 lacs	15			
	Between 10 and 25 lacs	10			
	Less than 10 lacs	05			
5.	Patents				
	Indian patent (Utility/Process) Granted, commercialized/technology transfer	25			
	Indian patent (Utility/Process) Granted	15			

	Indian Patent (Published)	5			
	Design Patent	2			
6.	Fellowship/ Editor of journal/ Reviewer of Journal	(max 10 marks)			
	International Fellowship by Government agencies	07 each			
	National Fellowship by Government agencies	05 each			
	Editor of peer reviewed journal	05 per journal			
	Reviewer of a peer reviewed journal	01 per paper			
7.	Conference Proceedings/ Paper presentation in Seminars/ Conferences	(max 10 marks)			
	Conference Proceeding by International Publisher	04			
	Conference Proceeding by National Publisher	03			
	Paper presented in International Conference/ Seminar/symposium	02			
	Paper presented in National Conference/ Seminar/Symposium	01			
8.	Invited lectures/ Resource Person in Conferences/ Seminars/ FDPs/ Workshops/ STCs	(max 15 marks)			
	International	03			
	National	02			
9.	Events Organized (min. 2 days duration)	(max 15 marks)			
	Organizing Secretary	05			
	Chairman/Coordinator/Convenor	03			
10.	Additional Administrative Responsibilities	(max 10 marks)			
	Pro VC/Dean/HoD/CoE	5			
	Assoc. Dean/Asst. Dean/Dy. COE/CS/ACS	3			
	Warden/Convenor/Coordinator of the Student Council	3			
	Nodal Officer	2			

N.B. All claimed documents should have HBTU affiliation

Date:

Name of faculty member
Signature & Seal

Name & Signature of Head of Dept. with Seal


(Registrar)