



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर – 208002, उ.प्र., भारत

HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

Phone : +91-0512-2534001-5, 2533812, website : <http://www.hbtu.ac.in>, Email : [vc@hbtu.ac.in](mailto:vc@hbtu.ac.in)

100 YEARS  
1921 - 2021

## HBTU Code of Conduct Committee

### Minutes of Meeting

Minutes of Meeting of HBTU Code of Conduct Committee held on 20<sup>th</sup> June, 2022 in the Committee Room, HBTU, Kanpur at 3:00 p.m.

The following members were present:

1. Prof. Neeraj Kumar Singh, Registrar
2. Prof. S.K. Sharma, Dy. Registrar
3. Mr. M.D.Singh, System Manager
4. Mr. A.K.Singh, Asstt. Engineer

The Code of Conduct Committee in its Meeting held on 20<sup>th</sup> June, 2022 in the Committee Room; discussed the roadmap to implement and monitor Code of Conduct in HBTU, Kanpur.

The Committee reached a consensus to conduct orientation programs to sensitize non-teaching staff regarding the details of the Code of Conduct.

The Committee will also resolve the grievances as and when brought to its notice.

It is also resolved to review the guidelines of statutory bodies related to the Code of Conduct in the next meeting.

Meeting ended with Vote of thanks to the Chair.



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर - 208002, उ.प्र., भारत

HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

Phone : +91-0512-2534001-5, 2533812, website : <http://www.hbtu.ac.in>, Email : [vc@hbtu.ac.in](mailto:vc@hbtu.ac.in)

100 YEARS  
1921 - 2021

## HBTU Code of Conduct Committee

### Minutes of Meeting

Minutes of Meeting of HBTU Code of Conduct Committee held on 22<sup>nd</sup> June, 2022 in the Committee Room, HBTU, Kanpur at 3:00 p.m.

The following members were present:

1. Prof. Samsher, Hon'ble Vice Chancellor
2. Prof. Neeraj Kumar Singh, Registrar
3. Prof. Pradeep Kumar, Controller of Examinations
4. Finance Controller

The Code of Conduct Committee in its Meeting held on 22<sup>nd</sup> June, 2022 in the Committee Room; discussed the roadmap to implement and monitor Code of Conduct in HBTU, Kanpur.

The Committee reached a consensus to conduct orientation programs to sensitize the administrators regarding the details of the Code of Conduct.


The Committee will also resolve the grievances as and when brought to its notice.

It is also resolved to review the guidelines of statutory bodies related to the Code of Conduct in the next meeting.

Meeting ended with Vote of thanks to the Chair.

  
22/06/22  
CoE

  
\_\_\_\_\_

  
22/6/22





हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर - 208002, उ.प्र., भारत

HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

100 YEARS  
1921 - 2021

Phone : +91-0512-2534001-5, 2533812, website : <http://www.hbtu.ac.in>, Email : [vc@hbtu.ac.in](mailto:vc@hbtu.ac.in)

## HBTU Code of Conduct Committee

### Minutes of Meeting

Minutes of Meeting of HBTU Code of Conduct Committee held on 24<sup>th</sup> June, 2022 in the Committee Room, HBTU, Kanpur at 3:00 p.m.

The following members were present:

1. Prof. Samsher, Hon'ble Vice Chancellor
2. Dean, School of Engineering
3. Dean, School of Chemical Technology
4. Dean, School of Basic & Applied Sciences
5. Dean, School of Humanities & Social Sciences

The Code of Conduct Committee in its Meeting held on 24<sup>th</sup> June, 2022 in the Committee Room; discussed the roadmap to implement and monitor Code of Conduct in HBTU, Kanpur.

The Committee reached a consensus to conduct orientation programs to sensitize the Teachers and students regarding the details of the Code of Conduct.

The Committee will also resolve the grievances as and when brought to its notice.

It is also resolved to review the guidelines of statutory bodies related to the Code of Conduct in the next meeting.

Meeting ended with Vote of thanks to the Chair.

*Ruta*

*[Signature]*

*[Signature]*

*[Signature]*

Approved.

24/6/2022

*[Signature]*  
Vice-Chancellor  
Harcourt Butler Technical University  
Kanpur



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर - 208002, उ.प्र., भारत

HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

Phone : +91-0512-2534001-5, 2533812, website : <http://www.hbtu.ac.in>, Email : [vc@hbtu.ac.in](mailto:vc@hbtu.ac.in)

100 YEARS  
1921 - 2021

## HBTU Code of Conduct Committee

### Minutes of Meeting

Minutes of Meeting of HBTU Code of Conduct Committee held on 23<sup>rd</sup> May, 2022 in the Committee Room, HBTU, Kanpur at 3:30 p.m.

The following members were present:

1. Prof. Samsher, Hon'ble Vice Chancellor
2. Registrar
3. Dean, School of Engineering
4. Dean, School of Chemical Technology
5. Dean, Student Welfare

The Code of Conduct Committee in its Meeting held on 23<sup>rd</sup> May, 2022 in the Committee Room; discussed about the existing Code of Conduct of HBTI, Kanpur. The following decisions have been taken:

1. It is resolved to review the guidelines of the existing Code of Conduct, HBTI, Kanpur.
2. It is resolved to constitute three different committees for Administrators, Teaching staff, Students and Non-teaching staff respectively.
3. The constituted committees should resolve the grievances as and when brought to its notice.
4. The Committee reached a consensus to conduct orientation programs to sensitize Administrators, Teaching staff, Non-teaching staff and Students regarding the details of the Code of Conduct.

Meeting ended with Vote of thanks to the Chair.

23/5/2022

कुलपति  
हरकोर्ट बटलर प्राविधिक विश्वविद्यालय  
कानपुर-2



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर - 208002, उ.प्र., भारत

HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

Phone : +91-0512-2534001-5, 2533812, website : <http://www.hbtu.ac.in>, Email : [vc@hbtu.ac.in](mailto:vc@hbtu.ac.in)

100 YEARS  
1921 - 2021

## Workshop about Code of Conduct

Theme- Awareness about Code of Conduct in HBTU Campus



Date - 25<sup>th</sup> May, 2022

Resource Person- Prof. Narendra Kohli, Head, CSE



A workshop was organized for creating awareness amongst Administrators, Teaching staff and Students of the University regarding following of Code of conduct. Prof. Narendra Kohli, Head, CSE spoke about the national ideal of education, which has already been set forth and which needs to be inculcated amongst all the Administrators, Teaching staff and Students. The workshop was attended by 695 participants.



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर - 208002, उ.प्र., भारत

HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

Phone : +91-0512-2534001-5, 2533812, website : <http://www.hbtu.ac.in>, Email : [vc@hbtu.ac.in](mailto:vc@hbtu.ac.in)

100 YEARS  
1921 - 2021

- (i) Teacher should manage their private affairs in a manner consistent with the dignity of the profession;
- (ii) They must endeavor to make professional growth continuous through study and research;
- (iii) Teachers should express free and frank opinion by participation at professional meetings, seminars, conferences etc., towards the contribution of knowledge;
- (iv) Teachers should perform their duties in the form of teaching, tutorials, practical, seminars and research work conscientiously and with dedication;
- (v) Teachers should discourage and not indulge in plagiarism and other non-ethical behavior in teaching and research;
- (vi) Teachers should abide by the Act, Statute and Ordinance of the University and to respect its ideals, vision, mission, cultural practices and tradition;
- (vii) Student must be disciplined in maintaining respect and dignity of the teacher.
- (viii) Student shall be regular and must complete his/her studies in the University.
- (ix) All students must deter from indulging in any and all forms of misconduct including partaking in any activity off- campus which can affect the Institute's interests and reputation substantially.

(Prof. N. Kohli), Dean, R&D



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर - 208002, उ.प्र., भारत

HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

Phone : +91-0512-2534001-5, 2533812, website : <http://www.hbtu.ac.in>, Email : [vc@hbtu.ac.in](mailto:vc@hbtu.ac.in)

100 YEARS  
1921 - 2021

## Workshop about Code of Conduct

**Theme-** Awareness about Code of Conduct in Campus for Non-Teaching Staff



**Date -** 27<sup>th</sup> May, 2022

**Resource Person-** Prof. Narendra Kohli, Head, CSE

A workshop was organized for creating awareness amongst the non teaching staff of the University regarding following of Code of conduct.

Prof. Narendra Kohli, Head, CSE shared that it is the responsibility of each employee to be aware of and abide by the code of conduct elucidated in the policy of the University. Additionally, all employees also have the responsibility of behaving/acting in an ethical manner compliant with the applicable laws of the state. Further, each employee is responsible for reporting any violations of the code they observe within the campus to the appropriate authority. He emphasized that all employees are expected to demonstrate the highest standards of honesty and integrity in their conduct at all time. All employees are expected to demonstrate respect and trustworthy behavior in their dealings with other employees as well as external stakeholders. All employees are expected to uphold the spirit of team work and ensure that the best interest of the team and University prevails at all times.

The workshop was attended by Class III and Class IV employees from the University.

(Prof. N. Kohli), Dean,R&D