

HARCOURT BUTLER TECHNICAL UNIVERSITY

KANPUR-208002

NO DUES FORM

Name of Student:		Course:	
Department:		Roll No.	

Certified that during the academic year I was concerned with those teaching department/sections whose S.No. is ticked (✓) below. I am aware that if the information furnished by me is found incorrect. I shall be liable to any penalty imposed by the Institute.

Signature of Student

Sr. No.	Name of Department	Dues in Rs.	Signature of Head	Sr. No.	Name of Department	Dues in Rs.	Signature of Head
1.	CH			10.	OT		
2.	CE			11.	PT		
3.	CS			12.	PL		
4.	EE			13.	IT		
5.	ET			14.	MATH		
6.	ME			15.	PHY		
7.	LT			16.	CHY		
8.	BE			17.	MBA / BBA		
9.	FT			18.	MCA		

1. USAC : There is no dues/dues amounting Rs. _____ in the name of student.

Signature of Physical Instructor

2. (a) HOSTEL: The student was resident of Hostel _____ and has no dues in his/her name.

Signature of Hostel Warden

2. (b) Deans Office: The student is hosteller/non-hosteller and has no dues/dues amounting Rs. _____ in his/her name.

Signature of Asst. Dean of Student Welfare

3. Account Section: Mr./Ms. _____ of class _____ has no dues/dues amounting Rs. _____ in his/her name.

Signature of A.A./F.O./F.C.

4. Library: Mr./Ms. _____ of class _____ has no dues/dues amounting Rs. _____ in his/her name.

Signature of Librarian

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ACADEMIC SECTION

APPLICATION FORM FOR REFUND OF CAUTION MONEY

1. Name of Student : _____
2. Course with Branch : _____
3. Roll Number : _____
4. Father's Name : _____
5. Year of Admission : _____
6. Year of Leaving : _____
7. Class & Branch (Which admitted) : _____
8. Reason for leaving Institute : _____
9. Amount of Caution Money deposited : _____

Date :

Place: Kanpur

(Signature of Student)

Report of Librarian

1. There are no Chargeable Dues.
2. There is Rs. _____ against the student.

(Signature of Librarian)

Release Order

Accounts Officer

Please release the amount after adjusting the dues by deductions, if not already paid to student concerned at address given below:

Address of which the amount to be sent: **(Details Fill in CAPITAL Letters) * Compulsory**

Account Holder Name*	Name of Bank/Branch/ Address*	Account No.* (Passbook copy attached)	Type of Account*	IFSC Code*	MICR Code*

Current Mailing Address with Pincode for Speed Post your Marksheet & Degree Cert.
(Fill in Capital Letter):

Mobile No.:

Verified By : _____