

Office of the Dean, Academic Affairs

Harcourt Butler Technical University, Kanpur -208002

Ref No:1202/Acad./2025

Date: 01/01/2025

: NOTICE :

Subject: Commencement of classes for Even Semester 2024-25

The classes of Even semester, Academic session 2024-25 for all UG & PG programs (except working professional) shall commence from 02/01/2025 (Thursday). All HODs are requested to adhere the following for smooth conduct and monitoring of classes:-

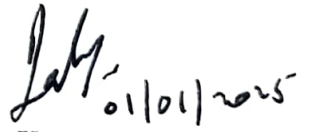
- 1- Semester wise time table is uploaded on the HBTU website prior to commencement of classes.
- 2- HODs must ensure that class room time table is placed on the entrance door of each class room.
- 3- HODs will carry out regular inspection of the classes of their respective departments.
- 4- HODs are requested to assign all the classes to the faculty members on University ERP and direct faculty members to maintain the attendance record of the students.

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(Prof. Lalit Kumar Singh)
Dean, Academic Affairs

Copy to:

1. OSD to VC for kind information to the Hon'ble Vice Chancellor.
2. Registrar HBTU Kanpur.
3. All Deans HBTU Kanpur.
4. COE HBTU Kanpur.
5. All HODs, with a request to display on notice board.
6. System Manager, with the request to upload the same on HBTU Website.


(Prof. Lalit Kumar Singh)
Dean, Academic Affairs