

HBTU-TBI FOUNDATION

(Section-8 Company U80904UP2022NPL164475)



Harcourt Butler Technical University Kanpur

Letter No: 248/1H-TB1/2025

Dated: 31/10/2025

Advt. for the Post of Incubation Manager (Contractual)

Applications are invited from eligible candidates for the position of Incubation Manager in the HBTU–Technology Business Incubation Foundation (herein after referred to as HBTU-TBIF). HBTU-TBIF is a Section-8 Company located in the East Campus of HBTU, Kanpur, recognized as Incubation centre by the MSME and StartinUP. The details of the post, eligibility, experience and other is given below: -

Post details	Incubation Manager – One (01) position, on a contractual basis for an initial period of 11 months, which can be extendable (up to a maximum of three 03 years), on yearly basis based on the performance.
Salary	Rs. 40,000.00 (Forty thousand) consolidated per month.
Age Limit	Maximum up to 35 years on the closing date of application.
Mode of selection	Presentation cum Interview.
Educational Qualification	<i>Essential:</i> Bachelor Degree in Engineering / Technology. OR Bachelor's' degree in Science with MBA <i>Note:</i> MBA with Engineering / Technology degree will be preferred.
Experience & Skills	<i>Experience:</i> Minimum of two (02) years in managerial position and preferably in the incubation & startup ecosystem. A good command over English & Hindi along with presentation skills. The candidate should be familiar with the startup ecosystem, incubation policies, funding schemes, documentation etc.
Job description & Key responsibilities	Managing day to day operation of HBTU-TBIF, preparing funding proposals, managing startups, promotional activities, organizing startup / incubation programmes, MoUs etc.

The interested candidates should send their CV along with relevant documents & experience certificate by speed Post to Director HBTU-TBI Foundation, East Campus HBTU Kanpur - 208002. The candidates should also send soft copy of application form with all documents in pdf format & word file of CV to the email dih@hbtu.ac.in latest by November 30, 2025. There is no application fee. Shortlisted candidates, if shortlisted for presentation & interview will be intimated by email. No TA/DA will be provided for the interview.

Director, HBTU-TBIF