HARCOURT BUTLER TECHNICAL UNIVERSITY, Kanpur

Screening and Selection Criteria for the post of Assistant Workshop Superintendent

The details of various stages and points/score to be assigned for various components/criteria for recruitment to various teaching positions is given in **Table A** below:

Table A: Weightages of different criteria/components for recruitment to various nonteaching (Administrative) posts

Stage	**Description of the Stage**	**Screening/Selection Components**	**All Non-teaching posts**
1	**Shortlisting only (140 marks)**	Basic Academic Score and API Score	100
		Written test to assess subject knowledge	40
Total			**140**
2	**Final selection based on skills assessment and Interview only (30 marks)**	Assessment of job skills and/or Interview	30
		Total	**30**

For all these nonteaching posts,

a) The Academic score/API will be calculated (out of 100) as per the guidelines given in **Table B** of the "Screening and Selection guidelines".
b) The MCQ type written test will be of 100 marks (to be scaled down to 40)
c) The marks obtained by the candidates in the written test (out of 40 marks) shall be added to those obtained out of 100 (at (a) above).
d) The consolidated merit (of 140 marks) will be based on the Academic score/API (of 100) and the written test (40 marks). This merit will be used for the purpose of **shortlisting only.**
e) The **final selection** of the candidates shall be made purely on the basis of performance in skill assessment and Interview (30 marks) only.

Table B: Assessment Methodology for calculation of API/Research Score for the Administrative Posts (Computer Programmer / Medical Officer)

S.N.	Academic Record	Score			
1.	**Graduation (max.15) (B.Tech/BS/BE/BSc/BCA/BA/MBBS)*** • **As applicable for different posts**	80% &above = 15	60% to less than 80% =13	55% to less than 60%=10	45% to less than 55% =05
2.	**Post-Graduation (max. 25) (M.Tech/ME/MS/M.Tech (Integrated)/ MD/MS/MCH/DM)*** • **As applicable for different posts**	80% &above = 25	60% to less than 80% =23	55% (50% in case of SC/ST/OBC (non-creamy layer)/PWD) to less than 60% =20	
3	**Ph.D. (max. 30)**	30			
4	**Research Publications (2 marks for each research publication published in Peer-Reviewed or UGC-listed Journals or SCI or SCIE or SSCI) (maximum 10)**	10			
5	**Experience (2 marks per one year experience subject to a maximum of 15 marks) (max. 15)**	15			
6	**Awards (maximum 5)**	05			
	International / National Level **(3)** (Awards given by International Organizations/ Govt. of India/ Govt. of India recognized National Level Bodies)	03			
	State-Level **(2)** (Awards by State Government)	02			
	Total	100			

Note

a) Screening of applications received for all these posts would be carried out and API score awarded as per the guidelines. The candidates shall be given a time of seven days from the date of publication of the API score, for inviting objections. The revised/final scores (after redressal of objections, if valid) will be again displayed.

b) While calculating the API for these posts, an score of 30, 27 and 18 points will be awarded for Ph.D. obtained from Category I, Category II and Category III institutes, respectively.

c) Weightage for experience in "screening" will be given, only if the experience is in a regular pay scale. The experience certificate submitted by the candidates must clearly mention the name of the post, regular post, pay scale and pay scale.

d) For this post of AWS, there shall be a written examination of the relevant discipline (Workshop Technology) of 100 marks. (to be scaled down to 40 marks)

e) The syllabus of written tests for these posts is as given with the detailed advertisement for this recruitment available on the university website under the recruitment tab.

f) For all these posts, a merit list shall be prepared based on the combined score of the academic score/API and the written test. From this merit list, an appropriate number of candidates shall be shortlisted for an Assessment of teaching skills followed by an Interview. Specifically, for each post 10 candidates (if available) would be shortlisted for interview.

g) The combined score of API and written test will be used for the purpose of shortlisting only.

h) The **final selection** of the candidates to all the above posts shall be made purely on the basis of performance in the skill assessment and/or Interview. (i.e. out of **30 marks only).**

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