



## GUIDELINES FOR ADMISSION TO PhD PROGRAMMES

### SESSION 2024-25

1. Applications for admission to PhD programs at HBTU, Kanpur are invited for session 2024-25. Online Registration and Fee Payment of Rs. 2500/- (Non-refundable) can be made from July 04, 2024 (Thursday) to July 27, 2024 (Saturday, midnight) through the URL <https://hbtuadm.samarth.edu.in/> Detailed guidelines related to admission are also available on the University website.
2. All eligible Indian residents may apply for PhD programs. There is no age limit for the candidates seeking admission to the Ph.D. programs at HBTU Kanpur.
3. Candidates are advised to read the guidelines carefully and check their eligibility before filling out the online application form.
4. Accepting admission at HBTU Kanpur implies the acceptance of all the provisions of admission by the candidate. Any change in the rules, regulations, fees, etc. shall apply mutatis mutandis to the admitted candidates.
5. Candidates seeking the benefit of reservation are required to indicate the same in the Online Application Form. Original certificates are to be produced at the time of Document Verification along with one set of self-attested copies of each one of them. Formats for different certificates are available on the HBTU website. These formats are subject to change as per the orders of Govt. of Uttar Pradesh. Note that the OBC certificate for such candidates should be issued on or after 01.04.2024 (mandatory condition for non-creamy layer for OBC candidates). Candidates from other states will get vertical reservation only (No horizontal reservation). They are required to submit a reserve category certificate issued by the Central Government.
6. If the result of the qualifying examination has not been declared till the date of the Document Verification due to any reason, whatsoever, such candidate shall not be eligible for admission under any circumstances.
7. If any document/declaration submitted by the candidate is found to be false at any stage, his / her admission shall be canceled and he/she may be liable to prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Kanpur courts only.
8. Incomplete application forms will be rejected and the sole responsibility for its consequences will be on the candidate. No representation in this regard will be entertained.
9. Academic Fee for admission to Ph.D. programs is Rs. 65,000=00 (Rs. Sixty-Five Thousand only) for session 2024-25.
10. Written Examination / Interview and Document Verification for PhD admissions will be conducted at HBTU Kanpur. A separate intimation will be displayed on the HBTU website for this purpose.

11. The candidates will be required to qualify in the Written Examination comprising of Papers I & II. The contents of Paper-I will have thrust on testing the skills of data interpretation, language proficiency, reasoning and logic design, research aptitude etc. Paper-II shall be subject-specific. Both papers will contain multiple-choice type questions. A candidate is required to obtain an aggregate of 50 percent marks or more in papers I & II to be called for an interview. Weightage of Written Examination and Interview is 70 percent and 30 percent, respectively.
12. **Candidates with valid UGC-NET (Category-1/2/3) / CSIR-NET / GATE / CEED and similar National level test scores in their relevant discipline will be preferred over others for admission and they will not be required to appear in the Written Examination. However, they are required to appear for the interviews.**
13. **The number of seats under the regular Ph.D. programme is given in Table 1. The sponsored and part-time candidates may get admission against the availability of seats under the faculty members (maximum 04 for Assistant Professor, 06 for Associate Professor, and 08 for Professor).**
14. Candidates who have been awarded grades in the qualifying examinations are required to present a conversion formula for an equivalent percentage of marks from the University / Institute. In the absence of such a conversion formula, the decision taken by the Admission Committee will be final.
15. **All the candidates are required to come with photo identity proof such as an Aadhar Card / Driving License / PAN at the time of Written Examination and Interviews for admissions.**
16. All the information related to PhD admissions for 2024-25 will be made available on the University website <http://www.hbtu.ac.in>. Candidates are advised to frequently visit the website for updates. HBTU Kanpur will not be responsible for the consequences to the candidates due to the lack of communication.
17. In case of seat allotment, the candidate is required to deposit the full Academic Fee within the specified period otherwise; his / her admission will be canceled. The seats thus, vacated will be filled by candidates from the waiting list.
18. **If a candidate fails to report for Registration on the due date or leaves the University after completing the formalities of admission or leaves the study midway, the Academic Fee deposited by the candidate will be forfeited and any request for withdrawal/refund will not be entertained.**
19. **Refund Policy:**  
A sum of Rs. 5000/- will be deducted as processing fee as per UGC norms in case of withdrawal after submitting Full Academic Fee. Other deductions will be as per UGC guidelines.
20. **University reserves the right to modify the Guidelines as and when required.**

**Table 1: Eligibility criteria for PhD programs in different departments of at HBTU Kanpur**

<b>Department</b>	<b>No. of Seats</b>	<b>Eligibility</b>
<b>School of Engineering</b>		
Civil Engineering	05	(i) M. Tech. / M. E. Degree in relevant discipline with a minimum of 55% marks or equivalent CGPA/ CPI. or (ii) B.E. / B. Tech. degree in relevant discipline with a minimum of 75% marks or equivalent CGPA/CPI. or (iii) MCA degree with a minimum of 55% marks or equivalent CGPA/CPI for MCA Stream (Eligible for pursuing Ph.D. in CSE Department)
Computer Science & Engineering	15	
Electrical Engineering	10	
Electronics Engineering	10	
Mechanical Engineering	10	
<b>School of Chemical Technology</b>		
Chemical Engineering	10	(i) M. Tech. / M. E. degree in relevant discipline with a minimum of 55% marks or equivalent CGPA / CPI. or (ii) B.E. / B. Tech. degree in relevant discipline with a minimum of 75% marks or equivalent CGPA/CPI. or (iii) M. Sc. degree with minimum 55% marks in Chemistry / Industrial Chemistry / Applied Chemistry / Bio-Technology or equivalent
Biochemical Engineering	05	
Food Technology	05	
Leather Technology	05	
Oil Technology	05	
Paint Technology	05	
Plastic Technology	04	
<b>School of Basic &amp; Applied Sciences</b>		
Chemistry	05	M. Sc. Degree in relevant discipline with a minimum of 55% marks or equivalent CGPA / CPI
Physics	05	
Mathematics	05	
<b>School of Humanities &amp; Social Sciences</b>		
Management	02	Master degree in relevant discipline/subject with a minimum of 55% marks or equivalent CGPA / CPI
English	02	
<b>School of Entrepreneurship &amp; Management</b>		
Management	10	Master degree in relevant discipline / subject with a minimum of 55% marks or equivalent CGPA / CPI

Note:

1. A relaxation of 5% of marks in minimum qualifying marks is permissible (without grace marks) to candidates belonging to SC / ST / OBC-NCL / PwD categories for admissions to Ph.D. programmes.
2. A University Fellowship of Rs. 15000=00 per month for a maximum period of three years will be granted to all Full-time Regular PhD students.

## Reservation of Seats

### a) Vertical Reservation:

Category	Percentage of Reservation
(a) Scheduled Caste	21%
(b) Scheduled Tribe	02%
(c) Other Backward Classes	27%

### b) Horizontal Reservation (Sub-categories):

Sub-category	Code	Maximum Percentage of Total Seats
a. Dependents of Freedom Fighters	FF	02%
b. Sons / Daughters of Defense Personnel Retired (superannuated) or killed / Disabled in action	AF	05%
c. Handicapped / Disabled persons	PH	05%
d. Girls	GL	20%

c) The candidates can be given only one type of horizontal reservation out of FF / AF / PH (*Certificate no. 4, 5 & 6 respectively*). **However, the Female candidates can also claim for any one of FF / AF / PH along with GL.**

### d) Economically Weaker Section (EWS) Reservation (over and above a maximum of 10% of the offered seat intake in the course)

Candidates who wish to avail the benefit of EWS reservation must not be covered under the existing scheme of reservation for the Scheduled Castes, Scheduled Tribes other Backward Classes. They must produce Certificate No. 12 issued by the Government Officer, not below the rank of Tehsildar to claim the benefit of this reservation.

e) Request for the change of category/sub-category filled during Online Registration Form shall not be entertained under any circumstances.

f) Category / sub-category claims must be supported by the relevant certificates as per the format provided at the time of Document Verification. Otherwise, the allotment will be canceled and the candidates shall be treated in the General Category in the next round of counseling.

g) Advantage of horizontal reservation in Armed Forces sub-category is available to sons/daughters of Defense Personnel of U.P. and the Defense Personnel posted in U.P. on the date of admission.

h) Benefits of UPGL subcategory will automatically be given to all eligible female candidates.

i) Candidates belonging to other states will have only vertical reservations. Centre Government list for reserved category candidates will be accepted.

## Medical Standards

- a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on Certificate no. 8 at the time of Document Verifications at HBTU, Kanpur.
- b) The medical standards prescribed are given below:

Height	Candidates should be physically and mentally fit to pursue his / her studies in opted courses.
Weight	
Chest Measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	The presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

### Physically Handicapped / Disabled:

Physically Handicapped / Disabled persons of Uttar Pradesh will have a minimum of 5% reservation on the basis of impairment and mentioned below:

Type I	Minimum 40% permanent Visual impairment
Type II	Minimum 40% permanent Locomotors disability
Type III	Minimum 40% permanent speech and Hearing impairment

**Note:** Physically Handicapped / Disability certificate should be issued by the CMO of the district.

## Ph.D. Programs Offered by the University

### **a) Full Time**

A research scholar in this category is required to work full-time to pursue Ph.D. work. The student will be eligible to receive a University scholarship of Rs. 15000=00 from the University. All applicable University fees and expenditure for pursuing research shall be charged from the candidate.

### **b) Sponsored**

A research scholar in this category is sponsored by a recognized R&D organization, academic institution, government organization, research laboratory or industry to pursue Ph.D. in the University on a full-time basis. Such students will be required to submit a Sponsorship Certificate from their respective organization along with their GPF / CPF / NPS contribution proof. The University shall not provide any assistantship/scholarship to such research scholars and all the applicable University fees and expenditure for pursuing research work shall be remitted by the sponsoring organization to the University. Research scholars under this scheme shall be treated as full-time students.

### **c) Part-time**

A candidate working at a research center recognized by the University, regular / contractual faculty members of this University / employees working in Govt. / Govt. aided / Private Engineering Colleges / Universities / Industries / Public sector organizations shall be considered for the admission under this category if their Organization is situated within 100 km distance from HBTU Kanpur. All such candidates have to submit “No-Objection Certificate” from their employers at the time of interview. The requirement of 100 KM distance may be relaxed if appropriate authority of the candidate’s organization provides “No-Objection Certificate” explicitly stating that:

- i. The candidate is permitted to pursue studies on a part-time basis.
- ii. His/her official duties permit him/her to devote sufficient time for research.
- iii. If required, he/she will be relieved from his/her duty to complete the course work.

Eligible faculty / staff members of the University shall be treated as Part-time students.

### **d) Quality Improvement Program (QIP)**

QIP provides opportunities to faculty members of the degree awarding Engineering Institutions to improve their qualifications by admitting them to Ph.D. programs as per the rules prescribed in the QIP scheme of MHRD, Govt. of India. Research Scholars under this scheme shall be treated as full time students.

**TABLE 2: FEE STRUCTURE FOR PhD PROGRAMS**

<b>S. No.</b>	<b>Particular</b>	<b>Fee in (Rs.)</b>
<b>A</b>	Tuition Fee	<b>25000</b>
<b>B</b>	<b>Other than Tuition Fee</b>	
<b>(i)</b>	Registration, Examination & Certification	10000
<b>(ii)</b>	Facility	15000
<b>(iii)</b>	Medical Fee	3000
<b>(iv)</b>	Activity Charges	1000
<b>(v)</b>	<b>Other Charges</b>	
	Caution Money	1500
	University Alumni Fund	1500
	Student Aid Fund	1500
	Contingency & Miscellaneous Charges	6500
	Total (i+ii+iii+iv+v+vi)	40000
	<b>Grand Total (A+B)</b>	<b>65,000.00</b>

# Harcourt Butler Technical University, Kanpur

## Revised Admission Schedule for PhD Programmes Session 2024-25

Sl. No.	Activity	Dates
1.	Online submission of application forms on the URL: <a href="https://hbtuadm.samarth.edu.in/">https://hbtuadm.samarth.edu.in/</a>	July 04- July 27, 2024 (Thursday - Saturday)
2.	Display of Programme wise list of qualified candidates with valid UGC-NET (Category-1/2/3) / CSIR-NET/ GATE / CEED and similar National level test scores for interview (Exempted from University Entrance Test 2024)*	July 29, 2024 (Monday)
3.	Display of Programme wise list of candidates eligible for University Entrance Test 2024	July 30, 2024 (Tuesday)
3.	University Entrance Test of Eligible Candidates	August 05, 2024 (Monday)
4.	Display of Programme wise list of Selected Candidates for Interview	August 05, 2024 (Monday)
5.	Document Verification & Interview of Selected Candidates in their respective Departments	August 06, 2024 (Tuesday)
6.	Display of Final Result	August 08, 2024 (Thursday)
7.	Academic Fee Deposition by Selected Candidates	August 14, 2024 (Wednesday)
8.	University Registration of Admitted Candidates and Commencement of Classes	August 16, 2024 (Friday)

\* Candidates with UGC-NET (Category-1/2/3) / CSIR-NET/ GATE / CEED and similar National level test will be exempted from the Written Test. However, they are required to appear in the Interviews.

\*\* Academic Fee for PhD programmes is Rs. 65,000=00 for session 2024-25.





हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

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## GUIDELINES FOR ADMISSION TO M.Sc. PROGRAMMES at HBTU, Kanpur ACADEMIC SESSION 2024-25

1. Applications for admission to M.Sc. programs at HBTU, Kanpur are invited for the session 2024-25. Online Registration and Fee Payment of Rs. 2500/- (Non-refundable) can be made through the University website <https://hbtu.admissions.nic.in>
2. All eligible Indian residents may apply for the admission to M.Sc. programs. Candidates are advised to read the guidelines carefully, check their eligibility and take note of applicable reservation policy etc. before filling the online application form.
3. Accepting admission in HBTU, Kanpur implies the acceptance by the candidate of all the provisions related to it. Any change in the rules, regulations, fee etc. shall apply mutatis mutandis to the admitted candidates. University will not be responsible for any error of judgement on the part of the candidate.
4. Candidates are advised to read the guidelines carefully, check their eligibility and applicable reservation category etc. before filling and submitting the Online Registration Form. University will not be responsible for any error of judgement on the part of the candidate.
5. All the information in connection with M.Sc. Admission 2024 shall be made available through the admission website: <https://hbtu.admissions.nic.in> and <https://www.hbtu.ac.in>. The candidates are advised to regularly visit these websites. University will not be responsible for any loss to candidate due to the lack of communication.
6. Candidates seeking benefit of reservation are required to indicate the same in the Online Application Form. Formats for different certificates are available on the HBTU website. These formats are subject to change as per the orders of Govt. of Uttar Pradesh. **Note that the OBC certificate for such candidates should be issued on or after 01.04.2024** (mandatory condition for non-creamy layer for OBC candidates). Candidates from other states will get vertical reservation only (no horizontal reservation). They are required to submit reserve category certificate issued by the Government of India.
7. If the result of the undergraduate examination / qualifying examination has not been declared till the date of document verification due to any reason, whatsoever, the candidate shall be eligible for provisional admission only and final admission would be subject to fulfilment of all the eligibility criteria.

8. If any document/declaration submitted by the candidate is found to be false at any stage, his/her admission will be cancelled, and he/she may be liable for prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Kanpur courts only.
9. Candidates, who have been awarded grades in the qualifying examinations, are required to present conversion formula for equivalent percentage of marks from University/Institute. In the absence of such conversion formula, the decision taken by the Admission Committee will be final.
10. Admission to M.Sc. programs will be through valid scores in any of the following entrance examinations:
  - i. IIT JAM - 2024
  - ii. CUET (PG) - 2024

However, the candidates with valid JAM score will be given preference for admission followed by CUET (PG)-2024 qualified candidates.

In case of non-availability of sufficient qualified candidates through these exams, the vacant seats may be filled through the University Entrance Test-2024 (UET-2024) to be conducted at HBTU, Kanpur. The syllabus of JAM-2024 will be the syllabus for the UET-2024.

11. If some candidate wants to apply for more than one M.Sc. program, he/she should submit separate online application form.
12. The document verification for M.Sc. admissions will be conducted online.
13. In case of seat allotment, candidate is required to deposit full academic Fee within the specified period otherwise, his/her admission will be cancelled. The seats, thus vacated, will be filled by candidates of waiting list.
14. If a candidate fails to report for registration on due date or leaves the University after completing all the formalities of admission or leaves the study midway, Academic Fee deposited by the candidates will be refunded after deduction of Rs. 5000/- or as per the UGC/AICTE guidelines.
15. University reserves the right to modify the guidelines as and when required.

**Table 1: Minimum eligibility criteria for admission to M.Sc. programmes**

Department	Program / Specialization	Intake	Qualifying Degree	Minimum marks	
				GEN	SC / ST / OBC-NCL / PwD
Physics	M.Sc. in Physics (Specialization in Material Science and Nanotechnology)	38	Bachelor's degree (at least 10+2+3) with Physics as a subject for at least two years / four semesters and mathematics for at least one year/ two semesters.	a minimum of 55% marks or equivalent CPI / CGPI	a minimum of 50% marks or equivalent CPI / CGPI
Chemistry	M.Sc. Chemistry (Chemical Sciences)	38	Bachelor's degree (at least 10+2+3) with Chemistry as a subject for three years/ six semester.	a minimum of 55% marks or equivalent CPI / CGPI	a minimum of 50% marks or equivalent CPI / CGPI
Mathematics	M. Sc. in Mathematics and Data Science	38	Bachelor's degree* (at least 10+2+3) with Mathematics as a subject for two years / 4 semesters (*including major/honours in Computer Science/Statistics / Information Technology)	a minimum of 55% marks or equivalent CPI / CGPI	a minimum of 50% marks or equivalent CPI / CGPI

**RESERVATION OF SEATS**

**a) Vertical Reservation**

Category	Code	Reservation (%)
(a) Scheduled Caste	SC	21%
(b) Scheduled Tribe	ST	02%
(c) Other Backward Classes	OBC	27%

**b) Horizontal Reservation (Sub-categories)**

Sub-category	Code	Maximum Percentage of Total Seats
a. Dependents of Freedom Fighters	FF	02%
b. Sons / Daughters of Defence Personnel Retired (superannuated) or killed / Disabled in action	AF	05%
c. Handicapped / Disabled persons	PH	05%
d. Girls	GL	20%

- c) The candidates can be given only one type of horizontal reservation out of FF / AF / PH (*Certificate no. 4, 5 & 6 respectively*). However, the Girl candidates can also claim for any one of FF / AF / PH along with GL.
- d) Economically Weaker Section (EWS) Quota.  
Candidates who wish to avail the benefit of EWS quota must not be covered under the existing scheme of reservation for the Scheduled Castes, Scheduled Tribes, and the other Backward Classes. They must produce income certificate (Certificate No. 12) issued on or after 01/04/2024 by the Government Officer not below the rank of Tehsildar to claim the benefit of this reservation.
- e) Request for the change of category / sub-category filled during Online Registration Form shall not be entertained under any circumstances.
- f) Category / sub-category claims must be supported by the relevant certificates as per the format provided at the time of Document Verification. Otherwise, the allotment will be cancelled, and the candidates shall be treated in General Category in the next round of counselling.
- g) Advantage of horizontal reservation in Armed Forces sub-category is available to son / daughter of Defence Personnel of U.P. and the Defence Personnel posted in U.P. on the date of admission.
- h) Automatically, benefits of UPGL subcategory will be given to all eligible female candidates.
- i) Candidates belonging to other states will have only vertical reservation. Central Government list for reserved categories candidates will be accepted.
- j) In case of non-availability of sufficient candidates in a particular category, the seats may be mutually converted to accommodate interested candidates.

### **Medical Standards:**

- a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on Certificate no. 8 at the time of Document Verifications at HBTU, Kanpur.
- b) The medical standards prescribed are given below

Height	Candidates should be physically fit to pursue his / her studies in opted course.
Weight	
Chest measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	Presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

**Physically Handicapped / Disabled (Divyang):**

Physically Handicapped / Disabled persons of Uttar Pradesh will have a minimum of 5% reservation on the basis of impairment and mentioned below

Type I	Minimum 40% permanent Visual impairment
Type II	Minimum 40% permanent Locomotors disability
Type III	Minimum 40% permanent speech and Hearing impairment

**Note :** Physically handicapped / Disability certificate should be issue by CMO of the district.

**TABLE 2: DETAILED RESERVATION OF SEATS**

DEPARTMENT_ABB	DEPARTMENT	SPECIALIZATION	OPEN					Other Backward Class					Schedule Caste					Schedule Tribe					Economically Weaker Section					Total available seats
			OPNO	OPGL	OPAF	OPFF	OPPH	BCNO	BCGL	BCAF	BCFF	BCPH	SCNO	SCGL	SCAF	SCFF	SCPH	STNO	STGL	STAF	STFF	STPH	EWSNO	EWSGL	EWSAF	EWSFF	EWSPH	
Mathematics	Mathematics	Mathematics and Data Science	10	3	1	0	1	6	2	1	0	1	6	2	0	0	0	1	0	0	0	0	4	0	0	0	0	38
Physics	Physics	Material Science and Nanotechnology	10	3	1	0	1	6	2	1	0	1	6	2	0	0	0	1	0	0	0	0	4	0	0	0	0	38
Chemistry	Chemistry	Chemical Sciences	10	3	1	0	1	6	2	1	0	1	6	2	0	0	0	1	0	0	0	0	4	0	0	0	0	38
<b>Total</b>			<b>30</b>	<b>9</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>18</b>	<b>6</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>18</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>114</b>

**Table 3: Fee Structure for M.Sc. Programs**

Program	Duration	Total Fee				Total
		2024-25		2025-26		
		SEM 1	SEM 2	SEM 3	SEM 4	
M.Sc.	2 Year	Rs. 15,000/-	Rs. 10,000/-	Rs. 10,000/-	Rs. 10,000/-	Rs. 45000/-

**Note:** This academic fee does not include hostel and mess charges.

**Table 4: Tentative Schedule for Online counselling for admission to M.Sc. Program at HBTU, Kanpur for Session 2024-25**

Sl. No.	Activity	Sub Activity	Dates
1.	Registration	Registration (IIT JAM/CUET(PG)-2024/UET-2024*) & Fee Payment <b>(Rs. 2500/- non-refundable)</b>	To be announced later
2.	1 <sup>st</sup> Round Counselling	<b>Uploading of Documents</b> for Online Document Verification. Discrepancy, if any, in the uploaded documents is to be resolved by the candidate within the stipulated time period.	
		After <b>Successful Document Verification. Partial Academic Fee in prescribed time Rs. 15,000=00 (for GEN / OBC) &amp; Rs. 10,000 (for SC / ST candidate)</b>	
		<b>1<sup>st</sup> Round Seat Allotment</b>	
		<b>View Result</b>	
		If Seat is allotted <b>Deposit Balance Academic Fee Rs. 10,000=00 (GEN / OBC) &amp; Rs. 15,000=00 (SC / ST)</b> <b>OR</b> <b>Withdrawal</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process.	
3.	2 <sup>nd</sup> Round Counselling	<b>2<sup>nd</sup> Round Seat Allotment</b>	
		<b>View Result</b>	
		If Seat is allotted <b>Deposit Balance Academic Fee Rs. 10,000=00 (GEN / OBC) &amp; Rs. 15,000=00 (SC / ST)</b> <b>OR</b> <b>Withdrawal</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process.	
4.	3 <sup>rd</sup> Round Counselling	<b>3<sup>rd</sup> Round Seat Allotment</b>	
		<b>View Result</b>	
		If Seat is allotted <b>Deposit Balance Academic Fee Rs. 10,000=00 (GEN / OBC) &amp; Rs. 15,000=00 (SC / ST)</b> <b>OR</b> <b>Withdrawal</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process.	
5.	<b>Date of Online ERP Registration on University website and Admission in the University</b>	<b>Candidate submitting complete Academic Fee will have to register through University ERP for 1<sup>st</sup> semester</b>	
6.	*Offline On-campus Round of Counselling (if required) through University Entrance Test	To be announced later	
7.	Date of Physical Academic Registration and Admission in the University	To be announced later	





हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर - 208002, उ.प्र., भारत

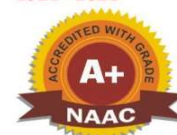
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100+  
YEARS  
1921 - 2021



## GUIDELINES FOR ADMISSION TO MCA PROGRAMME SESSION 2024-25

1. Applications for admission to Two Years Master of Computer Applications (MCA) Programme at HBTU, Kanpur are invited for the session 2024-25. Online Registration and Fee Payment of Rs. 2500/- (Non-refundable) can be made Online through the website: <https://hbtu.admissions.nic.in>
2. Admissions will be made on basis of merit of CUET (PG)-2024 Paper Code SCQP09. Detailed guidelines related to admission are also available on University website [www.hbtu.ac.in](http://www.hbtu.ac.in)
3. The allotment of seats through counselling will be carried out strictly on merit in accordance with the CUET (PG)-2024 rank of the candidate.
4. Candidates are advised to read these guidelines carefully, check their eligibility and applicable reservation category etc. before filling and submitting the Online Registration Form. University will not be responsible for any error of judgement on the part of the candidate.
5. All eligible Indian residents may apply for MCA programme. There is no age limit for the candidates seeking admission to the MCA programme at HBTU Kanpur.
6. **Academic Qualifications**  
**Bachelor's Degree under 10+2+3 or 4 years pattern of education in Mathematics / Statistics / Engineering / Technology or Bachelor in Computer Application with a minimum aggregate of 55% marks or equivalent CGPA (50% or equivalent CGPA for SC/ ST / OBC-NCL / PwD) from a University recognized by UGC.**
7. All candidates, whose Qualifying Examination result is pending can participate in the Counselling with appearing status. Such candidates have to submit their Qualifying Examination results on or before the date of their physical document verification in the University, else their allotted seat may be cancelled.
8. Accepting admission in HBTU, Kanpur implies the acceptance by the candidate and his / her parents or guardians of all the terms and conditions laid down by the University. Any change in the rules, regulations, fee and other specific conditions etc. of the University shall apply mutatis mutandis to the admitted candidates.
9. Candidates claiming advantage of reserved categories, subcategories are required to indicate the same in the Online Registration Form. Original certificates are to be produced at the time of registration along with one self-attested copy of each document. Formats for various certificates to be submitted are available on the University website. **Note that the**

**certificate for OBC candidates will be entertained only if it is issued on or after 01.04.2024 (mandatory condition for non-creamy layer for OBC candidates).** Candidates from other states will get vertical reservation only (No horizontal reservation). They are required to submit reserve category certificate issued by the **Central Government**.

10. If any document / declaration submitted by the candidate is found to be false at any stage, his / her admission will be cancelled and he / she may be liable for prosecution under the law.
11. A candidate may register himself / herself by depositing Online Registration Fee of Rs. 2500=00 (non-refundable). In case of seat allotment, the candidate is required to deposit **Seat Acceptance Fee** of Rs. 60,000=00 (for GEN / OBC) & Rs. 35,000 (for SC / ST) online. After deposition of Seat Acceptance Fee, the candidate will be allowed for Online Document Verification. If the documents produced by the candidates are in order, he / she will be allowed to participate in the counselling process. In case, the candidate fails to upload documents for Online Verification on prescribed date and time or fails to produce desired documents, his candidature will be cancelled. In such cases, Seat Acceptance Fee will be returned in due course after a deduction of Rs. 5,000=00.
12. In case of seat allotment, a candidate has to deposit the **Balance Academic Fee** i.e., Rs. 60,000=00 [Rs. 1,20,000=00 - 60,000=00 (Seat Acceptance Fee already paid) = Rs. 60,000=00] (for GEN / OBC) & Rs. 1,20,000 – 35,000 = Rs. 85,000=00 (for SC / ST) online within the prescribed time period. Annual Academic Fee for MCA programs is Rs. 1,20,000=00.
13. If a candidate wishes to withdraw his / her candidature during the withdrawal period of that round of counselling, a deduction of Rs. 5,000=00 shall be made out of the Seat Acceptance Fee and the remaining amount shall be returned in due course of time.
14. MCA Seat Matrix, Tentative schedule of Online Counselling, Procedure & Fee Deposition details are listed in Table 1, Table 2 and Table 3, respectively.
15. **Reservation of Seats**

**a) Vertical Reservation:**

<b>Category</b>	<b>Percentage of Reservation</b>
(a) Scheduled Caste	21%
(b) Scheduled Tribe	02%
(c) Other Backward Classes	27%

**b) Horizontal Reservation (Sub-categories):**

<b>Sub-category</b>	<b>Code</b>	<b>Maximum Percentage of Total Seats</b>
a. Dependents of Freedom Fighters	FF	02%
b. Sons / Daughters of Defence Personnel retired (superannuated) or killed / Disabled in action	AF	05%
c. Handicapped / Disabled persons	PH	05%
d. Girls	GL	20%

- c) The candidates can be given only one type of horizontal reservation out of FF / AF / PH(*Certificate no. 4, 5 & 6 respectively*). **However, the Girl candidates can also claim for any one of FF / AF / PH along with GL category.**

- d) Economically Weaker Section (EWS) Quota / Reservation :** Candidates who wish to avail the benefit of EWS quota must not be covered under the existing scheme of reservation for the Scheduled Castes, Scheduled Tribes and the Socially and Economically Backward Classes. They must produce Certificate No. 12 issued by the Government Officer not below the rank of Tehsildar to claim the benefit of this reservation.
- e) Request for the change of category / sub-category filled during Online Registration Form shall not be entertained under any circumstances.**
- f)** Category / sub-category claims must be supported by the relevant certificates as per the format provided at the time of Document Verification. Otherwise, the allotment will be cancelled and the candidates shall be treated in General Category in the next round of counselling.
- g)** Advantage of horizontal reservation in Armed Forces sub-category is available to sons / daughters of Defence Personnel.
- h)** Benefits of GL subcategory will automatically be given to all eligible female candidates.
- i)** Candidates belonging to other states will have to produce category certificate according to Centre Government list for reserved category.

## 16. Medical Standards

- a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on relevant Certificate at the time of Verifications at HBTU, Kanpur.
- b) The medical standards prescribed are given below:

Height	Candidates should be physically and mentally fit to pursue his / her studies in opted course.
Weight	
Chest measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	Presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

### **Physically Handicapped / Disabled:**

Physically Handicapped / Disabled persons will have a minimum of 5% reservation on the basis of impairment and mentioned below:

Type I	Minimum 40% permanent Visual impairment
Type II	Minimum 40% permanent Locomotors disability
Type III	Minimum 40% permanent speech and Hearing impairment

Note: Physically handicapped / Disability certificate should be issue by CMO of the district.

17. All the formats of certificates will be available on Admission Website [www.hbtu.admissions.nic.in](http://www.hbtu.admissions.nic.in) and University website [www.hbtu.ac.in](http://www.hbtu.ac.in).
18. University reserves the right to modify the Guidelines as and when required.

**Table 1: MCA Seat Matrix for Academic Session 2024-25**

<b>Total Available Seats</b>	<b>78</b>
OPNO	20
OPGL	6
OPAF	2
OPFF	1
OPPH	1
EWSNO	5
EWSGL	2
EWSAF	0
EWSFF	0
EWSPH	1
BCNO	14
BCGL	4
BCAF	1
BCFF	0
BCPH	1
SCNO	11
SCGL	3
SCAF	1
SCFF	0
SCPH	1
STNO	1
STGL	0
STAF	0
STFF	0
STPH	0
TFW	3

**Table 2: Tentative Schedule for Online counselling for admission to MCA Program at HBTU, Kanpur for Session 2024-25**

Sl. No.	Activity	Sub Activity	Dates
1.	Registration	Registration & Fee Payment ( <b>Rs. 2500/- non-refundable</b> )	May 22, 2024 – June 10, 2024
2.	1 <sup>st</sup> Round Counselling	1 <sup>st</sup> Round Seat Allotment	To be announced later
		View Result	
		If Seat is allotted, deposit Seat Acceptance Fee in prescribed time <b>Rs. 60,000=00 (for GEN / OBC) &amp; Rs. 35,000 (for SC / ST)</b>	
		Uploading of Documents for Online Document Verification. Discrepancy, if any, in the uploaded documents is to be resolved by the candidate within the stipulated time period.	
		<b>After Successful Document Verification</b> <b>Deposit Balance Rs. 60,000=00 (GEN / OBC) &amp; Rs. 85,000=00 (SC / ST)</b> <b>OR</b> <b>Withdrawal</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process.	
3.	2 <sup>nd</sup> Round Counselling	2 <sup>nd</sup> Round Seat Allotment	
		View Result	
		If Seat is allotted, deposit Seat Acceptance Fee in prescribed time <b>Rs. 60,000=00 (for GEN / OBC) &amp; Rs. 35,000 (for SC / ST)</b>	
		Uploading of Documents for Online Document Verification. Discrepancy, if any, in the uploaded documents is to be resolved by the candidate within the stipulated time period.	
		<b>After Successful Document Verification</b> <b>Deposit Balance Rs. 60,000=00 (GEN / OBC) &amp; Rs. 85,000=00 (SC / ST)</b> <b>OR</b> <b>Withdrawal</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process.	
4.	3 <sup>rd</sup> Round Counselling	3 <sup>rd</sup> Round Seat Allotment	
		View Result	
		If Seat is allotted, deposit Seat Acceptance Fee in prescribed time <b>Rs. 60,000=00 (for GEN / OBC) &amp; Rs. 35,000 (for SC / ST)</b>	
		Uploading of Documents for Online Document Verification. Discrepancy, if any, in the uploaded documents is to be resolved by the candidate within the stipulated time period.	
		<b>After Successful Document Verification</b> <b>Deposit Balance Rs. 60,000=00 (GEN / OBC) &amp; Rs. 85,000=00 (SC / ST)</b> <b>OR</b> <b>Withdrawal</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process.	
5.	<b>Online ERP Registration on University website and Admission in the University</b>	Online Registration on University ERP for admission to MCA	
6.	<b>Date of Physical Academic Registration and Admission in the University</b>	Physical Registration in 1 <sup>st</sup> Semester & Start of classes	
7.	Offline On-campus Round of Counselling (if required) Fresh Registration		

**Table 3: Fee Structure for MCA program 2024-25 1<sup>st</sup> Year Batch**

<b>S. No.</b>	<b>Particular</b>	<b>Fee in (Rs.)</b>
<b>A</b>	Tuition Fee	60000
<b>B</b>	<b>Other than Tuition Fee</b>	
<b>(i)</b>	Registration, Examination & Certification	10000
<b>(ii)</b>	Facility	30500
<b>(iii)</b>	Medical Fee	3000
<b>(iv)</b>	Training & Placement	4000
<b>(v)</b>	Activity Charges	3000
<b>(vi)</b>	<b>Other Charges</b>	
	Caution Money	5000
	University Alumni Fund	1500
	Student Aid Fund	1500
	Contingency & Miscellaneous Charges	1500
	Total (i+ii+iii+iv+v+vi)	60000
	<b>Grand Total (A+B)</b>	<b>1,20,000.00</b>



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर - 208002, उ.प्र., भारत

HARCOURT BUTLER TECHNICAL UNIVERSITY

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## Guidelines for Admission in MBA Program at HBTU, Kanpur

### Academic Session 2024-25

1. Applications for admission to Two Years Master of Business Administration (MBA) Programme at HBTU, Kanpur are invited for the session 2024-25. Online Registration and Fee Payment of Rs. 2500/- (Non-refundable) can be made Online through the website: <https://hbtu.admissions.nic.in> or [www.hbtu.ac.in](http://www.hbtu.ac.in)
2. All eligible Indian residents may apply for MBA program. There is no upper age limit for the candidate seeking admission to the MBA program at HBTU, Kanpur.
3. Candidates are advised to read the guidelines carefully and check their eligibility before filling the online application form. University will not be responsible for any error of judgment on the part of the candidate.
4. Accepting admission in HBTU, Kanpur implies the acceptance by the candidate of all the provisions related to it. Any change in the rules, regulations, fee etc. shall apply mutatis mutandis to the admitted candidates.
5. **Eligibility Criteria**
  - Bachelor's level program of 10+2+3 or 10+2+4 system in Engineering / Architecture / Medicine / Sciences / Arts / Commerce / Business Administration / Computer Application or other discipline as approved by UGC / AICTE / appropriate governing body as applicable under the Ministry of Education with aggregate of **55% (50% for SC / ST / OBC-NCL / PwD candidates) or equivalent CPI.**
  - Valid scores in CAT 2023/AIMA-MAT-2023-24/ CUET-PG 2024/UET-2024
6. If the result of the undergraduate examination / qualifying examination has not been declared till the date of document verification due to any reason, whatsoever, the candidate shall be eligible for provisional admission only and final admission would be subject to fulfilment of all the eligibility criteria.
7. If any document / declaration submitted by the candidate are found to be false at any stage, his / her admission will be cancelled, and he / she may be liable for prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Kanpur courts only.

9. Candidates who have been awarded grades in the qualifying examinations are required to present conversion formula for equivalent percentage of marks from University / Institute.
10. Academic Fee for admission in MBA Program is Rs. **1,30,000=00. (Rs. One Lakh Thirty Thousand Only)** for session 2024-25.
11. In case of seat allotment, candidate is required to deposit full Academic Fee within the specified period otherwise; his / her admission will be cancelled. The seats thus vacated, will be filled by further round of counselling.
12. All the information in connection with Master of Business Administration Admission 2024 shall be made available through the admission website: <https://hbtu.admissions.nic.in> and <https://www.hbtu.ac.in>. The candidates are advised to visit these websites regularly. The candidates must ensure their eligibility for admission to MBA program at HBTU Kanpur while applying. University will not be responsible for any error of judgement on the part of the candidate.

### 13. Admission Process

**The Admission in the MBA Programme will be done in two phases.**

#### Phase I:

##### [I] Registration (CAT 2023/AIMA-MAT-2023-24/ CUET-PG 2024/UET-2024\*):

A Candidate may register on <https://hbtu.admissions.nic.in> by depositing online Registration Fee of **Rs. 2,500=00 (non-refundable)**. The candidate is advised to complete registration within stipulated timeslot.

**(\*University Entrance Test (UET-2024) registration is open for those candidates who have not appeared in any above-mentioned examination. University Entrance Test (UET-2024) will be conducted after 3<sup>rd</sup> round of counselling. If the seats remain vacant after three round of counselling then on the basis of UET-2024 score candidates will be called in Phase 2, offline counselling.)**

##### [II] Document Verification

After registration, the Document Verification will be done in offline mode at HBTU Kanpur. Offline document verification will be done for CAT-2023/AIMA MAT 2023-24/ CUET (PG)-2024 candidates. If documents are found in order, then after Verification, the candidates will be allowed to participate in the counselling process.

##### [III] Partial Academic Fee deposition

After successful completion of document verification candidate has to deposit **Partial Academic Fee (Rs. 20,000/- and Rs. 12,000/- for SC/ST)** within stipulated time as defined



by the University. The Partial Academic Fee deposition will be followed by the GD/PI (Group discussion and Personal interview) process. In case of non-allotment of seat the partial Academic Fee will be refunded, else student can wait for further counselling rounds.

#### **[IV] Rank Preparation and First Round Result & Seat Allotment:**

The rank of all the candidates will be prepared on the basis of score earned by the candidate in the respective examination and performance in the GD/PI. Separate ranks will be generated for CAT-2023, MAT 2023–2024, CUET (PG)-2024 candidates (**Weightage of valid score and GD / PI will be 75% and 25% respectively**) and preference will be given in sequence to CAT-2023, MAT 2023–2024, CUET (PG)-2024 score card holders.

- i. In case of tie after above step, higher aggregate percentage of Graduation will be given better rank.
- ii. In case of tie after above steps, older candidate will be given better rank compared to younger one.
- iii. The First Round result will be declared on the Rank basis. If Seat is allotted, candidate has to deposit **Balance Academic Fee**(Rs. 1,10,000/- and Rs.1,18,000/- for SC/ST). If seat is not allotted then candidate has to wait for the second round result.
- iv. If the candidate is not interested to further participate in counselling process, he may exercise **‘WITHDRAW OPTION’**
- v. If withdraw option is exercised after the allotment of seat, in such case, a sum of Rs. 5,000=00 will be deducted from his / her **Partial Academic Fee** and the balance amount will be refunded to the candidate in due course of time.

#### **[V]Second Round Result & Seat Allotment:**

After first round of counselling if the seats are vacant in different categories, first seats will be allotted to all the respective category candidates then seats of horizontal categories will be merged in their respective vertical categories and result will be declared for the second round of counselling. Similar to first round of counselling seats will be allotted in this round

- i. If Seat is allotted, candidate has to deposit **Balance Academic Fee** (Rs. 1,10,000/- and Rs.1,18,000/- for SC/ST). If seat is not allotted then candidate has to wait for the third round result.
- ii. If the candidate is not interested to further participate in counselling process, he may exercise **‘WITHDRAW OPTION’**.
- iii. If withdraw option is exercised a sum of Rs. 5,000=00 will be deducted and the balance amount will be refunded to the candidate in due course of time.

## [VI] Third Round Result & Seat Allotment:

After first and second round of counselling if the seats remain vacant, the third round counselling will be done and seats will be allotted in the same way as done in the second round.

- i. If Seat is allotted, candidate has to deposit **Balance Academic Fee**(Rs. 1,10,000/- and Rs.1,18,000/- for SC/ST).
- ii. If the candidate is not interested to further participate in counselling process, he may exercise '**WITHDRAW OPTION**'.
- iii. If withdraw option is exercised a sum of Rs. 5,000=00 will be deducted and the balance amount will be refunded to the candidate in due course of time.

## Phase II: Offline Counselling

If seats are vacant after three rounds of On-line counselling, the University will conduct University Entrance Test 2024 (For Registered Candidate in UET-2024) at HBTU Kanpur. Guidelines for offline counseling will be notified separately by the University.

## 14. Reservation of Seats

Candidates seeking benefit of reservation are required to indicate the same in the Online Application Form. Original certificates are to be produced at the time of document verification along with one set of self-attested copies of each one of them. Formats for different certificates are available on the **HBTU website <https://hbtu.admissions.nic.in> or <https://www.hbtu.ac.in>**. These formats are subject to change as per the orders of Govt. of Uttar Pradesh. **The certificate for OBC candidates should be issued on or after 01.04.2024 (mandatory condition for non-creamy layer for OBC candidates).**

**Candidates from other states will get vertical reservation only (No Horizontal reservation). They are required to submit reserve category certificate issued by the Central Government.**

### a) Vertical Reservation:

Category	Percentage of Reservation
(a) Scheduled Caste of U.P.	21%
(b) Scheduled Tribe of U.P.	02%
(c) Other Backward Classes of U.P.	27%

**b) Horizontal Reservation (Sub-categories):**

*(Applicable to candidates / parents with UP Domicile as defined above)*

<b>Sub-category</b>	<b>Code</b>	<b>Maximum Percentage of Total Seats</b>
a. Dependents of Freedom Fighters from U.P.	UPFF	02%
b. Sons / Daughters of Defence Personnel of U.P. either retired (superannuated) or killed / Disabled in action or Defence Personnel posted in U.P. / Defence Personnel permanent resident of U.P. and posted outside U.P.	UPAF	05%
c. Handicapped / Disabled persons of U.P.	UPHC	05%
d. Girls of U.P.	UPGL	20%

c) The candidates can be given only one type of horizontal reservation out of UPFF / UPAF / UPHC (*Certificate no. 4, 5 & 6 respectively*). **However, the Girl candidates can also claim for any one of UPFF / UPAF / UPHC along with UPGL.**

**d) Economically Weaker Section (EWS) Reservation.**

Candidates who wish to avail the benefit of EWS reservation **must not be covered** under the existing scheme of reservation for the Scheduled Castes, Scheduled Tribes and the Other Backward Classes. They must submit the Certificate No. 12 **issued on or after 01.04.2024** by the Government Official not below the rank of Tehsildar to claim the benefit

e) **Request for the change of category / sub-category filled during Online Registration Form shall not be entertained under any circumstances.**

f) **Category / sub-category claims must be supported by the relevant certificates as per the formats provided. These certificates should be uploaded for Document Verification. Otherwise, the allotment will be cancelled and the candidates shall be treated in General Category in the next round of counselling.**

g) Advantage of horizontal reservation in Armed Forces sub-category is available to sons / daughters of Defence Personnel of U.P. and the Defence Personnel posted in U.P. on the date of Entrance Examination.

h) Benefits of UPGL subcategory will automatically be given to all eligible female candidates.

i) Other state candidates (Other than UP) will be allowed only vertical reservation as per Central Government List.

**15. Medical Standards:**

- a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on Certificate no. 8.
- b) The medical standards prescribed are given below:

Height	Candidates should be physically and mentally fit to pursue his / her studies in opted course.
Weight	
Chest measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	Presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

**Physically Handicapped / Disabled (PwD):**

Physically Handicapped / Disabled persons of Uttar Pradesh will have a minimum of 5% reservation on the basis of impairment as mentioned below:

Type I	Minimum 40% permanent Visual impairment
Type II	Minimum 40% permanent Locomotors disability
Type III	Minimum 40% permanent speech and Hearing impairment

Note : Physically handicapped / Disability certificate should be issue by CMO of the district.

**Note:** Formats for various certificates to be uploaded (as applicable) for Online Document Verification are available on University website [www.hbtu.ac.in](http://www.hbtu.ac.in) and admission website <https://hbtu.admissions.nic.in>.

16. University reserves the right to modify the Guidelines as and when required.

**TABLE 1: SEAT MATRIX FOR ADMISSION TO MBA PROGRAM FOR SESSION 2024-25**

Branch	Sanctioned Intake
MBA	240
	66
	20
	4
	2
	4
	45
	13
	3
	1
	3
	33
	10
	3
	1
	3
	4
	1
	0
	0
	0
	17
	5
	0
	1
	1
	240

**Table2: Stepwise Online counseling procedure**

**Phase One: Online counselling**

Sl. No.	Activity	Sub Activity	Dates
1.	<b>Registration</b>	Registration & Fee Payment for CAT-2023, AIMA-MAT-2023-24, CUET (PG)-2024,UET 2024* <b>(Rs.2500/-non-refundable)</b>	May 21, 2024-June 10, 2024
	<b>Document Verification for CAT-2023, AIMA-MAT-2023-24, CUET PG 2024 and GD/PI</b>	<b>Offline Mode at HBTU Kanpur</b> Uploading of Documents for offline Document Verification. Discrepancy, if any, in the uploaded documents is to be resolved by the candidate within the stipulated time period. All those who are eligible after document verification will deposit Partial Academic Fee Rs.20,000/- (for GEN / OBC) and Rs. 12,000/- (for SC/ST). After fee deposition candidate will appear in GD/PI in the University.	To be announced later
2	1 <sup>st</sup> Round Counselling	1 <sup>st</sup> Round Seat Allotment Result	
		If Seat is allotted, deposit Balanced Academic Fee <b>Rs. 1,10,000/- (for GEN/OBC) and Rs. 1,18,000/- (for SC/ST)</b> , If seat is not allotted candidate will wait for second round of counseling.	
		<b>Withdrawal</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counseling process. After deduction of Rs. 5000/- from partial Academic Fee.	
3.	2 <sup>nd</sup> Round Counselling	2 <sup>nd</sup> Round Seat Allotment Result	
		If Seat is allotted, deposit Balanced Academic Fee <b>Rs. 1,10,000/- (for GEN/OBC) and Rs. 1,18,000/- (for SC/ST)</b> , If seat is not allotted candidate will wait for Third round of counseling.	
		<b>Withdrawal</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counseling process. After deduction of Rs. 5000/- from partial Academic Fee.	
4.	3 <sup>rd</sup> Round Counselling	<b>3<sup>rd</sup> Round Seat Allotment</b>	
		<b>View Result</b>	
		If Seat is allotted, deposit Balanced Academic Fee <b>Rs. 1,10,000/- (for GEN/OBC) and Rs. 1,18,000/- (for SC/ST)</b> , If seat is not allotted than Partial Academic Fee refunded in due course of time.	
		<b>Withdrawal</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process. After deduction of Rs. 5000/- from partial Academic Fee.	
<b>Phase Two: Offline Counseling</b> <b>(If seats are vacant after 1<sup>st</sup>, 2<sup>nd</sup> &amp; 3<sup>rd</sup> round of counseling )</b>			
1	UET-2024 will be conducted by HBTU Kanpur	To be announced later	
2	Guidelines will be announced after UET-2024 Examination For further admission process		

**Table 3: Fee Structure for MBA admission 2024-25**

<b>Sr.</b>	<b>Particular</b>	<b>Fee in (Rs.)</b>
<b>1.</b>	(A) Tuition Fee	70000.00
<b>2.</b>	(B) Other than Tuition Fee	
	(i) Registration, Examination & Certification	10000.00
	(ii) Facility	30500.00
	(iii) Medical Fee	3000.00
	(iv) Training & Placement	4000.00
	(v) Activity Charges	3000.00
	(vi) Other Charges	
	Caution Money	5000.00
	University Alumni Fund	1500.00
	Student Aid Fund	1500.00
	Contingency & Miscellaneous Charges	1500.00
	Total (i+ii+iii+iv+v+vi)	60000.00
<b>3.</b>	Grand Total (A+B)	<b>1,30,000.00</b>



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## GUIDELINES FOR ADMISSION TO M.TECH. PROGRAMMES SESSION 2024-25

1. Applications for admission to Two Years Master of Technology (M.Tech.) Programme at HBTU, Kanpur are invited for the session 2024-25. Online Registration and Fee Payment of Rs. 2500/- (Non-refundable) can be made Online through the website: [www.hbtu.admissions.nic.in](http://www.hbtu.admissions.nic.in).
2. The admission to M. Tech. program will be carried out strictly on the merit of the candidate in accordance with the valid **GATE score** and **CUET(PG)-2024 score**. The candidates with the valid GATE score will be given preference over the candidate with CUET(PG)-2024 score. If any seats remain vacant afterwards, the admission will be made through University Entrance Test-2024 (UET-2024).
3. All the information related to M.Tech. Admission 2024 shall be made available on the university website <https://www.hbtu.ac.in> or [www.hbtu.admissions.nic.in](http://www.hbtu.admissions.nic.in).
4. Candidates are advised to read the guideline carefully, check their eligibility and applicable reservation category etc. before filling and submitting the Online Registration Form. University will not be responsible for any error of judgement on the part of the candidate.
5. All eligible Indian residents may apply for the M.Tech. programme. There is no age limit for candidates applying to the M.Tech. program at HBTU Kanpur.
6. **Academic Qualifications**  
B.E./ B.Tech./ M.Sc. /M.C.A. with a minimum aggregate of 55% marks or equivalent CGPA (50% or equivalent CGPA for SC/ ST / OBC-NCL / PwD) from a University recognized by UGC. Eligibility criteria for admission to M.Tech. (Full time) programme have been listed in Table 1.
7. All candidates, whose Qualifying Examination result is pending can participate in the Counselling with appearing status. Such candidates have to submit their Qualifying Examination results on or before the date of their physical reporting in the University, else their allotted seat may be cancelled.
8. Accepting admission in HBTU, Kanpur implies the acceptance by the candidate and his / her parents or guardians of all the terms and conditions laid down by the University. Any change in the rules, regulations, fee and other specific conditions etc. of the University shall apply mutatis mutandis to the admitted candidates.



9. Candidates claiming advantage of reserved categories, subcategories are required to indicate the same in the Online Registration Form. Original certificates are to be produced at the time of registration along with one self-attested copy of each document. Formats for various certificates to be submitted are available on the University website. Note that **the certificate for OBC candidates will be entertained only if it is issued on or after 01.04.2024 (mandatory condition for non-creamy layer for OBC candidates).**
10. Candidates from other states (other than Uttar Pradesh) will get vertical reservation only (No horizontal reservation). They are required to submit reserve category certificate issued by the Central Government.
11. If any document / declaration submitted by the candidate is found to be false at any stage, his / her admission will be cancelled and he / she may be liable for prosecution under the law.
12. A candidate may register himself / herself for admission to M.Tech. Programme through the website: [www.hbtu.admissions.nic.in](http://www.hbtu.admissions.nic.in) by depositing Online Registration Fee of Rs. 2500=00 (non-refundable). After deposition of Registration Fee, the candidate will be allowed for Online Document Verification. If the documents produced by the candidates are in order, the candidate is required to deposit a **Partial Academic Fee** of Rs. 20,000=00 (for GEN / OBC) & Rs. 12,000 (for SC / ST candidate) online to participate further in the counselling process for seat allotment. In case, the candidate fails to upload documents for Online Verification on prescribed date and time or fails to produce desired documents, his candidature will be cancelled.
13. In case of seat allotment, a candidate has to deposit the Balance Annual Academic Fee i.e., Rs. 60,000=00 [Rs. 80,000=00 - 20,000=00 (**Partial Academic Fee** already paid) (for GEN / OBC) & Rs. 80,000 – 12,000 = Rs. 68,000=00 (for SC / ST candidate) online within the prescribed time period. Annual Academic Fee for M.Tech. programs is Rs. 80,000=00 (Table 2).
14. If a candidate wishes to withdraw his / her candidature during the withdrawal period of that round of counselling, a deduction of Rs. 5,000=00 shall be made out of the Academic Fee and the remaining amount shall be returned in due course of time.
15. M.Tech. Seat Matrix, Tentative schedule of Online Counselling, Procedure & Fee Deposition details are listed in Table 3 and Table 4, respectively.
16. **If a candidate fails to report for registration on time, leaves the university after completing admission formalities, or discontinues their studies, their academic fees will be refunded in accordance with AICTE/UGC norms.**
17. University reserves the right to modify the Guidelines as and when required.
18. **Reservation of Seats**

**a) Vertical Reservation:**

<b>Category</b>	<b>Percentage of Reservation</b>
(a) Scheduled Caste	21%
(b) Scheduled Tribe	02%
(c) Other Backward Classes	27%

**b) Horizontal Reservation (Sub-categories):**

Sub-category	Code	Maximum Percentage of Total Seats
a. Dependents of Freedom Fighters	FF	02%
b. Sons / Daughters of Defence Personnel retired (superannuated) or killed / Disabled in action	AF	05%
c. Handicapped / Disabled persons	PH	05%
d. Girls	GL	20%

c) The candidates can be given only one type of horizontal reservation out of FF / AF / PH(*Certificate no. 4, 5 & 6 respectively*). **However, the Girl candidates can also claim for any one of FF / AF / PH along with GL category.**

**d) Economically Weaker Section (EWS) Quota / Reservation**

Candidates who wish to avail the benefit of EWS quota must not be covered under the existing scheme of reservation for the Scheduled Castes, Scheduled Tribes and the Socially and Economically Backward Classes. They must produce Certificate No. 12 issued by the Government Officer not below the rank of Tehsildar to claim the benefit of this reservation.

**e) Request for the change of category / sub-category filled during Online Registration Form shall not be entertained under any circumstances.**

f) Category / sub-category claims must be supported by the relevant certificates as per the format provided and will be checked at the time of Document Verification. Otherwise, the allotment will be cancelled and the candidates shall be treated in General Category in the next round of counselling.

g) Advantage of horizontal reservation in Armed Forces sub-category is available to sons / daughters of Defence Personnel.

h) Benefits of GL subcategory will automatically be given to all eligible female candidates.

i) Candidates belonging to other states will have to produce category certificate according to Centre Government list for reserved category.

**19. Medical Standards**

a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on relevant Certificate at the time of Verifications at HBTU, Kanpur.

b) The medical standards prescribed are given below:

Height	Candidates should be physically and mentally fit to pursue his / her studies in opted course.
Weight	
Chest measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	Presence of any of these is to be corrected before joining

Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

**Physically Handicapped / Disabled:**

Physically Handicapped / Disabled persons will have a minimum of 5% reservation on the basis of impairment and mentioned below:

Type I	Minimum 40% permanent Visual impairment
Type II	Minimum 40% permanent Locomotors disability
Type III	Minimum 40% permanent speech and Hearing impairment

Note: Physically handicapped / Disability certificate should be issue by CMO of the district.

20. All the formats of certificates will be available on Admission Website [www.hbtu.admissions.nic.in](http://www.hbtu.admissions.nic.in) and University website [www.hbtu.ac.in](http://www.hbtu.ac.in)

**Table 1: Eligibility criteria for admission to M.Tech. (Full time) programme**

Sr. No.	Department	Specialization	Intake	GATE Paper Code	CUET-PG Paper Code	Minimum Eligibility Criteria*	
<b>School of Engineering</b>							
1	Mechanical Engineering	Computer Aided Design	18	ME	MTQP07	B.E. / B. Tech. or Equivalent in Mechanical Engineering with minimum 55% marks.	
2	Civil Engineering	Environmental Science and Engineering	18	CE/ES/CH	MTQP02 / MTQP11 / SCQP04 / SCQP11 / SCQP26	B.E. / B. Tech. or Equivalent in Civil Engineering / Environmental Engineering / Chemical Engineering with minimum 55% marks.	
3	Electronics Engineering	Electronics and Communication Engineering	18	EC	MTQP05	B.E. / B. Tech. or Equivalent in Electronics & Communication Engineering / Electronics Engineering / Electronics & Telecommunication Engineering, with minimum 55% marks.	
4	Electrical Engineering	Power Electronics and Control**	30	EE	MTQP10	B.E. / B. Tech. or Equivalent in Electrical Engineering with minimum 55% marks.	
5	Computer Science and Engineering	Computer Science and Engineering**	30	CS/EC	MTQP04	B.E. / B. Tech. in Computer Science, Information Technology, Electronics Engineering or MCA with minimum 55% marks.	
<b>School of Chemical Technology</b>							
Sr. No.	Department	Specialization	Stream	Intake	GATE Paper Code	CUET-PG Paper Code	Minimum Eligibility Criteria*
1	Oil Technology	Chemical Technology - Oil Technology	Stream A	11	BT/CH	MTQP01 / MTQP06 / SCQP08 / SCQP12	(i) B. Tech. / B. E. Degree in Oil Technology with minimum 55% marks.
			Stream B				(ii) B. Tech. / B. E. Degree in Food Technology, Biochemical Engineering, Chemical Engineering, Paint Technology, Plastic Technology, Leather Technology, Biotechnology or any other relevant/allied discipline with minimum 55% marks.
			Stream C				(iii) M. Sc. Degree in Chemistry, Industrial Chemistry, Applied Chemistry, Food Technology, Biochemistry, Biotechnology, Microbiology, Life-Sciences or any other relevant/allied discipline with minimum 55% marks.
2	Food Technology	Chemical Technology - Food Technology	Stream A	11	BT/ CH/ XE (with section G) / XL (with section U)	MTQP01 / MTQP03 / MTQP06 / SCQP08 / SCQP12	(i) B. Tech. / B. E. Degree in Food Technology with minimum 55% marks.
			Stream B				(ii) B. Tech. / B. E. Degree in Plastic Technology, Biochemical Engineering, Chemical Engineering, Paint Technology, Oil Technology, Dairy Technology, Leather Technology, Biotechnology or any other relevant/allied discipline with minimum 55% marks.

			Stream C				(iii) M. Sc. Degree in Chemistry, Industrial Chemistry, Applied Chemistry, Food Science, Food Technology, Biochemistry, Biotechnology, Microbiology, Life-Sciences or any other relevant/allied discipline with minimum 55% marks.
3	Biochemical Engineering	Chemical Technology - Biochemical Engineering	Stream A	12	BT/ CH/ XE (with section G) / XL (with section Q/S/U)	MTQP01 / SCQP03 / SCQP08 / SCQP17	(i) B. Tech. / B. E. Degree in Biochemical Technology with minimum 55% marks.
			Stream B				(ii) B. Tech. / B. E. Degree in Food Technology, Plastic Technology, Chemical Engineering, Paint Technology, Oil Technology, Leather Technology, Biotechnology or any other relevant/allied discipline with minimum 55% marks.
			Stream C				(iii) M. Sc. Degree in Chemistry, Industrial Chemistry, Applied Chemistry, Food Technology, Food Science, Biochemistry, Biotechnology, Microbiology, Life-Sciences or any other relevant/allied discipline with minimum 55% marks.
4	Chemical Engineering	Chemical Engineering	Stream A	18	BT/ CH/ PE/ XE (with section F/G) / XL (with section Q/S/U)	MTQP01 / MTQP03/ MTQP06 / SCQP03 / SCQP08 / SCQP12 / SCQP17 / SCQP18	(i) B. Tech. / B. E. Degree in Chemical Engineering/Technology with minimum 55% marks.
			Stream B				(ii) B. Tech. / B. E. Degree in Food Technology, Biochemical Engineering, Plastic Technology, Paint Technology, Oil Technology, Leather Technology, Petroleum Engineering/Technology or any other relevant/allied discipline with minimum 55% marks.
		Energy and Environment**	Stream A	18	ME/ EE/ ES/ CE/ BT/ CH	MTQP01 / MTQP07 / MTQP10 / MTQP11 / SCQP08 / SCQP11	(i) B. Tech. / B. E. Degree in Mechanical, Electrical, Chemical, Energy, Civil, Biochemical, Oil Technology or other relevant branches with minimum 55% marks.
			Stream B				(ii) M.Sc. Degree in Physics / Chemistry with minimum 55% marks.
5	Paint Technology	Chemical Technology - Paint Technology**	Stream A	15*	BT/ CH/ XE (with section F)	MTQP01 / SCQP08 / SCQP18	(i) B. Tech. / B. E. Degree in Paint Technology / Surface Coating/ Printing Ink Technology with minimum 55% marks.
			Stream B				(ii) B. Tech. / B. E. Degree in Food Technology, Biochemical Engineering, Chemical Engineering, Oil Technology, Polymer Technology, Plastic Technology, Leather Technology, Biotechnology or any other relevant/allied discipline with minimum 55% marks.
			Stream C				(iii) M. Sc. Degree in Chemistry, Industrial Chemistry, Applied Chemistry, Polymer Chemistry, Food Technology, Biochemistry, Biotechnology, or any other relevant/allied discipline with minimum 55% marks.

6	Plastic Technology	Chemical Technology - Plastic Technology**	Stream A	15*	BT/ CH/ XE (with section F) / XL (with section Q)	MTQP01 / SCQP08 / SCQP18	(i) B. Tech. / B. E. Degree in Plastic Technology/Polymer Engineering and Technology with minimum 55% marks.
			Stream B				(ii) B. Tech. / B. E. Degree in Food Technology, Biochemical Engineering, Chemical Engineering, Paint Technology, Oil Technology, Leather Technology, Biotechnology or any other relevant/allied discipline with minimum 55% marks.
			Stream C				(iii) M. Sc. Degree in Chemistry, Industrial Chemistry, Applied Chemistry, Polymer Chemistry, Food Technology, Biochemistry, Biotechnology, or any other relevant/allied discipline with minimum 55% marks.

\* **A relaxation of 5% of marks in minimum qualifying marks is permissible (without grace marks) candidates belonging to SC / ST / OBC-NCL / PwD category for admissions to M. Tech. programme. B. Tech. candidates will be given preference over M.Sc. candidates in case of Chemical Technology branches.**

\*\* **The fellowship for GATE qualified candidates in these specializations will be subject to approval by AICTE, New Delhi.**

**Table 2: Fee structure for M.Tech. programme session 2024-25**

<b>S. No.</b>	<b>Particular</b>	<b>Fee in (Rs.)</b>
<b>A</b>	Tuition Fee	<b>40000.00</b>
<b>B</b>	<b>Other than Tuition Fee</b>	
<b>(i)</b>	Registration, Examination & Certification	10000.00
<b>(ii)</b>	Facility	10000.00
<b>(iii)</b>	Medical Fee	3000.00
<b>(iv)</b>	Training & Placement	2500.00
<b>(v)</b>	Activity Charges	3000.00
<b>(vi)</b>	<b>Other Charges</b>	
	Caution Money	5000.00
	University Alumni Fund	1500.00
	Student Aid Fund	1500.00
	Contingency & Miscellaneous Charges	3500.00
	<b>Total (i+ii+iii+iv+v+vi)</b>	<b>40000.00</b>
	<b>Grand Total (A+B)</b>	<b>80,000.00</b>

**Table 3. Seat Matrix for M.Tech. Programme 2024-25**

DEPARTMENT_ABB	DEPARTMENT	SPECIALIZATION	OPEN					Other Backward Class					Schedule Caste					Schedule Tribe					Economically Weaker Section					Total Seats	Total available seats
			OPNO	OPGL	OPAF	OPEF	OPPH	BCNO	BCGL	BCAF	BCFF	BCPH	SCNO	SCGL	SCAF	SCFF	SCPH	STNO	STGL	STAF	STFF	STPH	EWSNO	EWSGL	EWSAF	EWSFF	EWSPH		
ME	MECHANICAL ENGINEERING	COMPUTER AIDED DESIGN	6	1	0	0	0	4	1	0	0	0	3	1	0	0	0	0	0	0	0	0	2	0	0	0	0	18	18
CE	CIVIL ENGINEERING	ENVIRONMENTAL SCIENCE AND ENGINEERING	6	1	0	0	0	4	1	0	0	0	3	1	0	0	0	0	0	0	0	2	0	0	0	0	18	18	
ET	ELECTRONICS ENGINEERING	ELECTRONICS AND COMMUNICATION ENGINEERING	6	1	0	0	0	4	1	0	0	0	3	1	0	0	0	0	0	0	0	2	0	0	0	0	18	18	
EE	ELECTRICAL ENGINEERING	POWER ELECTRONICS AND CONTROL	8	2	1	0	1	6	2	0	0	0	5	1	0	0	0	1	0	0	0	2	1	0	0	0	30	30	
CS	COMPUTER SCIENCE AND ENGINEERING	COMPUTER SCIENCE AND ENGINEERING	8	2	1	0	1	6	2	0	0	0	5	1	0	0	0	1	0	0	0	2	1	0	0	0	30	30	
OT	OIL TECHNOLOGY	CHEMICAL TECHNOLOGY - OIL TECHNOLOGY	3	1	0	0	0	2	1	0	0	0	2	0	0	0	0	1	0	0	0	1	0	0	0	0	11	11	
FT	FOOD TECHNOLOGY	CHEMICAL TECHNOLOGY - FOOD TECHNOLOGY	4	1	0	0	0	2	1	0	0	0	2	0	0	0	0	0	0	0	0	1	0	0	0	0	11	11	
BE	BIOCHEMICAL ENGINEERING	CHEMICAL TECHNOLOGY - BIOCHEMICAL ENGINEERING	4	1	0	0	0	2	1	0	0	0	2	1	0	0	0	0	0	0	0	1	0	0	0	0	12	12	
CH	CHEMICAL ENGINEERING	CHEMICAL ENGINEERING	6	1	0	0	0	4	1	0	0	0	3	1	0	0	0	0	0	0	0	2	0	0	0	0	18	18	
		ENERGY AND ENVIRONMENT	6	1	0	0	0	4	1	0	0	0	3	1	0	0	0	0	0	0	0	2	0	0	0	0	18	18	
PT	PAINT TECHNOLOGY	CHEMICAL TECHNOLOGY - PAINT TECHNOLOGY	5	1	0	0	0	3	1	0	0	0	2	1	0	0	0	1	0	0	0	1	0	0	0	0	15	15	
PL	PLASTIC TECHNOLOGY	CHEMICAL TECHNOLOGY - PLASTIC TECHNOLOGY	5	1	0	0	0	3	1	0	0	0	2	1	0	0	0	0	0	0	0	2	0	0	0	0	15	15	
<b>Total</b>			<b>67</b>	<b>14</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>44</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>214</b>	<b>214</b>	



## Detailed stepwise Online Counselling Procedure

(Note: Read the instruction carefully. All steps are time bound as stated in Table- 4)

### 1. Registration:

A candidate may register on <https://hbtu.admissions.nic.in> by depositing online Registration Fee of Rs. 2,500=00 (non-refundable).

### 2. Document Verification, choice filling and Partial Academic Fee Payment

- After registration, the candidate will be required to fill the necessary details and upload documents relevant to the furnished details for verification.
- The candidates are advised to upload documents within the stipulated time slot. If the documents are not in proper format, then a query will be raised and the candidate will be asked to submit proper document in prescribed date and time (the tentative time line for each activity is mentioned in table-4).
- Candidates must check their login on admission website regularly until their documents are not verified successfully.
- If candidate fails to respond to the query and/or upload proper document within prescribed time (table-4), the candidate will be out of counselling process.
- **Pay Partial Academic Fee of Rs. 20,000=00 (for GEN / OBC) & Rs. 12,000 (for SC / ST candidates).**

### 3. First Round Seat Allotment and Results

#### (a) In case of seat allotment-

- The candidate is required to choose 'FREEZE' or 'FLOAT' option. If the candidate gets the seat of first choice, he / she will have only 'FREEZE' option and has to deposit remaining Balance Academic Fee of Rs. 60,000=00 [Rs. 80,000=00 - 20,000=00] (for GEN / OBC) or Rs. 68,000=00 [Rs. 80,000=00 – 12,000=00] (for SC / ST candidates) in stipulated time period and may be able to download Provisional Admission letter.
- If candidate could not get the seat of first choice, he / she can exercise 'FLOAT' option, the candidate will be allowed to have the present seat in hand with an option of upgrade it in the next round as per the preference given by the candidate during choice filling.

#### (b) In case of no seat allotment-

- The candidates are advised to wait and check the next round of seat allotment results.

**Note:**

- Non-deposition of Balance Academic fee will lead to cancellation of allotted seat. This seat will be considered vacant for next round of counselling.
- Candidates must download all the letters like Seat Acceptance, Fee deposition letter, document verification letter as counselling process progresses. Finally download Provisional admission letter after depositing full academic fee as proof of admission in University and for future reference.
- After deposition of Balance Academic Fee, the candidate has to Register on the University ERP to complete the admission process.
- Candidates must check their login on admission website regularly until their documents are not verified and admission letter not generated successfully.
- If the candidate is not interested to further participate in counselling process, he/she may exercise '**WITHDRAW**' option (check table-4). In such cases, **Academic fee deposited by the candidate** will be refunded after deduction of Rs. 5000/- in due course of time as per Refund Policy.

**4. Second Round Results & Seat Allotment:**

**(a) If the seat is allotted to the candidate in Second Round only-**

- The candidate is required to choose '**FREEZE**' or '**FLOAT**' option. If the candidate gets the **seat of first choice, he / she will have only 'FREEZE' option** and has to deposit remaining Balance Academic Fee of Rs. 60,000=00 [Rs. 80,000=00 - 20,000=00] (for GEN / OBC) or Rs. 68,000=00 [Rs. 80,000=00 – 12,000=00] (for SC / ST candidates) in stipulated time period and may be able to download Provisional Admission letter.
- If candidate could not get the seat of first choice, he / she can exercise '**FLOAT**' option, the candidate will be allowed to have the present seat in hand with an option of upgrade it in the next round as per the preference given by the candidate during choice filling.

**(b) If the seat was allotted in First Round of counselling-**

- If candidate feel satisfied (i.e. the candidate gets the seat of their choice in this round of result), then they can choose '**FREEZE**' option and pay remaining Balance Academic Fee of Rs. 60,000=00 [Rs. 80,000=00 - 20,000=00] (for GEN / OBC) or Rs. 68,000=00 [Rs. 80,000=00 – 12,000=00] (for SC / ST candidates) in stipulated time period and may be able to download Provisional Admission letter.
- Candidate not satisfied with second round of seat allotment result and have chosen '**FLOAT**' option in first round can still wait for seat allotment result for third round of counselling.
- Candidates can also withdraw from counselling process in this round by choosing **WITHDRAW** option. In such cases, **Academic fee deposited by the candidate** will be refunded after deduction of Rs. 5000/- in due course of time as per Refund Policy.

## 5. Third Round Results & Seat Allotment:

### (a) If the seat is allotted to the candidate in Third Round only-

- As conveyed earlier, for 'FREEZE' option, the candidate has to pay remaining Balance Academic Fee of Rs. 60,000=00 [Rs. 80,000=00 - 20,000=00] (for GEN / OBC) or Rs. 68,000=00 [Rs. 80,000=00 – 12,000=00] (for SC / ST candidates) in stipulated time period and may be able to download Provisional Admission letter.
- No FLOAT option available.

### (b) If the seat was allotted in First or second Round of counselling-

- There is no FLOAT option available now, all candidates have to either choose FREEZE or WITHDRAW option.
- Choose 'FREEZE' option and pay remaining Balance Academic Fee of Rs. 60,000=00 [Rs. 80,000=00 - 20,000=00] (for GEN / OBC) or Rs. 68,000=00 [Rs. 80,000=00 – 12,000=00] (for SC / ST candidates) in stipulated time period and may be able to download Provisional Admission letter.
- Candidates can also withdraw from counselling process in this round by choosing **WITHDRAW** option. In such cases, **Academic fee deposited by the candidate** will be refunded after deduction of Rs. 5000/- in due course of time as per Refund Policy.

6. **Internal Sliding (available only for the School of Chemical Technology courses):** In any of the three rounds of On-Line Counselling, after choosing the FREEZE option, the candidate has to give his/her consent for the Internal sliding as per the choices filled during the registration process. If the candidate is satisfied with the Allotted Seat or his/her First Choice is Allotted or do not want to participate in Internal Sliding then Option NO can be chosen, otherwise he/ she may opt YES for a *chance to upgrade the seat* while keeping the allotted seat in hand.

Note: Internal Sliding will be done based on the available vacant seats and considering the prefilled choice preference given by the candidate at the time of choice filling during Registration.

## 7. Online Registration on University ERP

**Registration** on University ERP is an Important and mandatory activity required to be exercised by all the admitted candidates who have deposited Full Academic Fee and have not withdrawn. Candidates who will not Register will be considered as not interested for Admission and his/her allotted seat will be cancelled.

## 8. Additional round and Offline On campus (Spot) counselling-

### **Additional Round of Counselling:**

This round of counselling will be done after the completion of three rounds of on-line counselling and Internal Sliding. All the candidates who registered for regular round of counselling but could not find a seat of choice or candidates without GATE/ CUET(PG)-2024

score REGISTERED for the University Entrance Test-2024 are eligible to participate in this round of counselling.

- Offline On-campus Counselling will be conducted at HBTU, Kanpur premises to fill the vacant seats, if any through University Entrance Test-2024.
- The dates of such counselling will be announced separately.

**Table 4: Tentative Schedule for Online counselling for admission to M.Tech. Program at HBTU, Kanpur for Session 2024-25**

Sl. No.	Activity	Sub Activity	Dates
1.	Registration	Registration (GATE/CUET (PG)-2024/ UET-2024*) & Fee Payment <b>(Rs. 2500/- non-refundable)</b>	To be announced later
2.	1 <sup>st</sup> Round Counselling (Only for GATE/CUET (PG)-2024 candidates)	<b>Uploading of Documents</b> for Online Document Verification. Discrepancy, if any, in the uploaded documents is to be resolved by the candidate within the stipulated time period.	
		After <b>Successful Document Verification. Partial Academic Fee</b> in prescribed time <b>Rs. 20,000=00 (for GEN / OBC) &amp; Rs. 12,000 (for SC / ST candidate) &amp; Give choice for FREEZE or FLOAT</b>	
		<b>1<sup>st</sup> Round Seat Allotment</b>	
		<b>View Result</b>	
		If Seat is allotted and chosen <b>any one of the following options</b> <b>(i) FREEZE: Deposit Balance Academic Fee Rs. 60,000=00 (GEN / OBC) &amp; Rs. 68,000=00 (SC / ST) &amp; give consent for Internal sliding</b> <b>(ii) FLOAT: Wait for the next Round Seat allotment result</b>  <b>OR</b> <b>Withdrawal</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process.	
3.	2 <sup>nd</sup> Round Counselling (Only for GATE/CUET (PG)-2024 candidates)	<b>2<sup>nd</sup> Round Seat Allotment</b>	
		<b>View Result</b>	
		If Seat is allotted and chosen <b>any one of the following options</b> <b>(i) FREEZE: Deposit Balance Academic Fee Rs. 60,000=00 (GEN / OBC) &amp; Rs. 68,000=00 (SC / ST) &amp; give consent for Internal sliding</b> <b>(ii) FLOAT: Wait for the next Round Seat allotment result</b>  <b>OR</b> <b>Withdrawal</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process.	
4.	3 <sup>rd</sup> Round Counselling (Only for GATE/CUET (PG)-2024 candidates)	<b>3<sup>rd</sup> Round Seat Allotment</b>	
		<b>View Result</b>	
		If Seat is allotted, <b>Deposit Balance Academic Fee Rs. 60,000=00 (GEN / OBC) &amp; Rs. 68,000=00 (SC / ST)</b> <b>OR</b> <b>Withdrawal</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process.	
5.	<b>Date of Online ERP Registration on University website and Admission in the University</b>	<b>Candidate opting FREEZE option will have to register through University ERP for admission</b>	
6.	*Offline On-campus Round of Counselling (if required) through University Entrance Test -2024	To be announced later	
7.	Date of Physical Academic Registration and Admission in the University	Physical Registration in 1st Semester & Start of classes	To be announced later

## Admission Schedule for M.Tech Programmes session 2024-25

Sr. No.	Activity	Dates
<b>Phase I for GATE and CUET(PG)-2024 Qualified Candidates</b>		
<b>Phase II for vacant seats after Phase I</b>		
1.	Display of Programme wise vacant seats for Admission to M.Tech Programme through University Entrance Test-2024 (UET-2024)	To be announced later
2.	Display of Programme wise list of eligible candidates	
3.	University Entrance Test-2024 of eligible candidates	
4.	Display of Programme wise list of qualified candidates from University Entrance Test-2024	
5.	Document Verification, Registration and Academic Fee deposition by selected candidates	
6.	Commencement of Classes	

\* Syllabus for Written Test will be based on GATE syllabus for different subjects. For M.Tech. in Chemical Technology branches (Bio-Chemical Engineering / Food Technology / Oil Technology / Paint Technology / Plastic Technology/ Energy and Environment) B.Tech. syllabus followed by HBTU Kanpur for these specialization will be applicable.

\*\* Academic Fee for M.Tech. Programmes is Rs. 80,000=00 for session 2024-25.



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नवाबगंज, कानपुर – 208002, उ.प्र., भारत

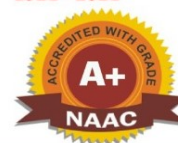
**HARCOURT BUTLER TECHNICAL UNIVERSITY**

NAWABGANJ, KANPUR - 208002, U.P., INDIA

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## **GUIDELINES FOR ADMISSION TO BS-MS (Mathematics and Data Science) PROGRAMME, SESSION 2024-25**

1. **Applications for admission to the BS-MS (Mathematics and Data Science) program at HBTU Kanpur will be through Online Counselling process for the session: 2024-25.** Online Registration and Fee Payment [Rs. 2500/- (Non-refundable)].
2. All the information in connection with BS-MS (Mathematics and Data Science) Admission 2024 shall be made available through the official website: <https://hbtu.admissions.nic.in> and <https://www.hbtu.ac.in>. The candidates are advised to visit the website regularly. University will not be responsible for any loss to the candidate due to the lack of communication.
3. The admission to BS-MS program will be carried out strictly on the merit of the candidate in accordance with the **JEE (Mains) 2024 CRL rank (AIR)** followed by **CUET (UG)-2024**, and then **University Exam** taken in order, subject to the availability of the seat in the category.
4. First phase of online counselling will be based on **JEE (Mains) 2024 CRL rank (AIR)**, if seats remain vacant the second phase of online counselling will be based on **CUET (UG)-2024 rank (Refer point 18, page-5)**.
5. Third phase of admission will be through offline- on campus **University Entrance Exam** provided seats remain vacant after the above stated two phases.
6. Candidates are advised to read following guidelines carefully, check eligibility and applicable reservation category, etc. before filling and submitting the Online Registration Form. University will not be responsible for any error of judgment on the part of the candidate.
7. **Academic Eligibility:**
  - a) The candidate must have **clearly passed** the Intermediate (10+2) **qualifying examination** from U.P. Board or its equivalent from any other recognized Board/University with a **minimum of five subjects in which Mathematics and Physics are compulsory subjects** along with **one of the subjects** from **Chemistry/ Computer Science**.
  - b) **Candidates must obtain at least 55% marks (50% for SC / ST / OBC-NCL / Persons with Disability (PwD) candidates)** in aggregate in the above three subjects i.e. **Mathematics, Physics and Chemistry / Computer Science**.

- c) Qualifying examination Boards, where grades are being awarded, needs to submit equivalent percentage conversion certificate.
- d) In addition, all other eligibility conditions for appearing in JEE (Mains)-2024/ CUET (UG)-2024 examinations shall be applicable to the candidates.

8. **Domicile Requirement:**

- a) A candidate who has passed the intermediate (10+2) qualifying examination from Institution **located in U.P.** is eligible for counselling.
- b) A candidate who has passed the qualifying examination **from outside U.P.** is also eligible for admission provided his/ her parents (Mother or Father) are Permanent Residence of U.P. In such cases, the candidate is required to submit a **Permanent Residence Certificate of U.P. of his / her parents (Father or Mother) issued on or after 01.04.2024 (Certificate No. 03)**
- c) Candidates who are wards of Defence Personnel settled in U.P. or Posted in U.P. on the date of Entrance Examination of **JEE (Mains) 2024/CUET (UG)-2024, Certificate No. 5** to claim the benefit.

**OR**

Officers/Employees of All India Services belonging to U.P. Cadre are also eligible. They are required to submit **Certificate No. 10** to claim the benefit.

- 9. Accepting admission to HBTU Kanpur implies the acceptance by the candidate and his/ her parents of all the terms and conditions laid down by the University. Any change in the rules, regulations, fees, and other specific conditions etc. of the University shall apply mutatis mutandis to the admitted candidates.
- 10. Candidates claiming advantage of reserved categories, and sub-categories are required to indicate the same in the Online Registration Form and are not required to submit any certificate to the University at this stage. Scanned copies of all relevant documents are to be uploaded after seat allotment and deposition of the Seat Acceptance Fee. Formats for various certificates are available on the HBTU, Kanpur website ([www.hbtu.ac.in](http://www.hbtu.ac.in)). **The certificates for OBC candidates need to be issued on or after 01.04.2024 (mandatory condition for non-creamy layer OBC candidates).**
- 11. In case, the Board/University awards only grades for the qualifying examination (10+2) without providing an equivalent percentage of marks, the candidate should obtain a certificate from the Board/University specifying equivalent marks and upload it after deposition of the registration Fee for Document Verification. In case, such a certificate is not uploaded by the candidate, the decision of the Admission Committee regarding his / her eligibility shall be final.
- 12. If any document/declaration submitted by the candidate is found to be false at any stage, his / her admission will be cancelled, and he/she may be liable for prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Kanpur Court only.



### 13. Category Definitions, Category Codes, and the Certificate requirements

- a) Candidates who have passed the qualifying examination from an Institution located in the State of Uttar Pradesh and who do not claim any reserved category is eligible for admission to all the courses at HBTU, Kanpur **against available General (OPEN) seats.**

[Code: **UPGE**] *No category certificate is required from such candidates.*

- b) Candidates who have passed the qualifying examination from an Institution located in the State of U.P. and are permanent residents of Uttar Pradesh and belong to Scheduled Caste (SC) of Uttar Pradesh / Scheduled Tribe (ST) of Uttar Pradesh / Other Backward Classes (Non-Creamy Layer- NCL) of Uttar Pradesh are eligible for admission against available reserved seats of their category.

[Respective Code: **UPSC / UPST / UPBC**] *Certificate No. 1 or 2, as applicable, is required.*

- c) Candidates who have passed the qualifying examination from an Institution located outside Uttar Pradesh and **whose parents** are domicile of Uttar Pradesh and who have not claimed for **any reserved category**, are eligible for admission to courses offered at HBTU, Kanpur under General (OPEN) category.

IMPORTANT: Such candidates have to upload the Permanent Residence Certificate of *his / her parents* (Father or Mother only) for Online Document Verification.

[Code: **UPGD**] *Certificate No. 3 is required from such candidates.*

- d) Candidates who have passed the qualifying examination from an Institution located outside Uttar Pradesh and whose parents are domicile of Uttar Pradesh and who belong to Scheduled Caste of Uttar Pradesh / Scheduled Tribe of Uttar Pradesh / Other Backward Classes (NCL) of Uttar Pradesh are eligible for admission against reserved seats of their category.

[Respective Codes: **GDSC / GDST / GDBC**] *Such candidates must upload the Permanent Residence Certificate of his / her parents (**Father or Mother only**) (Certificate No. 3) and category certificate (Certificate No. 1 or 2 as applicable for Online document verification.)*

- e) The domicile requirement for the son/ daughter of the following is relaxed and admission is permitted:

- Defence Personnel settled in Uttar Pradesh on the date of Entrance Examination of JEE (Mains) 2024 / CUET (UG)-2024 after retirement / being disabled in action or Defence Personnel killed in action and the dependents settled in Uttar Pradesh on the date of Entrance Examination of JEE (Mains) 2024 / CUET (UG)-2024. *(Certificate no. 5 is required).*
- Defence Personnel who are not domicile of Uttar Pradesh but are posted in Uttar Pradesh on the date of the Entrance Examination of JEE (Mains) 2024. *(Certificate no. 5 is required)*

- Wards of Employees of All India Services belonging to Uttar Pradesh cadre. (Certificate no. 10 is required)

[Code: GDDA] GDDA candidates will be considered as UPGD category for all other benefits.

#### 14. RESERVATION OF SEATS

##### a) Vertical Reservation:

Category	Code	Reservation (%)
(a) Scheduled Caste	SC	21%
(b) Scheduled Tribe	ST	02%
(c) Other Backward Classes	OBC	27%

##### b) Horizontal Reservation (Sub-categories):

Sub-category	Code	Maximum Percentage of Total Seats
a. Dependents of Freedom Fighters	FF	02%
b. Sons / Daughters of Defence Personnel Retired (superannuated) or killed / Disabled in action	AF	05%
c. Handicapped / Disabled persons	PH	05%
d. Girls	GL	20%

- c) The candidates can be given only one type of horizontal reservation out of FF / AF / PH (Certificate no. 4, 5 & 6 respectively). However, the Girl candidates can also claim for any one of FF / AF / PH along with GL.

##### d) Economically Weaker Section (EWS) Quota.

Candidates who wish to avail the benefit of the EWS quota must not be covered under the existing scheme of reservation for the Scheduled Castes, Scheduled Tribes, and the Other Backward Classes. They must produce an income certificate (Certificate No. 12) issued after 01.04.2024 by the Government Officer not below the rank of Tehsildar to claim the benefit of this reservation.

- e) Request for the change of category/sub-category filled during Online Registration Form shall not be entertained under any circumstances.
- f) Category/sub-category claims must be supported by the relevant certificates as per the format provided at the time of Document Verification. Otherwise, the allotment will be cancelled, and the candidates shall be treated in General Category in the next round of counselling.
- g) Advantage of horizontal reservation in the Armed Forces sub-category is available to sons/daughters of Defence Personnel of U.P. and the Defence Personnel posted in U.P. on the date of admission.

- h) Benefits of the UPGL subcategory will automatically be given to all eligible female candidates.
- i) Candidates belonging to other states will have only vertical reservations. Centre Government list for reserved category candidates will be accepted.
- j) In case of non-availability of sufficient candidates in a particular category the seats may be mutually converted to accommodate interested candidates.

15. **Medical Standards:**

- a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on Certificate no. 8.
- b) The medical standards prescribed are given below:

Height	Candidates should be physically and mentally fit to pursue his / her studies in opted course.
Weight	
Chest Measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles, etc.	Presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, if defective, it must be got corrected before joining.

**Physically Handicapped / Disabled (PwD):**

Physically Handicapped / Disabled persons of Uttar Pradesh will have a minimum of 5% reservation based on impairment as mentioned below:

Type I	Minimum 40% permanent Visual impairment
Type II	Minimum 40% permanent Locomotors disability
Type III	Minimum 40% permanent speech and Hearing impairment

**Note:** Physically handicapped / Disability certificate should be issued by the CMO of the district hospital.

- 16. Formats for various certificates to be uploaded (as applicable) are available on the University website [www.hbtu.ac.in](http://www.hbtu.ac.in) or <https://hbtu.admissions.nic.in>
- 17. **University reserves the right to modify the Guidelines as and when required.**
- 18. **CUET (UG) Rank Calculation:**

**Formula for Rank calculation:**

**Rank 1** will be given to the highest normalized score obtained by the candidate in any one of the two CUET (UG) – 2024 subjects, i.e., **Computer Science/ Informatics Practices (Subject Code: 308) OR Mathematics/ Applied Mathematics (Subject Code: 319).**

**Note:**

- (i) **Normalised score/ marks of any one subject (Computer Science/ Informatics Practices (Subject Code: 308) OR Mathematics/ Applied Mathematics (Subject Code: 319) will be considered, so candidates must ensure giving input of their highest mark.**
- (ii) **Enter the normalised score/ marks up to 4 decimal places only.**

(iii) In case of clash, highest total marks of two compulsory qualifying examination subjects, i.e., Mathematics and Physics entered by all candidates will be assigned better rank.

(iv) If clash still persists, the candidate with higher age will be assigned better rank.

**TABLE 1: SEAT MATRIX**

<b>DEPARTMENT OF MATHEMATICS</b>	
<b>PROGRAM: BS-MS (Mathematics and Data Science)</b>	
<b>SANCTIONED INTAKE</b>	<b>30</b>
OPNO	10
OPGL	3
OPAF	1
OPFF	0
OPPH	1
BCNO	6
BCGL	2
BCAF	1
BCFF	0
BCPH	1
SCNO	6
SCGL	2
SCAF	0
SCFF	0
SCPH	0
STNO	1
STGL	0
STAF	0
STFF	0
STPH	0
EWS	4
<b>TOTAL AVAILABLE</b>	<b>38</b>

**Table 2: Stepwise Online counselling procedure and Fee deposition for BS-MS (MDS) Program 2024-25**

***1<sup>st</sup> phase online counselling based on JEE (Mains) 2024 CRL rank (AIR)***

<b>STEP 1</b>	Online Registration at <a href="https://hbtu.admissions.nic.in">https://hbtu.admissions.nic.in</a> & Deposit Registration Fee of Rs. 2500=00 (Non Refundable)
<b>STEP 2</b>	<b>FIRST ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
<b>2.1</b>	2.1.1 : View Result 2.1.2 : If Seat is allotted, deposit Seat Acceptance Fee in prescribed time Rs. 20,000=00 (for GEN / OBC) & Rs. 12,000=00 (for SC / ST candidates).
<b>2.2</b>	2.2.1 : <b>Upload all relevant documents for Online Document Verification</b> 2.2.2 : <b>After Successful Document Verification</b> Deposit Balance Annual Academic Fee Rs. 60,000=00 (for GEN / OBC) & Rs. 68,000=00 (for SC / ST candidates) <b>Do Academic Registration on University ERP</b>
<b>2.3</b>	<b>2.3.1 : Withdrawal / Cancellation</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process. • <b>Refund will be made in due course of time as per refund policy.</b>
<b>STEP 3</b>	<b>SECOND ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
<b>3.1</b>	3.1.1 : View Result 3.1.2 : If Seat is allotted in Second Round, deposit Seat Acceptance Fee in prescribed time Rs. 20,000=00 (for GEN / OBC) & Rs. 12,000=00 (for SC / ST candidates). 3.1.3: Upload all relevant Document for verification 3.1.4: <b>After Successful Document Verification: Deposit Balance Annual Academic Fee</b> Rs. 60,000=00 (for GEN / OBC) & Rs. 68,000=00 (for SC / ST candidates) 3.1.5: <b>Do Academic Registration on University ERP</b>
<b>3.2</b>	<b>3.2.1 : Withdrawal / Cancellation</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time, then the candidate will automatically be out of counselling process. • <b>Refund will be made in due course of time as per refund policy.</b>

***2<sup>nd</sup> phase online counselling based on CUET(UG)-2024***

<b>STEP 1</b>	Online Registration at <a href="https://hbtu.admissions.nic.in">https://hbtu.admissions.nic.in</a> & Deposit Registration Fee of Rs. 2500=00 (Non Refundable)
<b>1.1</b>	1.1.1: View Result 1.1.2: If Seat is allotted in Third Round, deposit Seat Acceptance Fee in prescribed time Rs. 20,000=00 (for GEN / OBC) & Rs. 12,000=00 (for SC / ST candidates). 1.1.3: <b>Upload all relevant documents for Online Document Verification</b> 1.1.4: <b>After Successful Document Verification: Deposit Balance Annual Academic Fee</b> Rs. 60,000=00 (for GEN / OBC) & Rs. 68,000=00 (for SC / ST candidates) <b>Do Academic Registration on University ERP</b>
<b>1.2</b>	<b>1.2.1 : Withdrawal / Cancellation</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time, then the candidate will automatically be out of counselling process. • <b>Refund will be made in due course of time as per refund policy.</b>

***3<sup>rd</sup> phase (offline- on campus) based on University Entrance Exam***

<b>STEP 1</b>	<b>To be announced later</b>
---------------	------------------------------

**Note:**

1. Online counselling process is a time bound process. Candidates are advised to do the needful strictly within the time frame given for the activity. Otherwise, the Candidate will automatically be out of counselling process.
2. Candidates are further advised to visit University Website: [www.hbtu.ac.in](http://www.hbtu.ac.in) or <https://hbtu.admissions.nic.in> regularly for timely update.

**Refund Policy:**

A sum of Rs. 5000/- will be deducted as processing fee in case of withdrawal after submitting Seat Acceptance Fee / Full Academic Fee. Other deductions will be as per UGC guidelines.

**Important Note:**

- **All refunds will be processed after the last date of Admissions for session 2024-25.**
- **Please fill all the BANK ACCOUNT related information VERY CAREFULLY for timely refund.**
- **If the refund gets stuck or goes to the wrong account due to the incorrect/ wrong information furnished by the candidate then the University will not be responsible).**

**TABLE 3: TENTATIVE ACTIVITY SCHEDULE**

<b><i>1<sup>st</sup> phase online counselling based on JEE (Mains) 2024 CRL rank (AIR)</i></b>				
<b>Sl. No.</b>	<b>Activity</b>	<b>Sub Activity</b>	<b>Dates</b>	
1.	Online Registration	Online Registration & Fee Payment & Online Choice filling and Choice locking	To be announced soon	
2.	1 <sup>st</sup> Round Counselling	1 <sup>st</sup> Round Seat Allotment		
		View Result		
		➤ Deposit of Seat Acceptance Fee ➤ Online Document Submission & Verification, Response by candidate to query (if required)		
		➤ After successful document verification Deposit Balance Academic Fee. ➤ Do Academic Registration on University ERP		
		Withdrawal		
3.	2 <sup>nd</sup> Round Counselling	2 <sup>nd</sup> Round Seat Allotment		
		View Result		
		➤ Deposit of Seat Acceptance Fee ➤ Online Document Submission & Verification, Response by candidate to query (if required)		
		➤ After successful document verification Deposit Balance Academic Fee. ➤ Do Academic Registration on University ERP		
		Withdrawal		
<b><i>2<sup>nd</sup> phase online counselling based on CUET(UG)-2024</i></b>				
1.	Online Registration	Online Registration & Fee Payment & Online Choice filling and Choice locking		
2.	Counselling procedure	Seat Allotment		
		View Result		
		➤ Deposit of Seat Acceptance Fee ➤ Online Document Submission & Verification, Response by candidate to query (if required)		
		➤ After successful document verification Deposit Balance Academic Fee. ➤ Do Academic Registration on University ERP		
		Withdrawal		
<b><i>3<sup>rd</sup> phase (offline- on campus) based on University Entrance Exam</i></b>				
1.	Entrance Exam	Guidelines will be issued later (if required)		

**TABLE 4: FEE STRUCTURE FOR BS-MS (MDS) PROGRAM FOR SESSION 2024-25**

Sl. No.	Particular	BS-MS(MDS)
		AY 2024-25
	<b>Tuition Fee</b>	<b>35000.00</b>
<b>1</b>	<b>Examination Charges</b>	
	University Exam Charges	5000.00
	Enrolment Charges (one time)	1000.00
	Degree & Marksheets Charges	500.00
	Exam. Contingencies Charges	0.00
	<b>Total</b>	<b>6500.00</b>
<b>2</b>	<b>User Charges</b>	
	Registration Charges	500.00
	Recreation Charges	1000.00
	Identity Card Charges	200.00
	Student Welfare Fund	500.00
	Magazine Charges	250.00
	Medical Facility Charges	1000.00
	Computing infra-Charges	5000.00
	University Day Activity Charges	500.00
	Training & Placement Charges	1500.00
	Industrial Exposure Charges	500.00
	Univ. Student Activity Council Charges	2000.00
	Library Facility Charges	500.00
	Laboratory Charges	250.00
	Student Aid & other misc. expenditure on unspecified items.	800.00
	<b>Total</b>	<b>14500.00</b>
<b>3</b>	<b>University Development &amp; Facilities Charges</b>	
	Univ. Development Charges	2500.00
	Univ. Electricity Charges	5500.00
	Fire & Water Charges	300.00
	Electronic Infra Charges	0.00
	Research Initiatives Charges	0.00
	Training Programmes Charges	400.00
	Awards & Automation Charges	0.00
	Skill Development Charges	500.00
	Conferences & Innovative Projects Charges	400.00
	Entrepreneurship Activities Charges	400.00
	<b>Total</b>	<b>10000.00</b>
<b>4</b>	<b>Economically Weaker Section Fund</b>	<b>5000.00</b>
<b>5</b>	<b>Premium for Mediclaim of Students (per Annum)</b>	<b>1500.00</b>
<b>6</b>	<b>Other Charges</b>	
	Caution Money (Library/W.S/Labs) one time	5000.00
	Univ. Alumni Association Membership one time	1500.00
	Information Brochure Charges one time	300.00
	Contingent & Misc. Charges	700.00
	<b>Total</b>	<b>7500.00</b>
	<b>Grand Total</b>	<b>80000.00</b>





हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर – 208002, उ.प्र., भारत

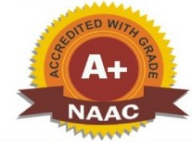
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## Guidelines for Admission to Bachelor of Business Administration at HBTU Kanpur for the session 2024-25

1. Applications for admission to Bachelor of Business Administration at HBTU Kanpur are invited for the session 2024-25. Online Registration and Fee Payment [Rs. 2500/- (Non-refundable)] can be made through the website: <https://hbtu.admissions.nic.in>. Admissions will be made on the basis of merit of Combined University Entrance Test (UG)-2024 [CUET (UG)-2024]. Detailed guidelines related to admission are also available on University website [www.hbtu.ac.in](http://www.hbtu.ac.in).
2. Candidates are advised to read these guidelines CAREFULLY, check their eligibility and applicable reservation category etc. before filling and submitting the Online Registration Form.
3. The University shall conduct its own counselling on the basis of merit of Combined University Entrance Test (UG)-2024 i.e. CUET (UG)-2024 with following academic eligibility:
  - (a) Senior secondary passed in the education system 10+2 in Sciences, Commerce or Arts stream as per the central board of secondary education / ISC / State Education Board / International Board providing equivalent qualification UGC / AICTE / appropriate Government / Governing Body as applicable under the Ministry of Education with aggregate of 55% (50% for SC/ ST / OBC-NCL / PWD). In addition, all other eligibility conditions for appearing in CUET (UG)-2024 Examination shall be applicable to the candidates.
  - (b) The candidate must qualify in any one of the following subject paper in CUET (UG)-2024:  
**Subject Code:** Accountancy / Bookkeeping-301 OR Business Studies-305 OR Economics / Business Economics-309 OR Entrepreneurship-311 OR General Test-501.
  - (c) If the candidate has qualified more than one subject paper as stated above, it is advisable that he/she should apply with the subject paper of better score.
4.
  - (a) A Candidate who has passed the qualifying examination from Institution located in U.P. is eligible for counselling will be treated domicile of Uttar Pradesh.
  - (b) In case, the candidate has passed qualifying examination from outside U.P., he / she has to upload Permanent Residence Certificate (issued after 1<sup>st</sup> April 2024) of his / her parent (Father or Mother).
  - (c) Candidates who are wards of Defence Personnel settled or posted in UP on the date of Entrance Examination of CUET (UG)-2024 or Officers /Employees of All India Services belonging to UP Cadre are also eligible. They are required to upload Certificate No. 10 to claim the benefit.
5. Accepting admission in HBTU Kanpur implies the acceptance by the candidate and his / her parents or guardians of all the terms and conditions laid down by the University. Any change in

the rules, regulations, fee and other specific conditions etc. of the University shall apply mutatis mutandis to the admitted candidates.

6. Candidates claiming advantage of reserved categories, subcategories are required to indicate the same in the Online Registration Form. **Scanned copies** of all relevant documents are to be uploaded after seat allotment and deposition of seat acceptance fee. Formats for various certificates to be submitted are available on the HBTU, Kanpur website ([www.hbtu.ac.in](http://www.hbtu.ac.in)). These formats are subject to change as per the orders of Government of Uttar Pradesh. **Note that the certificate for OBC candidates will be entertained only if it is issued on or after 01.04.2024 (mandatory condition for non-creamy layer OBC candidates).**
7. If any document / declaration submitted by the candidate is found to be false at any stage, his / her admission will be cancelled and he / she may be liable for prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Kanpur Court only.
8. The candidates must ensure their eligibility for admission to **Bachelor of Business Administration Program** at HBTU Kanpur while applying. University will not be responsible for any error of judgement on the part of the candidate.
9. **Detailed Online Counselling Procedure-**

#### **[I]- Registration:**

A student may register on <https://hbtu.admissions.nic.in> by depositing online Registration Fee of Rs. 2,500=00 (non-refundable). The candidate is advised to complete Registration within the stipulated time slot. During Registration Candidate must fill all the information VERY CAREFULLY. Once filled no correction is possible.

**[II]- View result, pay seat acceptance Fee and upload documents for verification (if allotted a seat)**

#### **FIRST ROUND RESULTS & SEAT ALLOTMENT:**

##### **In case of seat allotment-**

- i. Candidate has to **deposit online the Seat Acceptance Fee** of Rs. 50,000=00 (for GEN / OBC) & Rs. 30,000=00 (for SC / ST candidates).
- ii. After deposition of Seat Acceptance Fee, the candidate is required upload scanned copies of all relevant documents (like qualifying examination marksheet, age proof, category certificate, domicile certificate if required etc.) for **Online Document Verification**.
- iii. If the candidate fails to upload documents for Online Document Verification in prescribed date and time the candidature will be cancelled and the candidate will be out of counselling process.
- iv. After Successful document verification, the candidate will be allowed to deposit Balance Academic Fee of Rs. **30,000=00** [Rs. 80,000=00 - 50,000=00] (for GEN / OBC) or **Rs. 50,000=00** [Rs. 80,000=00 – 30,000=00] (for SC / ST candidates) in stipulated time period.

Note: Non-deposition of fee will lead to cancellation of allotted seat. This seat will be considered vacant for next round of counselling.

- v. If the *documents are not in proper format*, then a *query will* be raised and the candidate will be asked to submit proper document in prescribed date and time.
- vi. Candidates must check their login on admission website regularly until their documents are not verified successfully.

- vii. If candidate fails to respond to the query and/or upload proper document in time the allotted seat will be cancelled and the candidate will be out of counselling process.
- viii. If the candidate is not interested to further participate in counselling process, he may exercise '**WITHDRAW**' option. In such cases, Seat Acceptance Fee and/ or the balance amount will be refunded as per refund policy.

**In case of no seat allotment-**

**The candidates are advised to wait and check the next round of seat allotment results.**

**Important Instructions for candidates-**

- a. All notices/ information will be uploaded on <https://hbtu.admissions.nic.in> or [www.hbtu.ac.in](http://www.hbtu.ac.in).
- b. Candidates must read the Admission Guidelines very carefully before participating in the Counselling process. **Please note:** slight changes in the guideline can be made in due course of time if necessary, so candidates are requested to regularly check the admission website regularly where it will be notified.
- c. Candidates are advised **to continuously check their Login id** on the website (<https://hbtu.admissions.nic.in>) for queries raised by counselling team where they have registered for counselling.
- d. Any missing information will be the sole responsibility of candidate.

**SECOND ROUND RESULTS & SEAT ALLOTMENT:**

If the seat is allotted to the candidate in Second Round -

- As conveyed earlier, the candidate is required to deposit Seat Acceptance Fee followed by uploading of all relevant documents for Online Documents Verification similar to First Round Counselling process.
- Documents not uploaded or not successfully verified will lead to cancellation of allotted seats.
- After successful document verification -  
pay Balance Academic Fee i.e. Rs. **30,000=00** [Rs. 80,000=00 - 50,000=00] (for GEN / OBC) or **Rs. 50,000=00** [Rs. 80,000=00 – 30,000=00] (for SC / ST candidates).
- Candidates are advised to regularly check their login for ensuring successful document verification/ response to any query generated (refer first round counselling process).
- Candidates are required to be very particular about prescribed date and time in completing the activities. Not taking prompt action in prescribed time will lead to cancellation of allotted seat.
- Candidates can also withdraw from counselling process in this round by choosing **WITHDRAW** option.

**THIRD ROUND RESULTS & SEAT ALLOTMENT:**

If the seat is allotted to the candidate in Third Round -

- As conveyed earlier, the candidate is required to deposit Seat Acceptance Fee.
- Upload all relevant documents for Online Documents Verification as conveyed earlier.
- Documents not uploaded or not successfully verified will lead to cancellation of allotted seats. Regularly check registration login for successful document verification/ response to any query generated (refer first round counselling process).
- After successful document verification-

Pay balance academic Fee i.e. Rs. **30,000=00** [Rs. 80,000=00 - 50,000=00] (for GEN / OBC) or **Rs. 50,000=00** [Rs. 80,000=00 – 30,000=00] (for SC / ST candidates).

- Candidates are required to be very particular about prescribed date and time in completing the activities. Not taking prompt action in prescribed time will lead to cancellation of allotted seat.

### [III] - Online Registration on University ERP

**Registration on University ERP is an Important and mandatory activity required to be exercised by all the admitted candidates, failing which it will be considered that the candidate is not interested for Admission and his/her allotted seat will be cancelled.**

10. The allotment of seats through counselling will be carried out strictly on merit in accordance with the **CUET (UG)-2024 score** of the candidate and the availability of seat in the category.
11. All the information in connection with **Bachelor of Business Administration Admission-2024** shall be made available through the admission website: <https://hbtu.admissions.nic.in> and <https://www.hbtu.ac.in>. The candidates are advised to visit these websites regularly. University will not be responsible for any loss to candidate due to the lack of communication.

#### 12. Category Definitions

- a) Candidates who have passed the qualifying examination from an Institution located in the State of Uttar Pradesh and who do not claim any reserved category is eligible for admission to all the courses at HBTU, Kanpur against available General (OPEN) seats.

[Code: **UPGE**] *No category certificate is required from such candidates.*

- b) Candidates who have passed the qualifying examination from an Institution located in State of U.P. and are permanent resident of Uttar Pradesh and belong to Scheduled Caste (SC) of Uttar Pradesh / Scheduled Tribe (ST) of Uttar Pradesh / Other Backward Classes (Non Creamy Layer- NCL) of Uttar Pradesh are eligible for admission against available reserved seats of their category.

[Respective Code: **UPSC / UPST / UPBC**] *Certificate No. 1 or 2, as applicable, is required.*

- c) Candidates who have passed the qualifying examination from an Institution **located outside Uttar Pradesh** and whose parents are domicile of Uttar Pradesh and who have not claimed for any reserved category, are also eligible for admission to courses offered at HBTU, Kanpur under General (OPEN) category. Such candidates have to upload the Permanent Residence Certificate of his / her parents (Father or Mother only) for Online Document Verification.

[Code: **UPGD**] *Certificate No. 3 is required from such candidates.*

- d) Candidates who have passed the qualifying examination from an Institution located outside Uttar Pradesh and whose parents are domicile of Uttar Pradesh and who belong to Scheduled Caste of Uttar Pradesh / Scheduled Tribe of Uttar Pradesh / Other Backward Classes (NCL) of Uttar Pradesh are also eligible for admission against reserved seats of their category.

[Respective Codes: **GDSC / GDST / GDBC**] *Such candidates have to upload the Permanent Residence Certificate of his / her parent (**Father or Mother only**) (Certificate No. 3) and category certificate (Certificate No. 1 or 2 as applicable for Online document verification.)*

- e) The domicile requirement to son / daughter of the following is relaxed and admission is permitted:

- Defence Personnel settled in Uttar Pradesh on the date of Entrance Examination of CUET (UG)-2024 after retirement / being disabled in action or Defence Personnel killed in action and the dependents settled in Uttar Pradesh on the date of Entrance Examination of CUET (UG)-2024. *(Certificate no. 5 is required)*.
- Defence Personnel who are not domicile of Uttar Pradesh but are posted in Uttar Pradesh on the date of Entrance Examination of CUET (UG)-2024. *(Certificate no. 5 is required)*
- Wards of Employees of All India Services belonging to Uttar Pradesh cadre. *(Certificate no. 10 is required)* [Code: **GDDA**] **GDDA candidate will be considered as UPGD category for all other benefits.**

### 13. Reservation of Seats

#### a) Vertical Reservation:

Category	Percentage of Reservation
(a) Scheduled Caste of U.P.	21%
(b) Scheduled Tribe of U.P.	02%
(c) Other Backward Classes of U.P.	27%

- b) Request for the change of category filled during Online Registration Form shall not be entertained under any circumstances.
- c) Category claims must be supported by the relevant certificates as per the formats provided and uploaded for Document Verification. Otherwise, the allotment will be cancelled and the candidates shall be treated in General Category in the next round of counselling.

### 14. Medical Standards

- a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on Certificate no. 8.
- b) The medical standards prescribed are given below:

Height	Candidates should be physically and mentally fit to pursue his / her studies in opted course.
Weight	
Chest measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	Presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

15. **Formats for various certificates to be uploaded (as applicable) for Online document Verification at the University.** All the formats of certificates are available on Admission Website <https://hbtu.admissions.nic.in> and University website [www.hbtu.ac.in](http://www.hbtu.ac.in).

### 16. Formula for Rank Calculation / Merit List preparation using CUET (UG)-2024 result:

For admission to **Bachelor of Business Administration Program** at HBTU Kanpur, the Merit list will be **prepared by using** the normalised score obtained by candidates in prescribed domain specific subject i.e. **Subject Code:** Accountancy / Bookkeeping-**301** OR Business Studies-**305** OR Economics / Business Economics-**309** OR Entrepreneurship-**311** OR General Test-**501**.

## **Formula-**

- **Rank 1 will be given to the candidate with Highest Normalized Score.**
- Rank will be determination by normalized score obtained in **Subject Code:** Accountancy / Bookkeeping-301 OR Business Studies-305 OR Economics / Business Economics-309 OR Entrepreneurship-311 OR General Test-501.

### **Tie breaking in case of Equal Normalized Scores:**

If there is a tie in Normalised Scores obtained by two or more candidates, the order of merit of such candidates shall be decided in the following order:

1. If there is a tie break, then Rank will be determined by the total marks in 10+2. The candidate with greater total marks will get higher Rank.
2. If still there is a tie break, then, Rank will be determined by **age of the candidate**. The older candidate will be given higher rank compared to younger one.

17. **University reserves the right to modify the Guidelines as and when required.**

**Table 1: Stepwise Online counselling procedure and Fee deposition for Bachelor of Business Administration Program**

<b>STEP 1</b>	Online Registration at <a href="https://hbtu.admissions.nic.in">https://hbtu.admissions.nic.in</a> & Deposit Registration Fee of Rs. 2500=00 (Non Refundable)
<b>STEP 2</b>	<b>FIRST ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
<b>2.1</b>	2.1.1 : View Result 2.1.2 : If Seat is allotted, deposit Seat Acceptance Fee in prescribed time Rs. 50,000=00 (for GEN / OBC) & Rs. 30,000=00 (for SC / ST candidates).
<b>2.2</b>	2.2.1 : <b>Upload all relevant documents for Online Document Verification</b> 2.2.2 : <b>After Successful Document Verification</b> Deposit Balance Annual Academic Fee Rs. 30,000=00 (for GEN / OBC) or Rs. 50,000=00 (for SC / ST candidates) <b>Do Academic Registration on University ERP</b>
<b>2.3</b>	<b>2.3.1 : Withdrawal / Cancellation</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process. • <b>Refund will be made in due course of time as per refund policy.</b>
<b>STEP 3</b>	<b>SECOND ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
<b>3.1</b>	3.1.1 : View Result 3.1.2 : If Seat is allotted in Second Round, deposit Seat Acceptance Fee in prescribed time Rs. 50,000=00 (for GEN / OBC) & Rs. 30,000=00 (for SC / ST candidates). 3.1.3: Upload all relevant Document for verification 3.1.4: <b>After Successful Document Verification: Deposit Balance Annual Academic Fee</b> Rs. 30,000=00 (for GEN / OBC) or Rs. 50,000=00 (for SC / ST candidates) 3.1.5: <b>Do Academic Registration on University ERP</b>
<b>3.2</b>	<b>3.2.1 : Withdrawal / Cancellation</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time, then the candidate will automatically be out of counselling process. • <b>Refund will be made in due course of time as per refund policy.</b>
<b>STEP 4</b>	<b>THIRD ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
<b>4.1</b>	4.1.1: View Result 4.1.2: If Seat is allotted in Third Round, deposit Seat Acceptance Fee in prescribed time Rs. 50,000=00 (for GEN / OBC) & Rs. 30,000=00 (for SC / ST candidates). 4.1.3: <b>Upload all relevant documents for Online Document Verification</b> 4.1.4: <b>After Successful Document Verification: Deposit Balance Annual Academic Fee</b> Rs. 30,000=00 (for GEN / OBC) or Rs. 50,000=00 (for SC / ST candidates) <b>Do Academic Registration on University ERP</b>
<b>4.2</b>	<b>4.2.1 : Withdrawal / Cancellation</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time, then the candidate will automatically be out of counselling process. • <b>Refund will be made in due course of time as per refund policy.</b>
<b>STEP 6</b>	<b>Additional Round and Offline-On campus (Spot) counselling</b>

**Note:**

1. Online counselling process is a time bound process. Candidates are advised to do the needful strictly within the time frame given for the activity. Otherwise, the Candidate will automatically be out of counselling process.
2. Candidates are further advised to visit University Website: [www.hbtu.ac.in](http://www.hbtu.ac.in) or <https://hbtu.admissions.nic.in> regularly for timely update.

**Refund Policy:**

A sum of Rs. 5000/- will be deducted as processing fee in case of withdrawal after submitting Seat Acceptance Fee / Full Academic Fee. Other deductions will be as per UGC guidelines.

**Important Note:**

- **All refunds will be processed after the last date of Admissions for session 2024-25.**
- **Please fill all the BANK ACCOUNT related information VERY CAREFULLY for timely refund.**
- **If the refund gets stuck or goes to the wrong account due to the incorrect/ wrong information furnished by the candidate then the University will not be responsible.)**



**Table 2: Tentative Schedule / Timeline for Online Counselling for admission to Bachelor of Business Administration Program at HBTU, Kanpur for Session 2024-25**

Sl. No.	Activity	Sub Activity	Dates
1.	Online Registration	Online Registration & Fee Payment & Online Choice filling and Choice locking	To be announced soon
2.	1 <sup>st</sup> Round Counselling	1 <sup>st</sup> Round Seat Allotment	
		View Result	
		➤ Deposit of Seat Acceptance Fee ➤ Online Document Submission & Verification, Response by candidate to query (if required)	
		➤ After successful document verification Deposit Balance Academic Fee. ➤ Do Academic Registration on University ERP	
		Withdrawal	
3.	2 <sup>nd</sup> Round Counselling	2 <sup>nd</sup> Round Seat Allotment	
		View Result	
		➤ Deposit of Seat Acceptance Fee ➤ Online Document Submission & Verification, Response by candidate to query (if required)	
		➤ After successful document verification Deposit Balance Academic Fee. ➤ Do Academic Registration on University ERP	
		Withdrawal	
4.	3 <sup>rd</sup> Round Counselling	3 <sup>rd</sup> Round Seat Allotment	
		View Result	
		➤ Deposit of Seat Acceptance Fee ➤ Online Document Submission & Verification, Response by candidate to query (if required)	
		➤ After successful document verification Deposit Balance Academic Fee. ➤ Do Academic Registration on University ERP	
		Withdrawal	
5.	<b>Additional Round and Offline-On campus (Spot) counselling</b>	<b>Guidelines will be issued later (if required)</b>	

***\*Important Note: All activities are to be completed in time bound manner so candidates are advised to do the needful within the time/ date specified. Any inaction on the part of the candidate will lead to the cancellation of allotted seat.***

**TABLE 3: FEE STRUCTURE FOR BACHELOR OF BUSINESS ADMINISTRATION PROGRAM FOR SESSION 2024-25**

S. No.	Particular	Fee in (Rs.)
A	Tuition Fee	35000.00
<b>B</b>	<b>Other than Tuition Fee</b>	
(i)	Registration, Examination & Certification	10000.00
(ii)	Facility	17000.00
(iii)	Medical Fee	3000.00
(iv)	Training & Placement	2500.00
(v)	Activity Charges	3000.00
(vi)	<b>Other Charges</b>	
	Caution Money	5000.00
	University Alumni Fund	1500.00
	Student Aid Fund	1500.00
	Contingency & Miscellaneous Charges	1500.00
	Total (i+ii+iii+iv+v+vi)	45000.00
	<b>Grand Total (A+B)</b>	<b>80,000.00</b>

**Note:**

1. Online counselling process is a time bound process. Candidates are advised to do the needful strictly within the time frame given for the activity. Otherwise, the Candidate will automatically be out of counselling process.
2. Candidates are further advised to visit University Website: [www.hbtu.ac.in](http://www.hbtu.ac.in) or <https://hbtu.admissions.nic.in> regularly for timely update.

**SEAT MATRIX FOR BACHELOR OF BUSINESS ADMINISTRATION PROGRAM - 2024-25 AT HBTU, KANPUR**

BRANCH	Open					Other Backward Class					Schedule Caste					Schedule Tribe					Economically Weaker Section					Total Seats
	OPNO	OPGL	OPAF	OPFF	OPPH	BCNO	BCGL	BCAF	BCFF	BCPH	SCNO	SCGL	SCAF	SCFF	SCPH	STNO	STGL	STAF	STFF	STPH	EWSNO	EWSGL	EWSAF	EWSFF	EWSPH	
Bachelor of Business Administration	20	6	2	0	2	14	4	1	1	1	10	3	1	1	1	1	0	0	0	0	5	1	0	0	1	75



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर – 208002, उ.प्र., भारत

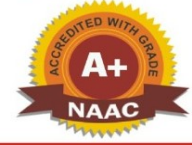
HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

Phone : +91-0512-2534001-5, 2533812, website : <http://www.hbtu.ac.in>, Email : [vc@hbtu.ac.in](mailto:vc@hbtu.ac.in)

100+ YEARS  
1921 - 2021



**Guidelines for Admission of Working Professionals into  
B.Tech. Programs (Second Year admission)  
(Electrical Engineering, Electronics Engineering and Mechanical Engineering)  
at  
HBTU, Kanpur for session 2024-25**

**ABOUT THE PROGRAM**

The B.Tech. courses in Electrical Engineering, Electronic & communication Engineering and Mechanical Engineering program are available for eligible working professionals. Candidates eligible to apply as per the criteria specified below will be allowed to fill only one branch per application. However he/she may apply for more than one branch in separate application. The entrance test for above three branches will be conducted separately.

**ADMISSION PROCESS GUIDELINES**

- Applications for admission to various B.Tech. programs (Working Professional) for supernumerary seats at HBTU, Kanpur are invited for the session 2024-25.** Online Registration and Fee Payment [Rs. 2500/- (Non-refundable)] can be made through the website: [www.hbtu.ac.in](http://www.hbtu.ac.in). Admissions will be made on the basis of merit of **University Entrance Test (UET(WP)-2024) conducted by HBTU, Kanpur**. Detailed guidelines related to admission are also available on University website [www.hbtu.ac.in](http://www.hbtu.ac.in).
- Candidates are advised to **read these guidelines CAREFULLY**, check their eligibility and applicable reservation category etc. before filling and submitting the Online Registration Form.
- The University shall conduct its own counselling on the basis of merit of **University Entrance Test, UET (WP)-2024 conducted by HBTU, Kanpur** with following academic eligibility:
  - Professional working in Registered Industry / Organization (Central / State) / Private / Public Limited Company / MSMEs or place of residence located within 75 KM radial distance from the University.
  - Minimum of ONE year Full time/Regular working Experience.
  - Candidates must have passed (with/without grace) three years Engineering Diploma from an Institution (recognized by AICTE / UGC) with minimum 55% marks (50% for SC/ST/OBC-NCL / Persons with Disability (PwD) candidates) in any branch of Engineering (except Agriculture Engg., Pharmacy and Architecture).
- In case, Board / University awards only letter grades for qualifying examination without providing an equivalent percentage of marks, the candidate should obtain a certificate from the

Board / University specifying equivalent marks and upload it after deposition of fee acceptance fee for Online Document Verification.

5. (a) A Candidate who has passed the qualifying examination from Institution located in U.P. is eligible for counselling will be treated domicile of Uttar Pradesh.  
(b) In case, the candidate has **passed qualifying examination from outside U.P.**, he / she has to upload Permanent Residence Certificate (**issued after 1<sup>st</sup> April 2024**) of **his / her parent (Father or Mother)**.  
(c) Candidates who are wards of Defence Personnel settled or posted in UP on the date of Entrance Examination of **UET (WP)-2024** or Officers /Employees of All India Services belonging to UP Cadre are also eligible. They are required to upload Certificate No. 10 to claim the benefit.  
(d) A candidate who has passed the qualifying examination from Institute located outside UP and also not a resident of U.P. may apply for vertical reservation only (not eligible for Horizontal reservation). Such candidate has to produce category certificate (***Certificate No. 13 for SC/ST; 14 for OBC & 12 for EWS***).
6. Accepting admission in HBTU Kanpur implies the acceptance by the candidate and his / her parents or guardians of all the terms and conditions laid down by the University. Any change in the rules, regulations, fee and other specific conditions etc. of the University shall apply mutatis mutandis to the admitted candidates.
7. Candidates claiming advantage of reserved categories, subcategories are required to indicate the same in the Online Registration Form. **Scanned copies** of all relevant documents are to be uploaded after seat allotment and deposition of seat acceptance fee. Formats for various certificates to be submitted are available on the HBTU, Kanpur website ([www.hbtu.ac.in](http://www.hbtu.ac.in)). These formats are subject to change as per the orders of Government of Uttar Pradesh. **Note that the certificate for OBC candidates will be entertained only if it is issued on or after 01.04.2024 (mandatory condition for non-creamy layer OBC candidates)**.
8. If any document / declaration submitted by the candidate is found to be false at any stage, his / her admission will be cancelled and he / she may be liable for prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Kanpur Court only.
9. The candidates must ensure their eligibility for admission to B.Tech. (Working Professional) programs at HBTU Kanpur while applying. University will not be responsible for any error of judgement on the part of the candidate.

#### 10. **Detailed Online Counselling Procedure-**

##### **[I]- Registration & Choice Filling:**

A student has to register at [www.hbtu.ac.in](http://www.hbtu.ac.in) by **depositing online Registration Fee of Rs. 2,500=00 (non-refundable)**. Students eligible to apply will be allowed to fill only one branch per application. The entrance test for all the branches will be conducted separately.

##### **[II]- Appear for University Entrance Test (UET(WP)-2024) conducted by HBTU, Kanpur**

##### **[III]- Document verification as per the documents required (additional NOC from Industry)**

**[IV]- Deposit Rs. 1,35,000/- if selected. (The course will be conducted only of minimum number of students register as specified by AICTE. In case a course is not conducted, the entire fees will be refunded)**

## 11. Category Definitions

- a) Candidates who have passed the qualifying examination from an Institution located in the State of Uttar Pradesh and who do not claim any reserved category are eligible for admission to all the courses at HBTU, Kanpur against available General (OPEN) seats.

[Code: **UPGE**] *No category certificate is required from such candidates.*

- b) Candidates who have passed the qualifying examination from an Institution located in State of U.P. and are permanent resident of Uttar Pradesh and belong to Scheduled Caste (SC) of Uttar Pradesh / Scheduled Tribe (ST) of Uttar Pradesh / Other Backward Classes (Non Creamy Layer- NCL) of Uttar Pradesh are eligible for admission against available reserved seats of their category.

[Respective Code: **UPSC / UPST / UPBC**] *Certificate No. 1 or 2, as applicable, is required.*

- c) Candidates who have passed the qualifying examination from an Institution **located outside Uttar Pradesh** and whose parents are domicile of Uttar Pradesh and who have not claimed for any reserved category, are also eligible for admission to courses offered at HBTU, Kanpur under General (OPEN) category. Such candidates have to upload the Permanent Residence Certificate of his / her parents (Father or Mother only) for Online Document Verification.

[Code: **UPGD**] *Certificate No. 3 is required from such candidates.*

- d) Candidates who have passed the qualifying examination from an Institution located outside Uttar Pradesh and whose parents are domicile of Uttar Pradesh and who belong to Scheduled Caste of Uttar Pradesh / Scheduled Tribe of Uttar Pradesh / Other Backward Classes (NCL) of Uttar Pradesh are also eligible for admission against reserved seats of their category.

[Respective Codes: **GDSC / GDST / GDBC**] *Such candidates have to upload the Permanent Residence Certificate of his / her parent (**Father or Mother only**) (Certificate No. 3) and category certificate (Certificate No. 1 or 2 as applicable for Online document verification.)*

- Wards of Employees of All India Services belonging to Uttar Pradesh cadre. (*Certificate no. 10 is required*) [Code: **GDDA**] **GDDA candidate will be considered as UPGD category for all other benefits.**

## 13. Reservation of Seats

### a) Vertical Reservation:

Category	Percentage of Reservation
(a) Scheduled Caste of U.P.	21%
(b) Scheduled Tribe of U.P.	02%
(c) Other Backward Classes of U.P.	27%

- b) Request for the change of category filled during Online Registration Form shall not be entertained under any circumstances.
- c) Category claims must be supported by the relevant certificates as per the formats provided and uploaded for Document Verification. Otherwise, the allotment will be cancelled and the candidates shall be treated in General Category in the next round of counselling.

#### 14. Medical Standards

- a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on Certificate no. 8.
- b) The medical standards prescribed are given below:

Height	Candidates should be physically fit to pursue his / her studies in opted course.
Weight	
Chest measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	Presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

15. **Formats for various certificates to be uploaded (as applicable) for Online document Verification at the University.** All the formats of certificates are available on Admission Website <https://hbtu.admissions.nic.in> and University website [www.hbtu.ac.in](http://www.hbtu.ac.in).

#### Note:

1. Online counselling process is a time bound process. Candidates are advised to do the needful strictly within the time frame given for the activity. Otherwise, the Candidate will automatically be out of counselling process.
2. Candidates are further advised to visit University Website: [www.hbtu.ac.in](http://www.hbtu.ac.in) regularly for timely update.
3. Date-wise schedule is given in table no. 1

#### Refund Policy:

A sum of Rs. 5000/- will be deducted as processing fee as per UGC norms in case of withdrawal after submitting Full Academic Fee. Other deductions will be as per UGC guidelines.

#### (Important Note:

- All refunds will be processed after the last date of Admissions for session 2024-25
- Please fill all the BANK ACCOUNT related information VERY CAREFULLY for timely refund.
- If the refund gets stuck or goes to the wrong account due to the incorrect/ wrong information furnished by the candidate then the University will not be responsible.)

**Table 2: \*Tentative Schedule / Timeline for Online Counselling for admission to Second Year B.Tech. Programs (Working Professionals) at HBTU, Kanpur for Session 2024-25**

Sl. No.	Activity	Sub Activity	Dates
1.	Online Registration	Online Registration & Fee Payment	To be announced soon
2.	University Entrance Test (UET(WP)-2024)		
3.	Result Declaration		
4.	Document Verification		
5.	Fees Deposit and Registration		

**\*Important Notes:**

- *All activities are to be completed in time bound manner so candidates are advised to do the needful within the time/ date specified. Any inaction/delay on the part of the candidate will lead to the cancellation of allotted seat.*

**TABLE 3: FEE STRUCTURE FOR B.TECH. PROGRAMS FOR SESSION 2024-25**

S. No.	Particular	Fee in (Rs.)
<b>A</b>	Tuition Fee	75000
<b>B</b>	<b>Other than Tuition Fee</b>	
<b>(i)</b>	Registration, Examination & Certification	10000
<b>(ii)</b>	Facility	30500
<b>(iii)</b>	Medical Fee	3000
<b>(iv)</b>	Training & Placement	4000
<b>(v)</b>	Activity Charges	3000
<b>(vi)</b>	<b>Other Charges</b>	
	Caution Money	5000
	University Alumni Fund	1500
	Student Aid Fund	1500
	Contingency & Miscellaneous Charges	1500
	Total (i+ii+iii+iv+v+vi)	60000
	<b>Grand Total (A+B)</b>	<b>1,35,000.00</b>



**TABLE 4: Seat Matrix for B.Tech. (Working Professionals) program 2024-25 at HBTU Kanpur**

BRANCH_ABB	BRANCH	Total Seats	OPNO	OPGL	OPAF	OPFF	OPPH	BCNO	BCGL	BCAF	BCFF	BCPH	SCNO	SCGL	SCAF	SCFF	SCPH	STNO	STGL	STAF	STFF	STPH	EWSNO	EWSGL	EWSAF	EWSFF	EWSPH	Total Seats
ET	ELECTRONICS ENGINEERING	60	16	5	1	1	1	12	3	1	0	0	9	3	1	0	0	0	1	0	0	0	4	2	0	0	0	60
EE	ELECTRICAL ENGINEERING	60	16	5	2	0	1	11	3	0	1	1	9	3	1	0	0	1	0	0	0	0	5	1	0	0	0	60
ME	MECHANICAL ENGINEERING	60	16	5	2	0	1	11	3	1	0	1	9	3	1	0	0	1	0	0	0	0	5	1	0	0	0	60
	<b>Total</b>	<b>180</b>	<b>48</b>	<b>15</b>	<b>5</b>	<b>1</b>	<b>3</b>	<b>34</b>	<b>9</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>27</b>	<b>9</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>180</b>



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर – 208002, उ.प्र., भारत

HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

Phone : +91-0512-2534001-5, 2533812, website : <http://www.hbtu.ac.in>, Email : [vc@hbtu.ac.in](mailto:vc@hbtu.ac.in)



## GUIDELINES FOR ADMISSION TO B.TECH. PROGRAMS, SESSION 2024-25

1. Admission to various B.Tech. programmes at HBTU, Kanpur will be through Online Counselling process for the session: 2024-25.
2. Candidates are advised to read the guidelines carefully, check their eligibility and applicable reservation category etc. before filling and submitting the Online Registration Form. University will not be responsible for any error of judgement on the part of the candidate.
3. All the information in connection with B.Tech. Admission 2024 shall be made available through the admission website: <https://hbtu.admissions.nic.in> and <https://www.hbtu.ac.in>. The candidates are advised to regularly visit these websites. University will not be responsible for any loss to candidate due to the lack of communication.
4. The allotment of seats through counselling will be carried out **strictly on merit** in accordance with the **JEE (Main) 2024 CRL rank (All India Rank)** of the candidate subject to the order of choice preferences given by candidate for the seat and the availability of seat in that category.
5. **Academic Eligibility:**
  - a) The candidate must have clearly passed Intermediate/ 10+2 **qualifying examination** from U.P. Board or its equivalent from any other recognized Board / University with a **minimum of five subjects in which Physics and Mathematics are compulsory subjects** along with **one of the subjects** from **Chemistry / Bio-technology / Biology / Computer Science** as Technical Vocational subjects.
  - b) Candidates must have passed with at **least 55% marks (50% for SC / ST / OBC-NCL / Persons with Disability (PwD) candidates) in aggregate** in above three subjects.
  - c) In addition, all other eligibility conditions for appearing in JEE (Mains) -2024 Examination shall be applicable to the candidates.
6. **Domicile Requirement:**
  - a) A Candidate who has passed the qualifying examination i.e. Intermediate/ 10+2 from Institution located in U.P. / Other states is eligible for counselling. A candidate who has passed qualifying examination from outside U.P., but his / her

parents (Mother or Father) is / are Permanent Resident of U.P. is also eligible for admission under Home Quota.

In such cases, the candidate is required to submit **Permanent Residence Certificate of U.P. of his / her parents (Father or Mother) issued on or after 01.04.2024 (Certificate No. 03)**

- b) Candidates who are wards of Defence Personnel settled in U.P. or Posted in U.P. on the date of Entrance Examination of **JEE (Mains) 2024, Certificate No. 5** is required to claim the benefit

or

Officers / Employees of All India Services belonging to U.P. Cadre are also eligible. They are required to submit **Certificate No. 10** to claim the benefit.

- c) **For other State Seats, if a candidate and his/her parents are domicile of a State Other than U.P. and the candidate has passed 10+2 from an institution/ school outside Uttar Pradesh then the candidate** may seek admission against 5% supernumerary seats in each B.Tech. discipline. Other state candidates will be entitled to avail only vertical reservation (SC / ST / OBC-NCL) as per the Central Government List. (No sub-category reservation).

7. Accepting admission in HBTU Kanpur implies the acceptance by the candidate and his / her parents of all the terms and conditions laid down by the University. Any change in the rules, regulations, fee and other specific conditions etc. of the University shall apply mutatis mutandis to the admitted candidates.
8. Candidates claiming advantage of reserved categories, sub-categories are required to indicate the same in the Online Registration Form and are not required to submit any certificate to the University at this stage. Scanned copies of all relevant documents are to be uploaded after seat allotment and deposition of Seat Acceptance Fee. Formats for various certificates are available on the HBTU, Kanpur website ([www.hbtu.ac.in](http://www.hbtu.ac.in)). **The certificates for OBC candidates need to be issued on or after 01.04.2024 (mandatory condition for non-creamy layer OBC candidates).**
9. In case, Board / University awards only grades for qualifying examination (10+2) without providing an equivalent percentage of marks, the candidate should obtain a certificate from the Board / University specifying equivalent marks and upload it after deposition of Seat Acceptance Fee for Online Document Verification. In case, such a certificate is not uploaded by the candidate, the decision of the Admission Committee regarding his / her eligibility shall be final.
10. If any document / declaration submitted by the candidate are found to be false at any stage, his / her admission will be cancelled and he / she may be liable for prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Kanpur Court only.

#### **11. Tuition Fee Waiver Scheme**

Tuition Fee Waiver seats for financially weaker meritorious candidates are also available **in all B.Tech. programmes to the extent of a maximum of 5% of the approved**

**intake** on supernumerary basis. **No tuition fee** will be charged from the candidates admitted against such seats. The candidates willing to avail this benefit of Tuition Fee Waiver Scheme must submit the required Certificate no. 11 at the time of Online Document Verification. Under this scheme, only **Tuition Fee of Rs. 75000=00 will be waived off** but all other charges will be payable. (Refer Table 2)

12. **Two Full Fee Waiver seats** are available in all B.Tech. programmes for SC / ST girls purely on merit. *Full Fee Waiver* will be granted after actual admission in the University.

13. **Category Definitions, Category Codes and the Certificate requirements**

a) Candidates who have passed the qualifying examination from an Institution located in the State of Uttar Pradesh and who do not claim any reserved category is eligible for admission to all the courses at HBTU, Kanpur **against available General (OPEN) seats**. [Code: **UPGE**] *No category certificate is required from such candidates.*

b) Candidates who have passed the qualifying examination from an Institution located in State of U.P. and are permanent resident of Uttar Pradesh and belong to Scheduled Caste (SC) of Uttar Pradesh / Scheduled Tribe (ST) of Uttar Pradesh / Other Backward Classes (Non Creamy Layer- NCL) of Uttar Pradesh are eligible for admission against available reserved seats of their category.

[Respective Code: **UPSC / UPST / UPBC**] *Certificate No. 1 or 2, as applicable, is required.*

c) Candidates who have passed the qualifying examination from an Institution located outside Uttar Pradesh and **whose parents** are domicile of Uttar Pradesh and who have not claimed for **any reserved category**, are eligible for admission to courses offered at HBTU, Kanpur under General (OPEN) category.

IMPORTANT: Such candidates have to upload the Permanent Residence Certificate of *his / her parents* (Father or Mother only) for Online Document Verification.

[Code: **UPGD**] *Certificate No. 3 is required from such candidates.*

d) Candidates who have passed the qualifying examination from an Institution located outside Uttar Pradesh and whose parents are domicile of Uttar Pradesh and who belong to Scheduled Caste of Uttar Pradesh / Scheduled Tribe of Uttar Pradesh / Other Backward Classes (NCL) of Uttar Pradesh are eligible for admission against reserved seats of their category.

[Respective Codes: **GDSC / GDST / GDBC**] *Such candidates have to upload the Permanent Residence Certificate of his / her parents (**Father or Mother only**) (Certificate No. 3) and category certificate (Certificate No. 1 or 2 as applicable for Online document verification.)*

e) The domicile requirement for the son/ daughter of the following is relaxed and admission is permitted:

- Defence Personnel settled in Uttar Pradesh on the date of Entrance Examination of JEE (Mains)-2024 after retirement / being disabled in action or Defence

Personnel killed in action and the dependents settled in Uttar Pradesh on the date of Entrance Examination of JEE (Mains) 2024. *(Certificate no. 5 is required)*.

- Defence Personnel who are not domicile of Uttar Pradesh but are posted in Uttar Pradesh on the date of Entrance Examination of JEE (Mains) 2024. *(Certificate no. 5 is required)*
- Wards of Employees of All India Services belonging to Uttar Pradesh cadre. *(Certificate no. 10 is required)*

[Code: **GDDA**] **GDDA candidate will be considered as UPGD category for all other benefits.**

- f) Candidates, who have passed the qualifying examination from an Institution located outside the State of Uttar Pradesh and applying for admission against the 5% supernumerary seats, also who do not claim any reserved category are eligible for admission to all the courses at HBTU, Kanpur against available General (OPEN) seats.

[Code: **OSNO**] *No category certificate is required from such candidates.*

- g) Candidates, who have passed the qualifying examination from an Institution located outside the State of Uttar Pradesh and applying for admission against the 5% supernumerary seats, also belong to Scheduled Caste (SC) / Scheduled Tribe (ST) / Other Backward Classes (Non Creamy Layer- NCL) of Central Government list are eligible for admission against available reserved seats of their category. Candidates from other states will get vertical reservation only (No Horizontal reservation). They are required to submit reserve category certificate issued by the Central Government.

[Respective Code: **OSSC / OSST / OSBC**] *Certificate No. 13 or 14, as applicable, is required.*

## 14. Reservation of Seats

### a) Vertical Reservation:

Category	Percentage of Reservation
(a) Scheduled Caste of U.P.	21%
(b) Scheduled Tribe of U.P.	02%
(c) Other Backward Classes of U.P.	27%

### b) Horizontal Reservation (Sub-categories):

*(Applicable to candidates / parents with UP Domicile as defined above)*

Sub-category	Code	Maximum Percentage of Total Seats
a. Dependents of Freedom Fighters from U.P.	UPFF	02%
b. Sons / Daughters of Defence Personnel of U.P. either retired (superannuated) or killed / Disabled in action or Defence Personnel posted in U.P. / Defence Personnel permanent resident of U.P. and posted outside U.P.	UPAF	05%
c. Handicapped / Disabled persons of U.P.	UPHC	05%
d. Girls of U.P.	UPGL	20%

- c) The candidates can be given only one type of horizontal reservation out of UPFF / UPAF / UPHC (*Certificate no. 4, 5 & 6 respectively*). **However, the Girl candidates can also claim for any one of UPFF / UPAF / UPHC along with UPGL.**
- d) **Economically Weaker Section (EWS) Reservation.**  
Candidates who wish to avail the benefit of EWS reservation **must not be covered** under the existing scheme of reservation for the Scheduled Castes, Scheduled Tribes and the Other Backward Classes. They must submit the Certificate No. 12 **issued on or after 01.04.2024** by the Government Official not below the rank of Tehsildar to claim the benefit
- e) **Request for the change of category / sub-category filled during Online Registration Form shall not be entertained under any circumstances.**
- f) **Category / sub-category claims must be supported by the relevant certificates as per the formats provided. These certificates should be uploaded for Document Verification. Otherwise, the allotment will be cancelled and the candidates shall be treated in General Category in the next round of counselling.**
- g) Advantage of horizontal reservation in Armed Forces sub-category is available to sons / daughters of Defence Personnel of U.P. and the Defence Personnel posted in U.P. on the date of Entrance Examination of JEE (Mains) 2024.
- h) Benefits of UPGL subcategory will automatically be given to all eligible female candidates.
- i) Other state candidates (Other than UP) will be allowed only vertical reservation as per Central Government List.

#### 15. Medical Standards:

- a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on Certificate no. 8.
- b) The medical standards prescribed are given below:

Height	Candidates should be physically and mentally fit to pursue his / her studies in opted course.
Weight	
Chest measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	Presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

#### Physically Handicapped / Disabled (PwD):

Physically Handicapped / Disabled persons of Uttar Pradesh will have a minimum of 5% reservation on the basis of impairment as mentioned below:

Type I	Minimum 40% permanent Visual impairment
Type II	Minimum 40% permanent Locomotors disability
Type III	Minimum 40% permanent speech and Hearing impairment

Note : Physically handicapped / Disability certificate should be issue by CMO of the district.

16. Formats for various certificates to be uploaded (as applicable) for Online Document Verification are available on University website [www.hbtu.ac.in](http://www.hbtu.ac.in) and admission website <https://hbtu.admissions.nic.in>.
17. **Detailed stepwise Online Counselling Procedure- (Note: Read the instruction carefully. All steps are time bound as stated in Table- 1)**

#### **[I] Registration & Choice Filling:**

A student may register on <https://hbtu.admissions.nic.in> by **depositing online Registration Fee of Rs. 2,500=00 (non-refundable)**. After registration, the candidate will be required to fill the Choice Preferences.

It is IMPORTANT for every candidate to **fill choice preferences very carefully** as it can not be altered during three rounds of counselling and this preference will be used during Internal sliding at the End of three round of counselling, if candidate opts for the same.

The candidate is advised to complete Registration & Choice Filling within the stipulated time slot.

#### **[II] View result, pay seat acceptance Fee and upload documents for verification (if seat is allotted)**

##### **First Round Results & Seat Allotment:**

##### **In case of seat allotment-**

- i. Candidate has to **online deposit Seat Acceptance Fee** of Rs. 75,000=00 (for GEN / OBC) & Rs. 40,000 (for SC / ST candidates).
- ii. After deposition of Seat Acceptance Fee, the candidate is required to **choose 'FREEZE' or 'FLOAT' option** and upload scanned copies of all relevant documents (like qualifying examination marksheet, age proof (10<sup>th</sup> pass Certificate), category certificate, domicile certificate if required etc.) for **Online Document Verification**.
- iii. If the candidate fails to upload documents for Online Document Verification within prescribed date and time (**table-1**), the candidature will be cancelled and the candidate will be out of counselling process.
- iv. After *Successful document Verification*, the candidate will be allowed to further participate in the counselling process as-
  - If chosen FLOAT option then waits for next round of seat allotment result.  
If chosen FREEZE option then must deposit Balance Academic Fee of Rs. **60,000=00** [Rs. 1,35,000=00 - 75,000=00] (for GEN / OBC) or **Rs. 95,000=00** [Rs. 1,35,000=00 - 40,000=00] (for SC / ST candidates) in stipulated time period *and may be able to download Provisional Admission letter*.
- v. Candidates selected FREEZE option & after paying Full Academic Fee has to do registration on University ERP & give his / her option Yes/No for Internal Sliding (see point no. III & IV on Page 9).

**Note:**

- Non-deposition of fee will lead to cancellation of allotted seat. This seat will be considered vacant for next round of counselling.
  - Candidates must download all the letters like Seat Acceptance Fee deposition letter, document verification letter as counselling process progresses. Finally download Provisional admission letter after depositing full academic fee as proof of admission in University and for future reference.
- vi. If the **documents are not in proper format**, then **a query will** be raised and the candidate will be asked to submit proper document in prescribed date and time (the tentative **time line for each activity is mentioned in table-1**).
- vii. Candidates must check their login on admission website regularly until their documents are not verified and admission letter not generated successfully.
- viii. If candidate fails to respond to the query and/or upload proper document within prescribed time (table-1), the allotted seat will be cancelled and the candidate will be out of counselling process.
- ix. If the candidate is not interested to further participate in counselling process, he/she may exercise '**WITHDRAWN**' option (check table-1). In such cases, Seat Acceptance Fee and/ or the balance amount will be refunded as per Refund Policy.

**In case of no seat allotment-**

The candidates are advised to wait and check the next round of seat allotment results.

**Important Instructions for candidates-**

- a. All notices/ information will be uploaded on <https://hbtu.admissions.nic.in> or [www.hbtu.ac.in](http://www.hbtu.ac.in).
- b. Candidates must read the Admission Guideline carefully before participating in the Counselling process. **Please note:** slight changes in the guideline can be made in due course of time if necessary, so candidates are advised to regularly check the admission website, where it will be notified.
- c. During Registration Candidates **must** fill all the information including branch choices **VERY CAREFULLY**. Once filled and submitted no corrections will be permissible.
- d. Candidates are advised **to continuously check their status through their Login id** on the website (<https://hbtu.admissions.nic.in>) for giving timely response to queries raised by counselling team.
- e. Any missing information will be the sole responsibility of candidate.
- f. If the candidate gets the **seat of first choice**, he / she will have only '**FREEZE**' option and has to deposit balance Academic Fee Rs. **60,000=00** [Rs. 1,35,000=00 - 75,000=00] (for GEN / OBC) or **Rs. 95,000=00** [Rs. 1,35,000=00 – 40,000=00] (for SC / ST candidates) in stipulated time period. Non-deposition of fee will lead to



*cancellation of allotted seat. This seat will be considered vacant for next round of counselling.*

- g. If candidate exercises 'FLOAT' option, the candidate will be allowed to have the present seat in hand with an option of upgrade it in the next round as per the preference given by the candidate during choice filling.*

### **Second Round Results & Seat Allotment:**

If the seat is allotted to the candidate in Second Round only-

- As conveyed earlier, the candidate is required to deposit Seat Acceptance Fee and give 'FREEZE' or 'FLOAT' option followed by uploading of all relevant documents for Online Documents Verification similar to First Round Counselling process.
- Documents not uploaded or not successfully verified will lead to cancellation of allotted seats.
- After successful document verification -  
For **FREEZE** option, pay Balance Academic Fee i.e. Rs. **60,000=00** [Rs. 1,35,000=00 - 75,000=00] (for GEN / OBC) or **Rs. 95,000=00** [Rs. 1,35,000=00 – 40,000=00] for SC / ST candidates. For **FLOAT** option wait for next round of result.
- Candidates are advised to regularly check their login for ensuring successful document verification/ response to any query generated (refer first round counselling process).
- Candidates are required to be very particular about prescribed date and time in completing the activities. Not taking prompt action in prescribed time will lead to cancellation of allotted seat.

If the seat was allotted in First Round of counselling-

- If candidate feel satisfied (i.e. the candidate gets the seat of their choice in this round of result), then they can choose 'FREEZE' option and pay balance academic Fee i.e. Rs. **60,000=00** [Rs. 1,35,000=00 - 75,000=00] (for GEN / OBC) or **Rs. 95,000=00** [Rs. 1,35,000=00 – 40,000=00] for SC / ST candidates.
- Candidate not satisfied with second round of seat allotment result and has chosen 'FLOAT' option in first round can still wait for seat allotment result for third round of counselling.
- Candidates can also withdraw from counselling process in this round by choosing WITHDRAW option.
- If candidates selected FREEZE option & after paying Full Academic Fee has to do registration on University ERP & give his / her option Yes/No for Internal Sliding (see point no. III & IV on Page 9).

### **Third Round Results & Seat Allotment:**

If the seat is allotted to the candidate in Third Round only-

- As conveyed earlier, the candidate is required to deposit Seat Acceptance Fee and give 'FREEZE' option.
- No 'FLOAT' option available.
- Upload all relevant documents for Online Documents Verification as conveyed earlier.
- Documents not uploaded or not successfully verified will lead to cancellation of allotted seats. Regularly check registration login for successful document verification/ response to any query generated (refer first round counselling process).
- After successful document verification-  
Pay balance academic Fee i.e. Rs. **60,000=00** [Rs. 1,35,000=00 - 75,000=00] (for GEN / OBC) or **Rs. 95,000=00** [Rs. 1,35,000=00 – 40,000=00] for SC / ST candidates.
- Candidates are required to be very particular about prescribed date and time in completing the activities. Not taking prompt action in prescribed time will lead to cancellation of allotted seat.

If the seat was allotted in First or Second Round of counselling-

- There is no FLOAT option available now, all candidates have to either choose FREEZE or WITHDRAW option.
- Choose 'FREEZE' option and pay balance academic Fee as stated earlier.
- Candidates selected FREEZE option & after paying Full Academic Fee has to do registration on University ERP & give his / her option Yes/No for Internal Sliding (see point no. III & IV on Page 9).

### **[III] Online Registration on University ERP (Very Important Activity)**

**All students are essentially required to register** on University ERP to confirm their admission as well as eligibility for the Internal sliding.

**Candidate after selecting FREEZE option and paying Full Academic Fee and have not withdrawn has to complete his/her registration on UNIVERSITY ERP.**

This is an Important and mandatory activity required to be exercised by all the provisionally admitted candidates. Candidates **who will not Register on ERP** will be considered as not interested for Admission and his/her allotted seat will be cancelled.

**[IV] Internal Sliding:** In any of the three rounds of On-Line Counselling, after choosing the FREEZE option, the candidate has to give his/her consent for the Internal sliding. The sliding will be done considering the branch choices filled during the registration process. If the candidate is satisfied with the Allotted Seat or his/her First Choice is Allotted or do not want to participate in Internal Sliding then Option NO can be chosen, otherwise he/she may opt YES for a ***chance to upgrade the seat*** while keeping the allotted seat in hand.

**Note:** Internal Sliding will be done based on the available vacant seats and considering the prefilled choice preference given by the candidate at the time of choice filling during Registration. Further during sliding Category Upgradation may take place.

**[V] Additional round and Offline In campus (Spot) counselling-**

**Additional Round of Counselling:**

This round of counselling is done after the completion of previous round of counselling and Internal Sliding. All the candidates who registered for regular round of counselling but could not find a seat or new candidates may REGISTER afresh Online for Additional Round of counselling paying a sum of Rs. 2500=00\* (**Non-refundable**).

**\*Applicable only for the fresh candidates &** already registered candidates WHO HAVE NOT GOT SEAT ALLOTMENT DURING ANY ROUND may register without paying again for the additional round of counselling.

**Offline In-Campus (On the Spot) Counselling:**

Offline In-Campus Counselling will be conducted at HBTU, Kanpur premises to fill the vacant seats if any. The dates of such counselling will be announced separately.

## Stepwise Online counselling procedure and Fee deposition for B. Tech. programs

<b>STEP 1</b>	Online Registration at <a href="https://hbtu.admissions.nic.in">https://hbtu.admissions.nic.in</a> & Deposit Registration Fee of Rs. 2500=00 (Non Refundable)
<b>STEP 2</b>	After registration fill the branch choices <b>VERY CAREFULLY</b> ( <b>Note:</b> Choices once filled will be considered for all the three rounds of the counselling and for Internal Sliding, No change in choice will be considered in between.)
<b>STEP 3</b>	<b>FIRST ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
<b>3.1</b>	3.1.1 : View Result 3.1.2 : If Seat is allotted, deposit Seat Acceptance Fee in prescribed time Rs. 75,000=00 (for GEN / OBC) & Rs. 40,000=00 (for SC / ST candidates) 3.1.3 : <b>Choose any one of the following options</b> <b>FREEZE or FLOAT</b>
<b>3.2</b>	3.2.1 : <b>Upload all relevant documents for Online Document Verification</b> 3.2.2 : <b>After Successful Document Verification</b> <b>If chosen FREEZE option (Confirmation of allotted seat)</b> <ul style="list-style-type: none"> <li>• Deposit Balance Annual Academic Fee Rs. 60,000=00 (for GEN / OBC) &amp; Rs. 95,000=00 (for SC / ST candidates)</li> <li>• <b>Do Academic Registration on University ERP</b> and choose option YES/NO for internal sliding</li> </ul> <b>If Chosen FLOAT option (for next round of counselling)</b> Wait for the next round of results
<b>3.3</b>	<b>3.3.1 : Withdrawal / Cancellation</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity -in stipulated time: The candidate will automatically be out of counselling process. <ul style="list-style-type: none"> <li>• <b>Refund will be made in due course of time as per refund policy.</b></li> </ul>
<b>STEP 4</b>	<b>SECOND ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
<b>4.1</b>	4.1.1 : View Result 4.1.2 : If Seat is allotted in Second Round, deposit Seat Acceptance Fee in prescribed time Rs. 75,000=00 (for GEN / OBC) & Rs. 40,000=00 (for SC / ST candidates) 4.1.3 Upload all relevant Document for verification 4.1.4: <b>Choose any one of the following options</b> <b>FREEZE or FLOAT</b> 4.1.5 <b>After Successful Document Verification</b> <b>If chosen FREEZE option :</b> <ul style="list-style-type: none"> <li>• <b>Deposit Balance Annual Academic Fee</b> Rs. 60,000=00 (for GEN / OBC) &amp; Rs. 95,000=00 (for SC / ST candidates)</li> <li>• <b>Do Academic Registration on University ERP</b> and choose option YES/NO for internal sliding</li> </ul> <b>If chosen FLOAT option :</b> Wait for the next round of results
<b>4.2</b>	<b>4.2.1 :</b> If Seat is allotted in First Round, <b>4.2.2: Satisfied with seat allotted choose FREEZE option:</b> <ul style="list-style-type: none"> <li>• <b>Deposit Balance Annual Academic Fee</b> Rs. 60,000=00 (for GEN / OBC) &amp; Rs. 95,000=00 (for SC / ST candidates)</li> <li>• <b>Do Academic Registration on University ERP</b> and choose option YES/NO for internal sliding</li> </ul>

	<p><b>If chosen FLOAT option:</b> Wait for the next round of results</p>
4.3	<p><b>4.3.1 : Withdrawal / Cancellation</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity- in stipulated time, then the candidate will automatically be out of counselling process.</p> <ul style="list-style-type: none"> <li>• Refund will be made in due course of time as per refund policy.</li> </ul>
<b>STEP 5</b>	<b>THIRD ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
5.1	<p>5.1.1 : View Result</p> <p>5.1.2 : If Seat is allotted in Third Round, deposit Seat Acceptance Fee in prescribed time Rs. 75,000=00 (for GEN / OBC) &amp; Rs. 40,000=00 (for SC / ST candidates)</p> <p>5.1.3 : Candidates of 1<sup>st</sup>, 2<sup>nd</sup> &amp; 3<sup>rd</sup> Round Counselling: <b>Choose FREEZE option ( No FLOAT option available)</b></p> <p>5.1.4: If the FREEZE option given by the Candidate of 1<sup>st</sup> &amp; 2<sup>nd</sup> round counselling</p> <ul style="list-style-type: none"> <li>• Deposit Balance Annual Academic Fee Rs. 60,000=00 (for GEN / OBC) &amp; Rs. 95,000=00 (for SC / ST candidates)</li> <li>• <b>Do Academic Registration on University ERP</b> and choose option YES/NO for internal sliding</li> </ul>
5.2	<p><b>5.2.1 : If Seat is allotted in Third Round, upload all relevant documents for Online Document Verification</b></p> <p><b>5.2.2: After Successful Document Verification, choose the option :</b> <b>FREEZE (No FLOAT option available)</b></p> <ul style="list-style-type: none"> <li>• <b>Deposit Balance Annual balance Academic Fee</b> Rs. 60,000=00 (for GEN / OBC) &amp; Rs. 95,000=00 (for SC / ST candidates)</li> <li>• <b>Do Academic Registration on University ERP</b> and choose option YES/NO for internal sliding</li> </ul>
5.3	<p><b>5.3.1 : Withdrawal / Cancellation</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time, then the candidate will automatically be out of counselling process.</p> <ul style="list-style-type: none"> <li>• Refund will be made in due course of time as per refund policy.</li> </ul>
<b>STEP 6</b>	<b>Internal Sliding (Refer table-1)</b>

### Refund Policy:

A sum of Rs. 5000/- will be deducted as processing fee as per UGC norms in case of withdrawal after submitting Seat Acceptance Fee / Full Academic Fee. Other deductions will be as per UGC guidelines.

#### (Important Note:

- **All refunds will be processed after the last date of Admissions for session 2024-25**
- **Please fill all the BANK ACCOUNT related information VERY CAREFULLY for timely refund.**
- **If the refund gets stuck or goes to the wrong account due to the incorrect/ wrong information furnished by the candidate then the University will not be responsible.)**

**Table 1: \*Tentative Schedule for Online Counselling for admission to first year B.Tech. programs at HBTU, Kanpur for session 2024-25**

Sl. No.	Activity	Sub Activity	Dates
1.	Registration	Registration & Online Fee Payment & Online Choice filling and Choice locking	To be start soon
2.	1 <sup>st</sup> Round Counselling	1 <sup>st</sup> Round Seat Allotment	
		View Result	
		Deposit of Seat Acceptance Fee, <b>Choose FREEZE (if satisfied with allotted seat)</b> , or FLOAT option (if not satisfied). For both options- Submit relevant documents for Online Document Verification, Response by candidate to query (if required)	
		After successful document verification- if FREEZE option is chosen.; Deposit Balance Academic Fee, <b>Do Registration on University ERP &amp; Choose option YES/_NO for Internal sliding,</b> For FLOAT option wait for next round result	
		Withdrawal	
		Vacancy Reporting	
3.	2 <sup>nd</sup> Round Counselling	2 <sup>nd</sup> Round Seat Allotment	
		View Result	
		Deposit of Seat Acceptance Fee, <b>Choose FREEZE (if satisfied with allotted seat)</b> , or Select FLOAT option (if not satisfied). <b>For both option-</b> Online Document Submission & Verification, Response by candidate to query (if required)	
		After successful document verification Deposit Balance Academic Fee if FREEZE option is chosen, <b>do Registration on University ERP &amp; choose option Yes/ No for Internal sliding</b>	
		Withdrawal	
		Vacancy Reporting	
4.	3 <sup>rd</sup> Round Counselling	3 <sup>rd</sup> Round Seat Allotment	
		View Result (No FIOAT Option available in this round)	
		Deposit of Seat Acceptance Fee, Choose FREEZE option only_(No Float available), Online Document Submission & Verification, Response by candidate to query (if required)	
		After successful document verification Deposit Balance Academic Fee. <b>Do Registration on University ERP &amp; choose option Yes/ No for Internal sliding</b> Note: <b>As No FLOAT option in this round, all candidates who were allotted seats and chosen FLOAT option in previous round have to mandatorily select FREEZEE OPTION in this round and then proceed to pay Balance Academic Fee , do Registration on University ERP &amp; may choose option Yes/ No for Internal sliding</b>	
		Withdrawal	
		Vacancy Reporting	
5.	<b>Date of Online ERP Registration on</b>	<b>Online Registration on University ERP in 1<sup>st</sup> semester</b>	

	University website and Admission in the University		
6.	Internal Sliding	View: Internal Sliding result	
7.	Online Additional round of counselling	Fresh Registration & Choice filling	
		Additional round seat allotment result	
		Deposit of Seat Acceptance Fee, Choose FREEZE option only. <b>&amp; consent for Internal sliding</b> Online Document Submission & Verification, Response by candidate to query (if required) After successful document verification Deposit Balance Academic Fee ( <b>All candidates</b> ). No FLOAT option in this round <b>Online Registration on University ERP in 1<sup>st</sup> semester</b> Withdrawal	
8.	Spot counselling (if required)		For information Check website regularly
9.	Commencement of Classes		For information Check website regularly

***\*Important Notes:***

- ***All activities are to be completed in time bound manner so candidates are advised to do the needful within the time/ date specified. Any inaction/delay on the part of the candidate will lead to the cancellation of allotted seat.***
- **The dates may change in due course of time so kindly visit admission website regularly for latest updates (<https://hbtu.admissions.nic.in>)**

**TABLE 2: FEE STRUCTURE FOR B.TECH. PROGRAMS FOR SESSION 2024-25**

<b>S. No.</b>	<b>Particular</b>	<b>Fee in (Rs.)</b>
<b>A</b>	Tuition Fee	75000.00
<b>B</b>	<b>Other than Tuition Fee</b>	
<b>(i)</b>	Registration, Examination & Certification	10000.00
<b>(ii)</b>	Facility	30500.00
<b>(iii)</b>	Medical Fee	3000.00
<b>(iv)</b>	Training & Placement	4000.00
<b>(v)</b>	Activity Charges	3000.00
<b>(vi)</b>	<b>Other Charges</b>	
	Caution Money	5000.00
	University Alumni Fund	1500.00
	Student Aid Fund	1500.00
	Contingency & Miscellaneous Charges	1500.00
	Total (i+ii+iii+iv+v+vi)	60000.00
	<b>Grand Total (A+B)</b>	<b>1,35,000.00</b>



**SEAT MATRIX FOR B.TECH. PROGRAM - 2024-25 AT HBTU, KANPUR**

BRANCH_ABB	BRANCH	OPEN (50% seats)					Other Backward Class (27% seats)					Schedule Caste (21% seats)					Schedule Tribe (2% seats)					Economically Weaker Section (10% seats)					Tuition Fee Waiver (5% seats)	Other State candidates (5% supernumerary Seats)				Total available seats	
		OPNO	OPGL	OPAF	OPFF	OPPH	BCNO	BCGL	BCAF	BCFF	BCPH	SCNO	SCGL	SCAF	SCFF	SCPH	STNO	STGL	STAF	STFF	STPH	EWSNO	EWSGL	EWSAF	EWSFF	EWSPH		Total Seats	TFW	OSNO	OSBC		OSCC
CS	COMPUTER SCIENCE & ENGINEERING	20	6	2	0	2	14	4	1	1	1	10	3	1	1	1	0	0	0	0	5	1	0	0	1	75	3	2	1	0	0	81	
IT	INFORMATION TECHNOLOGY	20	6	1	1	1	13	4	1	1	1	10	3	1	1	1	1	0	0	0	5	2	0	0	1	75	3	2	1	0	0	81	
ET	ELECTRONICS ENGINEERING	20	6	1	1	2	14	4	1	0	1	11	3	1	0	1	1	0	0	0	5	2	1	0	0	75	3	1	1	1	0	81	
EE	ELECTRICAL ENGINEERING	20	6	2	1	1	13	4	1	1	1	10	3	1	0	1	1	1	0	0	5	1	0	0	1	74	3	2	1	0	0	80	
ME	MECHANICAL ENGINEERING	20	6	1	1	2	14	4	1	0	1	10	3	1	1	1	0	0	0	1	5	1	1	0	0	75	3	1	1	1	0	81	
CE	CIVIL ENGINEERING	20	6	1	1	2	13	4	1	1	1	10	3	1	1	1	1	0	0	0	5	1	1	0	0	75	3	1	1	1	0	81	
CH	CHEMICAL ENGINEERING	20	6	1	1	2	14	4	1	0	1	11	3	1	0	1	1	0	0	0	5	2	0	0	1	75	3	2	1	0	0	81	
BE	BIOCHEMICAL ENGINEERING	16	5	1	0	1	10	3	0	1	1	8	3	1	0	0	1	0	0	0	5	1	0	0	0	57	3	1	1	1	0	63	
FT	FOOD TECHNOLOGY	15	5	1	1	1	11	3	1	0	0	8	3	1	0	0	0	1	0	0	4	2	0	0	0	57	3	1	1	1	0	63	
OT	OIL TECHNOLOGY	16	4	2	0	1	10	3	1	0	1	8	3	1	0	0	1	0	0	0	5	1	0	0	0	57	3	1	1	1	0	63	
PT	PAINT TECHNOLOGY	16	4	1	0	1	11	3	1	0	1	8	2	1	0	1	1	0	0	0	4	1	0	0	1	57	3	2	0	1	0	63	
PL	PLASTIC TECHNOLOGY	16	4	1	0	1	11	3	1	0	1	8	3	0	0	1	0	1	0	0	4	1	0	1	0	57	3	2	0	0	1	63	
LT	LEATHER TECHNOLOGY	8	3	1	0	0	6	2	0	0	0	5	0	0	0	0	1	0	0	0	1	1	0	1	0	29	1	1	0	0	0	31	
	<b>Total</b>	<b>227</b>	<b>67</b>	<b>16</b>	<b>7</b>	<b>17</b>	<b>154</b>	<b>45</b>	<b>11</b>	<b>5</b>	<b>11</b>	<b>117</b>	<b>35</b>	<b>11</b>	<b>4</b>	<b>9</b>	<b>11</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>58</b>	<b>17</b>	<b>3</b>	<b>2</b>	<b>5</b>	<b>838</b>	<b>37</b>	<b>19</b>	<b>10</b>	<b>7</b>	<b>1</b>	<b>912</b>





हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर – 208002, उ.प्र., भारत

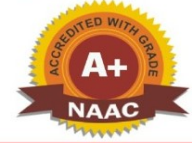
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## Guidelines for Admission to various B.Tech Programs (Lateral Entry) for supernumerary seats in 2<sup>nd</sup> year at HBTU, Kanpur for session 2024-25

1. Applications for admission to various B.Tech. programs (Lateral Entry) for supernumerary seats at HBTU, Kanpur are invited for the session 2024-25. Online Registration and Fee Payment [Rs. 2500/- (Non-refundable)] can be made through the website: <https://hbtu.admissions.nic.in>. Admissions will be made on the basis of merit of **Combined University Entrance Test (UG)-2024 [CUET (UG)-2024]**. Detailed guidelines related to admission are also available on University website [www.hbtu.ac.in](http://www.hbtu.ac.in).
2. Candidates are advised to **read these guidelines CAREFULLY**, check their eligibility and applicable reservation category etc. before filling and submitting the Online Registration Form.
3. The University shall conduct its own counselling on the basis of merit of **Combined University Entrance Test (UG)-2024 i.e. CUET (UG)-2024** with following academic eligibility:
  - (a) Candidates must have passed (with/without grace) three years Engineering Diploma from an Institution located in U.P. with minimum 55% marks (50% for SC/ST/OBC-NCL / Persons with Disability (PwD) candidates) in any branch of Engineering (except Agriculture Engg., Pharmacy and Architecture),
  - (b) Candidates passed \*BSc Degree from recognized University by UGC with minimum 55% marks (50% for SC/ST/OBC-NCL / Persons with Disability (PwD) and passed 10+2 examination with mathematics as subject. Candidates with criteria (a) or (b) and whose parents (Father or mother) are domicile of Uttar Pradesh recognized by the Board of Technical Education, U.P., are eligible for admission to Second year B.Tech. in any branch of Engineering /Technology.  
(\*Students belonging to BSc stream shall be considered only after filling the supernumerary seats in this category with students belonging to Diploma stream).
4. In case, Board / University awards only letter grades for qualifying examination without providing an equivalent percentage of marks, the candidate should obtain a certificate from the Board / University specifying equivalent marks and upload it after deposition of fee acceptance fee for Online Document Verification. In case, such a certificate is not uploaded by the candidate, the decision of the Admission Committee regarding his / her eligibility shall be final.
5. (a) A Candidate who has passed the qualifying examination from Institution located in U.P. is eligible for counselling will be treated domicile of Uttar Pradesh.
  - (b) In case, the candidate has **passed qualifying examination from outside U.P.**, he / she has to upload Permanent Residence Certificate (**issued after 1<sup>st</sup> April 2024**) of **his / her parent (Father or Mother)**.
  - (c) Candidates who are wards of Defence Personnel settled or posted in UP on the date of Entrance Examination of **CUET (UG)-2024** or Officers /Employees of All India Services

belonging to UP Cadre are also eligible. They are required to upload Certificate No. 10 to claim the benefit.

6. Accepting admission in HBTU Kanpur implies the acceptance by the candidate and his / her parents or guardians of all the terms and conditions laid down by the University. Any change in the rules, regulations, fee and other specific conditions etc. of the University shall apply mutatis mutandis to the admitted candidates.
7. Candidates claiming advantage of reserved categories, subcategories are required to indicate the same in the Online Registration Form. **Scanned copies** of all relevant documents are to be uploaded after seat allotment and deposition of seat acceptance fee. Formats for various certificates to be submitted are available on the HBTU, Kanpur website ([www.hbtu.ac.in](http://www.hbtu.ac.in)). These formats are subject to change as per the orders of Government of Uttar Pradesh. **Note that the certificate for OBC candidates will be entertained only if it is issued on or after 01.04.2024 (mandatory condition for non-creamy layer OBC candidates).**
8. The candidates for whom the result of the qualifying examination has not been declared till the date of Online Document Verification have **been given a chance to apply as appearing candidate with undertaking that if they are not able to produce the final year result by 31<sup>st</sup> August 2024 or if their result does not satisfy the percentage criteria as stated above in point 3 of guideline then their seat will be cancelled and the candidate will bear the sole responsibility.**
9. If any document / declaration submitted by the candidate is found to be false at any stage, his / her admission will be cancelled and he / she may be liable for prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Kanpur Court only.
10. The candidates must ensure their eligibility for admission to B.Tech. (Lateral entry) programs at HBTU Kanpur while applying. University will not be responsible for any error of judgement on the part of the candidate.
11. **Detailed Online Counselling Procedure-**

**[I]- Registration & Choice Filling:**

A student may register on <https://hbtu.admissions.nic.in> or [www.hbtu.ac.in](http://www.hbtu.ac.in) by **depositing online Registration Fee of Rs. 2,500=00 (non-refundable)**. After registration, the candidate will be required to fill the Choice Preferences. The candidate is advised to complete Registration & Choice Filling within the stipulated time slot.

**[II]- View result, pay seat acceptance Fee and upload documents for verification (if allotted a seat)**

**First Round Results & Seat Allotment:**

**In case of seat allotment-**

- i. Candidate has to **online deposit Seat Acceptance Fee** of Rs. 75,000=00 (for GEN / OBC) & Rs. 40,000 (for SC / ST/ EWS candidates).
- ii. After deposition of Seat Acceptance Fee, the candidate is required to **choose 'FREEZE' or 'FLOAT'** option and upload scanned copies of all relevant documents (like qualifying examination marksheet, age proof, category certificate, domicile certificate if required etc.) for **Online Document Verification**.

- iii. If the candidate fails to upload documents for Online Document Verification in prescribed date and time (**table-2**), the candidature will be cancelled and the candidate will be out of counselling process.
- iv. After Successful document verification, the candidate will be allowed to further participate in the counselling process as-
  - If chosen FLOAT option then waits for next round of seat allotment result.  
If chosen FREEZE option then must deposit Balance Academic Fee of Rs. **60,000=00** [Rs. 1,35,000=00 - 75,000=00] (for GEN / OBC) or **Rs. 95,000=00** [Rs. 1,35,000=00 – 40,000=00] (for SC / ST candidates) in stipulated time period.  
Note: Non-deposition of fee will lead to cancellation of allotted seat. This seat will be considered vacant for next round of counselling.
- v. Candidates selected FREEZE option & after paying Full Academic Fee has to do registration on University ERP & give his / her option yes/No for Internal Sliding (see point no. III & IV on Page 5).
- vi. If the **documents are not in proper format**, then **a query will** be raised and the candidate will be asked to submit proper document in prescribed date and time (**time line for each activity is mentioned in table-2**).
- vii. Candidates must check their login on admission website regularly until their documents are not verified successfully.
- viii. If candidate fails to respond to the query and/or upload proper document in time (table-2), the allotted seat will be cancelled and the candidate will be out of counselling process.
- ix. If the candidate is not interested to further participate in counselling process, he may exercise '**WITHDRAW**' option (check table-2 timeline). In such cases, Seat Acceptance Fee and/ or the balance amount will be refunded as per refund policy.

**In case of no seat allotment-**

**The candidates are advised to wait and check the next round of seat allotment results.**

**Important Instructions for candidates-**

- a. All notices/ information will be uploaded on <https://hbtu.admissions.nic.in> or [www.hbtu.ac.in](http://www.hbtu.ac.in).
- b. Candidates must read the Admission Guideline very carefully before participating in the Counselling process. **Please note:** slight changes in the guideline can be made in due course of time if necessary, so candidates are requested to regularly check the admission website regularly where it will be notified.
- c. During Registration Candidates **must** fill all the information and do the choice filling etc. **VERY CAREFULLY**. Once filled no corrections are possible.
- d. Candidates are advised to **continuously check their Login id** on the website (<https://hbtu.admissions.nic.in>) for queries raised by counselling team where they have registered for counselling.
- e. Any missing information will be the sole responsibility of candidate.
- f. If the candidate gets the **seat of first choice**, he / she will have only '**FREEZE**' option and has to deposit balance Academic Fee Rs. **60,000=00** [Rs. 1,35,000=00 - 75,000=00] or **Rs. 95,000=00** [Rs. 1,35,000=00 – 40,000=00] (for SC / ST candidates) in stipulated time period. Non-deposition of fee will lead to cancellation of allotted seat. This seat will be considered vacant for next round of counselling.

- g. *If candidate exercises 'FLOAT' option, the candidate will be allowed to have the present seat in hand with an option of upgrade it in the next round.*

### **Second Round Results & Seat Allotment:**

If the seat is allotted to the candidate in Second Round only-

- As conveyed earlier, the candidate is required to deposit Seat Acceptance Fee and give 'FREEZE' or 'FLOAT' option followed by uploading of all relevant documents for Online Documents Verification similar to First Round Counselling process.
- Documents not uploaded or not successfully verified will lead to cancellation of allotted seats.
- After successful document verification -  
For FREEZE option, pay Balance Academic Fee i.e. Rs. **60,000=00** [Rs. 1,35,000=00 - 75,000=00] or **Rs. 95,000=00** [Rs. 1,35,000=00 - 40,000=00] for SC / ST candidates. For FLOAT option wait for next round of result.
- Candidates are advised to regularly check their login for ensuring successful document verification/ response to any query generated (refer first round counselling process).
- Candidates are required to be very particular about prescribed date and time in completing the activities. Not taking prompt action in prescribed time will lead to cancellation of allotted seat.

If the seat was allotted in First Round of counselling-

- If candidate feel satisfied (i.e. the candidate gets the seat of their choice in this round of result), then they can choose 'FREEZE' option and pay balance academic Fee i.e. Rs. **60,000=00** [Rs. 1,35,000=00 - 75,000=00] or **Rs. 95,000=00** [Rs. 1,35,000=00 - 40,000=00] for SC / ST candidates.
- Candidate not satisfied with second round of seat allotment result and have chosen 'FLOAT' option in first round can still wait for seat allotment result for third round of counselling.
- Candidates can also withdraw from counselling process in this round by choosing WITHDRAW option.
- Candidates selected FREEZE option & after paying Full Academic Fee has to do registration on University ERP & give his / her option yes/No for Internal Sliding (see point no. III & IV on Page 5).

### **Third Round Results & Seat Allotment:**

If the seat is allotted to the candidate in Third Round only-

- As conveyed earlier, the candidate is required to deposit Seat Acceptance Fee and give 'FREEZE' option.
- No 'FLOAT' option available.
- Upload all relevant documents for Online Documents Verification as conveyed earlier.
- Documents not uploaded or not successfully verified will lead to cancellation of allotted seats. Regularly check registration login for successful document verification/ response to any query generated (refer first round counselling process).
- After successful document verification-  
Pay balance academic Fee i.e. Rs. **60,000=00** [Rs. 1,35,000=00 - 75,000=00] or **Rs. 95,000=00** [Rs. 1,35,000=00 - 40,000=00] for SC / ST candidates.

- Candidates are required to be very particular about prescribed date and time in completing the activities. Not taking prompt action in prescribed time will lead to cancellation of allotted seat.

If the seat was allotted in First or Second Round of counselling-

- There is no FLOAT option available now, all candidates have to either choose FREEZE or WITHDRAW option
- Choose 'FREEZE' option and pay balance academic Fee as stated earlier.
- Candidates selected FREEZE option & after paying Full Academic Fee has to do registration on University ERP & give his / her option yes/No for Internal Sliding (see point no. III & IV below).

### **[III] Online Registration on University ERP (Very Important Activity)**

- **All students are essentially required to register** on University ERP to confirm their admission as well as eligibility for the Internal sliding.
- **Candidate after selecting FREEZE option and paying Full Academic Fee and have not withdrawn has to complete his/her registration on UNIVERSITY ERP.**
- This is an Important and mandatory activity required to be exercised by all the provisionally admitted candidates. Candidates **who will not Register on ERP** will be considered as not interested for Admission and his/her allotted seat will be cancelled.

**[IV] Internal Sliding:** In any of the three rounds of On-Line Counselling, after choosing the FREEZE option, the candidate has to give his/her consent for the Internal sliding. The sliding will be done considering the branch choices filled during the registration process. If the candidate is satisfied with the Allotted Seat or his/her First Choice is Allotted or do not want to participate in Internal Sliding then Option NO can be chosen, otherwise he/ she may opt YES for a ***chance to upgrade the seat*** while keeping the allotted seat in hand.

- **Note:** Internal Sliding will be done based on the available vacant seats and considering the prefilled choice preference given by the candidate at the time of choice filling during Registration. Further during sliding Category Upgradation may take place.

12. The allotment of seats through counselling will be carried out strictly on merit in accordance with the **CUET-2024 score** of the candidate subject to the order of choice preference given for the seat and the availability of seat in the category.
13. All the information in connection with B.Tech. (Lateral Entry) Admission 2024 shall be made available through the admission website: <https://hbtu.admissions.nic.in> and <https://www.hbtu.ac.in>. The candidates are advised to visit these websites regularly. University will not be responsible for any loss to candidate due to the lack of communication.

#### 14. Category Definitions

- a) Candidates who have passed the qualifying examination from an Institution located in the State of Uttar Pradesh and who do not claim any reserved category are eligible for admission to all the courses at HBTU, Kanpur against available General (OPEN) seats.

[Code: **UPGE**] *No category certificate is required from such candidates.*

- b) Candidates who have passed the qualifying examination from an Institution located in State of U.P. and are permanent resident of Uttar Pradesh and belong to Scheduled Caste (SC) of Uttar Pradesh / Scheduled Tribe (ST) of Uttar Pradesh / Other Backward Classes (Non Creamy Layer- NCL) of Uttar Pradesh are eligible for admission against available reserved seats of their category.

[Respective Code: **UPSC / UPST / UPBC**] *Certificate No. 1 or 2, as applicable, is required.*

- c) Candidates who have passed the qualifying examination from an Institution **located outside Uttar Pradesh** and whose parents are domicile of Uttar Pradesh and who have not claimed for any reserved category, are also eligible for admission to courses offered at HBTU, Kanpur under General (OPEN) category. Such candidates have to upload the Permanent Residence Certificate of his / her parents (Father or Mother only) for Online Document Verification.

[Code: **UPGD**] *Certificate No. 3 is required from such candidates.*

- d) Candidates who have passed the qualifying examination from an Institution located outside Uttar Pradesh and whose parents are domicile of Uttar Pradesh and who belong to Scheduled Caste of Uttar Pradesh / Scheduled Tribe of Uttar Pradesh / Other Backward Classes (NCL) of Uttar Pradesh are also eligible for admission against reserved seats of their category.

[Respective Codes: **GDSC / GDST / GDBC**] *Such candidates have to upload the Permanent Residence Certificate of his / her parent (**Father or Mother only**) (Certificate No. 3) and category certificate (Certificate No. 1 or 2 as applicable for Online document verification.)*

- e) The domicile requirement to son / daughter of the following is relaxed and admission is permitted:

- Defence Personnel settled in Uttar Pradesh on the date of Entrance Examination of CUET-2024 after retirement / being disabled in action or Defence Personnel killed in action and the dependents settled in Uttar Pradesh on the date of Entrance Examination of CUET-2024. *(Certificate no. 5 is required)*.
- Defence Personnel who are not domicile of Uttar Pradesh but are posted in Uttar Pradesh on the date of Entrance Examination of CUET-2024. *(Certificate no. 5 is required)*
- Wards of Employees of All India Services belonging to Uttar Pradesh cadre. *(Certificate no. 10 is required)* [Code: **GDDA**] **GDDA candidate will be considered as UPGD category for all other benefits.**

#### 15. Reservation of Seats

- a) **Vertical Reservation:**

Category	Percentage of Reservation
(a) Scheduled Caste of U.P.	21%
(b) Scheduled Tribe of U.P.	02%
(c) Other Backward Classes of U.P.	27%



- b) Request for the change of category filled during Online Registration Form shall not be entertained under any circumstances.
- c) Category claims must be supported by the relevant certificates as per the formats provided and uploaded for Document Verification. Otherwise, the allotment will be cancelled and the candidates shall be treated in General Category in the next round of counselling.

#### 16. Medical Standards

- a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on Certificate no. 8.
- b) The medical standards prescribed are given below:

Height	Candidates should be physically fit to pursue his / her studies in opted course.
Weight	
Chest measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	Presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

17. **Formats for various certificates to be uploaded (as applicable) for Online document Verification at the University.** All the formats of certificates are available on Admission Website <https://hbtu.admissions.nic.in> and University website [www.hbtu.ac.in](http://www.hbtu.ac.in).

#### 18. Formula for Rank Calculation / Merit List preparation using CUET UG 2024 result:

For admission to B.Tech. (Lateral Entry) the Merit list will be prepared by adding the normalised scores obtained by candidates in prescribed two test papers i.e. domain specific subject 1 or 2 and general test subject as stated below:

Subject type	Name of the subject (code)
Domain specific	<b>Mathematics (Sub. Code: 319)</b> <b>OR</b> <b>Computer Science/Informatics Practices (Sub. Code: 308)</b>
General Test Section II	<b>General Test (Sub. Code: 501)</b>

#### Formula-

- **Total Normalized Score** = Normalized Score in domain specific Subject 1 (**Sub. Code: 319**) or Subject 2 (**Sub. Code: 308**) + Normalized Score in General Test (**Sub. Code: 501**)  
Note: Normalized Score with up to 5 decimal points will be considered
- **Rank 1 will be given to the candidate with Highest Total Normalized Score**

#### **Tie breaking in case of Equal Total Normalized Scores:**

If there is a tie in Total Normalised Scores obtained by two or more candidates, the order of merit of such candidates shall be decided in the following order:

1. Rank determination by normalized score obtained in **General Test (Sub. Code: 501)** in CUET (UG)-2024. Candidate obtaining higher normalized score in General Test will be given a higher rank.
  2. If still there is a tie break, then, Rank determination by normalized score obtained in **Domain-Specific Subject 1 or 2 (Sub. Code: 319/ (Sub. Code: 308)** in CUET (UG)-2024. Candidates obtaining higher normalized score in their domain specific subject will be given the higher rank.
  3. If still there is a tie break, then, Rank determination by **age of the candidate**. The older candidate will be given higher rank compared to younger one.
15. **University reserves the right to modify the Guidelines as and when required.**

**Table 1: Stepwise Online counselling procedure and Fee deposition for B. Tech. (Lateral Entry) programs**

<b>STEP 1</b>	Online Registration at <a href="https://hbtu.admissions.nic.in">https://hbtu.admissions.nic.in</a> & Deposit Registration Fee of Rs. 2500=00 (Non Refundable)
<b>STEP 2</b>	After registration fill the branch choices <b>VERY CAREFULLY</b> (Note: Choices once filled will be considered for all the three rounds of the counselling, No change in choice will be considered in between.)
<b>STEP 3</b>	<b>FIRST ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
<b>3.1</b>	3.1.1 : View Result 3.1.2 : If Seat is allotted, deposit Seat Acceptance Fee in prescribed time Rs. 75,000=00 (for GEN / OBC) & Rs. 40,000=00 (for SC / ST candidates) 3.1.3 : <b>Choose any one of the following options</b> <b>FREEZE or FLOAT</b>
<b>3.2</b>	3.2.1 : <b>Upload all relevant documents for Online Document Verification</b> 3.2.2 : <b>After Successful Document Verification</b> <b>If chosen FREEZE option (Confirmation of allotted seat)</b> Deposit Balance Annual Academic Fee Rs. 60,000=00 (for GEN / OBC) & Rs. 95,000=00 (for SC / ST candidates) <b>Do Academic Registration on University ERP</b> and choose option YES/NO for internal sliding <b>If Chosen FLOAT option (for next round of counselling)</b> Wait for the next round of results
<b>3.3</b>	<b>3.3.1 : Withdrawal / Cancellation</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process. • <b>Refund will be made in due course of time as per refund policy.</b>
<b>STEP 4</b>	<b>SECOND ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
<b>4.1</b>	4.1.1 : View Result 4.1.2 : If Seat is allotted in Second Round, deposit Seat Acceptance Fee in prescribed time Rs. 75,000=00 (for GEN / OBC) & Rs. 40,000=00 (SC / ST candidates) 4.1.3 Upload all relevant Document for verification 4.1.4: <b>Choose any one of the following options</b> <b>FREEZE or FLOAT</b> 4.1.5 <b>After Successful Document Verification</b> <b>If chosen FREEZE option : Deposit Annual Academic Fee</b> Rs. 60,000=00 (for GEN / OBC) & Rs. 95,000=00 (for SC / ST candidates) <b>Do Academic Registration on University ERP</b> and choose option YES/NO for internal sliding <b>If chosen FLOAT option :</b> Wait for the next round of results
<b>4.2</b>	<b>4.2.1 : If Seat is allotted in First Round,</b> <b>4.2.2: Satisfied with seat allotted choose FREEZE option: Deposit Annual Academic Fee</b> Rs. 60,000=00 (for GEN / OBC) & Rs. 95,000=00 (for SC / ST candidates) <b>Do Academic Registration on University ERP</b> and choose option YES/NO for internal sliding <b>Not satisfied and chosen FLOAT option</b> Wait for the next round of results

4.3	<b>4.3.1 : Withdrawal / Cancellation</b> <b>If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time, then the candidate will automatically be out of counselling process.</b> <b>• Refund will be made in due course of time as per refund policy.</b>
STEP 5	<b>THIRD ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
5.1	5.1.1 : View Result 5.1.2 : If Seat is allotted in Third Round, deposit Seat Acceptance Fee in prescribed time Rs. 75,000=00 (for GEN / OBC) & Rs. 40,000=00 (for SC / ST candidates) 5.1.3 : Candidates of 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> Round Counselling: <b>Choose FREEZE option as FLOAT is not available.</b> 5.1.4: If the FREEZE option given by the Candidate of 1 <sup>st</sup> & 2 <sup>nd</sup> round counselling Deposit Balance Annual Academic Fee Rs. 60,000=00 (for GEN / OBC) & Rs. 95,000=00 (for SC / ST candidates) <b>Do Academic Registration on University ERP</b> and choose option YES/NO for internal sliding
5.2	<b>5.2.1 : If Seat is allotted in Third Round, upload all relevant documents for Online Document Verification</b> <b>5.2.2: After Successful Document Verification, choose the option :</b> <b>FREEZE (No FLOAT option available)</b> <b>5.2.3 : FREEZE option : Deposit Annual balance Academic Fee</b> Rs. 60,000=00 (for GEN / OBC) & Rs. 95,000=00 (for SC / ST candidates) <b>Do Academic Registration on University ERP</b> and choose option YES/NO for internal sliding
5.3	<b>5.3.1 : Withdrawal / Cancellation</b> <b>If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time, then the candidate will automatically be out of counselling process.</b> <b>• Refund will be made in due course of time as per refund policy.</b>
STEP 6	<b>Internal Sliding Result</b>
	<b>Additional Round and Offline-On campus (Spot) counselling</b>

**Note:**

1. Online counselling process is a time bound process. Candidates are advised to do the needful strictly within the time frame given for the activity. Otherwise, the Candidate will automatically be out of counselling process.
2. Candidates are further advised to visit University Website: [www.hbtu.ac.in](http://www.hbtu.ac.in) or <https://hbtu.admissions.nic.in> regularly for timely update.
3. Date-wise schedule is given in table no. 1

**Refund Policy:**

A sum of Rs. 5000/- will be deducted as processing fee as per UGC norms in case of withdrawal after submitting Seat Acceptance Fee / Full Academic Fee. Other deductions will be as per UGC guidelines.

**(Important Note:**

- **All refunds will be processed after the last date of Admissions for session 2024-25**
- **Please fill all the BANK ACCOUNT related information VERY CAREFULLY for timely refund.**
- **If the refund gets stuck or goes to the wrong account due to the incorrect/ wrong information furnished by the candidate then the University will not be responsible.)**

**Table 2: \*Tentative Schedule / Timeline for Online Counselling for admission to Second Year B.Tech. Programs (Lateral Entry) at HBTU, Kanpur for Session 2024-25**

Sl. No.	Activity	Sub Activity	Dates
1.	Online Registration	Online Registration & Fee Payment & Online Choice filling and Choice locking	To be announced soon
2.	1 <sup>st</sup> Round Counselling	1 <sup>st</sup> Round Seat Allotment	
		View Result	
		Deposit of Seat Acceptance Fee, Choose FREEZE or FLOAT option. Online Document Submission & Verification, Response by candidate to query (if required)	
		After successful document verification Deposit Balance Academic Fee if FREEZE option is chosen	
		Withdrawal	
3.	2 <sup>nd</sup> Round Counselling	2 <sup>nd</sup> Round Seat Allotment	
		View Result	
		Deposit of Seat Acceptance Fee, Choose FREEZE or FLOAT option. Online Document Submission & Verification, Response by candidate to query (if required)	
		After successful document verification Deposit Balance Academic Fee if FREEZE option is chosen	
		Withdrawal	
4.	3 <sup>rd</sup> Round Counselling	3 <sup>rd</sup> Round Seat Allotment	
		View Result	
		Deposit of Seat Acceptance Fee, Choose FREEZE option. Online Document Submission & Verification, Response by candidate to query (if required)	
		After successful document verification Deposit Balance Academic Fee ( <b>All candidates</b> ). No FLOAT option in this round	
		Withdrawal	
5.	<b>Date of Physical Reporting and ERP Registration on University website and Admission in the University</b>	<b>Online Registration on University ERP for direct admission to 2<sup>nd</sup> year B.Tech &amp; consent for Internal sliding</b>	

**\*Important Notes:**

- *All activities are to be completed in time bound manner so candidates are advised to do the needful within the time/ date specified. Any inaction/delay on the part of the candidate will lead to the cancellation of allotted seat.*
- **The dates may change in due course of time so kindly visit admission website regularly for latest updates (<https://hbtu.admissions.nic.in>)**

**TABLE 3: FEE STRUCTURE FOR B.TECH. PROGRAMS FOR SESSION 2024-25**

<b>S. No.</b>	<b>Particular</b>	<b>Fee in (Rs.)</b>
<b>A</b>	Tuition Fee	75000
<b>B</b>	<b>Other than Tuition Fee</b>	
<b>(i)</b>	Registration, Examination & Certification	10000
<b>(ii)</b>	Facility	30500
<b>(iii)</b>	Medical Fee	3000
<b>(iv)</b>	Training & Placement	4000
<b>(v)</b>	Activity Charges	3000
<b>(vi)</b>	<b>Other Charges</b>	
	Caution Money	5000
	University Alumni Fund	1500
	Student Aid Fund	1500
	Contingency & Miscellaneous Charges	1500
	Total (i+ii+iii+iv+v+vi)	60000
	<b>Grand Total (A+B)</b>	<b>1,35,000.00</b>

**Table 4 : Seat Matrix for B.Tech. (Lateral Entry) program 2024-25 at HBTU, Kanpur**

<b>BRANCH_ABB</b>	<b>Branch</b>	<b>Total Seats</b>	<b>OPNO</b>	<b>BCNO</b>	<b>SCNO</b>	<b>STNO</b>	<b>Total available Seat</b>
CS	COMPUTER SCIENCE & ENGINEERING	3	2	1	0	0	3
IT	INFORMATION TECHNOLOGY	3	1	1	1	0	3
ET	ELECTRONICS ENGINEERING	3	2	0	1	0	3
EE	ELECTRICAL ENGINEERING	3	1	1	1	0	3
ME	MECHANICAL ENGINEERING	3	2	1	0	0	3
CE	CIVIL ENGINEERING	3	1	1	1	0	3
CH	CHEMICAL ENGINEERING	3	2	1	0	0	3
BE	BIOCHEMICAL ENGINEERING	3	2	1	0	0	3
FT	FOOD TECHNOLOGY	3	1	1	1	0	3
OT	OIL TECHNOLOGY	3	2	0	1	0	3
PT	PAINT TECHNOLOGY	3	1	1	1	0	3
PL	PLASTIC TECHNOLOGY	3	2	0	1	0	3
LT	LEATHER TECHNOLOGY	3	1	1	0	1	3
	<b>Total</b>	<b>39</b>	<b>20</b>	<b>10</b>	<b>8</b>	<b>1</b>	<b>39</b>



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर - 208002, उ.प्र., भारत

HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

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## Guidelines for Admission to Bachelor of Pharmacy (B. Pharm) Program at HBTU Kanpur for the session 2024-25

1. Applications for admission to Bachelor of Pharmacy (B. Pharm) Program at HBTU Kanpur are invited for the session 2024-25. Online Registration and Fee Payment [Rs. 2500/- (Non-refundable)] can be made through the website: <https://hbtu.admissions.nic.in>. Admissions will be made on the basis of merit of Combined University Entrance Test (UG)-2024 [CUET (UG)-2024]. Detailed guidelines related to admission are also available on University website [www.hbtu.ac.in](http://www.hbtu.ac.in).
2. Candidates are advised to **read these guidelines CAREFULLY**, check their eligibility and applicable reservation category etc. before filling and submitting the Online Registration Form.
3. The University shall conduct its own counselling on the basis of merit of **Combined University Entrance Test (UG)-2024 i.e. CUET (UG)-2024** with following academic eligibility:
  - (a) Candidates with UP Domicile passed Intermediate (10+2) qualifying examination from U.P. Board or its equivalent from any other recognized Board/University with a minimum of five subjects in which **Physics and Chemistry** are compulsory subjects along with one of the subjects from **Mathematics/ Biology/ Chemistry/ Biotechnology/ Computer Science/ Technical Vocational** subject with min. 55% (50% for SC/ST/OBC-NCL/PwD) aggregate marks.
  - (b) In addition, all other eligibility conditions for appearing in CUET (UG)-2024 Examination shall be applicable to the candidates.
  - (c) The candidate must qualify in any one of the following subject paper in CUET (UG)-2024:  
**Subject Code: 304** (Biology/Biological Studies/Biotechnology/Biochemistry) OR **Subject Code: 306** (Chemistry) OR **Subject Code: 319** (Mathematics / Applied mathematics) OR **Subject Code: 322** (Physics).
  - (d) If the candidate has qualified more than one subject paper as stated above, it is advisable that he/she should apply with the subject paper of better score.
4.
  - (a) A Candidate who has passed the qualifying examination from Institution located in U.P. is eligible for counselling will be treated domicile of Uttar Pradesh.
  - (b) In case, the candidate has **passed qualifying examination from outside U.P.**, he / she has to upload Permanent Residence Certificate (**issued after 1<sup>st</sup> April 2024**) of **his / her parent (Father or Mother)**.
  - (c) Candidates who are wards of Defence Personnel settled or posted in UP on the date of Entrance Examination of **CUET (UG)-2024** or Officers /Employees of All India Services belonging to UP Cadre are also eligible. They are required to upload Certificate No. 10 to claim the benefit.



5. Accepting admission in HBTU Kanpur implies the acceptance by the candidate and his / her parents or guardians of all the terms and conditions laid down by the University. Any change in the rules, regulations, fee and other specific conditions etc. of the University shall apply mutatis mutandis to the admitted candidates.
6. Candidates claiming advantage of reserved categories, subcategories are required to indicate the same in the Online Registration Form. **Scanned copies** of all relevant documents are to be uploaded after seat allotment and deposition of seat acceptance fee. Formats for various certificates to be submitted are available on the HBTU, Kanpur website ([www.hbtu.ac.in](http://www.hbtu.ac.in)). These formats are subject to change as per the orders of Government of Uttar Pradesh. **Note that the certificate for OBC candidates will be entertained only if it is issued on or after 01.04.2024 (mandatory condition for non-creamy layer OBC candidates).**
7. If any document / declaration submitted by the candidate is found to be false at any stage, his / her admission will be cancelled and he / she may be liable for prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Kanpur Court only.
8. The candidates must ensure their eligibility for admission to **Bachelor of Pharmacy (B. Pharm) Program** at HBTU Kanpur while applying. University will not be responsible for any error of judgement on the part of the candidate.
9. **Detailed Online Counselling Procedure-**

**[I]- Registration:**

A student may register on <https://hbtu.admissions.nic.in> by depositing online Registration Fee of Rs. 2,500=00 (non-refundable). The candidate is advised to complete Registration within the stipulated time slot. During Registration Candidate must fill all the information VERY CAREFULLY. Once filled no correction is possible.

**[II]- View result, pay seat acceptance Fee and upload documents for verification (if allotted a seat)**

**FIRST ROUND RESULTS & SEAT ALLOTMENT:**

**In case of seat allotment-**

- i. Candidate has to **deposit online the Seat Acceptance Fee** of Rs. 75,000=00 (for GEN / OBC) & Rs. 40,000=00 (for SC / ST candidates).
- ii. After deposition of Seat Acceptance Fee, the candidate is required upload scanned copies of all relevant documents (like qualifying examination marksheet, age proof, category certificate, domicile certificate if required etc.) for **Online Document Verification**.
- iii. If the candidate fails to upload documents for Online Document Verification in prescribed date and time the candidature will be cancelled and the candidate will be out of counselling process.
- iv. After Successful document verification, the candidate will be allowed to deposit Balance Academic Fee of Rs. **60,000=00** [Rs. 1,35,000=00 - 75,000=00] (for GEN / OBC) or **Rs. 95,000=00** [Rs. 1,35,000=00 – 40,000=00] (for SC / ST candidates) in stipulated time period.

Note: Non-deposition of fee will lead to cancellation of allotted seat. This seat will be considered vacant for next round of counselling.

- v. If the **documents are not in proper format**, then **a query will** be raised and the candidate will be asked to submit proper document in prescribed date and time.
- vi. Candidates must check their login on admission website regularly until their documents are not verified successfully.
- vii. If candidate fails to respond to the query and/or upload proper document in time the allotted seat will be cancelled and the candidate will be out of counselling process.
- viii. If the candidate is not interested to further participate in counselling process, he may exercise '**WITHDRAW**' option. In such cases, Seat Acceptance Fee and/ or the balance amount will be refunded as per refund policy.

**In case of no seat allotment-**

**The candidates are advised to wait and check the next round of seat allotment results.**

**Important Instructions for candidates-**

- a. All notices/ information will be uploaded on <https://hbtu.admissions.nic.in> or [www.hbtu.ac.in](http://www.hbtu.ac.in).
- b. Candidates must read the Admission Guidelines very carefully before participating in the Counselling process. **Please note:** slight changes in the guideline can be made in due course of time if necessary, so candidates are requested to regularly check the admission website regularly where it will be notified.
- c. Candidates are advised **to continuously check their Login id** on the website (<https://hbtu.admissions.nic.in>) for queries raised by counselling team where they have registered for counselling.
- d. Any missing information will be the sole responsibility of candidate.

**SECOND ROUND RESULTS & SEAT ALLOTMENT:**

If the seat is allotted to the candidate in Second Round -

- As conveyed earlier, the candidate is required to deposit Seat Acceptance Fee followed by uploading of all relevant documents for Online Documents Verification similar to First Round Counselling process.
- Documents not uploaded or not successfully verified will lead to cancellation of allotted seats.
- After successful document verification - pay Balance Academic Fee i.e. Rs. **60,000=00** [Rs. 1,35,000=00 - 75,000=00] or **Rs. 95,000=00** [Rs. 1,35,000=00 – 40,000=00] for SC / ST candidates.
- Candidates are advised to regularly check their login for ensuring successful document verification/ response to any query generated (refer first round counselling process).
- Candidates are required to be very particular about prescribed date and time in completing the activities. Not taking prompt action in prescribed time will lead to cancellation of allotted seat.
- Candidates can also withdraw from counselling process in this round by choosing **WITHDRAW** option.

**THIRD ROUND RESULTS & SEAT ALLOTMENT:**

If the seat is allotted to the candidate in Third Round -

- As conveyed earlier, the candidate is required to deposit Seat Acceptance Fee.
- Upload all relevant documents for Online Documents Verification as conveyed earlier.

- Documents not uploaded or not successfully verified will lead to cancellation of allotted seats. Regularly check registration login for successful document verification/ response to any query generated (refer first round counselling process).
- After successful document verification-  
Pay balance academic Fee i.e. Rs. **60,000=00** [Rs. 1,35,000=00 - 75,000=00] or **Rs. 95,000=00** [Rs. 1,35,000=00 – 40,000=00] for SC / ST candidates.
- Candidates are required to be very particular about prescribed date and time in completing the activities. Not taking prompt action in prescribed time will lead to cancellation of allotted seat.

### [III] - Online Registration on University ERP

**Registration on University ERP is an Important and mandatory activity required to be exercised by all the admitted candidates, failing which it will be considered that the candidate is not interested for Admission and his/her allotted seat will be cancelled.**

10. The allotment of seats through counselling will be carried out strictly on merit in accordance with the **CUET (UG)-2024 score** of the candidate and the availability of seat in the category.
11. All the information in connection with **Bachelor of Pharmacy (B. Pharm) Admission-2024** shall be made available through the admission website: <https://hbtu.admissions.nic.in> and <https://www.hbtu.ac.in>. The candidates are advised to visit these websites regularly. University will not be responsible for any loss to candidate due to the lack of communication.

#### 12. Category Definitions

- a) Candidates who have passed the qualifying examination from an Institution located in the State of Uttar Pradesh and who do not claim any reserved category is eligible for admission to all the courses at HBTU, Kanpur against available General (OPEN) seats.

[Code: **UPGE**] *No category certificate is required from such candidates.*

- b) Candidates who have passed the qualifying examination from an Institution located in State of U.P. and are permanent resident of Uttar Pradesh and belong to Scheduled Caste (SC) of Uttar Pradesh / Scheduled Tribe (ST) of Uttar Pradesh / Other Backward Classes (Non Creamy Layer- NCL) of Uttar Pradesh are eligible for admission against available reserved seats of their category.

[Respective Code: **UPSC / UPST / UPBC**] *Certificate No. 1 or 2, as applicable, is required.*

- c) Candidates who have passed the qualifying examination from an Institution **located outside Uttar Pradesh** and whose parents are domicile of Uttar Pradesh and who have not claimed for any reserved category, are also eligible for admission to courses offered at HBTU, Kanpur under General (OPEN) category. Such candidates have to upload the Permanent Residence Certificate of his / her parents (Father or Mother only) for Online Document Verification.

[Code: **UPGD**] *Certificate No. 3 is required from such candidates.*

- d) Candidates who have passed the qualifying examination from an Institution located outside Uttar Pradesh and whose parents are domicile of Uttar Pradesh and who belong to Scheduled Caste of Uttar Pradesh / Scheduled Tribe of Uttar Pradesh / Other Backward Classes (NCL) of Uttar Pradesh are also eligible for admission against reserved seats of their category.

[Respective Codes: **GDSC / GDST / GDDB**] Such candidates have to upload the Permanent Residence Certificate of his / her parent (**Father or Mother only**) (Certificate No. 3) and category certificate (Certificate No. 1 or 2 as applicable for Online document verification.)

- e) The domicile requirement to son / daughter of the following is relaxed and admission is permitted:
- Defence Personnel settled in Uttar Pradesh on the date of Entrance Examination of CUET (UG)-2024 after retirement / being disabled in action or Defence Personnel killed in action and the dependents settled in Uttar Pradesh on the date of Entrance Examination of CUET (UG)-2024. (Certificate no. 5 is required).
  - Defence Personnel who are not domicile of Uttar Pradesh but are posted in Uttar Pradesh on the date of Entrance Examination of CUET (UG)-2024. (Certificate no. 5 is required)
  - Wards of Employees of All India Services belonging to Uttar Pradesh cadre. (Certificate no. 10 is required) [Code: **GDDA**] **GDDA candidate will be considered as UPGD category for all other benefits.**

### 13. Reservation of Seats

#### a) Vertical Reservation:

Category	Percentage of Reservation
(a) Scheduled Caste of U.P.	21%
(b) Scheduled Tribe of U.P.	02%
(c) Other Backward Classes of U.P.	27%

- b) Request for the change of category filled during Online Registration Form shall not be entertained under any circumstances.
- c) Category claims must be supported by the relevant certificates as per the formats provided and uploaded for Document Verification. Otherwise, the allotment will be cancelled and the candidates shall be treated in General Category in the next round of counselling.

### 14. Medical Standards

- a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on Certificate no. 8.
- b) The medical standards prescribed are given below:

Height	Candidates should be physically and mentally fit to pursue his / her studies in opted course.
Weight	
Chest measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	Presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

15. **Formats for various certificates to be uploaded (as applicable) for Online document Verification at the University.** All the formats of certificates are available on Admission Website <https://hbtu.admissions.nic.in> and University website [www.hbtu.ac.in](http://www.hbtu.ac.in).

## 16. Formula for Rank Calculation / Merit List preparation using CUET (UG)-2024 result:

For admission to **Bachelor of Pharmacy (B. Pharm) Program** at HBTU Kanpur, the Merit list will be **prepared by using** the normalised score obtained by candidates in prescribed domain specific subject i.e. **Subject Code: 304** (Biology/Biological Studies/Biotechnology/Biochemistry) OR **Subject Code: 306** (Chemistry) OR **Subject Code: 319** (Mathematics / Applied mathematics) OR **Subject Code: 322** (Physics).

### **Formula-**

- **Rank 1 will be given to the candidate with Highest Normalized Score.**
- Rank will be determination by normalized score obtained in **Subject Code: 304** OR **Subject Code: 306** OR **Subject Code: 319** OR **Subject Code: 322**. Better score will get higher Rank.

### **Tie breaking in case of Equal Normalized Scores:**

If there is a tie in Normalised Scores obtained by two or more candidates, the order of merit of such candidates shall be decided in the following order:

1. If there is a tie break, then Rank will be determination by the aggregate marks of the two subjects in 10+2 i.e. **Physics and Chemistry**. The candidate with greater aggregate marks will get higher Rank.
2. If still there is a tie break, then, Rank will be determination by **age of the candidate**. The older candidate will be given higher rank compared to younger one.

## 17. University reserves the right to modify the Guidelines as and when required.

**Table 1: Stepwise Online counselling procedure and Fee deposition for Bachelor of Pharmacy (B. Pharm) Program**

<b>STEP 1</b>	Online Registration at <a href="https://hbtu.admissions.nic.in">https://hbtu.admissions.nic.in</a> & Deposit Registration Fee of Rs. 2500=00 (Non Refundable)
<b>STEP 2</b>	<b>FIRST ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
<b>2.1</b>	2.1.1 : View Result 2.1.2 : If Seat is allotted, deposit Seat Acceptance Fee in prescribed time Rs. 75,000=00 (for GEN / OBC) & Rs. 40,000=00 (for SC / ST candidates)
<b>2.2</b>	2.2.1 : <b>Upload all relevant documents for Online Document Verification</b> 2.2.2 : <b>After Successful Document Verification</b> Deposit Balance Annual Academic Fee Rs. 60,000=00 (for GEN / OBC) & Rs. 95,000=00 (for SC / ST candidates) <b>Do Academic Registration on University ERP</b>
<b>2.3</b>	<b>2.3.1 : Withdrawal / Cancellation</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process. <b>• Refund will be made in due course of time as per refund policy.</b>
<b>STEP 3</b>	<b>SECOND ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
<b>3.1</b>	3.1.1 : View Result 3.1.2 : If Seat is allotted in Second Round, deposit Seat Acceptance Fee in prescribed time Rs. 75,000=00 (for GEN / OBC) & Rs. 40,000=00 (SC / ST candidates) 3.1.3: Upload all relevant Document for verification 3.1.4: <b>After Successful Document Verification: Deposit Balance Annual Academic Fee</b> Rs. 60,000=00 (for GEN / OBC) & Rs. 95,000=00 (for SC / ST candidates) 3.1.5: <b>Do Academic Registration on University ERP</b>
<b>3.2</b>	<b>3.2.1 : Withdrawal / Cancellation</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time, then the candidate will automatically be out of counselling process. <b>• Refund will be made in due course of time as per refund policy.</b>
<b>STEP 4</b>	<b>THIRD ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
<b>4.1</b>	4.1.1: View Result 4.1.2: If Seat is allotted in Third Round, deposit Seat Acceptance Fee in prescribed time Rs. 75,000=00 (for GEN / OBC) & Rs. 40,000=00 (for SC / ST candidates) 4.1.3: <b>Upload all relevant documents for Online Document Verification</b> 4.1.4: <b>After Successful Document Verification: Deposit Balance Annual Academic Fee</b> Rs. 60,000=00 (for GEN / OBC) & Rs. 95,000=00 (for SC / ST candidates) <b>Do Academic Registration on University ERP</b>
<b>4.2</b>	<b>4.2.1 : Withdrawal / Cancellation</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time, then the candidate will automatically be out of counselling process. <b>• Refund will be made in due course of time as per refund policy.</b>
<b>STEP 6</b>	<b>Additional Round and Offline-On campus (Spot) counselling</b>

**Note:**

1. Online counselling process is a time bound process. Candidates are advised to do the needful strictly within the time frame given for the activity. Otherwise, the Candidate will automatically be out of counselling process.
2. Candidates are further advised to visit University Website: [www.hbtu.ac.in](http://www.hbtu.ac.in) or <https://hbtu.admissions.nic.in> regularly for timely update.

**Refund Policy:**

A sum of Rs. 5000/- will be deducted as processing fee in case of withdrawal after submitting Seat Acceptance Fee / Full Academic Fee. Other deductions will be as per UGC guidelines.

**Important Note:**

- **All refunds will be processed after the last date of Admissions for session 2024-25.**
- **Please fill all the BANK ACCOUNT related information VERY CAREFULLY for timely refund.**
- **If the refund gets stuck or goes to the wrong account due to the incorrect/ wrong information furnished by the candidate then the University will not be responsible.)**

**Table 2: Tentative Schedule / Timeline for Online Counselling for admission to Bachelor of Pharmacy (B. Pharm) Program at HBTU, Kanpur for Session 2024-25**

Sl. No.	Activity	Sub Activity	Dates
1.	Online Registration	Online Registration & Fee Payment & Online Choice filling and Choice locking	To be announced soon
2.	1 <sup>st</sup> Round Counselling	1 <sup>st</sup> Round Seat Allotment	
		View Result	
		➤ Deposit of Seat Acceptance Fee ➤ Online Document Submission & Verification, Response by candidate to query (if required)	
		➤ After successful document verification Deposit Balance Academic Fee. ➤ Do Academic Registration on University ERP	
		Withdrawal	
3.	2 <sup>nd</sup> Round Counselling	2 <sup>nd</sup> Round Seat Allotment	
		View Result	
		➤ Deposit of Seat Acceptance Fee ➤ Online Document Submission & Verification, Response by candidate to query (if required)	
		➤ After successful document verification Deposit Balance Academic Fee. ➤ Do Academic Registration on University ERP	
		Withdrawal	
4.	3 <sup>rd</sup> Round Counselling	3 <sup>rd</sup> Round Seat Allotment	
		View Result	
		➤ Deposit of Seat Acceptance Fee ➤ Online Document Submission & Verification, Response by candidate to query (if required)	
		➤ After successful document verification Deposit Balance Academic Fee. ➤ Do Academic Registration on University ERP	
		Withdrawal	
5.	<b>Additional Round and Offline-On campus (Spot) counselling</b>	<b>Guidelines will be issued later (if required)</b>	

***\*Important Note: All activities are to be completed in time bound manner so candidates are advised to do the needful within the time/ date specified. Any inaction on the part of the candidate will lead to the cancellation of allotted seat.***



**TABLE 3: FEE STRUCTURE FOR B. PHARM PROGRAM FOR SESSION 2024-25**

<b>S. No.</b>	<b>Particular</b>	<b>Fee in (Rs.)</b>
<b>A</b>	Tuition Fee	75000
<b>B</b>	<b>Other than Tuition Fee</b>	
<b>(i)</b>	Registration, Examination & Certification	10000
<b>(ii)</b>	Facility	30500
<b>(iii)</b>	Medical Fee	3000
<b>(iv)</b>	Training & Placement	4000
<b>(v)</b>	Activity Charges	3000
<b>(vi)</b>	<b>Other Charges</b>	
	Caution Money	5000
	University Alumni Fund	1500
	Student Aid Fund	1500
	Contingency & Miscellaneous Charges	1500
	Total (i+ii+iii+iv+v+vi)	60000
	<b>Grand Total (A+B)</b>	<b>1,35,000.00</b>

## SEAT MATRIX FOR B. PHARM PROGRAM - 2024-25 AT HBTU, KANPUR

BRANCH	OPEN					Other Backward Class					Schedule Caste					Schedule Tribe					Economically Weaker Section					Total Seats
	OPNO	OPGL	OPAF	OPFF	OPPH	BCNO	BCGL	BCAF	BCFF	BCPH	SCNO	SCGL	SCAF	SCFF	SCPH	STNO	STGL	STAF	STFF	STPH	EWSNO	EWSGL	EWSAF	EWSFF	EWSPH	
B. PHARM	20	6	2	0	2	14	4	1	1	1	10	3	1	1	1	1	0	0	0	0	5	1	0	0	1	75



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर - 208002, उ.प्र., भारत

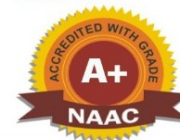
HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

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100+  
YEARS  
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## Guidelines for Admission to B. Tech. in Biotechnology Program at HBTU Kanpur for the session 2024-25

1. Applications for admission to various B.Tech. in Biotechnology programs at HBTU Kanpur are invited for the session 2024-25. Online Registration and Fee Payment [Rs. 2500/- (Non-refundable)] can be made through the website: <https://hbtu.admissions.nic.in>. Admissions will be made on the basis of merit of **Combined University Entrance Test (UG)-2024 [CUET (UG)-2024]**. Detailed guidelines related to admission are also available on University website [www.hbtu.ac.in](http://www.hbtu.ac.in).
2. Candidates are advised to **read these guidelines CAREFULLY**, check their eligibility and applicable reservation category etc. before filling and submitting the Online Registration Form.
3. The University shall conduct its own counselling on the basis of merit of **Combined University Entrance Test (UG)-2024 i.e. CUET (UG)-2024** with following academic eligibility:
  - (a) Candidates with UP Domicile passed Intermediate (10+2) qualifying examination from U.P. Board or its equivalent from any other recognized Board/University with a minimum of five subjects in which **Physics and Mathematics or Biology** are compulsory subjects along with one of the subjects from Chemistry/ Biotechnology/ Computer Science/ Technical Vocational subject with min. 55% (50% for SC/ST/OBC-NCL/PwD) aggregate marks.
  - (b) In addition, all other eligibility conditions for appearing in CUET (UG)-2024 Examination shall be applicable to the candidates.
  - (c) The candidate must qualify in any one of the following subject paper in CUET (UG)-2024:  
**Subject Code: 304** (Biology/Biological Studies/Biotechnology/Biochemistry) OR **Subject Code: 306** (Chemistry) OR **Subject Code: 319** (Mathematics / Applied mathematics) OR **Subject Code: 322** (Physics).
  - (d) If the candidate has qualified more than one subject paper as stated above, it is advisable that he/she should apply with the subject paper of better score.
4.
  - (a) A Candidate who has passed the qualifying examination from Institution located in U.P. is eligible for counselling will be treated domicile of Uttar Pradesh.
  - (b) In case, the candidate has **passed qualifying examination from outside U.P.**, he / she has to upload Permanent Residence Certificate (**issued after 1<sup>st</sup> April 2024**) of **his / her parent (Father or Mother)**.
  - (c) Candidates who are wards of Defence Personnel settled or posted in UP on the date of Entrance Examination of **CUET (UG)-2024** or Officers /Employees of All India Services belonging to UP Cadre are also eligible. They are required to upload Certificate No. 10 to claim the benefit.

5. Accepting admission in HBTU Kanpur implies the acceptance by the candidate and his / her parents or guardians of all the terms and conditions laid down by the University. Any change in the rules, regulations, fee and other specific conditions etc. of the University shall apply mutatis mutandis to the admitted candidates.
6. Candidates claiming advantage of reserved categories, subcategories are required to indicate the same in the Online Registration Form. **Scanned copies** of all relevant documents are to be uploaded after seat allotment and deposition of seat acceptance fee. Formats for various certificates to be submitted are available on the HBTU, Kanpur website ([www.hbtu.ac.in](http://www.hbtu.ac.in)). These formats are subject to change as per the orders of Government of Uttar Pradesh. **Note that the certificate for OBC candidates will be entertained only if it is issued on or after 01.04.2024 (mandatory condition for non-creamy layer OBC candidates).**
7. If any document / declaration submitted by the candidate is found to be false at any stage, his / her admission will be cancelled and he / she may be liable for prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Kanpur Court only.
8. The candidates must ensure their eligibility for admission to B.Tech. in Biotechnology program at HBTU Kanpur while applying. University will not be responsible for any error of judgement on the part of the candidate.
9. **Detailed Online Counselling Procedure-**

**[I]- Registration:**

A student may register on <https://hbtu.admissions.nic.in> by depositing online Registration Fee of Rs. 2,500=00 (non-refundable). The candidate is advised to complete Registration within the stipulated time slot. During Registration Candidate must fill all the information VERY CAREFULLY. Once filled no correction is possible.

**[II]- View result, pay seat acceptance Fee and upload documents for verification (if allotted a seat)**

**FIRST ROUND RESULTS & SEAT ALLOTMENT:**

**In case of seat allotment-**

- i. Candidate has to **deposit online the Seat Acceptance Fee** of Rs. 75,000=00 (for GEN / OBC) & Rs. 40,000 (for SC / ST candidates).
- ii. After deposition of Seat Acceptance Fee, the candidate is required upload scanned copies of all relevant documents (like qualifying examination marksheet, age proof, category certificate, domicile certificate if required etc.) for **Online Document Verification**.
- iii. If the candidate fails to upload documents for Online Document Verification in prescribed date and time the candidature will be cancelled and the candidate will be out of counselling process.
- iv. After Successful document verification, the candidate will be allowed to deposit Balance Academic Fee of Rs. **60,000=00** [Rs. 1, 35,000=00 - 75,000=00] (for GEN / OBC) or **Rs. 95,000=00** [Rs. 1,35,000=00 – 40,000=00] (for SC / ST candidates) in stipulated time period.  
Note: Non-deposition of fee will lead to cancellation of allotted seat. This seat will be considered vacant for next round of counselling.
- v. If the **documents are not in proper format**, then **a query** will be raised and the candidate will be asked to submit proper document in prescribed date and time.

- vi. Candidates must check their login on admission website regularly until their documents are not verified successfully.
- vii. If candidate fails to respond to the query and/or upload proper document in time the allotted seat will be cancelled and the candidate will be out of counselling process.
- viii. If the candidate is not interested to further participate in counselling process, he may exercise '**WITHDRAW**' option. In such cases, Seat Acceptance Fee and/ or the balance amount will be refunded as per refund policy.

**In case of no seat allotment-**

**The candidates are advised to wait and check the next round of seat allotment results.**

**Important Instructions for candidates-**

- a. All notices/ information will be uploaded on <https://hbtu.admissions.nic.in> or [www.hbtu.ac.in](http://www.hbtu.ac.in).
- b. Candidates must read the Admission Guidelines very carefully before participating in the Counselling process. **Please note:** slight changes in the guideline can be made in due course of time if necessary, so candidates are requested to regularly check the admission website regularly where it will be notified.
- c. Candidates are advised to **continuously check their Login id** on the website (<https://hbtu.admissions.nic.in>) for queries raised by counselling team where they have registered for counselling.
- d. Any missing information will be the sole responsibility of candidate.

**SECOND ROUND RESULTS & SEAT ALLOTMENT:**

If the seat is allotted to the candidate in Second Round -

- As conveyed earlier, the candidate is required to deposit Seat Acceptance Fee followed by uploading of all relevant documents for Online Documents Verification similar to First Round Counselling process.
- Documents not uploaded or not successfully verified will lead to cancellation of allotted seats.
- After successful document verification -  
pay Balance Academic Fee i.e. Rs. **60,000=00** [Rs. 1, 35,000=00 - 75,000=00] or **Rs. 95,000=00** [Rs. 1,35,000=00 – 40,000=00] for SC / ST candidates.
- Candidates are advised to regularly check their login for ensuring successful document verification/ response to any query generated (refer first round counselling process).
- Candidates are required to be very particular about prescribed date and time in completing the activities. Not taking prompt action in prescribed time will lead to cancellation of allotted seat.
- Candidates can also withdraw from counselling process in this round by choosing **WITHDRAW** option.

**THIRD ROUND RESULTS & SEAT ALLOTMENT:**

If the seat is allotted to the candidate in Third Round -

- As conveyed earlier, the candidate is required to deposit Seat Acceptance Fee.
- Upload all relevant documents for Online Documents Verification as conveyed earlier.
- Documents not uploaded or not successfully verified will lead to cancellation of allotted seats. Regularly check registration login for successful document verification/ response to any query generated (refer first round counselling process).

- After successful document verification-  
Pay balance academic Fee i.e. Rs. **60,000=00** [Rs. 1, 35,000=00 - 75,000=00] or **Rs. 95,000=00** [Rs. 1,35,000=00 – 40,000=00] for SC / ST candidates.
- Candidates are required to be very particular about prescribed date and time in completing the activities. Not taking prompt action in prescribed time will lead to cancellation of allotted seat.

### [III] - Online Registration on University ERP

**Registration on University ERP is an Important and mandatory activity required to be exercised by all the admitted candidates, failing which it will be considered that the candidate is not interested for Admission and his/her allotted seat will be cancelled.**

10. The allotment of seats through counselling will be carried out strictly on merit in accordance with the **CUET (UG)-2024 score** of the candidate and the availability of seat in the category.
11. All the information in connection with B.Tech. in Biotechnology Admission-2024 shall be made available through the admission website: <https://hbtu.admissions.nic.in> and <https://www.hbtu.ac.in>. The candidates are advised to visit these websites regularly. University will not be responsible for any loss to candidate due to the lack of communication.

### 12. Category Definitions

- a) Candidates who have passed the qualifying examination from an Institution located in the State of Uttar Pradesh and who do not claim any reserved category is eligible for admission to all the courses at HBTU, Kanpur against available General (OPEN) seats.

[Code: **UPGE**] *No category certificate is required from such candidates.*

- b) Candidates who have passed the qualifying examination from an Institution located in State of U.P. and are permanent resident of Uttar Pradesh and belong to Scheduled Caste (SC) of Uttar Pradesh / Scheduled Tribe (ST) of Uttar Pradesh / Other Backward Classes (Non Creamy Layer- NCL) of Uttar Pradesh are eligible for admission against available reserved seats of their category.

[Respective Code: **UPSC / UPST / UPBC**] *Certificate No. 1 or 2, as applicable, is required.*

- c) Candidates who have passed the qualifying examination from an Institution **located outside Uttar Pradesh** and whose parents are domicile of Uttar Pradesh and who have not claimed for any reserved category, are also eligible for admission to courses offered at HBTU, Kanpur under General (OPEN) category. Such candidates have to upload the Permanent Residence Certificate of his / her parents (Father or Mother only) for Online Document Verification.

[Code: **UPGD**] *Certificate No. 3 is required from such candidates.*

- d) Candidates who have passed the qualifying examination from an Institution located outside Uttar Pradesh and whose parents are domicile of Uttar Pradesh and who belong to Scheduled Caste of Uttar Pradesh / Scheduled Tribe of Uttar Pradesh / Other Backward Classes (NCL) of Uttar Pradesh are also eligible for admission against reserved seats of their category.

[Respective Codes: **GDSC / GDST / GDBC**] *Such candidates have to upload the Permanent Residence Certificate of his / her parent (**Father or Mother only**) (Certificate No. 3) and category certificate (Certificate No. 1 or 2 as applicable for Online document verification.)*

e) The domicile requirement to son / daughter of the following is relaxed and admission is permitted:

- Defence Personnel settled in Uttar Pradesh on the date of Entrance Examination of CUET (UG)-2024 after retirement / being disabled in action or Defence Personnel killed in action and the dependents settled in Uttar Pradesh on the date of Entrance Examination of CUET (UG)-2024. *(Certificate no. 5 is required)*.
- Defence Personnel who are not domicile of Uttar Pradesh but are posted in Uttar Pradesh on the date of Entrance Examination of CUET (UG)-2024. *(Certificate no. 5 is required)*
- Wards of Employees of All India Services belonging to Uttar Pradesh cadre. *(Certificate no. 10 is required)* [Code: **GDDA**] **GDDA candidate will be considered as UPGD category for all other benefits.**

### 13. Reservation of Seats

#### a) Vertical Reservation:

Category	Percentage of Reservation
(a) Scheduled Caste of U.P.	21%
(b) Scheduled Tribe of U.P.	02%
(c) Other Backward Classes of U.P.	27%

- b) Request for the change of category filled during Online Registration Form shall not be entertained under any circumstances.
- c) Category claims must be supported by the relevant certificates as per the formats provided and uploaded for Document Verification. Otherwise, the allotment will be cancelled and the candidates shall be treated in General Category in the next round of counselling.

### 14. Medical Standards

- a) Candidates will have to submit a certificate of Medical Fitness / Handicapped on Certificate no. 8.
- b) The medical standards prescribed are given below:

Height	Candidates should be physically and mentally fit to pursue his / her studies in opted course.
Weight	
Chest measurement	
Heart and lungs	No abnormality
Hernia, Hydrocele, Piles etc.	Presence of any of these is to be corrected before joining
Vision	Normal, if defective, it must be got corrected to 6/9 in the better eye and 6/12 in the worse one. Eyes should be free from congenital or any other disease
Hearing	Normal, If defective, it must be got corrected before joining.

15. **Formats for various certificates to be uploaded (as applicable) for Online document Verification at the University.** All the formats of certificates are available on Admission Website <https://hbtu.admissions.nic.in> and University website [www.hbtu.ac.in](http://www.hbtu.ac.in).

### 16. Formula for Rank Calculation / Merit List preparation using CUET (UG)-2024 result:

For admission to B.Tech. in Biotechnology the Merit list will be **prepared by using** the normalised score obtained by candidates in prescribed domain specific subject i.e. **Subject Code: 304** (Biology / Biological Studies / Biotechnology / Biochemistry) OR **Subject Code: 306**

(Chemistry) OR **Subject Code: 319** (Mathematics / Applied mathematics) OR **Subject Code: 322** (Physics).

**Formula-**

- **Rank 1 will be given to the candidate with Highest Normalized Score.**
- Rank will be determination by normalized score obtained in **Subject Code: 304 OR Subject Code: 306 OR Subject Code: 319 OR Subject Code: 322**. Better score will get higher Rank.

**Tie breaking in case of Equal Normalized Scores:**

If there is a tie in Normalised Scores obtained by two or more candidates, the order of merit of such candidates shall be decided in the following order:

1. If there is a tie break, then Rank will be determination by the aggregate marks of the two subjects in 10+2 i.e. **Physics and Mathematics or Biology**. The candidate with greater aggregate marks will get higher Rank.
2. If still there is a tie break, then, Rank will be determination by **age of the candidate**. The older candidate will be given higher rank compared to younger one.

17. **University reserves the right to modify the Guidelines as and when required.**



**Table 1: Stepwise Online counselling procedure and Fee deposition for B. Tech. in Biotechnology program**

<b>STEP 1</b>	Online Registration at <a href="https://hbtu.admissions.nic.in">https://hbtu.admissions.nic.in</a> & Deposit Registration Fee of Rs. 2500=00 (Non Refundable)
<b>STEP 2</b>	<b>FIRST ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
<b>2.1</b>	2.1.1 : View Result 2.1.2 : If Seat is allotted, deposit Seat Acceptance Fee in prescribed time Rs. 75,000=00 (for GEN / OBC) & Rs. 40,000=00 (for SC / ST candidates)
<b>2.2</b>	2.2.1 : <b>Upload all relevant documents for Online Document Verification</b> 2.2.2 : <b>After Successful Document Verification</b> Deposit Balance Annual Academic Fee Rs. 60,000=00 (for GEN / OBC) & Rs. 95,000=00 (for SC / ST candidates) <b>Do Academic Registration on University ERP</b>
<b>2.3</b>	<b>2.3.1 : Withdrawal / Cancellation</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time: The candidate will automatically be out of counselling process. • <b>Refund will be made in due course of time as per refund policy.</b>
<b>STEP 3</b>	<b>SECOND ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
<b>3.1</b>	3.1.1 : View Result 3.1.2 : If Seat is allotted in Second Round, deposit Seat Acceptance Fee in prescribed time Rs. 75,000=00 (for GEN / OBC) & Rs. 40,000=00 (SC / ST candidates) 3.1.3: Upload all relevant Document for verification 3.1.4: <b>After Successful Document Verification: Deposit Balance Annual Academic Fee</b> Rs. 60,000=00 (for GEN / OBC) & Rs. 95,000=00 (for SC / ST candidates) 3.1.5: <b>Do Academic Registration on University ERP</b>
<b>3.2</b>	<b>3.2.1 : Withdrawal / Cancellation</b> If candidate opts for Withdrawal option or fails to satisfy any of the above activity in stipulated time, then the candidate will automatically be out of counselling process. • <b>Refund will be made in due course of time as per refund policy.</b>
<b>STEP 4</b>	<b>THIRD ROUND COUNSELLING STARTS AFTER THE DISPLAY OF SEAT ALLOTMENT RESULT</b>
<b>4.1</b>	4.1.1: View Result 4.1.2: If Seat is allotted in Third Round, deposit Seat Acceptance Fee in prescribed time Rs. 75,000=00 (for GEN / OBC) & Rs. 40,000=00 (for SC / ST candidates) 4.1.3: <b>Upload all relevant documents for Online Document Verification</b> 4.1.4: <b>After Successful Document Verification: Deposit Balance Annual Academic Fee</b> Rs. 60,000=00 (for GEN / OBC) & Rs. 95,000=00 (for SC / ST candidates) <b>Do Academic Registration on University ERP</b>
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<b>STEP 6</b>	<b>Additional Round and Offline-On campus (Spot) counselling</b>

**Note:**

1. Online counselling process is a time bound process. Candidates are advised to do the needful strictly within the time frame given for the activity. Otherwise, the Candidate will automatically be out of counselling process.
2. Candidates are further advised to visit University Website: [www.hbtu.ac.in](http://www.hbtu.ac.in) or <https://hbtu.admissions.nic.in> regularly for timely update.

**Refund Policy:**

A sum of Rs. 5000/- will be deducted as processing fee in case of withdrawal after submitting Seat Acceptance Fee / Full Academic Fee. Other deductions will be as per UGC guidelines.

**Important Note:**

- **All refunds will be processed after the last date of Admissions for session 2024-25.**
- **Please fill all the BANK ACCOUNT related information VERY CAREFULLY for timely refund.**
- **If the refund gets stuck or goes to the wrong account due to the incorrect/ wrong information furnished by the candidate then the University will not be responsible.)**

**Table 2: Tentative Schedule / Timeline for Online Counselling for admission to B. Tech. Biotechnology Program at HBTU, Kanpur For Session 2024-25**

Sl. No.	Activity	Sub Activity	Dates
1.	Online Registration	Online Registration & Fee Payment & Online Choice filling and Choice locking	Will be announced soon
2.	1 <sup>st</sup> Round Counselling	1 <sup>st</sup> Round Seat Allotment	
		View Result	
		➤ Deposit of Seat Acceptance Fee ➤ Online Document Submission & Verification, Response by candidate to query (if required)	
		➤ After successful document verification Deposit Balance Academic Fee. ➤ Do Academic Registration on University ERP	
		Withdrawal	
3.	2 <sup>nd</sup> Round Counselling	2 <sup>nd</sup> Round Seat Allotment	
		View Result	
		➤ Deposit of Seat Acceptance Fee ➤ Online Document Submission & Verification, Response by candidate to query (if required)	
		➤ After successful document verification Deposit Balance Academic Fee. ➤ Do Academic Registration on University ERP	
		Withdrawal	
4.	3 <sup>rd</sup> Round Counselling	3 <sup>rd</sup> Round Seat Allotment	
		View Result	
		➤ Deposit of Seat Acceptance Fee ➤ Online Document Submission & Verification, Response by candidate to query (if required)	
		➤ After successful document verification Deposit Balance Academic Fee. ➤ Do Academic Registration on University ERP	
		Withdrawal	
5.	<b>Additional Round and Offline-On campus (Spot) counselling</b>	<b>Guidelines will be issued later (if required)</b>	

***\*Important Note: All activities are to be completed in time bound manner so candidates are advised to do the needful within the time/ date specified. Any inaction on the part of the candidate will lead to the cancellation of allotted seat.***

**TABLE 3: FEE STRUCTURE FOR B.TECH.-BIOTECHNOLOGY PROGRAM FOR SESSION 2024-25**

<b>S. No.</b>	<b>Particular</b>	<b>Fee in (Rs.)</b>
<b>A</b>	Tuition Fee	75000
<b>B</b>	<b>Other than Tuition Fee</b>	
<b>(i)</b>	Registration, Examination & Certification	10000
<b>(ii)</b>	Facility	30500
<b>(iii)</b>	Medical Fee	3000
<b>(iv)</b>	Training & Placement	4000
<b>(v)</b>	Activity Charges	3000
<b>(vi)</b>	<b>Other Charges</b>	
	Caution Money	5000
	University Alumni Fund	1500
	Student Aid Fund	1500
	Contingency & Miscellaneous Charges	1500
	Total (i+ii+iii+iv+v+vi)	60000
	<b>Grand Total (A+B)</b>	<b>1,35,000.00</b>

## SEAT MATRIX FOR B.TECH.-BIOTECHNOLOGY PROGRAM - 2024-25 AT HBTU, KANPUR

BRANCH	OPEN					Other Backward Class					Schedule Caste					Schedule Tribe					Economically Weaker Section					Total Seats
	OPNO	OPGL	OPAF	OPFF	OPPH	BCNO	BCGL	BCAF	BCFF	BCPH	SCNO	SCGL	SCAF	SCFF	SCPH	STNO	STGL	STAF	STFF	STPH	EWSNO	EWSGL	EWSAF	EWSFF	EWSPH	
B.Tech.-Biotechnology	20	6	2	0	2	14	4	1	1	1	10	3	1	1	1	1	0	0	0	0	5	1	0	0	1	75