

HARCOURT BUTLER TECHNICAL UNIVERSITY, KANPUR – 208002

REFUND POLICY FOR ALL PROGRAMMES

ADMISSION SESSION 2026–27

If a student chooses to withdraw from the programme of study in which he/she is enrolled, the refund of fees shall be governed as per University/UGC norms.

1. Withdrawal Before the Formally Notified Last Date of Admission

As per UGC guidelines, if a student cancels/withdraws admission before the formally notified last date of admission, the University shall deduct only ₹5,000/- as processing charges, and the remaining fee deposited shall be refunded.

2. Withdrawal After the Formally Notified Last Date of Admission

In case a student withdraws admission after the formally notified last date of admission, the refund of fees shall be as per the following schedule:

Sr. No.	Percentage of Refund of Fees (including processing charges)	Timeline for Withdrawal
1.	80%	Withdrawal up to 15 days after the formally notified last date of admission
2.	50%	Withdrawal after 15 days but within 30 days from the formally notified last date of admission
3.	0%	Withdrawal after 30 days from the formally notified last date of admission

Important Notes:

- All refunds shall be processed only after the closure of the admission process for Session 2026–27.
- Candidates are required to submit the Refund Request Form through the prescribed online link: [\[https://erp.hbtu.ac.in/Academic/AdmsnRefund.aspx\]](https://erp.hbtu.ac.in/Academic/AdmsnRefund.aspx).



- The University shall not be responsible for any delay/failure of refund due to incorrect or incomplete bank account information furnished by the candidate.
- Refund requests/applications shall be considered only if submitted through the official email ID: **refunds@hbtu.ac.in**.