## INSTRUCTIONS TO UPLOAD STUDY MATERIAL ON HBTU ERP

- ✓ OPEN HBTU ERP URL 103.108.7.231
- ✓ CLICK ON FACULTY PORTAL & YOU WILL REDIRECT TO LOGIN PAGE



- ✓ NOW ENTER YOUR USER NAME & PASSWORD THEN CLICK ON LOGIN
- ✓ YOU WILL REDIRECT TO NEXT SCREEN OF ERP



## ✓ NOW SELECT SESSION THEN CLICK ON ENTER

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✓ TO UPLOAD STUDY MATERIAL PLEASE CLICK ON + (PLUS) SIGN OF COURSE STUDY MANAGEMENT ON LEFT SIDE

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## ✓ NOW CLICK ON UPLOAD STUDY MATERIAL ON LEFT SIDE

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## ✓ NOW YOU CAN UPLOAD STUDY MATERIAL

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